

L. E. PHILLIPS MEMORIAL PUBLIC LIBRARY
Minutes of the Meeting of the Board of Trustees

A meeting of the Board of Trustees of the LE Phillips Memorial Public Library was held on Thursday, November 16, 2006 at 7:00 am in the Board Room of the Library. The following members were present: Dickey, Fraser, Jurmain, Luehrsen, Olson, Radtke, Schneider, Simonsen, Stelter and Von Haden.

MINUTES OF PREVIOUS MEETING

On a motion made by Katherine Schneider and seconded by Bob Fraser, the Board unanimously approved the minutes of their October 19 meeting.

AGENDA ORDER

Library Board President asked that agenda item 13b be considered next, out of agenda order.

**DISCUSSION AND ACTION ON APPROVING CONTRACTING FOR
ADDITIONAL SERVICES FROM JENKINS MARKET COMMUNICATIONS
FOR CAPITAL CAMPAIGN**

Approved.

REPORT OF LIBRARY BOARD PRESIDENT

The report by Mary Jurmain was reviewed.

READING OF COMMUNICATIONS

There were none.

COMMITTEE REPORTS

WLA Conference Barb Dickey reported that WLA was very helpful. The keynote speaker was the best. The main point was the way we treat our customers is number one to keeping the Library functioning well. Mary Jurmain also stated the seminar topic of "Making the Ask" was very helpful regarding fundraising. Mary Jurmain has information to share with the Capital Campaign Committee.

Legislative Committee

Linda Stelter encourages everyone that can to attend Legislative Day which will take place on Tuesday, January 23, 2007. Jean Radtke will now be a member of the Legislative Committee.

Capital Campaign

Mary Jurmain stated with a funding raising goal of \$3.2 million it is estimated that we will need about 200 donors. Currently we have \$683,126 total in pledges and donations. As the Capital Campaign extends out in length, we will need additional volunteers.

REPORT OF THE FRIENDS OF THE LIBRARY

Katherine Schneider reported there will be a book sale on November 17th and 18th . John Stoneberg will ask Mary Hable about including information regarding the Capital Campaign in the book sale area. The Friends have agreed to donate \$1,000 for a welcome party for Michael Golrick. Give-a-Kid-a-Book will start right after Thanksgiving.

REPORT OF THE REPRESENTATIVE TO THE IFLS BOARD

Bob Fraser reported there will be a reception for the retiring IFLS Director, Sandy Robbers, on Wednesday November 29th from 3-5 p.m. Also on that date the new IFLS Director will be appointed.

REPORT OF THE INTERM LIBRARY DIRECTOR

John Stoneberg stated that Christina Knoelke, the new Youth Services Librarian will start on Monday December 4th. About 1,300 people attended WLA this year and it was very good. John Stoneberg also encouraged board members to attend Library Legislative Day on Tuesday, January 23, 2007. The Library will pay for and make the travel arrangements for staff and board members that wish to attend. Have your completed registration to either John Stoneberg or Jackie Depa by November 30th if at all possible.

STAFF PRESENTATION BY YOUTH SERVICES MANAGER SHELLY COLLINS-FUERBRINGER ABOUT YOUTH SERVICES

Shelly Collins-Fuerbringer gave a very informative presentation about Youth Services. The Board Members agreed that staff presentations are very helpful for understanding how the Library functions and operates.

REVIEW OF FINANCIAL REPORT

There were no questions.

ACTION ON BILLS AND CLAIMS

On a motion made by Katherine Schneider and seconded by Bob Fraser, the Board unanimously approved the bills and claims for October 12th, 2006-November 3rd, 2006, as well as the additional bills and claims for October and November.

REVIEW OF MONTHLY STATISTICS

There were no questions.

OTHER BUSINESS

On a motion made by Bob Von Haden and seconded by Barb Dickey it was unanimously approved to contract for additional services from Jenkins Market Communications for the Capital Campaign.

There was discussion on removing staff input from the Library Directors evaluation. There was also discussion on the value of doing a staff climate survey each year or so. It

was agreed doing the staff climate survey should be done; so on a motion made by Katherine Schneider and seconded by Jean Radtke it was unanimously approved.

SPECIAL COMMENT

Mary Jurmain highly praised John Stoneberg for the outstanding job he has done as Interim Library Director and thanked him for all his continuing support.

ADJOURNMENT

Bob Fraser made a motion to adjourn the meeting. This was seconded by Linda Stelter the vote in favor of the motion was unanimous among those present and voting.

Respectfully submitted,

Jackie Depa
Associate II