

LE PHILLIPS MEMORIAL PUBLIC LIBRARY
Minutes of Meeting

A meeting of the Board of Trustees of the LE Phillips Memorial Public Library was held on Thursday, May 19, 2005, at 7:30 am in the Board Room of the Library. The following members were present: Fraser, Jurmain, Olson, Radtke, Schneider, Stacy, Von Haden, and Wisner.

MINUTES OF PREVIOUS MEETING

On a motion made by Katherine Schneider, and seconded by Robert Fraser, the Board unanimously approved the minutes of their April meeting.

COMMUNICATION

The Board reviewed a letter from Carole Johnson.

REPORT OF THE FRIENDS OF THE LIBRARY

Katherine Schneider reported the Friends bought the unsold settlement CDs from the library. They also discussed the building alternatives under consideration and there appeared to be strong support for the Youth Services and MORE plans.

REPORT OF THE LIBRARY DIRECTOR

Trustees made suggestions for use of the publication The Public Library in Eau Claire, Wisconsin: A History. Mike Stacy made a motion, seconded by Katherine Schneider, to authorize the Director to proceed with the most reasonable bid for making one set of bathrooms handicapped accessible, even if that would mean renovating the basement bathrooms. The motion passed unanimously.

FINANCIAL REPORT

The Board reviewed the April Financial Report. The Finance Committee will be meeting to review the 2006 proposed budget and 2006-2010 Capital Improvement Plan on June 9 at 7:30 am.

BILLS & CLAIMS

On a motion made by Katherine Schneider and seconded by Mike Stacy, the Board unanimously approved the Bills & Claims for April 15-May 6, 2005, as well as the custodial Bills & Claims for March and April 2005.

STATISTICAL REPORT

The Board reviewed the April Statistical Report and asked for trend reports, on an annual basis, for several years of service.

REVIEW OF DRAFTS OF ADVANTAGES AND DISADVANTAGES OF VARIOUS ALTERNATIVES RELATING TO BUILDING EXPANSION AND RENOVATION

The Board reviewed these drafts.

AGENDA FOR SPECIAL LIBRARY BOARD MEETING OF MAY 24, 2005

The Board set three goals to accomplish at their special meeting on May 24: to listen to staff and supervisors' views of the building proposals, to decide if they wish to obtain further public input, and to see if any plans could be cut back or eliminated.

CITY COMPREHENSIVE PLAN DRAFT

Regarding the draft of the City's Comprehensive Plan, Katherine Schneider made a motion to affirm the Library Board's interest in the Downtown Plaza concept, as well as angled parking. The motion was seconded by Mike Stacy and passed unanimously.

FRESH START PROGRAM FOR YOUTH SERVICES

Bob Fraser made a motion, seconded by Jean Radtke, to approve the library's participation in the Fresh Start@the Library program between Teen Read Week and National Children's Book Week. The motion passed unanimously.

ADJOURNMENT

On a motion made by Mike Stacy and seconded by Jean Radtke, the Board unanimously voted to adjourn their meeting.

Julie Gast
Business Manager

LE PHILLIPS MEMORIAL PUBLIC LIBRARY Minutes of Meeting

A meeting of the Board of Trustees of the LE Phillips Memorial Public Library was held on Tuesday, May 24, 2005, at 5:30 pm in the Board Room of the Library. The following members were present: Fraser, Jurmain, Olson, Radtke, Savolainen, Schilling, Schneider, Stacy, and Von Haden.

CONSIDERATION OF LIBRARY BUILDING ALTERNATIVES AND THE NEXT STEPS TO BE TAKEN

Library Director Mark Morse began the meeting with a review of the 7 alternatives being considered.

Mike Stacy made a motion to eliminate Alternative 7 (amphitheater). The motion was seconded by Susan Savolainen and passed unanimously. Reasons for elimination of this alternative included concern about safety, lack of staff support, and the inefficient use of money in our northern climate.

Susan Savolainen made a motion to eliminate Alternative 6 (full renovation of basement, 1st and 2nd floors). The motion was seconded by Mike Stacy and passed unanimously. Reasons for elimination of this alternative included the high cost and the reduction of staff in other departments.

Sue Olson made a motion to eliminate Alternative 2 (drive-thru window). The motion was seconded by Kathy Schneider and passed unanimously. Reasons for elimination of this alternative included the high cost, staffing requirements, and too many uncertainties.

Susan Savolainen made a motion to eliminate Alternative 3 (changes to the MORE office combined with a drive-thru window). The motion was seconded by Mike Stacy and passed unanimously. The reason for elimination of this alternative was the prior elimination of the drive-thru window.

Kathy Schneider made a motion to approve Alternative 1 (expansion of the MORE office). The motion was seconded by Bob Fraser. Kathy Schneider then made a motion to amend the main motion to approve Alternative 1 but not to exceed a maximum cost of \$120,000. The amended motion was seconded by Bob Fraser. Mike Stacy then made a motion to table action on the amended motion. This motion was seconded by Jean Radtke and passed with Jurmain, Olson, Radtke, Savolainen, and Schilling voting in favor, and Fraser and Schneider voting against. Bob Fraser made a motion to approve Alternative 1 in principle, pending the outcome of further cost estimates to be made by the architect. The motion was seconded by Kathy Schneider and passed unanimously.

The Board discussed Alternative 4 (full renovation of 1st floor) and Alternative 5 (renovation of Youth Services in its present location). Shelly Collins-Fuerbringer, Head of Youth Services, reported the current square footage of Youth Services is 5700 square feet; Alternative 4 would provide 7840 square feet; and Alternative 5 would provide 7000 square feet. Laura Miller, Circulation Manager, reported construction of the new staircase in Alternative 4 would provide 1200 additional square feet, on both floors. Trustees asked the Library Director to investigate the number of public seats increased by Alternative 4.

There was consensus to hold another special meeting on June 21 at 5:30 pm to discuss the remaining alternatives and funding methods.

ADJOURNMENT

On a motion made by Mike Stacy and seconded by Jean Radtke, the Board unanimously voted to adjourn their meeting.

Julie Gast
Business Manager