

L.E. PHILLIPS MEMORIAL PUBLIC LIBRARY
Minutes of the Meeting of the Board of Trustees

A meeting of the Board of Trustees of the LE Phillips Memorial Public Library was held on Thursday, September 21, 2006 at 7:00 am in the Board Room of the Library. The following members were present: Dickey, Fraser, Jurmain, Luehrsen, Olson, Radtke, Schneider, Stelter, and Von Haden.

NEW BOARD MEMBER

New trustee John Luehrsen was welcomed.

MINUTES OF PREVIOUS MEETING

On a motion made by Kathie Schneider and seconded by Barb Dickey, the Board unanimously approved the minutes of their August 17 meeting.

REPORT OF LIBRARY BOARD PRESIDENT

Mary Jurmain distributed drafts of drawings of the Library expansion and remodeling project and a campaign newsletter. She also reported the L.E. Phillips Family Foundation had not yet responded to the request for gift funds for the project.

LIBRARY DIRECTOR RECRUITMENT PROCESS

Dale Peters updated Trustees on the status of recruitment of a new Library Director. Interviews will take place all day on September 28 and 29 at the Library.

WELCOME AND TALK WITH CITY MANAGER MIKE HUGGINS

City Manager Mike Huggins commended Trustees for their dedication and willingness to be of service to the community, and that he was interested in listening to their concerns. Bob Fraser remarked that parking modifications on Eau Claire Street could be very helpful for easy access to the Library for customers.

READING OF COMMUNICATIONS

The Board reviewed a thank you note from Mark Morse for this retirement reception and a copy of a letter to the Eau Claire County Board of Supervisors from the Town of Union chairperson.

COMMITTEE REPORTS

Endowment Committee

Minutes of the August 24 meeting were distributed.

Legislative Committee

Linda Stelter reported on activities of the Council on Library and Network Development (COLAND) of which she is a member and distributed their biennial report on library services in Wisconsin.

REPORT OF THE REPRESENTATIVE TO THE IFLS BOARD

Bob Fraser reported on recent meetings of the Board of Trustees and the Executive Committee of the Indianhead Federated Library System.

REPORT OF THE FRIENDS OF THE LIBRARY

Kathie Schneider reported the Friends had another record-setting book sale, collecting over \$5,000 in revenue.

REPORT OF THE INTERIM LIBRARY DIRECTOR

John Stoneberg's report was pre-circulated. In addition, he asked Trustees to contact Jackie Depa in Administration by Tuesday, September 26 if they wish to attend the Wisconsin Library Association annual conference in October.

REVIEW OF FINANCIAL REPORT

The report was pre-circulated. Julie Gast also reported the electric account is running about twenty percent high but will be covered by the general fund.

ACTION ON BILLS AND CLAIMS

On a motion made by Bob Fraser and seconded by Kathie Schneider, the Board unanimously approved the Bills and Claims Listing for August 11, 2006-September 8, 2006, as well as the Additional Bills & Claims List for August.

REVIEW OF MONTHLY STATISTICS

The Board approved the August Statistical Report.

OTHER BUSINESS

Discussion and action on of Library Board meeting times. It was unanimously agreed to keep the same date and time.

Discussion and action on the future acceptance of in-kind donations. On a motion made by Kathie Schneider and seconded by Sue Olson it was agreed to accept in-kind donations for the Capital Campaign and record those donations separately.

Discussion and action on trustee training. It was unanimously agreed to defer the discussion of trustee training.

Discussion and action on participation in the 2007 Wisconsin Association of Public Libraries Conference in Eau Claire, May 2-4, 2007. Sue Olson made a motion to host some of the conference but not to create and host a program for it. Jean Radtke seconded the motion. The Board unanimously agreed.

Consideration and resolutions in honor of Mike Stacy and Don Wisner for their service to the Library Board of Trustees. On a motion made by Kathie Schneider and seconded by Barb Dickey it was agreed to sign the resolutions and the Board unanimously agreed.

ADJOURNMENT

Mary Jurmain made a motion to adjourn the meeting. This was seconded by Barb Dickey and passed unanimously.

Respectfully submitted,

Jackie Depa
Associate II

