

MEETING NOTICE

There will be a meeting of the Board of Trustees of the L.E. Phillips Memorial Public Library on **Thursday, March 15 at 7:00 a.m.** in the **Library Board Room** of the Library at 400 Eau Claire Street, Eau Claire, WI.

AGENDA

1. Member roll call
2. Approval of the minutes (page 1)
3. Reports of the President of the Library Board of Trustees and the Capital Campaign Committee (page 4)
4. Communications
5. Committee reports
6. Report of the Friends of the Library
7. Report of the Representative to the IFLS Board
8. Report of the Library Director (page 5)
 - a. Speak Up for Your Library
 - b. WAPL Update
9. Staff presentation: Reference by Renee Ponzio
10. Financial Reports (page 12)

[This report includes only the Operating Budget. The Capital Improvement Plan funds cannot be reported until the books for Fiscal Year 2006 are closed.]

 - a. Discussion and action on deleting unpaid Act 150 invoices. (page 15)
11. Action on bills and claims (page 19)
12. Review of the monthly statistics (page 34)

13. Other business

- a. Discussion on the recommendations on the proposed changes to the Bylaws of the L. E. Phillips Memorial Public Library Board of Trustees. [Sent separately]
- b. Discussion and action on a proposed essay contest, *Libraries Change Lives*, to be run by the Friends of the Library with entries available for use in development activities. [K. Schneider]
- c. Discussion and possible action on recommendation from the Capital Campaign Committee on a naming rights recommendation. [To be distributed at the meeting.]

14. Directives from the Library Board of Trustees to the Library Director

15. Adjournment

In order to accommodate the participation of persons with disabilities at this meeting, the Library will provide the services of a sign language interpreter or make other reasonable accommodations on request. To make such a request, please notify the Library at (715) 833-5318 at least 2 days prior to the meeting.

Trustees: If you are unable to attend this meeting, please notify the Library's Administrative Office by calling 839-5002.

L.E. PHILLIPS MEMORIAL PUBLIC LIBRARY
Minutes of the Meeting of the Board of Trustees

A meeting of the Board of Trustees of the LE Phillips Memorial Public Library was held on Thursday, February 15, 2007 at 7:00 am in the Board Room of the Library. The following members were present: Dickey, Fraser, Jurmain, Olson, Radtke, Schneider, Simonsen, Stelter and Von Haden.

MINUTES OF PREVIOUS MEETING

On a motion made by Bob Fraser and seconded by Linda Stelter, the Board unanimously approved the minutes from their January 18, 2007 meeting with the noted change.

REPORTS OF LIBRARY BOARD PRESIDENT AND CAPITAL CAMPAIGN COMMITTEE

Mary Jurmain reported that the Executive Committee worked hard to complete the revised bylaws.

The Capital Campaign donations have slowed down some but that is typical during this time of the year. The next meeting will be on February 20th, 2007.

Mary Jurmain also mentioned that Edith Phillips recently passed away. Edith Phillips was the wife of L.E. Phillips.

COMMUNICATIONS

Michael Golrick passed around a folder containing many newspaper articles about the Library in recent days. This is all helping with the Capital Campaign.

Friends have purchased a newspaper ad in honor of Emily Moore. There will be a reception on April 24th, 2007 honoring six individuals from our community and Emily Moore is one of the six.

COMMITTEE REPORTS

Legislative Committee

Linda Stelter stated that this years Wisconsin Library Association State Legislative Day was very successful and well attended. It appeared our Library sent the largest contingency. Our group was able to meet with Senators Kreitlow and Vinehout and also with Representatives Smith and Moulton. John Thompson the new IFLS Director also in attendance.

Linda Stelter handed out copies of the Governor's budget recommendations for Public Library System Aids. This is the beginning of the budget process. Linda pointed out that Library delivery services were not approved. Mary Jurmain stated how lucky our Board is to have such a knowledgeable person as a Board Member.

Distinguished Service Award

Barb Dickey's DSA Committee has met and has three applicants. The Committee will have a resolution and summary prepared for next months Board meeting.

Transportation Committee

Bob Fraser attended the DECI meeting and expressed the Library's interest in expanding the parking spaces. The DECI meetings are important and worth attending.

Planning Committee

Mary Jurmain stated that a draft of Library Goals has been completed.

REPORT OF THE FRIENDS OF THE LIBRARY

Kathie Schneider stated that the February Book Sale was very successful even with the cold weather.

Michael Golrick will be the speaker at the annual meeting which will take place on April 11th this year.

The reception for Michael Golrick was nice and well attended. Barb Dickey thanked Friends and all the Library staff that helped makes this event a great success.

REPORT OF THE REPRESENTATIVE TO THE IFLS BOARD

Bob Fraser informed Mary Jurmain that she should start looking for his replacement to this Board. The May meeting will be the last meeting Bob Fraser will attend.

REPORT OF THE LIBRARY DIRECTOR

Michael attended the American Library Association Midwinter Meeting which took place in Seattle Washington this year. There were over 12,000 people in attendance. The next ALA event is in June of the year in Washington DC.

April 17th, 2007 is Library Workers Day.

Unique Management Services is the Library's collection service. The average monthly invoice for last year was \$ 419.16 and the average monthly recovery was \$2,139.72.

Michael reported there is a major redesign of our Library's Website currently being worked on. It will be easier to locate items quickly. Items like Speak Up for your Library which contains important legislation affecting Libraries will be featured. The new Website will be user tested before going live.

STAFF PRESENTATION

Larry Nickel gave a very good presentation on Safety and Security at the Library. An interesting fact is the Library has over 32 cameras. The cameras help deter some bad behavior. The Board learns a lot from these Staff Presentations.

REVIEW OF FINANCIAL REPORT

Julie Gast stated that the December 2006 end of year work is completed.

ACTION ON BILLS AND CLAIMS

On a motion made by Bob Fraser and seconded by Sue Olson, the vote was unanimous to approve the Bills and Claims for January 11-February 1st, 2007, as well as the Additional Bills and Claims.

REVIEW OF MONTHLY STATISTICS

The Board reviewed the January Statistical Report.

OTHER BUSINESS

Bob Fraser would like the resolution honoring Sandy Robbers sent to the following IFLS members as part of the agenda for their next meeting; Joann Peterson, Art Dixon, Sandy Robbers and John Thompson. On a motion made by Barb Dickey and seconded by Jean Radtke, the vote was unanimous to approve.

On a motion made by Bob Fraser and seconded by Jean Radtke, the vote was unanimous to accept the grant from the Kristo Family Foundation.

On a motion made by Bob Fraser and seconded by Kathie Schneider, the vote was unanimous to approve action to be taken on the State of Wisconsin's annual "Statement Concerning Public Library System Effectiveness."

On a motion made by Sue Olson and seconded by Bob Fraser, the vote was unanimous to approve to present the 2007 funding request to Friends for discussion.

On a motion made by Kathie Schneider and seconded by Bob Fraser, the vote was unanimous to adapt both the Library and the Library Directors Goals. Mary Jurmain thanked the Executive Committee and Staff for all their hard work setting these goals.

Michael Golrick is requesting to abandon the Directors Committee and recreate it as Board Committee with the exception of the Distinguished Service Award Committee. On a motion made by Linda Stelter and seconded by Jean Radtke, the vote was unanimous to approve.

Michael Golrick suggested amending the proposed changes to the Bylaws of the L.E. Phillips Memorial Public Library of Trustees by substitution. This will be listed as an action item for next months Board meeting. Sue Olson appreciates all the hard work everyone involved did.

ADJOURNMENT

Sue Olson made a motion to adjourn the meeting. This was seconded by Barb Dickey and the vote was unanimous.

Respectfully submitted,

Jackie Depa
Associate II

Library Board President's Report February 2007

I don't have much to report this month, since I was on vacation for ten days in Boston from February 23 until March 4. While there, I took time to visit the Boston Public Library. IT is quite an awe-inspiring place, especially the architecture and the enormous murals by John Singer Sargent. I arrived just as one of their daily tours was beginning, so I got the whole history.

Executive Committee

The executive committee did not meet this month. As soon as we receive a draft of the endowment/development committee's duties, we will meet and finalize our recommendations for all committee descriptions. At that point, I will also update committee assignments.

Capital Campaign Committee

The most recent total of all pledges and donations for the Campaign is approximately \$933,000. The rate of donations has slowed considerably. The campaign needs more volunteers.

On February 15, Michael and I met with Vicki Hoehn from RCU to ask if they would consider a donation of \$100,000. I chose this amount because this is what they donated to the Children's Museum. It turned out that that is the amount they regularly donate to some worthwhile community project every five years, so it was the right amount to ask for. They are in the third year of their current project, so we may not hear back from them for a while. They will probably also consider helping to fund the YMCA project, although the "Y" does not yet have a solid plan in place.

On February 20, the Capital Campaign Committee met. The Big Penny campaign has been a big success, raising approximately \$3800, which we expect the Ken Vance family will match. There are plans in the works for the local public access cable channel to interview community leaders about the remodeling project and the campaign, and a "Raisin' the Green" musical event at the Stone's Throw on March 17. All of these events are designed to keep the campaign in the public eye.

February 21, I met with Jerissa to get a better understanding of her duties and whether she could benefit from some volunteer help. Martha Spangler was scheduled to meet with Jerissa to get training on Giftworks, the campaign software. I haven't heard if that happened or how it went.

The primary challenge the campaign has right now, other than a lack of volunteers, is the lack of sufficient administrative support. Mary Hable's time with the campaign will end in April, and she will be on vacation during part of March, so she has very little time left to work on the campaign. Jerissa's hours are not enough to manage the workload. We are recruiting for a long-term replacement for Mary, and hope to find someone with some fundraising knowledge and experience. However, paying for this position initially will be a challenge, since it was not budgeted for. Without administrative help, it will be extremely difficult to continue the campaign.

The Capital Campaign Committee is scheduled to meet again March 9.



L.E. Phillips Memorial Public Library

Library Director's Report February 2007

Library Director's Report

The past month continued my education about issues in Eau Claire and Wisconsin. I attended the Chamber of Commerce's *Eggs and Issues* breakfast which focused on Eau Claire City government. City Council President Dave Adler did a great job and even acknowledged me as one of the new City Department Directors in the past year. I had a visit from Kathy Schneider of the Wisconsin Library Service (WiLS). Having met with Kathy and some of her staff, I now understand our relationship with WiLS, and their role in the state. (Prior to this it was very much a mystery, but Kathy explained that WiLS is the regional OCLC provider and play a role similar to that of NELINET.)

I hosted a meeting of the public library directors in Eau Claire County. It was a wonderful opportunity for me to meet Mary Vernau (Altoona Public Library), Leslie LaRose (Augusta Memorial Public Library), and Patricia Braden (Fall Creek Public Library). No one came from the Fairchild Library. We had an opportunity to chat, and both Leslie and Pat are fairly new to the region. We will meet again in April at the Altoona Library.

As noted below in John Stoneberg's report, we met with a couple of the leaders of the Chippewa Valley Fund Raising Professionals. I have joined the organization, and in addition to talking about the possible relationship with the Library, they offered some excellent advice and insight on the Library's need to create a development division.

City Manager Mike Huggins has been working with the City Department Directors on a number of issues. We had an evening and full day together to get to know each other better and to begin to work on issues facing the City over the next several years. I greatly appreciate the leadership and vision which Mike brings to us.

Kris Becker, Executive Director of the United Way, visited to talk with us about the United Way's plans for providing 211 (information and referral services) for the County. I learned a great deal from this meeting, and she will be an important ally in the future.

A final outreach event was the annual UW-EC Community Breakfast. I had the opportunity to sit with Marcia Van Beck and several other staff from the UWEC Foundation. They will be critical contacts in the next few months.

On a personal note, I made a trip back to Connecticut. There will most likely be one final trip which will include the transporting of the last of the goods I need to make the transition to Eau Claire complete.

From the Management Team

Staff and Human Resources

Jenny Karls began her leave a week earlier than planned. Josh Steans, a technical services page, is working additional hours in Public Relations and Programming Services (PRPS). He had a "crash course" in this division with the start of ArtsWest coinciding with his training.

Paul Christianson, a MORE page for more than the past year, will be moving on. His position was filled by Kathy Weldon, a circulation page who had started late in 2006. Laura Miller will proceed with filling this vacant position in March.

Safety and Security

Larry Nickel developed a PowerPoint presentation on the library's safety and security issues, procedures and equipment which he delivered at the February Library Board meeting.

Larry oversaw PerMar technicians in their installation of new components for the library's burglary alarm system. This system also is used to alert the police of a dangerous situation without also alerting a perpetrator that the police have been notified. Over a three-day period, technicians replaced the parts of the system which were obsolete and no longer supported by the manufacturer. New components included simpler keypads that require fewer keystrokes to identify and clear alarms. While the technicians were beginning the burglar alarm project, it was found that a video camera multiplexer was in the final stages of failing. PerMar provided a "loaner" multiplexer and began working on a way for the Library to eliminate the need for this now-outdated component.

Assistant Director

Library Director Michael Golrick's welcome reception was from 4-6 p.m. on Thursday, February 8 in the Eau Claire Room. About 100 attended and it went very well. The reception was funded by the Friends of the Library which enhanced the food offerings including fruit, vegetables, sausage, cheese, crackers, shrimp, deviled eggs, cake, nuts, chocolate, coffee and punch. The staff who helped make it go so smoothly, included Jacquie Staebell, Larry Nickel, Melany Bartig, Jenny Karls, Kathy Herfel, Mary Hable, Theresa Boetcher, Shu Cheng, Jean Nemitz, Sharon Price, Liz Ryberg (and her husband Rick), the pages who set up the room. Library Board member Barb Dickey worked with Jacquie and John to plan the event. Friends volunteers Marge McManus, Arlene MacDonald and Jackie Young were also instrumental.

Assistant Director John Stoneberg arranged for a meeting on January 31 with Library Director Michael Golrick, Bob Boecher, the City's Buildings, Grounds and Fleet Manager, and Public Works Department Director, Brian Amundson. This meeting led to discussion and opening of a dialogue about custodial services at the library. Since then, Bob and John have had a subsequent meeting and exchange of e-mails which they hope will be held on regular basis to review custodial duties and priorities to best meet the customer service needs of the general public and the staff. This is particularly important with the recent retirement of Roger Washburn, Buildings Maintenance Supervisor and the impending retirement of custodian Ron Bryan on April 4.

On February 22, Assistant Director John Stoneberg set up a first meeting to discuss a "Speak Up for Your Library" project for this library. Besides John, Library Director Michael Golrick, Library Board Member Linda Stelter, Reference Services Manager Renee Ponzio and Webmaster Jeff Burns were in attendance. The goal of the project is to establish a database of library supporters who are willing, in a timely fashion, to communicate with government officials and legislators about library issues. The goal is to create the ability to quickly and easily identify supporters living in a particular legislative or voting area who can contact specific individuals. There will be both electronic and print components as well as a library website presence. IFLS is embarking on a similar initiative which should reduce some of the work for LEPMPL and allow coordination and cooperation.

Assistant Director John Stoneberg arranged a meeting on February 22 with Matt Schneider, President of the Chippewa Valley Fundraising Professionals (CVFRP) (Matt works for Resource

Development for Marshfield Clinic); Brent Hafele, the Executive Director of the Chippewa Valley Free Clinic and also a CVFRP member; and Library Director Michael Golrick. The meeting was to discuss the possibility of working collaboratively to develop a solid collection of resources for the Chippewa Valley's non-profit community at the library and it was a productive first meeting. John will develop an inventory of the library's resources and Brent will be in touch as CVFRP has a chance to go through what resources they have on hand to offer, begin to develop a "wish list" for materials for the library to purchase, as well as what CVFRP will be able to offer to help fund this all.

Many of the early city directories for Eau Claire between 1880 and 1923 are now available on the library's website through software provided by the ResCarta Foundation of La Crosse, Wisconsin. The ResCarta Foundation, a non-profit organization, was founded to encourage the development of a single set of open community standards and open source implementations of those standards. The Foundation's goal is to create, through collaboration, digital content production standards and open source applications that allow users to access disparate digital collections in a simple, user friendly process, leading to interoperability. Thanks goes to Reference Services Manager Renee Ponzio for finding the ResCarta Foundation and its software and to the ResCarta Foundation who is also hosting our information for the time being and to Webmaster Jeff Burns for getting the ResCarta page on our site. You can find the link on our library website homepage under "Genealogy and Local History," at the local history page and on our online resources page.

Information Technology (IT)

There were about 90 events significant enough for documentation in the IT project log. Of these, 31 were related to the Innovative system. The most important event will complete the installation of the patch for the change in Daylight Savings Time and deal with several internal issues. Jolene Krimpelbein worked with Circulation to make it possible for patrons to be able to renew and put items on hold even though their cards have expired. Staff also worked on a program to create lists and corresponding statistical summaries which assist Technical Services staff to compile Item and Serials related statistics for the Annual Report.

Gus Falkenberg was installed the prototype of the MORE Paging Slip software. This will make the workflow more efficient. He also organized and wrote documentation so that future installations are simplified. Jolene Krimpelbein attended two IFLS sponsored workshops. The first was related to proper cataloging techniques and the second related to downloading ebooks. Jolene will also be attending the Innovative user group conference in San Jose in May. Jeff Burns worked to setup the test port so that the new option to freeze holds can be reviewed by MORE staff.

Considerable work was performed this month to make all the adjustments needed for the change in Daylight Savings to the servers that reside on our local area network. In addition, Kris Nickel migrated the Groupwise email system from the old server to the replacement hardware. She replaced a failing uninterruptible power supply (UPS) and attached to two routers and a switch.

In February Kris, Gus, and YS staff completed work on the use of the Pharos workstation management software on the Discovery Stations. Kris also discovered a new method that allows us to run programs or games on the Discovery Workstations without having the CD in the drive. Digital Rights Management (DRM) has made this an ongoing challenge.

Gus Falkenberg gave an in-depth report to the Management Team regarding the status of the Intranet, policies that may need to be addressed, and features that could be implemented. Steve

Stoflet completed a reconciliation of all Berbee invoices including what services were completed, for which project, and which items need to be completed. Costs for completing the security phases (including VPN access) of the network upgrade, connection to the CINC fiber optic network and the VoIP system were received from two vendors. Kris and Steve attended several meetings with city, county, and library staff to review the options for a new Telephone System.

Kris Nickel worked with Chris and Jerry from Heartland Business Systems to conduct a wireless site survey and go over requirements for completion of network upgrades. In addition she inventoried all 2.4 Ghz phones that are known to conflict with this wireless installation. The final report is expected soon.

Gus Falkenberg and Kris Nickel completed the scheduled replacement of five laser printers and six barcode scanners. With the exception of a few monitors all of the old PC's, printers, and barcode scanners have been transported to IFLS for distribution to other libraries. The new version of the Connection client has been installed on the PC's in Technical Services.

Reference

Seven Gilmanton High School students and their teacher came for a tour and a short introduction to our databases by Renee Ponzio. Each student had a different subject they to research. Renee and Reference Staff assisted them in finding materials to complete their assignments. There was an afternoon tour on the same day for home schooled students that Bess Arneson conducted.

Renee attended the Genealogy Research Society of Eau Claire's monthly meeting and demonstrated the Sanborn map database. She also created a "Picks of the Month" readers' advisory web page with the topic of *Black History Month* for February. The first 2 weeks of February the Readers' Advisory table theme was "Steel This Book." Cindy Westphal chose the topic of author Danielle Steel, created the poster and kept the table filled with materials. The quarterly reference tally was planned and coordinated by Cindy. She also proctored seven tests in February and completed a new Club Read list "Popular Cookbooks."

Cindy met with Gus Falkenberg and reported to Renee on the possibility of linking articles found in the library's publicity notebooks to Leader-Telegram database. Renee is working on a procedure for scanning and attaching the articles to Leader-Telegram database on the intranet.

Home Delivery: In February Kathy Herfel spoke to about 10 people at St. Francis Apartments about Home Delivery and the library in general. Two more people were added to the Home Delivery Service list in February.

MORE Office: Renee received refresher training on interlibrary loan for the new WisCat from Amy Marsh and Becky Ford. Paul Christianson MORE page submitted his resignation; his last day was February, 23. Kathy Weldon was hired for the open position.

Circulation

Jackie Hagenbucher created new library cards in preparation for Youth Services discovery stations' installation of PHAROS reservation system. Laura Miller completed the annual project which weeds out old patron accounts that of more than 7 years without any library use or activity. Approximately 400 accounts were deleted in this year.

Laura also is monitoring a random sample of holds placed February 3rd, 2007 to determine the length of time it takes for Eau Claire customers to receive these individual holds. The information gathered includes the length of time, the format of the hold (DVD, fiction, YA non-fiction book as examples) and from which library the hold was filled. This data is used to review

overall the length of time it takes for customers to get items when holds placed and can be used to determine if items in a certain format take a longer period of time to receive. As a result, this measure allows Library staff to evaluate and be responsive to customer demand regarding the Library's collections. It is done three times each year.

Mary Blakewell has been working with Bess Arneson and Gus Falkenberg to coordinate meeting room booking for staff using the Intranet. Instead of having to book rooms in Administration, the meeting room calendar can now be viewed and a meeting booked at any staff member's computer. Mary continues to input community events from the public.

Public Relations and Programming Services (PRPS)

February is always a busy time for PRPS staff as it leads up to the opening of ArtsWest, the library's annual juried art exhibit. Bess Arneson, Melany Bartig, Larry Nickel and Josh Steans worked with Friends of the Library volunteers on check-in of entries and the return of non-accepted works. They also worked with juror Jon Carver of Minneapolis on the all-day jurying process and handled notifications of entrants after jurying. Larry put together the exhibit program, Bess and Melany did the proofreading and Josh printed folded and collated the final product. Bess and Melany made plans for the opening reception to be held March 8. This year, 250 works of art were entered by 144 artists from 23 Wisconsin communities.

At the request of the Art Committee, PRPS developed an ArtsWest feedback form to be completed by exhibit visitors. The Art Committee also requested that a Call for Artists be developed and made available during the show. With the Call, the Committee hopes to encourage artists from the area to submit exhibit proposals for future shows in the library's gallery. Proposals will be evaluated in June 2007 for shows on the gallery's 2009 calendar.

Several programs were held at the library in February. Over 80 people attended a screening of the film *Being Caribou* on February 7. The library partnered with the local chapter of the Sierra Club to make this timely commentary on precious natural resources available for public viewing. On February 24, 73 people braved the weather to attend an entertaining program on Turkish, Kurdish and Armenian food presented by Meg Nord. Beautiful weather had arrived by February 27, resulting in perfect timing for the kick-off of the spring gardening series and Darren Lochner's presentation on ecologically-friendly yard care to an enthused group of 56 gardeners and homeowners. The always-popular poetry discussion series continued into February, led by Warren Lang and focusing on the poetry of Gary Snyder. Each of those sessions drew at least 20 participants.

Planning for the Eau Claire Big Read demanded a great deal of attention during February. Bess arranged with the Eau Claire Fire Department to deliver copies of Ray Bradbury's *Fahrenheit 451* to the library for the Big Read kick-off event on March 10. Bess has also been in touch with many area book groups, assembling book kits and arranging to get them into the hands of discussion leaders. The library continued to work with UW-Eau Claire and other local partners to plan upcoming discussion forums, film screenings, and book slams.

Melany produced a mailing list for the March 2007 newsletter and instructed and supervised Friends volunteers as they assembled the newsletter. Melany trained Josh on the printing process using the Risograph digital duplicator for the newsletter, as well as for use in printing flyers and other publicity that employ spot color.

Technical Services

Sharon Price finished compiling collection statistics for the state annual report. Teri Oestreich reviewed all bids for supplies, made choices and sent the orders off to the appropriate vendors. Supplies for the year should begin arriving in March. Jean Nemitz has fully implemented using OCLC MARC records for ordering and the process is working well. After finishing the regular Biography collection sticker replacement, the Technical Services processors moved to the Large Print Biography collection.

Sharon and Helen Hullberg, Assistant Director of Menomonie Public Library, participated in a webcast sponsored by IFLS, "Next Generation Librarianship, where do we go from here?" at the Menomonie Public Library. This webcast is broadcast from Dupage University, Chicago, Illinois. It was a worthwhile webcast with important insights and discussion on inter-generational stereotyping (from both ends of the age range). This stereotyping leads to misunderstandings, frustration, and can cause conflict among different-age staff members. If the issue is not noted and addressed, good change cannot happen in libraries. There are several things we can do to reduce stereotyping keeping communication between young librarians and seasoned librarians open, respectful, and a prized source of ideas for forward motion and getting the job done as a team. The most important thing both young and "older" librarians need to remember is to approach age difference in the same way we approach other areas of diversity in our lives, with respect and open-mindedness.

Ideas for the new librarian:

- Respect what has been done
- Be willing to get involved
- Share your ideas
- Share your strengths

Ideas for the "older" librarian:

- Respect individual strengths
- Listen to new ideas
- Involve the new librarians in a collaborative project so they feel like part of the team
- Be open to change
- Be willing to mentor

The new barcode scanner arrived and inventory scanning of Reference Collection will begin the week of March 5.

Youth Services

February was marked with a lot of activity in Youth Services. Programs consisted mainly of the regular story time series and daycare visits, but the plans for the summer library program are in high gear. Programs, promotional materials, performers and decoration ideas are all coming together very well. Chrissy Knoekle, who is in charge of PR for Youth Services, plans to have the three reading folders and the flyer all ready to send to the printer in early March.

As mentioned in an earlier report, Youth Services established division goals for 2007. One goal was to plan a meeting in which the Youth Services staff would discuss promoting their programs and services in new and unusual ways within the community. Staff feel that some good ideas have surfaced through brainstorming and will be looking to implement new ideas in the coming months.

Another goal was to establish a regular monthly meeting time. In addition, staff felt that it would be beneficial to integrate brief training sessions into the monthly meetings.

Shelly Collins-Fuerbringer, Chrissy, and Ariel Jurmain kicked off the Big Penny Campaign at Longfellow and Meadowview in early February. The Big Penny is wrapping up, and the kids seemed to enjoy the campaign a great deal.

Chrissy hosted the Chocolate Lovers Party on Saturday, February 10. This YA program was very well attended, with a total of 38 young adults (and some parents) stopping by to eat chocolate-dipped pretzels, cookies, and fruit, and watch *Charlie and the Chocolate Factory*. Shu is working with the Young Adult Advisory Board to plan some readings of Fahrenheit 451 as part of Eau Claire's Big Read.

Jill held the second meeting of "MyBook Café" on February 8th to discuss the book *The 6th Grade Nickname Game* by Gordon Korman. During the meeting, the kids had a lively discussion on alternate endings for the book, so Jill suggested that they write the author and share their ideas with him. What she didn't account for, was that their idea of "write" would mean "email" and when she came up from cleaning the meeting room, she found a line of kids from the discussion group waiting in line at the YS desk to ask how they could get his address!

Respectfully submitted,

Michael Golrick
Library Director

Stories from the Front Lines

A customer was looking for the wages of firemen, policemen, and postal workers in Eau Claire in 1946. We were able to provide information on police wages and sent the customer to the Human Resources office in the city for fireman. Renee called the Federal Post Office historian and is awaiting a reply from them on the salary of an urban postal carrier.

A customer wanted to know the date that it was discovered that males determined the gender of offspring. Two scientists independently researched this, Nettie Marie Stevens and Edmund Beecher Wilson independently published works between 1905 and 1912 on this subject and both are considered to have discovered the chromosomal determination of gender.

Reference received an e-mail asking for information on Martin Severson who was a council member for the city of Eau Claire at the turn of the century. Cindy and Theresa worked on the question; they were able to find his obituary and information about him in some local history books.

LE PHILLIPS MEMORIAL PUBLIC LIBRARY
2007 YTD BUDGET REPORT - Operating
For the Period Ended February 2007

| OBJ # | ACCOUNT NAME | 2007 ESTIMATED REVENUE | ACTUAL YTD REVENUE | RE-CEIVABLE | REMAINING UNCOLLECTED | % COLLECTED |
|-------------------------------|---------------------------------------|-------------------------------|-------------------------------|--------------------|-----------------------------|---------------------|
| PUBLIC LIBRARY REVENUE | | | | | | |
| 4002 | General Property Tax-City | \$ 2,711,500.00 | \$ 2,711,500.00 | | \$ - | 100.0% |
| 4112 | Federal Aid-WI Humanities Grants | \$ 1,000.00 | \$ - | | \$ 1,000.00 | 0.0% |
| 4128 | Federal Aid-Other | \$ 15,000.00 | \$ - | | \$ 15,000.00 | 0.0% |
| 4330 | Library Fines & Miscellaneous Revenue | \$ 132,000.00 | \$ 21,121.76 | | \$ 110,878.24 | 16.0% |
| 4398 | Other Penalties (Collection Agency) | \$ 3,100.00 | \$ 450.00 | | \$ 2,650.00 | 14.5% |
| 4450 | Meeting Room Revenue | \$ - | \$ - | | \$ - | n/a |
| 4451 | Electronic Copy Revenue | \$ 2,500.00 | \$ 266.20 | | \$ 2,233.80 | 10.6% |
| 4452 | Copier Revenue | \$ 2,700.00 | \$ 510.95 | | \$ 2,189.05 | 18.9% |
| 4602 | Service to Eau Claire County | \$ 522,400.00 | \$ - | | \$ 522,400.00 | 0.0% |
| 4608 | Indianhead Library System | \$ 123,000.00 | \$ - | | \$ 123,000.00 | 0.0% |
| 4672 | Service Charge-Other (Fairchild) | \$ 1,500.00 | \$ - | | \$ 1,500.00 | 0.0% |
| 4798 | Misc Service Revenues (Act 150) | \$ 104,600.00 | \$ 8,481.99 | | \$ 96,118.01 | 8.1% |
| 4834 | Book Bag Sales | \$ 700.00 | \$ 50.95 | | \$ 649.05 | 7.3% |
| 4836 | Misc Grant Revenue | \$ - | \$ - | | \$ - | n/a |
| 4850 | Gift Revenue | \$ 16,000.00 | \$ 205.00 | | \$ 15,795.00 | 1.3% |
| 4852 | Misc Reimbursements-Lost Items | \$ 15,000.00 | \$ 2,659.59 | | \$ 12,340.41 | 17.7% |
| 4858 | Refund of Prior Years Expense | \$ - | \$ - | | \$ - | n/a |
| 4898 | Miscellaneous Revenue | \$ 4,300.00 | \$ 1,498.44 | | \$ 2,801.56 | 34.8% |
| 5152 | Sale of Capital Assets | \$ 200.00 | \$ - | | \$ 200.00 | 0.0% |
| | | <u>\$ 3,655,500.00</u> | <u>\$ 2,746,744.88</u> | <u>\$ -</u> | <u>\$ 908,755.12</u> | <u>75.1%</u> |
| 5590 | Fund Balance Used for CIP | \$ - | \$ - | \$ - | \$ - | |
| 5590 | Fund Balance Used for CIP | \$ - | \$ - | \$ - | \$ - | |
| 5580 | Working Capital Applied | \$ 64,500.00 | \$ - | \$ - | \$ 64,500.00 | 0.0% |
| | TOTAL REVENUE | <u><u>\$ 3,720,000.00</u></u> | <u><u>\$ 2,746,744.88</u></u> | <u><u>\$ -</u></u> | <u><u>\$ 973,255.12</u></u> | <u><u>73.8%</u></u> |

| OBJ # | ACCOUNT NAME | 2007 APPROP. | ACTUAL YTD EXPENDED | ENCUMBRANCES | AVAIL. BUDGET | % USED |
|-----------------------------------|--------------------------------------|-----------------|---------------------|--------------|-----------------|--------|
| PUBLIC LIBRARY EXPENDITURE | | | | | | |
| 6010 | Payroll Wages | \$ 1,695,600.00 | \$ 190,723.79 | | \$ 1,504,876.21 | 11.2% |
| 6040 | Employer Paid Benefits | \$ 333,100.00 | \$ 36,168.33 | | \$ 296,931.67 | 10.9% |
| 6043 | Health insurance-Employer | \$ 319,100.00 | \$ 32,805.85 | | \$ 286,294.15 | 10.3% |
| 6047 | Health insurance Deductible | \$ 57,400.00 | \$ - | | \$ 57,400.00 | 0.0% |
| 6108 | Unemployment Compensation | \$ 8,800.00 | \$ - | | \$ 8,800.00 | 0.0% |
| 6110 | Postage & Shipping | \$ 24,200.00 | \$ 322.08 | | \$ 23,877.92 | 1.3% |
| 6112 | Computer Service Charges | \$ 92,500.00 | \$ 65,143.00 | | \$ 27,357.00 | 70.4% |
| 6116 | Binding | \$ 1,000.00 | \$ - | | \$ 1,000.00 | 0.0% |
| 6120 | Auditing | \$ 2,300.00 | \$ - | | \$ 2,300.00 | 0.0% |
| 6122 | Cataloging | \$ 28,300.00 | \$ - | | \$ 28,300.00 | 0.0% |
| 6128 | Repairs to Tools & Equip | \$ 5,600.00 | \$ 656.50 | | \$ 4,943.50 | 11.7% |
| 6138 | Equipment Rental | \$ 10,600.00 | \$ 840.00 | | \$ 9,760.00 | 7.9% |
| 6150 | Special Services | \$ 54,200.00 | \$ 3,948.85 | | \$ 50,251.15 | 7.3% |
| 6160 | Staff Training/Conference | \$ 21,400.00 | \$ 4,205.05 | | \$ 17,194.95 | 19.6% |
| 6162 | Membership Dues | \$ 3,600.00 | \$ 460.00 | | \$ 3,140.00 | 12.8% |
| 6198 | Miscellaneous Contractual | \$ 48,100.00 | \$ 2,625.71 | \$ 550.00 | \$ 44,924.29 | 6.6% |
| 6202 | Electricity | \$ 69,400.00 | \$ 8,377.73 | | \$ 61,022.27 | 12.1% |
| 6208 | Gas Service | \$ 22,200.00 | \$ 7,503.33 | | \$ 14,696.67 | 33.8% |
| 6210 | Telephones | \$ 13,800.00 | \$ 244.78 | | \$ 13,555.22 | 1.8% |
| 6252 | Water Service | \$ 2,100.00 | \$ 299.88 | | \$ 1,800.12 | 14.3% |
| 6254 | Sewer Service | \$ 2,200.00 | \$ 311.12 | | \$ 1,888.88 | 14.1% |
| 6308 | Special Assessments | \$ 500.00 | \$ 580.62 | | \$ (80.62) | 116.1% |
| 6350 | Liability & Property Insurance | \$ 31,000.00 | \$ 5,166.66 | | \$ 25,833.34 | 16.7% |
| 6398 | Insurance Claims Reimbursement | \$ - | \$ - | | \$ - | n/a |
| 6402 | Office, AV, Library Supplies | \$ 80,600.00 | \$ 6,019.88 | \$ 12,534.74 | \$ 62,045.38 | 23.0% |
| 6410 | Periodicals | \$ 22,800.00 | \$ 399.00 | | \$ 22,401.00 | 1.8% |
| 6411 | Pamphlets | \$ 200.00 | \$ - | | \$ 200.00 | 0.0% |
| 6412 | Books-Adult | \$ 178,600.00 | \$ 27,933.98 | | \$ 150,666.02 | 15.6% |
| 6413 | Books-Juvenile | \$ 72,400.00 | \$ 5,755.40 | | \$ 66,644.60 | 7.9% |
| 6414 | Non-print Materials | \$ 59,100.00 | \$ 7,409.37 | | \$ 51,690.63 | 12.5% |
| 6415 | Lost/Damaged Collection Materials | \$ 15,000.00 | \$ 739.79 | | \$ 14,260.21 | 4.9% |
| 6490 | Equipment Purchases < \$5000 | \$ 60,400.00 | \$ 35,238.44 | \$ 7,630.00 | \$ 17,531.56 | 71.0% |
| 6496 | Gift Expenditures | \$ 16,000.00 | \$ 631.36 | \$ 240.70 | \$ 15,127.94 | 5.5% |
| 6498 | Other Materials & Supplies | \$ 2,800.00 | \$ 455.69 | | \$ 2,344.31 | 16.3% |
| 6790 | Refunds & Reimbursements | \$ 10,500.00 | \$ - | | \$ 10,500.00 | 0.0% |
| 6802 | Capital Purchases | \$ 5,800.00 | \$ - | \$ 5,900.40 | \$ (100.40) | 101.7% |
| 7044 | Transfer to Library Capital Projects | \$ 105,900.00 | \$ 105,900.00 | | \$ - | 100.0% |
| | | \$ 3,477,100.00 | \$ 550,866.19 | \$ 26,855.84 | \$ 2,899,377.97 | 16.6% |

| OBJ # | ACCOUNT NAME | 2007 APPROP. | ACTUAL YTD EXPENDED | ENCUMBRANCES | AVAIL. BUDGET | % USED |
|---|--|-------------------------------|-----------------------------|----------------------------|-------------------------------|---------------------|
| LIB BLDG MAINTENANCE EXPENDITURE | | | | | | |
| 6010 | Payroll Wages | \$ 121,600.00 | \$ 13,968.06 | | \$ 107,631.94 | 11.5% |
| 6020 | Payroll Overtime | \$ 16,400.00 | \$ 218.09 | | \$ 16,181.91 | 1.3% |
| 6030 | Special Pays | \$ 600.00 | \$ - | | \$ 600.00 | 0.0% |
| 6040 | Employer Paid Benefits | \$ 25,700.00 | \$ 2,376.82 | | \$ 23,323.18 | 9.2% |
| 6043 | Health Ins (ER) | \$ 33,200.00 | \$ 2,689.66 | | \$ 30,510.34 | 8.1% |
| 6047 | Health Insurance Deductible | \$ 6,500.00 | \$ 1,083.34 | | \$ 5,416.66 | 16.7% |
| 6108 | Unemployment Compensation | \$ - | \$ - | | \$ - | n/a |
| 6128 | Repairs to Tools & Equipment | \$ 200.00 | \$ - | | \$ 200.00 | 0.0% |
| 6130 | Repairs to Buildings | \$ 19,200.00 | \$ 3,609.00 | \$ 2,667.00 | \$ 12,924.00 | 32.7% |
| 6138 | Equipment Rental | \$ 100.00 | \$ - | | \$ 100.00 | 0.0% |
| 6144 | Laundry & Dry Cleaning | \$ 200.00 | \$ 39.00 | | \$ 161.00 | 19.5% |
| 6150 | Special Services | \$ 7,900.00 | \$ 329.40 | \$ 6,097.13 | \$ 1,473.47 | 81.3% |
| 6214 | Garbage Service | \$ 2,100.00 | \$ - | | \$ 2,100.00 | 0.0% |
| 6256 | Stormwater Charges | \$ 400.00 | \$ 170.01 | | \$ 229.99 | 42.5% |
| 6460 | Repair Part & Supplies | \$ 1,100.00 | \$ - | | \$ 1,100.00 | 0.0% |
| 6464 | Building Materials & Janitorial Supplies | \$ 7,700.00 | \$ 874.42 | | \$ 6,825.58 | 11.4% |
| | | <u>\$ 242,900.00</u> | <u>\$ 25,357.80</u> | <u>\$ 8,764.13</u> | <u>\$ 208,778.07</u> | <u>14.0%</u> |
| | TOTAL EXPENSES | <u><u>\$ 3,720,000.00</u></u> | <u><u>\$ 576,223.99</u></u> | <u><u>\$ 35,619.97</u></u> | <u><u>\$ 3,108,156.04</u></u> | <u><u>16.4%</u></u> |

March 8, 2007

To: Library Board of Trustees

From: Michael Golrick
Library Director

Subject: Act 150 invoices

Each year the Library bills Chippewa County for library services as permitted under Act 150. Only Chippewa County is obligated to pay the Library for the July 1, 2006 bill. The Library also bills the other counties in the Indianhead Federated Library System plus the counties adjacent to Eau Claire County.

The rules will change for next year as outlined in the text from a *Milwaukee Journal Sentinel* article on March 1 which I have attached.

Attached is the chart showing what was billed on July 1, 2006. Counties had until March 1, 2007 to pay the bill. Even though they are not required to pay this particular bill, five (5) counties (in addition to Chippewa) did remit funds.

There are six unpaid invoices. Technically, these are not "uncollectible" since the counties have no legal obligation to pay them.

I am asking that the Board adopt a motion to delete invoices number 1974, 1976, 1977, 1978, 1979, and 1984.

LE PHILLIPS MEMORIAL PUBLIC LIBRARY

Act 150 billings July 2006, due March 2007, based on 2005 circulation and expenses

| COUNTY | CIRCULATION TO MUNICIPALITIES WITHOUT LIBRARIES | COST @ 100% | COST @ 70% (PER STATUTE) | INVOICE | ESTIMATED PAYMENT | ACTUAL PAYMENT |
|-------------|---|----------------|--------------------------------|---------|----------------------|-------------------|
| Barron | 2,156 | \$ 5,702.84 | \$ 3,991.99 | 1973 | | \$ 3,991.99 |
| Buffalo | 3,875 | \$ 10,249.78 | \$ 7,174.85 | 1974 | | |
| Chippewa | 50,934 | \$ 134,725.74 | \$ 94,308.02 | 1975 | \$ 94,308.02 | \$ 94,308.00 |
| Clark | 3,283 | \$ 8,683.88 | \$ 6,078.71 | 1976 | | |
| Dunn | 34,541 | \$ 91,364.55 | \$ 63,955.18 | 1977 | | |
| Jackson | 2,326 | \$ 6,152.51 | \$ 4,306.76 | 1978 | | |
| Pepin | 2,431 | \$ 6,430.25 | \$ 4,501.17 | 1979 | | |
| Pierce | 837 | \$ 2,213.95 | \$ 1,549.77 | 1980 | \$ 1,549.77 | \$ 1,550.00 |
| Polk | 1,836 | \$ 4,856.41 | \$ 3,399.49 | 1981 | \$ 3,399.49 | \$ 3,399.49 |
| Price | 498 | \$ 1,317.26 | \$ 922.08 | 1982 | \$ 922.08 | \$ 922.00 |
| Rusk | - | \$ - | \$ - | * | | |
| St Croix | 2,425 | \$ 6,414.38 | \$ 4,490.06 | 1983 | \$ 4,490.06 | \$ 4,490.00 |
| Trempealeau | 9,680 | \$ 25,604.61 | \$ 17,923.23 | 1984 | | |
| | 114,822 | \$ 303,716.16 | \$ 212,601.31 | | \$104,669.42 | \$108,661.48 |

*County library service - has no residents without a library.

Libraries get billing rights

Neighboring counties may be made to pay for roving readers

By SCOTT WILLIAMS

swilliams@journalsentinel.com

Posted: March 1, 2007

Library patrons who cross county lines to visit their favorite book nook in Wisconsin could soon become liabilities to taxpayers back home.

Under a new state law, libraries can request reimbursement starting in summer from any nearby county where their books or other materials are on loan.

The arrangement is designed to promote cooperation among neighboring libraries, some of which have been resentful toward out-of-town customers using facilities without paying.

But not everyone is convinced that forcing neighboring counties to pay sometimes thousands of dollars is the way to smooth things over.

"I can't believe that they would be very happy," said Connie Meyer, administrator of Jefferson County's network of libraries, some of which attract customers from Rock and Dane counties.

State law previously included no requirement that public libraries supported by local taxpayers should get reimbursed for maintaining an open-door policy and welcoming out-of-town visitors.

The situation is best illustrated in border communities such as Menomonee Falls, where a \$7 million library built five years ago attracts many customers from neighboring Washington County.

In the past, library administrators in Menomonee Falls and elsewhere have threatened to bar border-hopping visitors. Under the new law, those facilities now can simply send a bill seeking payment in full from neighboring county governments.

Reimbursement is required for visiting patrons only from communities where no library exists.

At a rate of about \$3 a visitor, Waukesha County library officials have calculated that Washington County will owe the Menomonee Falls library about \$50,000 a year.

Michael Tyree, a library director who helps manage Washington County's system, said he has no objection to reimbursing his neighbors. Tyree said he hopes the new arrangement will eliminate any cross-border resentment rather than create it.

"I think that cooler heads will prevail," he said. "We're all in this together, truly."

Washington County already is part of a cooperative library network with Jefferson and Dodge counties, just as Ozaukee County is aligned with Sheboygan County, and Racine County is with Walworth County. Although such partners are unlikely to make demands of each other, funding requests still could be exchanged with other surrounding counties.

Under the law signed by Gov. Jim Doyle last year, libraries have until July 1 to lodge a reimbursement request with a neighboring county. That county government then must either raise an objection - possibly asking for an audit of the library's circulation data - or pay the bill by March 2008.

Milwaukee County is exempt under the law, largely because its network of 15 libraries operates relatively independent of county government.

A task force assigned to examine statewide library issues developed the idea of an intercounty reimbursement system.

"It's just an issue of fairness," said Paul Nelson, legislative director of the Wisconsin Library Association, which supported the arrangement.

Nelson said some counties concerned about the expense have argued that the state could provide relief by raising existing limits on property tax increases for public libraries. Whether that would render moot the issue of cross-county reimbursement, Nelson is unsure.

"Politics is all about compromise," he said. "We'll just have to see."

In the meantime, library administrators are preparing their requests for payment.

Waukesha County library administrators have calculated that they could expect some \$300,000 from Washington, Dodge, Jefferson, Racine and Walworth counties combined. In contrast, Waukesha County expects to pay no more than \$3,000 to its neighbors.

Acknowledging that some counties will experience "sticker shock," Waukesha County library system director Thomas Hennen said he wishes Wisconsin had a statewide network in which any resident could use any library for free.

"It's still not perfect," Hennen said. "Borders create issues."

LE PHILLIPS MEMORIAL PUBLIC LIBRARY
Statistical Report - February

| 2005 | 2006 | 2007 | Chng. Prev. Yr. |
|------|------|------|--------------------|
|------|------|------|--------------------|

AVERAGE ADJUSTED DAILY NUMBER OF LIBRARY VISITS IN BUILDING

| | | | | |
|-------|-------|-------|------|--------------------|
| 1,196 | 1,167 | 1,207 | 3.3% | Month of February* |
| 1,163 | 1,194 | 1,198 | 0.3% | Year to date |

AVERAGE DAILY NUMBER OF LIBRARY VISITS TO YOUTH SERVICES

| | | | | |
|-----|-----|-----|--------|-------------------|
| 695 | 728 | 650 | -12.0% | Month of February |
| 656 | 710 | 655 | -8.4% | Year to date |

% SHARE OF CHECKOUTS AND IN-BUILDING RENEWALS (Does NOT include outgoing MORE transactions)

| | | | | |
|-------|-------|-------|-------|--|
| 71.3% | 70.5% | 71.2% | 1.0% | City of Eau Claire |
| 15.7% | 16.3% | 15.9% | -2.3% | Remainder of Eau Claire County participating in Co. Lib. Svcs. Agreement |
| 13.0% | 13.2% | 12.8% | -2.9% | All other users checking something out or renewing from this building |

Figures given for billable period according to contract (July-February)

NUMBER OF CUSTOMERS CHECKING SOMETHING OUT FROM THIS BLDG:

| | | | | |
|--------|--------|--------|-------|-------------------|
| 14,623 | 14,504 | 14,194 | -2.2% | Month of February |
| 29,461 | 30,595 | 30,044 | -1.8% | Year to date |

NUMBER OF ITEMS CHECKED OUT FROM LIBRARY BUILDING*

| | | | | |
|---------|---------|---------|-------|-------------------|
| 78,343 | 77,773 | 74,848 | -3.9% | Month of February |
| 158,849 | 163,349 | 159,188 | -2.6% | Year to date |

RENEWALS FROM LIBRARY BUILDING*

| | | | | |
|--------|-------|-------|-------|-------------------|
| 5,177 | 4,476 | 4,280 | -4.6% | Month of February |
| 10,180 | 8,738 | 8,547 | -2.2% | Year to date |

**Does not include remote or telephone renewals*

REMOTE & TELEPHONE RENEWALS OF ITEMS OWNED BY LE PHILLIPS LIBRARY

Telephone renewals

| | | | | |
|-------|-------|-------|------|-------------------|
| 1,217 | 1,518 | 1,610 | 5.7% | Month of February |
| 2,436 | 2,976 | 3,047 | 2.3% | Year to date |

Web renewals

| | | | | |
|--------|--------|--------|------|-------------------|
| 12,646 | 14,267 | 15,022 | 5.0% | Month of February |
| 25,635 | 28,174 | 29,906 | 5.8% | Year to date |

MORE CONSORTIUM CHECKOUTS ("Blank Code" field not included)

Incoming materials (included in "Checkouts from Library Bldg" above)

| | | | | |
|--------|--------|--------|-------|-------------------|
| 6,168 | 7,212 | 8,106 | 11.0% | Month of February |
| 12,736 | 15,217 | 17,243 | 11.7% | Year to date |

Outgoing materials (NOT included in "Checkouts from Library Bldg" above)

| | | | | |
|--------|--------|--------|------|-------------------|
| 7,182 | 9,000 | 9,239 | 2.6% | Month of February |
| 14,008 | 17,708 | 18,925 | 6.4% | Year to date |

MORE CONSORTIUM CHECKOUTS OF JUVENILE MATERIALS

Incoming materials (included in "MORE Consortium Checkouts" above)

| | | | | |
|-------|-------|-------|-------|-------------------|
| 863 | 1,063 | 1,184 | 10.2% | Month of February |
| 1,713 | 2,018 | 2,303 | 12.4% | Year to date |

Outgoing materials (NOT included in "Checkouts from Library Bldg" above)

| | | | | |
|-------|-------|-------|-------|-------------------|
| 906 | 1,267 | 1,376 | 7.9% | Month of February |
| 1,860 | 2,492 | 3,084 | 19.2% | Year to date |

| 2005 | 2006 | 2007 | Chng. Prev. Yr. |
|------|------|------|--------------------|
|------|------|------|--------------------|

INTERLIBRARY LOANS

Incoming materials (NOT included in "Checkouts from Library Building" above)

| | | | | |
|-----|-----|-----|-------|-------------------|
| 296 | 243 | 222 | -9.5% | Month of February |
| 603 | 524 | 481 | -8.9% | Year to date |

Outgoing materials (included in "Checkouts from Library Building" above)

| | | | | |
|-------|-------|-------|-------|--------------------------------------|
| 575 | 695 | 636 | -9.3% | Month of February (without renewals) |
| 1,198 | 1,384 | 1,270 | -9.0% | Year to date (without renewals) |

Outgoing materials (included in "Checkouts from Library Building" above)

| | | | | |
|----|---|----|-------|------------------------------|
| 25 | 6 | 9 | 33.3% | Month of February (renewals) |
| 34 | 6 | 17 | 64.7% | Year to date (renewals) |

HOME DELIVERY (included in "Checkouts from Library Building" above)

| | | | | |
|-------|-------|-----|-----|--------------------------------------|
| 817 | 1,471 | n/a | n/a | Month of February (without renewals) |
| 1,653 | 2,473 | n/a | n/a | Year to date (without renewals) |

HOME DELIVERY RENEWALS (included in "Checkouts from Library Building" above)

| | | | | |
|-----|-----|-----|-----|----------------------------|
| 101 | 99 | n/a | n/a | Month of February Renewals |
| 190 | 181 | n/a | n/a | Year to date Renewals |

UNIQUE VISITORS TO WEBSITE

| | | | | |
|--------|--------|-----|-----|-------------------|
| 11,865 | 12,708 | n/a | n/a | Month of February |
|--------|--------|-----|-----|-------------------|

INTERLOAN STATS (for Monthly Statistical Report) Feb

INCOMING MTLs

222 Items borrowed from IFLS int Amy's (pg 2)

UWEC STATS (for Monthly Statistical Report)

INCOMING MTLs

6 Items borrowed from UWEC Amy's (pg 2)

OUTGOING

0 Items processed for UWEC Amy's (pg 2)

LE PHILLIPS MEMORIAL PUBLIC LIBRARY

2006 Gift Reserve

Final

| MEMORIAL TO/ GIFT FROM | OPENING BALANCE | Beg. Bal. REVENUE | Beg. Bal. EXPND | 2006 TRANSFERS | SUB- BALANCE | INTEREST | FINAL BALANCE | PURPOSE |
|-------------------------------------|---------------------|----------------------|-----------------------|-------------------|---------------------|--------------------|-----------------------|--------------------------------------|
| Any Purpose Gifts | \$ 4,723.34 | | \$ (2,107.20) | | \$ 2,616.14 | \$ 100.65 | \$ 2,716.79 | Any purpose |
| Board reserved PLANNED GIVING | \$ 5,418.63 | | | | \$ 5,418.63 | \$ 208.47 | \$ 5,627.10 | Planned giving brochure, misc |
| BookMarks Remembrance | \$ 5,969.08 | \$ 3,704.00 | \$ (5,497.86) | | \$ 4,175.22 | \$ 160.63 | \$ 4,335.85 | Bookmarks remembrance |
| Cable, Dick & Marlene | | \$ 1,000.00 | \$ (1,000.00) | | \$ - | \$ - | \$ - | Stakeholders |
| Cora Rust Owen Trus | \$ 31,050.12 | \$ 2,769.06 | | | \$ 33,819.18 | \$ 1,301.12 | \$ 35,120.30 | Any purpose-see encmbr below |
| Civic Music | \$ 494.86 | | \$ (475.89) | | \$ 18.97 | \$ 0.73 | \$ 19.70 | Civic music |
| Eagles, Fraternal Order of | \$ 706.37 | | | | \$ 706.37 | \$ 27.18 | \$ 733.55 | Lg print or other things for senior |
| Eau Claire Area School Distric | | \$ 70.00 | \$ (70.00) | | \$ - | \$ - | \$ - | SRP bus rides |
| Eau Claire Pres | | \$ 125.00 | \$ (125.00) | | \$ - | \$ - | \$ - | SRP bus rides |
| Energy gift from Xcel | \$ 107.01 | | \$ (84.56) | | \$ 22.45 | \$ 0.86 | \$ 23.31 | Energy materials |
| Found money (annual) | | \$ 127.82 | \$ (4.32) | | \$ 123.50 | \$ 4.75 | \$ 128.25 | Any purpose |
| Friends of the Library (var yrs) | \$ 156.12 | \$ 500.00 | \$ (19.95) | | \$ 636.17 | \$ 24.48 | \$ 660.65 | Home delivery program |
| Friends of the Library (var yrs) | \$ 64.47 | \$ 1,200.00 | \$ (1,138.81) | | \$ 125.66 | \$ 4.83 | \$ 130.49 | Refreshments |
| Friends of the Library | \$ 177.79 | | | | \$ 177.79 | \$ 6.84 | \$ 184.63 | Supplementary Adult Programs/PB |
| Friends of the Library | \$ 464.58 | | | | \$ 464.58 | \$ 17.87 | \$ 482.45 | Visting author books |
| Friends of the Library (var years) | \$ 131.52 | | | | \$ 131.52 | \$ 5.06 | \$ 136.58 | Club Read prizes |
| Friends of the Library 200: | \$ 1,195.88 | | | | \$ 1,195.88 | \$ 46.01 | \$ 1,241.89 | Canon Microfilm Rdr/Scanner/Prnt |
| Friends of the Library (var years) | \$ 1,255.36 | \$ 3,000.00 | \$ (2,547.15) | \$ 128.49 | \$ 1,836.70 | \$ 70.66 | \$ 1,907.36 | YS Prizes and Incentive |
| Friends of the Library 200: | \$ 5,251.96 | | | | \$ 5,251.96 | \$ 202.06 | \$ 5,454.02 | Adult Svcs author visit: |
| Friends of the Library 2004 | \$ 1,732.12 | | | | \$ 1,732.12 | \$ 66.64 | \$ 1,798.76 | Daycare visit kit: |
| Friends of the Library 2004 | \$ 1,171.86 | \$ 1,200.00 | \$ (750.00) | | \$ 1,621.86 | \$ 62.40 | \$ 1,684.26 | ArtsWest prizes/rfrshmnts var yr |
| Friends of the Library 2004 | \$ 29.47 | | \$ (26.62) | | \$ 2.85 | \$ 0.11 | \$ 2.96 | Settlement CDs sold |
| Friends of the Library 200: | \$ 4,111.70 | | \$ (2,422.49) | | \$ 1,689.21 | \$ 64.99 | \$ 1,754.20 | New baby packets |
| Friends of the Library 200: | \$ 128.49 | | | \$ (128.49) | \$ 0.00 | \$ - | \$ 0.00 | Express baseball night |
| Friends of the Library 200: | \$ 2,672.61 | | | | \$ 2,672.61 | \$ 102.82 | \$ 2,775.43 | Publish history of Eau Claire librar |
| Friends of the Library 200: | \$ 33.47 | | | | \$ 33.47 | \$ 1.29 | \$ 34.76 | Audiobooks |
| Friends of the Library 200: | | \$ 1,000.00 | \$ (750.70) | | \$ 249.30 | \$ 9.59 | \$ 258.89 | Die-Cut machine |
| Friends of the Library 200: | | \$ 300.00 | \$ (300.00) | | \$ - | \$ - | \$ - | Educational toys |
| Friends of the Library 200: | | \$ 210.00 | | | \$ 210.00 | \$ 8.08 | \$ 218.08 | Coffee mugs |
| Friends of the Library 200: | | \$ 1,000.00 | \$ (1,000.00) | | \$ - | \$ - | \$ - | Giveaways |
| Friends of the Library | | \$ 53.55 | \$ (53.55) | | \$ - | \$ - | \$ - | Retiring Director party |
| Genealogy Research Society | | \$ 500.00 | | | \$ 500.00 | \$ 19.24 | \$ 519.24 | Microfilm upkeep/rplcmnt, gen. Bks |
| Johnson, G | | \$ 13.35 | | | \$ 13.35 | \$ 0.52 | \$ 13.87 | Any purpose |
| Midelfort Clinic Pediatric: | | \$ 675.00 | \$ (675.00) | | \$ - | \$ - | \$ - | Rent Fairfax pool for SLF |
| Morris, E scholarship fund program: | | \$ 200.00 | \$ (200.00) | | \$ - | \$ - | \$ - | Annual program |
| WI State Gen. Society | \$ 315.09 | | | | \$ 315.09 | \$ 12.12 | \$ 327.21 | Ancestry Plus |
| | <u>\$ 67,361.89</u> | <u>\$ 17,647.78</u> | <u>\$ (19,249.10)</u> | <u>\$ -</u> | <u>\$ 65,760.57</u> | <u>\$ 2,530.00</u> | <u>\$ 68,290.57</u> | |
| jc | | | | | | | <u>\$ (15,000.00)</u> | ENCMBRD-Stkhldrs 2007-2009 from any |
| | | | | | | | <u>\$ 53,290.57</u> | AVAILABLE |

Book Marks Remembrance

1/1/2006

TOTAL BEGINNING BALANCE \$ 5,969.08

REVENUE:

\$ 815.00 2/28
\$ 250.00 3/14
\$ 614.00 5/9
\$ 225.00 5/9
\$ 50.00 6/9

\$ 180.00 7/7

\$ 1,233.00 7/31
\$ 122.00 9/25
\$ 75.00 12/12
\$ 140.00 11/2

REVENUE DESIGNATED:

Home Delv books, tapes, etc
Children's books
"The Fifth Horseman"
YS mtl, Kati T. will order
3rd grade chapter books
Music related book
Art Books
Gardening
Home Delivery materials
Bks on golf, gardening

TOTAL REVENUE DESIGNATED AND UNDESIGNATED:

EXPENDITURE: \$ 5,497.86

EXPENDITURES TO DATE \$ 5,497.86

Interest Earned:

Current balance \$ 471.22

jg



\$ 500.00
\$ 200.00
\$ 35.00
\$ 55.00
\$ 15.00
\$ 15.00
\$ 50.00
\$ 50.00
\$ 300.00
\$ 55.00

\$ 3,704.00

