

LE PHILLIPS MEMORIAL PUBLIC LIBRARY
Minutes of Meeting

A meeting of the Board of Trustees of the LE Phillips Memorial Public Library was held on Thursday, May 20, 2004, at 7:30 am in the Board Room of the Library. The following members were present: Cutsforth, Fraser, Jurmain, Moore, Radtke, Savolainen, Schilling, and Wisner.

INTRODUCTION

New Trustee Jean Radtke was introduced to the Board.

LIBRARY FUNDING IN DUNN COUNTY

The Trustees asked Mark to do an analysis of Act 150 reimbursements from Dunn County.

MINUTES OF PREVIOUS MEETING

On a motion made by Susan Savolainen, and seconded by Bob Fraser, the Board unanimously approved the minutes of their April 2004 meeting.

REPORT OF THE LIBRARY DIRECTOR

Mark Morse mentioned trustees may continue to serve expired terms until City Council makes new appointments. In June, the Library Board will hear a labor grievance regarding the termination of Leanne Lefebvre Larson. Mark reported on ALA Legislative Day where he met with officials and expressed library concerns. Susan Savolainen suggested the library contact the publishers of the Downtown Agenda newsletter and ask that a library event be additionally emphasized in each issue.

FINANCIAL REPORT

The Board reviewed the April 2004 Financial Report.

ACTION ON BILLS & CLAIMS

On a motion made by Bob Fraser and seconded by Cheryl Cutsforth, the Board unanimously approved the Bills & Claims for April 9-May 7, 2005, as well as the custodial Bills & Claims for April, and invoices paid directly by City staff on the library's behalf.

STATISTICAL REPORT

The Board reviewed the April Statistical Report.

COMMUNICATING WITH THE LE PHILLIPS FAMILY FOUNDATION

On a motion made by Mary Jurmain and seconded by Susan Savolainen, the Board unanimously authorized Library Board President Emily Moore to contact the LE Phillips Family Foundation to explain the recent changes made in the library's capital plans.

RECOMMENDATION FOR APPOINTMENT TO THE INDIANHEAD FEDERATED
LIBRARY SYSTEM BOARD OF TRUSTEES

Sylvia Schilling made a motion to recommend to the Eau Claire County Board Chair that Bob Fraser be the LE Phillips Library Board's liaison appointment to the IFLS Board. The motion was seconded by Don Wisner and passed unanimously. The Board also thanked Cheryl Cutsforth for her excellent past service in this capacity.

TIMETABLE FOR 2005 BUDGET RECOMMENDATIONS

Emily Moore asked Jean Radtke to accept appointment to the Budget & Finance Committee, and Jean accepted. Don Wisner made a motion, seconded by Mary Jurmain, to approve the proposed timetable for development of the 2005 operating budget and 2005-2009 Capital Improvement Plan. The motion passed unanimously.

RESOLUTION

On a motion made by Susan Savolainen and seconded by Bob Fraser, the Board unanimously approved the proposed resolution for Jon Theisen.

DIRECTIVES

Cheryl Cutsforth made a motion to request the Library Director contact Dick and Marlene Cable regarding their gift offer for an annual author event. The Director should express the library's appreciation and seek an intention for a five-year commitment which may then allow the library to pursue the balance of the funding. The motion was seconded by Bob Fraser and passed unanimously.

ADJOURNMENT

On a motion made by Donald Wisner and seconded by Susan Savolainen, the Board unanimously approved adjournment of their meeting.

Julie A. Gast
Business Manager