

L.E. PHILLIPS MEMORIAL PUBLIC LIBRARY
Minutes of the Meeting of the Board of Trustees

A meeting of the Board of Trustees of the LE Phillips Memorial Public Library was held on Thursday, October 19, 2006 at 7:00 am in the Board Room of the Library. The following members were present: Dickey, Fraser, Jurmain, Olson, Radtke, Schneider, Simonsen, Stelter and Von Haden.

NEW BOARD MEMBER

New trustee Pat Simonsen was welcomed to the Board.

MINUTES OF PREVIOUS MEETING

On a motion made by Bob Fraser and seconded by Katherine Schneider, the Board unanimously approved the minutes of their September 21 meeting.

REPORT OF LIBRARY BOARD PRESIDENT

Mary Jurmain's report was reviewed. Trustees indicated they would like to continue receiving the information contained in the report, just as it was, as long as it is not burdensome.

READING OF COMMUNICATIONS

Mary Jurmain reported receiving four letters of thanks from Library Director Candidates who were not hired.

COMMITTEE REPORTS

Capital Campaign Committee

Mary Jurmain reported the Committee was next scheduled to meet October 20 at 8 am. There was consensus to put information on the campaign, as well as pledge cards, out for library customers to see at the public desks. Linda Stelter reported on plans made for the penny campaign, to begin in January.

Legislative Committee

Linda Stelter reported on the State of Wisconsin's waiver of penalty for failure to meet maintenance of effort standards of the federal government. The waiver was obtained by Elizabeth Burmaster and saved a reduction of approximately \$110,000 in LSTA funding.

REPORT OF THE FRIENDS OF THE LIBRARY

Katherine Schneider reported the Friends of the Library are figuring out how they can afford their pledge to the Capital Campaign and are in the process of working out the details.

REPORT OF THE REPRESENTATIVE TO THE IFLS BOARD

Bob Fraser reported that the IFLS Board met in Chippewa Falls regarding the hiring of the new director. The Board will have limited input into the hiring process. Bess Arneson ordered 100 copies of the new IFLS Calendar.

REPORT OF THE INTERM LIBRARY DIRECTOR

John Stoneberg has been in almost daily contact with Michael Golrick. Michael Golrick will be here November 9th and 10th and will be meeting with as many staff members as time permits. He will be leaving November 12th. John Stoneberg also reported that Mary Jurmain did a very good job at the budget meeting which took place before the City Council. The budget will be voted on November 16th, 2006. After the City Council approves the budget it will come to the Library Board on December 21st, 2006 to be voted on. We are expecting about 100 people to attend the annual Stakeholders Gala which will take place on October 27th, 2006 from 6-8 p.m. Linda Stelter also thanked Katherine Schneider for finding the books for the Schneider Family Book Awards.

REVIEW OF FINANCIAL REPORT

There were no questions.

ACTION ON BILLS AND CLAIMS

On a motion made by Bob Fraser and seconded by Katherine Schneider, the Board unanimously approved the Bills and Claims Listing for September 14th, 2006-October 5th, 2006 as well as the additional bills and claims for September and October.

REVIEW OF MONTHLY STATISTICS

Nothing was said.

OTHER BUSINESS

Discussion and action on changes to the bylaws of the L.E. Phillips Memorial Public Library Board of Trustees. Mary Jurmain would like to wait until taking action on changes to the bylaws. Mary Jurmain will run the current changes by the City Attorney.

On a motion made by Katherine Schneider and seconded by Linda Stelter the Board agreed to have Jean Radtke and Bob Fraser review the bylaws before the next Board meeting.

Discussion and action on any issues relating to Capital Campaign special recognition opportunities. It was agreed that when talking to large donors that want to make pledges to express that we are looking for cash donations to reduce the interest cost. The Board will have to revisit naming rights.

Discussion and action on commending Dale Peters and the City Human Resources staff on their work on the library director search and selection process. Jean Radtke recommended sending a letter to the City Manager commending Dale Peters and his staff. Mary Jurmain will write the letter.

Discussion and action on how to welcome the new Library Director Michael Golrick. The Library has funds that could be used for a reception, tentatively in January. Staff will be hosting a breakfast for Michael Golrick on his first day (December 4). Consideration of a proclamation in honor of National Friends of Libraries Week, October 22-28, 2006. On a motion made by Bob Fraser and seconded by Jean Radtke the vote in favor of the motion was unanimous among those present and voting.

ADJOURNMENT

Bob Fraser made a motion to adjourn the meeting. This was seconded by Linda Stelter the vote in favor of the motion was unanimous among those present and voting.

Respectfully submitted,

Jackie Depa
Associate II