

# LE PHILLIPS MEMORIAL PUBLIC LIBRARY

## Minutes of Meeting

A meeting of the Board of Trustees of the LE Phillips Memorial Public Library was held on Thursday, September 16, 2004, at 7:30 am in the Board Room of the Library. The following members were present: Fraser, Jurmain, Olson, Radtke, Savolainen, Schilling, Schneider, Von Haden, and Wisner.

### **MINUTES OF PREVIOUS MEETING**

On a motion made by Susan Savolainen, and seconded by Bob Fraser, the Board unanimously approved the minutes of their August 19 and August 31 meetings.

### COMMUNICATION

President Sylvia Schilling reported Don Perry resigned his position as a Library Trustee.

### COMMITTEE REPORTS

Kathryn Schneider reported the Friends of the Library were having a book sale this weekend.

### FINANCIAL REPORT

The Board reviewed the August 2004 Financial Report.

### ACTION ON BILLS & CLAIMS

On a motion made by Don Wisner and seconded by Susan Savolainen, the Board unanimously approved the Bills & Claims for August 13-September 3, 2004, as well as the custodial Bills & Claims for August.

### STATISTICAL REPORT

The Board reviewed the August Statistical Report.

### LIBRARY SPACE PLANNING

The Board made plans for a public hearing and architect presentation in October concerning library space planning.

### APPROPRIATION TRANSFER

On a motion made by Susan Savolainen and seconded by Bob Fraser, the Board unanimously approved the proposed permanent budget transfer for adding staff hours in MORE and Administration.

### APPROVAL OF REVISED MORE PARTICIPATION AGREEMENT

Sue Olson made a motion to approve the revised MORE participation agreement. The motion was seconded by Jean Radtke and passed unanimously.

ADJOURNMENT

On a motion made by Sue Olson and seconded by Jean Radtke, the Board unanimously approved adjournment of their meeting.

Julie A. Gast

Business Manager