

## 1. Gather your supplies.

Print out:

- \* Brainstorming sheet
- \* Blank postcards
- \* Mad Libs
- \* Conversation starters

Gather

- \* Crayons and a pencil
- \* Postage stamps

# You've Got Mail

## 2. Write a greeting.

The greeting opens your letter. A common greeting is the word *Dear* followed by your friend's name and a comma.

## 3. Write your note.

## 4. Sign your letter.

The closing is usually written on the right hand side of your note. Some common closings are *From*, *Sincerely*, *Your Friend*, or *Love*.

Capitalize your closing and put a comma after the word. Then write your name on the line below.

## 5. Address and stamp the card.

## 6. Add some flair!

Draw on the blank side of your postcard.

Dear Friend,

You can write anything you want in your postcard. What do you want to share about your life? What questions do you want to ask? Use your brainstorming sheet to help you plan, and then write your note on this part of the postcard!

Love,  
Dog Man

THE STAMP GOES HERE

To:  
Clifford the Big Red Dog  
123 Sunny Street  
Eau Claire, WI  
54701

# Conversation Starters

Parents/Guardians: Let's talk about letter writing. Use these prompts!

**How does it feel to receive a letter in the mail?**

**What do you like about receiving a handwritten letter or postcard?**

**How does it feel to send a letter to someone you care about?**

# Brainstorming Sheet

You can write anything you want in your postcard. What do you want to share about your life? What questions do you want to ask? Use this sheet to get started.

**This week I...**

**What is something that you are doing this week?**

**This summer, I am looking forward to...**

**What are you looking forward to this summer?**

**Right now, my favorite \_\_\_\_\_**

**is \_\_\_\_\_ because....**

**What is your favorite \_\_\_\_?**

Fill in the words to finish this silly letter. Ask a friend or relative to play along with you. Write down one word for each line below. Definitions are provided to help you. Then use the words you chose to fill in the blanks in the letter below.

**Definitions:**

noun—a person, place, thing, or idea (examples: cousin, teacher, museum, treehouse, book, happiness)

adjective—a word that describes a noun (examples: delicious, gigantic, yellow, loud, bumpy)

verb—an action word (examples: laugh, skip, dig, sprout, snore)

closing--words that end a letter and are followed by a comma (Sincerely, From, Love,)

Singular means one of something

Plural means more than one of something. Plural words often end in "s" or "es" as in cars, boxes, etc.

1. person name \_\_\_\_\_
2. number \_\_\_\_\_
3. adjective \_\_\_\_\_
4. verb \_\_\_\_\_
5. place \_\_\_\_\_
6. plural noun \_\_\_\_\_
7. adjective \_\_\_\_\_
8. plural noun \_\_\_\_\_
9. singular noun \_\_\_\_\_
10. singular noun \_\_\_\_\_
11. number \_\_\_\_\_
12. animal, singular \_\_\_\_\_
13. singular noun \_\_\_\_\_
14. closing \_\_\_\_\_
15. your name \_\_\_\_\_

Dear \_\_\_\_\_,  
(person name)

I am so excited! We have \_\_\_\_\_ days of summer vacation! This is going to be a/an \_\_\_\_\_  
(number) (adjective)  
summer. I can't wait to \_\_\_\_\_ with my family. We are going to visit (a/an) \_\_\_\_\_ and eat my  
(verb) (place)  
favorite food, \_\_\_\_\_. My family members are the most \_\_\_\_\_ \_\_\_\_\_. It is fun to  
(plural noun) (adjective) (plural noun)  
spend time with them!

I also plan to start a \_\_\_\_\_ garden, practice my \_\_\_\_\_ for \_\_\_\_\_ minutes each  
(singular noun) (singular noun) (number)  
day, and go \_\_\_\_\_ watching with my \_\_\_\_\_. What are your summer plans?  
(animal, singular) (singular noun)

\_\_\_\_\_  
(closing)

\_\_\_\_\_  
(your name)

# Postcard Template

For best results, use 110 lb cardstock.

Cut along the outside black lines to meet post office size requirements.

