

LE PHILLIPS MEMORIAL PUBLIC LIBRARY
Minutes of Meeting

A meeting of the Board of Trustees of the LE Phillips Memorial Public Library was held on Thursday, July 20, 2006, at 7:00 am in the Board Room of the Library. The following members were present: Dickey, Fraser, Jurmain, Olson, Radtke, Schneider, Stacy, Stelter and Von Haden.

MINUTES OF PREVIOUS MEETING

On a motion made by Kathie Schneider and seconded by Jean Radtke, the Board unanimously approved the minutes of their June 15, 2006 meeting.

LIBRARY BOARD PRESIDENT REPORT

Mary Jurmain led a discussion of which informal procedures, suggested by Robert's Rules of Order for small boards, the trustees wanted to adopt. They included: ·members do not need to stand nor raise their hand and be recognized by the Chair, ·motions will require a second, ·members may speak any number of times on a question, ·motions to close or limit debate are permitted, ·first names may be used, ·a motion does not have to be pending to discuss a subject, ·votes may be taken initially by responding "yes" or "no", ·votes may be taken on a motion without the exact wording being repeated, ·the Chair may participate in debates and may vote. Jean Radtke made a motion to adopt these procedures for small boards. This was seconded by Sue Olson and passed unanimously.

MOTION TO CONVENE IN CLOSED SESSION

Kathie Schneider made a motion to convene in closed session to consider employment, promotion, compensation and performance evaluation data relating to the position of Interim Library Director, and to consider labor negotiations, which may be discussed in closed session pursuant to Sections 19.85 (1)(c) and (e) of the Wisconsin Statutes. This was seconded by Jean Radtke and passed unanimously.

MOTION TO RECONVENE IN OPEN SESSION

On a motion made and seconded, the Board unanimously approved reconvening in open session.

APPOINTMENT OF INTERIM LIBRARY DIRECTOR

Kathie Schneider made a motion to appoint John Stoneberg as Interim Library Director, effective 5pm, August 1. The motion was seconded by Bob Fraser and passed unanimously.

CONSIDERATION OF AMENDING THE LIBRARY BOARD BYLAWS

Bob von Haden made a motion to suspend the Library Board Bylaws and increase the required number for a quorum from 4 to 6. The motion was seconded by Sue Olson and passed on a vote of 8 yes, 1 no.

AUTHORIZING ASSISTANT CITY ATTORNEY STEVE BOHRER TO SERVE AS LABOR NEGOTIATOR

On a motion made by Bob von Haden and seconded by Bob Fraser, the Board unanimously voted to authorize Assistant City Attorney Steve Bohrer to serve as negotiator for the Library Board in labor negotiations. Steve shared with the Board plans for bargaining sessions which will be scheduled, as well as the current status of bargaining with other City labor groups.

WISCONSIN'S OPEN MEETING AND OPEN RECORDS LAW AND COMMITTEE MAKE-UP AND POWERS UNDER CURRENT BOARD BYLAWS

Assistant City Attorney Steve Bohrer discussed Wisconsin's Open Meeting and Open Records law, and answered questions for trustees. On a motion made by Bob Fraser and seconded by Jean Radtke, the Board asked the Executive Committee to review the current Bylaws and make recommendations to the full Board for changes by November 1. The motion passed on a vote of 8 yes, 1 no. There was consensus to postpone discussion of the charges to committees which were distributed by Mary Jurmain.

COMMITTEE REPORTS

Capital Fund Raising Committee: Mary Jurmain directed trustees to the committee report which was in the packet. Transportation Committee: Bob Fraser shared the parking brochure drafted by this Committee and asked Trustees to contact him with any changes. Retirement Reception: Barb Dickey shared plans for Mark's retirement reception on August 30.

REPORT OF THE REPRESENTATIVE TO THE IFLS BOARD

Bob Fraser reported the Indianhead Federated Library System Board just completed a thorough revision of their bylaws.

REPORT OF THE LIBRARY DIRECTOR

This report was pre-circulated. Barb Dickey made a motion to invite new City Manager Mike Huggins to the September Library Board meeting. This was seconded by Linda Stelter and passed unanimously.

STAFF INPUT

There was consensus to defer the report of attendance at PLA by Shelly Collins-Fuerbringer. Mark Morse had no additions to Steve Bohrer's report on labor negotiations.

REVIEW OF FINANCIAL REPORT

The Board reviewed the June Financial Report.

ACTION ON BILLS & CLAIMS

On a motion made by Bob Fraser and seconded by Kathie Schneider, the Board unanimously approved the Bills & Claims Listing for June 9-July 7, 2006, as well as the custodial and payroll listing for June.

REVIEW OF MONTHLY STATISTICS

The Board reviewed the June Statistical Report.

PRESENTATION BY ALAN JENKINS CONCERNING MARKETING EFFORTS

Al Jenkins explained marketing efforts for the capital campaign to date. The slogan will be "A gift for generations".

APPROVAL OF HIRING ALAN JENKINS FOR UPCOMING MARKETING SERVICES OF THE CAPITAL CAMPAIGN

Barb Dickey made a motion to approve the hiring of Al Jenkins for marketing services for the capital campaign. The motion was seconded by Jean Radtke and passed unanimously.

REQUESTING AN EARLY AND SUBSTANTIAL GIFT FROM THE FRIENDS OF THE LIBRARY

On a motion made by Mary Jurmain and seconded by Bob Fraser, the Board unanimously approved requesting a gift of \$50,000 from the Friends of the Library for the expansion and remodeling project.

REQUESTING THE FRIENDS FUND A RETIREMENT RECEPTION FOR THE LIBRARY DIRECTOR

Barb Dickey made a motion to ask the Friends of the Library to fund the August 30 retirement reception for Library Director Mark Morse. The motion was seconded by Sue Olson and passed unanimously.

PROCESS REGARDING EAU CLAIRE COUNTY LIBRARY SERVICES AGREEMENT

Mark Morse told the Board the Agreement expires in 2006. He recommended Interim Director John Stoneberg be authorized to take the steps outlined in Mark's July 12 memo to the Board concerning this matter. Bob Fraser made a motion to authorize these steps be taken, which was seconded by Kathie Schneider and passed unanimously.

DIRECTIVES

Numerous trustees expressed appreciation to retiring Library Director Mark Morse and thanked him for his 27 years of service to library users. A copy of Bob Fraser's remarks will be placed on record.

Respectfully submitted:

Julie A. Gast
Business Manager