

The Friends of the Library Executive Board will meet on Monday, Jun 15, 2026, at 6 p.m. at the L.E. Phillips Memorial Public Library in Room 105, following the Friends Annual Meeting. Committee chairs and members are welcome.

AGENDA

1. Call to order/Roll Call (Mathson)
2. Motion to approve minutes from the meeting(s) held on Monday, May 18, 2026 (Mathson)
3. Call for additions to the agenda and announcements (Mathson)
 - a. Thank you to outgoing Board Members.
 - b. Welcome to incoming Board Members.
4. Treasurer's reports (Gragert)
5. Library report (Kerr)
6. Board liaison report (Pesicka)
7. Staff General Updates (Yearous/Hayden)
 - a. Art Silent Auction Results
8. Old Business
 - a. Reminder of Future Meeting Dates
 - Monday, July 20, 2026
 - August 17, 2026 No formal Meeting, Picnic
9. New Business
 - a. 2026-2027 Budget Approval
 - b. Renewal of RCU CD, which comes due 7/1/2026

The Mission of Friends of the Library

The mission of the Friends of the L.E. Phillips Memorial Public Library is to encourage literacy, expression, and discovery in the Chippewa Valley through support to the L.E. Phillips Memorial Public Library and the surrounding community.

**Friends of the Library Annual Meeting Minutes
May 18, 2026**

Attendance sign-in sheet on file.

1. **Stacy Yearous, Program Coordinator** - Meeting called to order 5:00 p.m.
2. **Deb Mathson, President** - Welcome. Highlights from 2025-26 include Friends volunteer areas: Adopt a Shelf, Pop Up Book Sales, Bookstore Assistants, Online Sales, just to name a few. 136 active volunteers, giving 3096.5 hrs. Other highlights included donation of prizes to Teen Summer Reading Program, which is made possible through the Friends gift of \$15,000.00 made to the Library.
3. **Nancy, Give A Kid A Book** - 2025 was a big year for this program. 3851 books distributed in 7 different languages.
4. **Stacy Yearous, Program Coordinator, Books for Babies** - Distribution has increased 6% over 2024. Served Mayo, Marshfield and recently added Community Table.
5. **Astrid Hayden, Admin. Assistant, Treasurer's Report** - Good year for Friends. Highlights for income included Seasonal Train Exhibit, Memberships, and Book sales. These generated \$30,000.00 in income.
6. **Deb Mathson, President, Election of New Friends Board Members** - Vice President, Storm Hancock; Treasurer, Terry Wells; and At-Large Member Michelle Brettingen. Vote taken. All approved.
7. **Cheryl Contant, Board of Trustees of Library and Deb Mathson,** - Distinguished Service Award Presentation to Sally Derkson.
8. **Stacy Yearous** - Reminder of Friends Silent Auction Art Fundraiser/ Reception on Tuesday, May 26 6 -7:00 p.m.
9. **Sara Beer, Associate University Archivist, Presentation** - The McIntyre Library at UWEC houses the Eau Claire Area Research Center. This is in the Special Collections Department. This library and the Wisconsin Historical Society work as a network. Records are available from six counties of the Chippewa Valley. These resources are available to anyone interested in delving into their genealogy. Various handouts on these resources were made available.

Length of meeting, 1 hr. 5 mins. Minutes submitted by Mary Jo Mayer, Friends Secretary

Friends of the Library Monthly Meeting May 18, 2026

Present: Astrid Hayden, Administrative Assistant; Kimberly Hennings, Deputy Director; Mary Jo Mayer, Secretary; Deb Mathson, President; Stacy Yearous, Program and Development Coordinator; Esther Moen, Past President; Anna Zook, Member -at-Large, Gary Persicka, Board Liason, Sara McIlquham, Vice President; Michelle Brettingen, Member-At-Large

Absent: Jeremy Gragert, Treasurer

1. **Mathson** - Meeting called to order 6:15 p.m.
2. **Mathson** - Motion to approve mtg. minutes from April 20, 2026. Esther approved 1st, seconded by Sara. All approved.
3. **Mathson** - Call for any additions to agenda - No request for added item, Stacy to change order of new business items.
4. **Treasurer's report (Hayden)** - Noted bookstore sales. Prior to end of this fiscal year, the final installment will be made to the Capital Appeal Contribution, \$15,000. JAMF corporate grant received in amt. of \$7500.00.
5. **Library report (Hennings)** - Impactful retirement coming up. Shelly Collins-Fuerbringer 27 years of service, This will trigger reorganizing her many duties amongst others. A new adult services librarian position is being created. Also, highlighted in the month, Youth Services had 800 first graders visiting. Also this month the new printed event catalog titled "Shelf Life" was introduced.
6. **Board Liaison report (Persicka)** - Next meeting on Thursday, May 21. Nothing new to report. Restructuring taking place due to retirements. Re-examining positions.
7. **General Staff Updates (Yearous/Hayden)** - Tues. May 26 artist reception and start of art silent auction. June 5th is the next sidewalk sale. Sale in May generated \$500.00 sales (this includes sales from book store).
8. **Old Business (Yearous)** - Review of remaining 2026 mtg date, June 15, 2026. Welcome Michelle Brettingen whom was present at this mtg. She will start right away as Member at Large.
9. **New Business (Yearous)** - Give a Kid A Book donation from anonymous donor in the amount of \$10,000.00. Motion put forward by Deb M. to put this into a separate money market account, tagged for GAKAB use only. First approved by Anna, seconded by Sara, all approved, motion passed. Also motion put forward by Deb M. to take the final contribution for the Storybuilder Campaign in amt. of \$15,000.00 to be taken out of online checking account. Approved by Esther, seconded by Anna. All approve, motion passed. **New Business (Mathson, McIlquham, Moen, Zook, Brettingen, Mayer)** - Motion put forward by Mathson to recommend 5% salary increase for Stacy and Astrid in the upcoming proposed 2026-27 budget. Approved by Anna, seconded by Sara. Vote taken, all approved, motion passed. Also agreed to include agenda item in upcoming meeting to further discuss employee salaries.

Meeting adjourned by Mathson 6:50 p.m. Minutes submitted by Mary Jo Mayer,
Next mtg. , Monday, June 15, 2026

Friends of the LE Phillips Memorial Public Library

Statement of Financial Position Summary

As of May 31, 2026

DISTRIBUTION ACCOUNT	TOTAL
Assets	\$117,820.35
Current Assets	\$117,820.35
Bank Accounts	\$55,143.65
Other Current Assets	\$62,676.70
Total for Current Assets	\$117,820.35
Total for Assets	\$117,820.35
Liabilities and Equity	\$117,820.35
Liabilities	-\$29.95
Current Liabilities	-\$29.95
Other Current Liabilities	-\$29.95
Total for Current Liabilities	-\$29.95
Long-term Liabilities	\$0.00
Total for Liabilities	-\$29.95
Equity	\$117,850.30
Total for Liabilities and Equity	\$117,820.35

Friends of the LE Phillips Memorial Public Library

Statement of Activity

May 2026

	TOTAL
Revenue	
Book Sales	
Amazon/Ebay/Pango Sales	281.11
Bookstore Sales	1,082.12
Online Book Sales	791.66
Total for Book Sales	\$2,154.89
Children's Book Drive	100.00
Interest	247.28
Memberships (Households)	1,393.92
Monies Received from Library Programs	11,874.40
Books for Babies	900.00
Total for Programs	\$900.00
Total for Revenue	\$16,670.49
Gross Profit	\$16,670.49
Expenditures	
Credit Card Co. Fees	93.41
Miscellaneous Expense	2.00
Monies Remitted to Library	11,874.40
Payroll Expenses	
Taxes	228.46
Wages	2,986.42
Total for Payroll Expenses	\$3,214.88
Story Builder Campaign	15,000.00
Subscriptions/Org. Membership	197.99
Volunteer Appreciation	187.20
Total for Expenditures	\$30,569.88
Net Operating Revenue	-\$13,899.39
Net Revenue	-\$13,899.39

Friends of the LE Phillips Memorial Public Library

Statement of Activity by Month

July 1, 2025-May 31, 2026

	JUL 2025	AUG 2025	SEP 2025	OCT 2025	NOV 2025	DEC 2025
Revenue						
Book Sales						
Amazon/Ebay/Pango Sales	481.45	627.07	311.97	613.86	669.94	337.20
Bookstore Sales	1,085.58	1,355.79	1,266.91	2,510.83	828.36	1,055.45
Online Book Sales	842.83	621.77	337.69	2,965.49	-1,713.06	945.07
Total for Book Sales	2,409.86	2,604.63	1,916.57	6,090.18	-214.76	2,337.72
Business Partners						
Capital Appeal Donations	400.00				100.00	3,550.00
Children's Book Drive						
Corporate Memberships/Sponsorships	250.00	250.00	250.00	500.00	3,000.00	
Event Income					35.00	4,501.87
Grants						
Interest	116.43	370.58	116.33	237.33	241.34	361.33
Memberships (Households)	678.92	161.74	188.38	158.63	648.92	11,687.16
Miscellaneous Income		450.00		400.00		
Monies Received from Library					5,250.00	6,000.00
Programs						
Books for Babies						
Give-a-Kid-a-Book			1,595.00	50.00	12,310.00	1,431.00
In Honor Of	450.00	100.00	100.00			
Total for Programs	450.00	100.00	1,695.00	50.00	12,310.00	1,431.00
Total for Revenue	4,305.21	3,936.95	4,166.28	7,436.14	21,370.50	29,869.08
Gross Profit	4,305.21	3,936.95	4,166.28	7,436.14	21,370.50	29,869.08
Expenditures						
Book Sale Expenses						
Book Sales						
Promotions	9.98	9.92	17.78	2.45	12.50	
Supplies			407.25			
Total for Book Sales	9.98	9.92	425.03	2.45	12.50	
Online Book Sales	20.00					
Postage	289.19	49.65	30.90	61.80	424.89	
Supplies	76.24		67.24	19.37	84.18	35.00
Total for Online Book Sales	385.43	49.65	98.14	81.17	509.07	35.00
Total for Book Sale Expenses	395.41	59.57	523.17	83.62	521.57	35.00
Children's Book Drive Purchases						
Credit Card Co. Fees	25.93	25.93	25.93	65.01	27.18	33.46
Event Expenses					17.78	
Insurance			252.00			
Library Allocations						
Memberships	59.79				5.89	66.22
Miscellaneous Expense		30.00	0.00			
Monies Remitted to Library					5,250.00	6,000.00
Newsletter					148.00	
Office Supplies	12.99	-20.00		6.17		

Friends of the LE Phillips Memorial Public Library

Statement of Activity by Month

July 1, 2025-May 31, 2026

	JUL 2025	AUG 2025	SEP 2025	OCT 2025	NOV 2025	DEC 2025
Payroll Expenses						
Taxes	213.43	222.74	202.47	218.62	239.98	184.97
Wages	2,789.90	2,911.66	2,646.74	2,857.65	3,137.11	2,417.79
Total for Payroll Expenses	3,003.33	3,134.40	2,849.21	3,076.27	3,377.09	2,602.76
Program Expense						
Books for Babies						
Books	590.58	489.39	231.75	476.10	1,218.00	1,195.28
Supplies	10.94	90.07				13.49
Total for Books for Babies	601.52	579.46	231.75	476.10	1,218.00	1,208.77
Give-a-Kid-a-Book						
Books					863.69	606.37
Misc. Expenses	4.99				30.53	
Total for Give-a-Kid-a-Book	4.99				894.22	606.37
In Honor Of						
Library	450.00	100.00	100.00			
Total for In Honor Of	450.00	100.00	100.00			
Total for Program Expense	1,056.51	679.46	331.75	476.10	2,112.22	1,815.14
Story Builder Campaign						
Subscriptions/Org. Membership	182.99	297.99	227.99	197.99	238.99	197.99
Telephone	7.80				16.00	
Volunteer Appreciation						
YS Programs and Services (Prizes/Giveaways)		304.28	137.31		6.64	
Total for Expenditures	4,744.75	4,511.63	4,347.36	3,905.16	11,721.36	10,750.57
Net Operating Revenue	-439.54	-574.68	-181.08	3,530.98	9,649.14	19,118.51
Net Revenue	-439.54	-574.68	-181.08	3,530.98	9,649.14	19,118.51

Friends of the LE Phillips Memorial Public Library

Statement of Activity by Month

July 1, 2025-May 31, 2026

	JAN 2026	FEB 2026	MAR 2026	APR 2026	MAY 2026	TOTAL
Revenue						
Book Sales						
Amazon/Ebay/Pango Sales	570.16	438.62	236.92	321.32	281.11	4,889.62
Bookstore Sales	1,000.33	3,722.39	758.50	1,211.59	1,082.12	15,877.85
Online Book Sales	652.75	349.01	272.42	756.88	791.66	6,822.51
Total for Book Sales	2,223.24	4,510.02	1,267.84	2,289.79	2,154.89	\$27,589.98
Business Partners		250.00	250.00			500.00
Capital Appeal Donations	900.00		110.00	50.00		5,110.00
Children's Book Drive				1,445.00	100.00	1,545.00
Corporate Memberships/Sponsorships						4,250.00
Event Income	317.00					4,853.87
Grants				3,750.00		3,750.00
Interest	118.31	242.10	224.02	245.26	247.28	2,520.31
Memberships (Households)	5,492.89	2,230.00	3,474.95	1,297.02	1,393.92	27,412.53
Miscellaneous Income				3,750.00		4,600.00
Monies Received from Library Programs					11,874.40	23,124.40
Books for Babies	1,820.00		77.00		900.00	2,797.00
Give-a-Kid-a-Book	1,900.00			20.00		17,306.00
In Honor Of			350.00			1,000.00
Total for Programs	3,720.00		427.00	20.00	900.00	\$21,103.00
Total for Revenue	12,771.44	7,232.12	5,753.81	12,847.07	16,670.49	\$126,359.09
Gross Profit	12,771.44	7,232.12	5,753.81	12,847.07	16,670.49	\$126,359.09
Expenditures						
Book Sale Expenses						
Book Sales						
Promotions		10.11	22.41			85.15
Supplies						407.25
Total for Book Sales		10.11	22.41			\$492.40
Online Book Sales						\$20.00
Postage		518.64		337.29		1,712.36
Supplies				80.86		362.89
Total for Online Book Sales		518.64		418.15		\$2,095.25
Total for Book Sale Expenses		528.75	22.41	418.15		\$2,587.65
Children's Book Drive Purchases				968.00		968.00
Credit Card Co. Fees	158.55	33.58	43.27	30.68	93.41	562.93
Event Expenses	898.20	-12.99				902.99
Insurance		31.00				283.00
Library Allocations				15,000.00		15,000.00
Memberships		289.34		136.52		557.76
Miscellaneous Expense					2.00	32.00
Monies Remitted to Library					11,874.40	23,124.40
Newsletter		185.14	144.43	189.49		667.06
Office Supplies	12.99	41.86		32.13		86.14

Friends of the LE Phillips Memorial Public Library

Statement of Activity by Month

July 1, 2025-May 31, 2026

	JAN 2026	FEB 2026	MAR 2026	APR 2026	MAY 2026	TOTAL
Payroll Expenses						
Taxes	234.67	222.98	196.33	213.19	228.46	2,377.84
Wages	3,067.65	2,914.65	2,566.42	2,786.82	2,986.42	31,082.81
Total for Payroll Expenses	3,302.32	3,137.63	2,762.75	3,000.01	3,214.88	\$33,460.65
Program Expense						
Books for Babies						
Books	683.25	668.32	595.08	857.86		7,005.61
Supplies		10.90	83.96			209.36
Total for Books for Babies	683.25	679.22	679.04	857.86		\$7,214.97
Give-a-Kid-a-Book						
Books				433.41		1,903.47
Misc. Expenses		80.66				116.18
Total for Give-a-Kid-a-Book		80.66		433.41		\$2,019.65
In Honor Of						
Library			350.00			1,000.00
Total for In Honor Of			350.00			\$1,000.00
Total for Program Expense	683.25	759.88	1,029.04	1,291.27		\$10,234.62
Story Builder Campaign					15,000.00	15,000.00
Subscriptions/Org. Membership	207.99	197.99	197.99	1,212.77	197.99	3,358.67
Telephone		11.89		8.05		43.74
Volunteer Appreciation					187.20	187.20
YS Programs and Services (Prizes/Giveaways)		20.00				468.23
Total for Expenditures	5,263.30	5,224.07	4,199.89	22,287.07	30,569.88	\$107,525.04
Net Operating Revenue	7,508.14	2,008.05	1,553.92	-9,440.00	-13,899.39	\$18,834.05
Net Revenue	7,508.14	2,008.05	1,553.92	-9,440.00	-13,899.39	\$18,834.05

**Friends of the
L. E. Phillips Memorial Public Library
Budget**

	<u>2025-2026</u> <u>Budget</u>	<u>05/31/26</u> <u>Actual</u>	<u>Budget</u> <u>Remaining</u>	<u>% of</u> <u>Budget</u>
Revenue				
Memberships(Households)	20,000	27412.53	(7,413)	137.06%
Corporate Sponsorships	3,750	4250	(500)	113.33%
Corporate Partners	1,000	500	500	50.00%
Bookstore Sale	19,000	15877.85	3,122	83.57%
Online Booksales	14,000	11712.13	2,288	83.66%
Grants	2,000	3750	(1,750)	187.50%
Give-a-Kid-a-Book	7,500	17306	(9,806)	230.75%
Books for Babies	5,500	2797	2,703	50.85%
Special Event Fundraising	4,000	4853.87	(854)	121.35%
Capital Appeal Donations/Contribution	5,000	5110	(110)	102.20%
In Honor Of	1,000	1000	-	100.00%
Interest	2,000	2520.31	(520)	126.02%
Miscellaneous	500	6145	(5,645)	1229.00%
Monies Received for Library	10,000	23124.4	(13,124)	231.24%
Transfer From Balance	12,900		12,900	0.00%
Total Revenue	\$ 108,150	126359.09	(18,209)	116.84%
Expenses				
Library Allocations	15000	15000	-	100.00%
Capital Appeal Contribution	15000	15000	-	100.00%
Special Event Fundraising Expenses	1000	902.99	97	90.30%
Salaries	37600	31082.81	6,517	82.67%
Payroll Taxes	2900	2377.84	522	81.99%
Insurance	300	283	17	94.33%
Memberships Expenses	1000	557.76	442	55.78%
Credit Card Fees	600	562.93	37	93.82%
Annual Meeting	250		250	0.00%
Telephone/General Postage	100	43.74	56	43.74%
Newsletter	800	667.06	133	83.38%
Give-a-Kid-a-Book	3500	2019.65	1,480	57.70%
Books for Babies	6500	7214.97	(715)	111.00%
In Honor Of	1000	1000	-	100.00%
Booksales: Expense	500	492.4	8	98.48%
Online Booksales: Expenses	4500	2095.25	2,405	46.56%
Volunteer Appreciation	500	187.2	313	37.44%
Office Supplies	2500	86.14	2,414	3.45%
Subscriptions/Org. Memberships	3100	3358.67	(259)	108.34%
Miscellaneous	500	1000	(500)	200.00%
Monies Remitted to Library	10000	23124.4	(13,124)	231.24%
YS Program Prizes	1000	468.23	532	46.82%
Total Expense	\$ 108,150	107525.04	625	99.42%

**Friends of the
L. E. Phillips Memorial Public Library
Proposed Budget 2026-2027**

	<u>Budget</u> 2026-2027	<u>Actual</u>	<u>Budget</u> Remaining	<u>% of</u> Budget
Revenue				
Memberships(Households)	21000			
Corporate Sponsorships	4250			
Corporate Partners	500			
Bookstore Sale	17000			
Online Booksales	12000			
Grants	2000			
Give-a-Kid-a-Book	5000			
Books for Babies	5000			
Special Event Fundraising	4500			
Capital Appeal Donations/Contribution	NA			
In Honor Of	1000			
Interest	2800			
Miscellaneous	500			
Monies Received for Library	10000			
Transfer From Balance	11250			
Total Revenue	96800	-	-	0.00%
Expenses				
Library Allocations	18000			
Capital Appeal Contribution	NA			
Special Event Fundraising Expenses	1000			
Salaries	37600			
Payroll Taxes	2730			
Insurance	300			
Memberships Expenses	1000			
Credit Card Fees	600			
Annual Meeting	250			
Telephone/General Postage	150			
Newsletter	250			
Give-a-Kid-a-Book	4000			
Books for Babies	7000			
In Honor Of	1000			
Booksales: Expense	500			
Online Booksales: Expenses	4500			
Volunteer Appreciation	500			
Office Supplies	2500			
Subscriptions/Org. Memberships	3500			
Miscellaneous	500			
Monies Remitted to Library	10000			
YS Program Prizes	1000			
Total Expense	\$ 96,880	\$ -	-	0.00%

Some favorite moments from the past month have revolved around our annual summer reading program. From watching the reaction to the giant dragon suspended from the 2nd floor bridge to the amazing turnout for our first ever Merry Medieval Faire to the wonderful sound of happy voices all day from people of all ages here for Summer @ the Library activities, going to (and working at) the library is a joyful experience. We could not do it without all of the efforts of our staff, the Friends, and volunteers.

As change is the only constant, we are experiencing some staffing changes. We will no longer have two deputy directors, with the June retirement of Deputy Director Shelly Collins-Fuerbringer, whose matchless dedication to the library will be missed. Former Adult Services Coordinator Stephanie Schulz has been chosen to be our new Adult Services Librarian, and has already started in her new role. Some duties will be shifting between other departments and individuals in other departments as well, as we continue to realize more efficiencies following a lot of analysis. Libraries and data-driven decisions go hand-in-hand, always with a close eye on how any changes improve the library experience for customers and staff.

Check out the newest art exhibit in the third floor gallery, entitled "Something in the Water." There will be an exhibit reception on Thursday, June 18, and the exhibit will run from June 15-August 24. Enjoy the summertime view from the terrace while you are up there! As this past month also brought a young bear to the library's back lawn, you never know what you will see.