

LE PHILLIPS MEMORIAL PUBLIC LIBRARY  
Minutes of Meeting

A meeting of the Board of Trustees of the LE Phillips Memorial Public Library was held on Thursday, July 15, 2004, at 7:30 am in the Board Room of the Library. The following members were present: Fraser, Jurmain, Olson, Perry, Radtke, Savolainen, Schilling, Schneider, Von Haden, and Wisner.

MINUTES OF PREVIOUS MEETING

On a motion made by Bob Fraser, and seconded by Susan Savolainen, the Board unanimously approved the minutes of their June 2004 meeting.

COMMITTEE REPORTS

President Sylvia Schilling asked trustees to contact her directly if they have preferences for committee assignments.

REPORT OF THE LIBRARY DIRECTOR

Mark Morse discussed statistical problems which occur with the MORE consortium or software, and reported the library is investigating the purchase of a test database. The Board asked that Eau Claire County use statistics be included on the monthly statistical report. The Board also asked that the City Attorney be invited to their next meeting to discuss his memo regarding e-mail and public meetings.

FINANCIAL REPORT

The Board reviewed the June 2004 Financial Report.

ACTION ON BILLS & CLAIMS

On a motion made by Susan Savolainen and seconded by Bob Fraser, the Board unanimously approved the Bills & Claims for June 11-July 2, 2004, as well as the custodial Bills & Claims for June.

STATISTICAL REPORT

The Board reviewed the June Statistical Report. Gus Falkenberg will provide a report regarding use trends by Home Delivery participants.

FUTURE LIBRARY SPACE PLANNING

Mark Morse gave a historical report on space planning and use trends at the library. The Board discussed his recommended parameters for future space planning. Kathryn Schneider made a motion, seconded by Susan Savolainen, to accept the space planning parameters recommended by the Library Director and that we direct the architect to work with staff to draw up plans and to get public comment on the plans and to include provisions in the plan for making the plans fit with the library's expectation of adding a third floor at some later time, and that the plans be presented to the Library Board at the Board's October meeting. The motion passed with Jurmain, Olson, Perry, Savolainen, Schilling, Schneider, Von Haden, and Wisner voting yes, and Fraser voting no. There

was consensus to authorize the Library Director to seek funds for an architect from the Friends of the Library.

#### SETTLEMENT OF A LAWSUIT AGAINST MAJOR MUSIC DISTRIBUTORS AND RETAILERS

The Board reviewed John Stoneberg's status report on this issue. On a motion made by Don Wisner and seconded by Susan Olson, the Board unanimously approved donating unwanted prerecorded music products, received from this settlement, to the Friends of the Library for sale to the public.

#### ADJOURNMENT

On a motion made by Don Wisner and seconded by Susan Savolainen, the Board unanimously approved adjournment of their meeting.

Julie A. Gast  
Business Manager