

LE PHILLIPS MEMORIAL PUBLIC LIBRARY

Minutes of Meeting

A meeting of the Board of Trustees of the LE Phillips Memorial Public Library was held on Wednesday, April 6, 2005, at 5:30 pm in the Board Room of the Library. The following members were present: Fraser, Jurmain, Olson, Radtke, Savolainen, Schilling, Schneider, Stacy, and Von Haden.

CONSIDERATION OF DRAFT LIBRARY RENOVATION PLAN AND THE NEXT STEPS TO BE TAKEN

The Board discussed many issues concerning proposals for renovating the library.

There was consensus to eliminate Alternatives A, B, C, and H because they would materially increase operating costs which the Board wishes to avoid.

Jean Radtke made a motion, seconded by Mary Jurmain, to ask staff to get more complete estimated costs for Alternatives D, E, and G. The motion passed unanimously.

Bob Fraser made a motion to ask staff to get more complete estimated costs for Alternatives D, E, and I, with the I alternative being revisited to provide more space for the Circulation Workroom. The motion was seconded by Susan Savolainen and passed unanimously.

For the next meeting, there was Board consensus to ask staff to write one-page summaries of the advantages and disadvantages of doing Alternatives D, E, and G in combination, compared with doing Alternatives D, E, and updated I in combination.

The Board asked the Director to put the question of handicapped accessibility to library bathrooms on the April Board agenda.

ADJOURNMENT

On a motion made by Jean Radtke and seconded by Sue Olson, the Board unanimously voted to adjourn their meeting.

Julie Gast

Business Manager

A meeting of the Board of Trustees of the LE Phillips Memorial Public Library was held on Thursday, April 21, 2005, at 7:30 am in the Board Room of the Library. The following members were present: Fraser, Olson, Radtke, Savolainen, Schilling, Schneider, Stacy, and Von Haden.

MINUTES OF PREVIOUS MEETING

On a motion made by Susan Savolainen, and seconded by Mike Stacy, the Board unanimously approved the minutes of their March 2005 meeting, and April 2005 special meeting.

REPORT OF THE FRIENDS OF THE LIBRARY

Katherine Schneider reported the Friends took in over \$4,000 at their last booksale, and that they would be buying the unsold settlement CDs from the library.

REPORT OF THE LIBRARY DIRECTOR

Director Mark Morse reported Bob Von Haden was reappointed to the Library Board as City Council representative.

FINANCIAL REPORT

The Board reviewed the March Financial Report.

BILLS & CLAIMS

On a motion made by Sue Olson and seconded by Jean Radtke, the Board unanimously approved the Bills & Claims for March 4-April 8, 2005.

STATISTICAL REPORT

The Board reviewed the March Statistical Report.

ATTENDANCE OF TRUSTEES AT AMERICAN LIBRARY ASSOCIATION CONFERENCE IN CHICAGO

Several trustees expressed interest in attending the national conference of ALA this June, in Chicago.

CONSIDERATION OF LIBRARY BUILDING RENOVATION AND IMPROVEMENTS

On a motion made by Mike Stacy and seconded by Bob Fraser, the Board unanimously voted to remodel one set of bathrooms on the first floor so they are in compliance with current building codes. Jean Radtke made a motion to amend the 2005 Capital Improvement Plan by \$35,000 to fund this bathroom renovation. The motion was seconded by Mike Stacy and passed unanimously. There was Board consensus to hold another special meeting, on May 24 at 5:30 pm, to consider the advantages and disadvantages of each building alternative, as seen by the architect, Library Director, and library staff.

DELETION OF ACCOUNTS RECEIVABLE FROM BUFFALO, CLARK, DUNN, JACKSON, PEPIN, AND TREMPLEAU COUNTIES

Bob Fraser moved that the issue of non-resident use reimbursement be included as a priority topic the next time the Board is meeting with legislators. The motion was seconded by Mike Stacy and passed unanimously. Bob Von Haden made a motion to delete the accounts receivable, totaling \$100,366.11, for library service to residents of these counties. The motion was seconded by Mike Stacy and passed unanimously.

CONSIDERATION OF THE LIBRARY PROVISIONS OF THE USA PATRIOT ACT

On a motion made by Jean Radtke and seconded by Bob Fraser, the Board unanimously authorized the Library Director to contact federal legislators to affirm the library's support for the efforts of the Patriots to Restore Checks and Balances Coalition, and to request the legislators' assistance with these efforts.

PRESENTATION AND DISCUSSION OF REFERENCE SERVICES

Assistant Director John Stoneberg made a presentation to the Board regarding Reference Services provided by the library.

ADJOURNMENT

On a motion made by Mike Stacy and seconded by Jean Radtke, the Board unanimously voted to adjourn their meeting.

Julie Gast
Business Manager