

LE PHILLIPS MEMORIAL PUBLIC LIBRARY  
Minutes of Meeting

A meeting of the Board of Trustees of the LE Phillips Memorial Public Library was held on Thursday, May 4, 2006, at 7:00 am in the Board Room of the Library. The following members were present: Dickey, Fraser, Jurmain, Olson, Radtke, Schneider, Stacy, Von Haden, and Wisner.

**Library Board President Michael Stacy announced the Board would need to consider agenda items out of sequential order.**

Renee Ponzio, Reference Services Manager, was introduced.

**MINUTES OF PREVIOUS MEETING**

On a motion made by Bob Fraser and seconded by Jean Radtke, the Board approved the minutes of their April 20, 2006 meeting.

**PROPOSED LIBRARY EXPANSION & REMODELING PROJECT**

Bob Fraser made a motion to approve moving forward with initial architectural plans and costs for library expansion & remodeling. The motion was seconded by Don Wisner and passed unanimously.

After a presentation by Circulation Manager Laura Miller, Kathie Schneider made a motion to approve the proposed addition of an electromagnetic theft detection system to the library expansion and remodeling project, which would allow for self checkout. The motion was seconded by Bob Fraser and passed unanimously.

**LIBRARY DIRECTOR JOB DESCRIPTION**

Don Wisner moved approval of the proposed job description for the Library Director, with the addition of: "48.65 FTE", a period after "Compiles needed information", and substituting "DLTCL" for "DLS". The motion was seconded by Bob Fraser and passed unanimously.

**PLACING LIBRARY EXPANSION & REMODELING PROJECT ON CITY COUNCIL MEETING ACTION AGENDA**

Bob Fraser made a motion to request that the library's proposals be placed on the City Council meeting action agenda June 12 & 13, and that library officials make a presentation to City Council. The motion was seconded by Mary Jurmain and passed unanimously. All Board members were asked to attend, as well as Friends representatives and some staff.

**REQUESTING EAU CLAIRE COUNTY SHARE IN THE FUNDING FOR BUILDING IMPROVEMENTS AND EXPANSION, FOR INSTALLATION OF A SELF CHECKOUT SYSTEM AND FOR THE ASSOCIATED REPLACEMENT OF THE THEFT SECURITY SYSTEM**

Trustees discussed whether or not to make a presentation to the Eau Claire County Board after the presentation to City Council. Don Wisner made a motion to approve the concept of requesting County participation in funding for the proposed Library projects. The motion was seconded by Bob Fraser and passed on a vote of 7 yes, 1 no, with Bob Fraser voting no.

#### 2006 GOALS FOR LIBRARY DIRECTOR

On a motion made by Mary Jurmain and seconded by Sue Olson, the Board unanimously, among those present and voting, approved the 2006 Goals & Objectives for the Library Director.

#### REPORT OF LIBRARY BOARD PRESIDENT

There was consensus to wait until after the City Council presentation concerning the Library's expansion & remodeling project to decide whether or not to approach the Friends of the Library for a major leader gift for the project.

Board President Michael Stacy announced he created the Endowment Fund Committee, composed of Barb Dickey, Emily Moore, and Bob Fraser, Chair.

Library Director Mark Morse reported that, in the absence of any funds being raised, the library operating budget is temporarily supporting the hiring of the Campaign Coordinator, clerk, and professional publicity for the City Council presentation.

#### CHANGES IN WEBSITE FOR PARKING, DELETION OF UNCOLLECTIBLE DEBT, AND 2007 BUDGET CALENDAR

Bob Fraser made a motion to approve changes in the website for parking information, deletion of uncollectible "Act 150" invoices, and the proposed 2007 operating budget and 2007-2011 Capital Improvement Plan calendar. The motion was seconded by Sue Olson and passed unanimously among those present and voting.

#### ADJOURNMENT

Mary Jurmain made a motion to adjourn the meeting. This was seconded by Barb Dickey and passed unanimously among those present and voting.

Respectfully submitted:

Julie A. Gast  
Business Manager