

Friends of the Library Executive Board Nominees

Sarah Kocken
Treasurer

I have been a Friend of the L.E. Phillips Memorial Public Library since 2011 when my husband, Greg, and I received a gift of membership from long-time Friend, Sally Webb. Since then, I have enjoyed frequenting the library as a patron, stocking my daughter's bookshelves with gems from the Friends' book sales, and serving on the Friends' Finance Committee. I enjoy reading, knitting, sushi, and drinking tea. I currently work for UW-Eau Claire and have also worked for Royal Credit Union and the Chippewa Valley Symphony Orchestra. I reside in Eau Claire with my husband Greg, daughter Helen, and two trouble-making Siberian Huskies, Tiberius and Olivia.

2017-2018 Executive Board Members

President—Nancy Sowls
Vice president—Audrey Roecker
Past president—Brenda Brant
Secretary—Grace Rich
Treasurer—Donna Weidman
Member-At-Large—Steven Green
Member-At-Large—John Stoneberg



Friends of the L.E. Phillips Memorial Public Library

Annual Meeting

04. 30. 18

Friends of the L.E. Phillips Memorial Public Library

2018
Annual Meeting
Program

Welcome

– Nancy Sowls; 2017-2018 Executive Board President

State of the Friends

– Maria Baroni; Program and Development Coordinator

Library Director Remarks

- Pamela Westby; Library Director

Treasurer's Report

– Donna Weidman; 2017-2018 Treasurer

Book Sale Report

– Grace Rich; 2017-2018 Book Sale Manager

Presentation of Nominating Committee

– Brenda Brant; 2017-2018 Past-President

Distinguished Service Award Presentation*

– Bob Eierman; Library Board President

Recognition of Volunteers/Closing Remarks

– Nancy Sowls; 2017-2018 Executive Board President

*Distinguished Service Award Recipient

Karen Overhulser

Friends of the Library
Executive Board Nominees

Amanda Favret

Secretary

From my early childhood, libraries have been my places of sanctuary and discovery, where I could hide from the world and explore the limits of imagination, and where I was exposed to ideas, values, and knowledge that expanded my childhood experiences. I owe much of my interest in history, cinema, and art to the library collections I've been so privileged to explore.

I'm currently a student at CVTC, and my Friends of the Library involvement began with a school internship placement with the book sale program in the spring of 2017. I remember feeling giddy during my first tour of the lower levels of the library and the book sale sorting area, later texting my mom, "It's massive!" The familiar, welcoming environment and passionate volunteers convinced me to continue working as a volunteer after my formal internship was completed. My work so far has primarily been with the online sales program, helping the efforts to organize and expand this portion of the book sales.

I've enjoyed learning about the Friends programs and how they contribute to the library and hope that my role on the Board as secretary will continue supporting the Friends' mission.

Lisa Eierman

Member-At-Large

I am a long time Eau Claire resident and have worked as a Registered Dietitian in the Chippewa Valley. My husband Bob and I have three daughters, with our oldest being a librarian.

Friends of the L.E. Phillips Memorial Public Library
Minutes of Annual Board Meeting
April 30, 2018

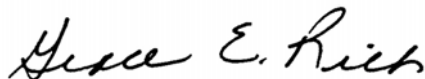
Board Members Present: Brenda Brant, Past President; Nancy Sowls, President (presiding); Maria Baroni, Program and Development Coordinator (nonvoting); Jamie Claudio, Administrative Assistant; Steve Green, Member at Large; Grace Rich, Secretary; Audrey Roecker, Vice President; John Stoneberg, Member at Large; Donna Weidman, Treasurer; Pamela Westby, Library Director (nonvoting)

Absent: NA

Guests: Lisa Eierman, Member-at-Large elect; Amanda Favret, Secretary elect; Sarah Kocken, Treasurer elect; Karen Overhulser, Distinguished Service Award recipient

1. **Call to order** at 7:02 pm in the Eau Claire room of the L.E. Phillips Memorial Public Library. (Sowls)
2. **Program and Development Coordinator Remarks** (Baroni). Baroni gave a pictorial presentation highlighting ways in which the Friends partner with the library, including Membership Appreciation Event, Books for Babies, Give a Kid a Book, Dabble Box, Hogwarts After Dark, "One Book, One Community" book program, and quarterly and online book sales.
She then previewed some of the Friends' future plans such as joining the Chamber of Commerce, offering corporate sponsorships, and matching funds with the library to purchase an LED display sign.
3. **Library Director Remarks** (Westby). Westby thanked the Friends for their contributions, focusing on how the gift of time as a library or Friend volunteer benefits the library and the community.
4. **Treasurer's report** (Weidman) Weidman highlighted points of the June 2017 treasurer's report, noting that memberships and on-site and online book sales did well. Net worth for the fiscal year ending June 30, 2017, was \$66,447. Weidman presented the March 2018 treasurer's report showing a net worth of \$64,519. She noted that the Friends converted to QuickBooks for tracking finances and commended Claudio for being instrumental in the conversion to QuickBooks.
5. **Book Sale Manager Remarks** (Rich). Rich gave a pictorial presentation describing the history, results, and future plans of the online book sale program. She pointed out the increase in online book sale revenue from \$1,900 in 2016 to \$9,900 in 2017 and commended the 20+ volunteers who donate over 80 hours weekly for their contribution to that success.
6. **Presentation of Nominating Committee and Election of 2018–19 Officers** (Sowls) Sowls presented the slate of candidates to replace outgoing officers: Lisa Eierman, Member-at-Large; Amanda Favret, Secretary; Sarah Kocken, Treasurer. Ann Heywood moved to accept the nominations; Audrey Roecker seconded. Motion carried. Candidates voted into office with unanimous membership vote.
7. **Announcement of Distinguished Service Award Recipient** (Eirman) Library Board President, Bob Eierman, announced Karen Overhulser, Book Sale Volunteer, as the recipient of the Distinguished Service award and presented her with a plaque.
8. **Recognition of Volunteers** (Sowls) Sowls thanked the Friends' volunteers for their hard work, creativity, and enthusiasm. She recognized the contributions of outgoing Board members Green, Rich, and Weidman, welcomed new Board members, and thanked Baroni and Claudio for their work.
9. **Refreshments and Door Prize Drawing** (Baroni/Brant) Baroni drew names for door prizes of Friends' logo items. Refreshments were served.
10. The next regular board meeting is scheduled for May 21, 2018, at 7:00pm, in the Board Room of the L.E. Phillips Memorial Public Library.
11. Meeting adjourned 8:49 pm.

Respectfully submitted,



Grace E. Rich, Secretary

**Friends of the
L. E. Phillips Memorial Public Library
Treasurer's Report April 2018**

	April	Annual		Budget	% of
	<u>Actual</u>	<u>Budget</u>	<u>YTD</u>	<u>Remaining</u>	<u>Bdgt</u>
Revenue					
1 Memberships	\$308	\$20,000	\$18,693	(\$1,307)	93%
2 Booksales	6,183	22,650	27,172	4,522	120%
3 Online Booksales	2,130	7,000	10,326	3,326	148%
4 Grants	0	5,000	0	(5,000)	n/a
5 Give-a-Kid-a-Book	0	4,000	6,145	2,145	154%
6 Fund Raising	0	1,000	0	(1,000)	0%
7 In Honor Of	680	1,700	2,471	771	145%
9 Interest	29	300	297	(3)	99%
10 Miscellaneous	0	1,000	1,861	861	186%
11 Monies Received for Library*	2,173	7,000	7,173	173	102%
12 Transfer to Fund Balance	<u>0</u>	<u>6,857</u>	<u>7,000</u>	<u>143</u>	<u>n/a</u>
Total Revenue	<u>\$11,504</u>	<u>\$69,507</u>	<u>\$73,965</u>	<u>\$4,458</u>	<u>106%</u>
Expenses					
10 Library Allocations	0	20,000	17,300	2,700	87%
12 Salaries	1,775	22,700	18,494	4,206	81%
13 Payroll Taxes	136	1,700	1,400	300	82%
14 Memberships	19	2,000	1,166	834	58%
15 Programs	711	500	987	(487)	197%
16 Telephone	0	85	35	50	41%
17 Newsletter	0	1,600	1,245	355	78%
18 Give-a-Kid-a-Book: Books	349	4,000	3,864	136	97%
19 Give-a-Kid-a-Book: Expenses	0	400	273	127	68%
20 Books for Babies	0	6,000	9,705	(3,705)	162%
21 Fund Raising	0	500	0	500	0%
22 In Honor Of: Library	1,030	1,700	2,471	(771)	145%
23 In Honor Of: Expenses	0	150	0	150	0%
24 Booksales: Expense	133	1,450	1,145	305	79%
25 Online Booksales: Expense	0	2,922	1,549	1,373	53%
27 Insurance	0	300	263	37	88%
28 Staff Appreciation	0	1,000	1,000	0	100%
29 Volunteer Appreciation	0	300	0	300	0%
30 Administrative	421	1,000	1,767	(767)	177%
31 Subscriptions/Org. Memberships	122	900	1,426	(526)	158%
32 Miscellaneous	0	300	547	(247)	182%
33 Monies Remitted to Library	2,173	7,000	7,173	(173)	
34 Transfer to Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>na</u>
Total Expense	<u>\$6,869</u>	<u>\$69,507</u>	<u>\$64,637</u>	<u>\$4,870</u>	<u>93%</u>

Checking Account Recap April 2018

Balance March 31, 2018	\$6,860.91	
Deposits	11,503.76	
State With Liability	38.53	
Fed Tax Liability		
Online Booksales	(2,129.58)	
Charter Bank Investment Int	(29.25)	
Withdrawals	<u>(6,868.61)</u>	*
Balance April 30, 2018	<u>\$9,375.76</u>	

Balance per Bank Statement 04/30/2018 \$12,437.33

2786	75.00
2788	133.17
2789	680.00
2790	<u>2173.40</u>

Total Outstanding Checks \$3,061.57

Balance per books 04/30/2018 \$9,375.76

Statement Financial Position

April 30, 2018

Cash: Booksale Change	300.00	
Cash: Checking (RCU)	9,375.76	
Cash: Online Booksale Checking	8,738.48	(\$8,200 transferred into checking)
Savings: RCU	5.01	
Money Market: Charter Bank	50,857.92	
Federal Tax Liability	0.00	
State With Liab	(122.99)	
	<u>\$69,154.18</u>	