



L.E. Phillips Memorial Public Library

MEETING NOTICE

There will be a meeting of the Board of Trustees of the L. E. Phillips Memorial Public Library on **Thursday June 19, 2008 at 5:00 pm** in the **Library Board Room** of the Library at 400 Eau Claire Street, Eau Claire, Wisconsin

AGENDA

- 1) Member Roll Call
- 2) Architect interviews:
 - a) 5:15 pm – SDS Architects
 - b) 5:45 pm – Engberg Anderson
 - c) 6:15 pm – Uihlein-Wilson Architects
 - d) 6:45 pm – Ayres Associates
- 3) Citizen Comments (limited to 5 minutes per citizen)
- 4) Approval of the Minutes (page 1-5)
- 5) Communications
 - a) Article from *Governing* magazine (page 6-11)
- 6) Report of the Library Director (page 12-17)
- 7) Committee Reports
 - a) President's Report (page 18)
 - b) Executive Committee
 - c) Capital Campaign
 - d) Development Committee
 - e) Legislative Committee
 - f) Nominating Committee
 - i) Election of Board Officers for 2008/2009
 - g) Planning Committee
 - h) Organizational Wellness

- 8) Report from the Friends of the Library
- 9) Report of the Representative to the IFLS Board (page 19)
- 10) Financial Reports
 - a) Review of monthly reports (page 20-23)
 - b) Discussion of 2009 Library budget request
- 11) Action on Bills and Claims (page 24-36)
- 12) Review of the Monthly Statistics (page 37-38)
- 13) Consideration of Unfinished Business
 - a) Motion to convene in closed session to discuss hiring an architectural services firm to re-vision the Library renovation project pursuant to section 19.85(1) (e) of the Wisconsin Statutes which states that “deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.”
 - b) Motion to reconvene in open session immediately following the closed session.
 - c) Discussion and action on hiring an architectural services firm to re-vision the Library renovation project.
 - d) Discussion and action on funding the architectural services.
- 14) Consideration of New Business
 - a) Motion to convene in closed session to review candidates for the position of Interim Library Director, a public employee over which the Board has jurisdiction or exercises responsibility, pursuant to Sections 19.85 (1) (c) of the Wisconsin Statutes.
 - b) Motion to reconvene in open session immediately following the closed session.
 - c) Consideration of a motion to appoint an Interim Library Director
- 15) Directives from the Library Board of Trustees to the Interim Library Director
- 16) Adjournment

In order to accommodate the participation of persons with disabilities at this meeting, the Library will provide the services of a sign language interpreter or make other reasonable accommodations on request. To make such a request, please notify the Library at 715/833.5318 at least two days prior to the meeting.

Trustees: If you are unable to attend this meeting, please notify the Library's Administrative Office by calling 715/833.5318

L.E. PHILLIPS MEMORIAL PUBLIC LIBRARY
Minutes of the Meeting of the Board of Trustees

A meeting of the Board of Trustees of the LE Phillips Memorial Public Library was held on Thursday, May 15, 2008 at 5:00 p.m. in the Board Room of the Library. The following members were present: Dickey, Jurmain, Olson, Radtke, Schneider, Simonsen, Stelter, Von Haden and Xiong.

MINUTES OF PREVIOUS MEETING

On a motion made by Katherine Schneider and seconded by Bob Von Haden, the vote was in favor of the motion to approve the minutes from their April 17, 2008 meeting with the noted changes.

REPORT OF THE LIBRARY DIRECTOR

Michael Golrick handed out a newspaper article that ran in the Leader-Telegram regarding the recent Guitar Hero program held at the library. He pointed out the program was successful in drawing young adolescents into the library which is sometimes challenging.

Michael met with the City Finance Director and City Manager regarding the 2009 budget. There was good news about the cost of health insurance but the City is facing serious budget problems. The current tax base and tax rate is only sufficient to sustain a city government which is about 2/3 the size of what it is today. This is especially true with the levy limits, which are allowing revenue increases that are less than the increased cost of doing business. The budget deadline is August 1, 2008. Not all of the expected changes will occur in a single year, but will be phased in over several years. The City Finance Director is projecting a deficit in the budget of somewhere between \$1.75-\$2 million for the City as a whole. The library accounts for 6.5% of that amount or about \$132,000. Personnel costs are the largest part of our budget. Reducing hours the library is open and cutting funds for our collection are likely to occur. Michael Golrick said layoffs will be avoided, if possible. Vacant positions as well as positions that become open may not be filled. Mary Jurmain stated that the public might not receive news of the reduced hours well especially with the Capital Campaign and expansion. Linda Stelter asked Michael Golrick to explore every avenue before taking action on anything that would affect the public. Jean Radtke mentioned in these current hard times, the library should be in a very positive position of offering tax-supported help to the public. Michael Golrick mentioned the 2009 budget request would need to be approved at the July Board meeting. Bob Von Haden made a request to add budget discussion to the agenda for the June Board meeting.

COMMITTEE REPORTS

Capital Campaign Committee

The campaign has received around \$30,000 from Oprah's Big Give. Mary Jurmain stated that it is time to wrap up the fund raising portion of the campaign for now and start to build. Additional volunteers have come forward to offer their help recently. Katherine Schneider thought it would be a good idea to use the new volunteers to call on possible

higher-level donors. Sue Olson and Barb Dickey expressed their gratitude to Mary for all her hard work on the Capital Campaign.

Development Committee

The next meeting will take place on May 22, 2008.

Legislative Committee

The COLAND Statewide Library Strategic Visioning Summit was held in the first part of May. Katherine Schneider said the best idea was for a statewide library card that could be used anywhere in the state. Drive up lockers that would be available for 24/7 holds pickups were another idea. The money situation is not going to improve and libraries are going to have to learn how to do more with less. The ideas gathered at the summit will be written up and most likely posted on the COLAND website.

Nominating Committee

The following nominations were recommended to the Board: Katherine Schneider for President; Linda Stelter for Vice President; Pat Simonsen for Secretary. Voting will take place at the June Board meeting.

Planning Committee

Jean Radtke said once all the information has been received electronically, the Planning Committee would meet to review the responses from the RFP. Jean asked Michael Golrick to send a letter to all the vendors updating them on the status. Once the meeting has taken place, the Planning Committee will bring a recommendation before the Board.

Organizational Wellness Audit

The Organizational Wellness Committee is currently working on Michael Golrick's "to do" list. The next meeting will be held on May 21, 2008. Michael Golrick will resend the Board's "to do" list to them electronically.

REPORT OF THE FRIENDS OF THE LIBRARY

Katherine Schneider stated the haiku contest resulted in receiving over 300 entries. Michael Golrick made a suggestion to the Friends group to consider taking all the entries and creating a booklet as a fundraising item. The next book sale will take place on June 20-21, 2008. Over 30 resumes have been received for the Friends Coordinator position.

REPORT OF THE REPRESENTATIVE TO THE IFLS BOARD

Sue Olson stated there was nothing to report since no meeting took place last month. The next meeting will be held May 28, 2008.

ACTION ON BILLS AND CLAIMS

On a motion made by Katherine Schneider and seconded by Bob Von Haden, the Board unanimously approved the Bills and Claims for 4/10/2008 – 5/01/2008 as well as the Supplemental Bills & Claims Listings for April 2008.

REVIEW OF MONTHLY STATISTICS

Michael Golrick pointed out there was an issue with the door counter in April. New door counters have been installed.

CONSIDERATION OF UNFINISHED BUSINESS

Michael Golrick passed out the three very different quotes that were received for the hiring of an architectural firm to re-vision the Library renovation project. Discussion took place. On a motion made by Barb Dickey and seconded by Jean Radtke, the Board took a roll call vote on the hiring of Uihlein-Wilson Architects. Voting in favor of the motion was Dickey, Radtke and Von Haden. Voting against the motion was Jurmain, Olson, Schneider, Stelter and Xiong. Discussion took place regarding sending a letter along with a new, more detailed, and written quote form out for new quotes. On a motion made by Katherine Schneider and seconded by Bob Von Haden, the Board unanimously approved sending the letter and new quote form. Discussion took place regarding inviting the quoting vendors to make a presentation before the Board at a future meeting. E-mails will be sent requesting questions that should be addressed during the vendor presentations. Mary Jurmain will e-mail Board members requesting questions and John Stoneberg will e-mail staff.

CONSIDERATION OF NEW BUSINESS

On a motion made by Katherine Schneider and seconded by Linda Stelter, the Board unanimously approved the revised Computer and Internet Use policy. Discussion took place on the revised Computer and Internet Use Rules of Conduct. Katherine Schneider would like to see the length of time allowed from one hour to two hours for people with disabilities. Linda Stelter mentioned that Library policies should be on the Library's website.

CLOSED SESSION FOR DISCUSSION OF THE WORK PERFORMANCE OF THE LIBRARY DIRECTOR

On a motion made by Katherine Schneider and seconded by Bob Von Haden the vote was unanimous to approve convening in closed session to consider the employment, promotion, compensation or performance evaluation data of the Library Director, a public employee over which the Library Board has jurisdiction, pursuant to Section 19.85 (1) (c) of the Wisconsin Statutes.

MOTION TO CONVENE IN OPEN SESSION

On a motion made by Katherine Schneider and seconded by Sue Olson, the vote in favor of the motion was unanimous among those present and voting to reconvene in open session immediately following the closed session.

ADJOURNMENT

On a motion made by Katherine Schneider and seconded by Sue Olson, the vote in favor of the motion was unanimous among those present and voting to approve adjourning the meeting.

Respectfully submitted,

Jackie Depa
Associate II

DIRECTIVES

<i>Person Responsible</i>	<i>Task</i>	<i>Date Assigned</i>	<i>Date Due/Status</i>
Michael	Arrange for task list to be sent to board after each meeting within three days	(early 2008?)	4/21/08 sent 4/30/08 Meeting 5/15 Sent 5/27
Michael	Lower level accessibility button.		Waiting for new hire
Michael	Get four or five quotes from architectural firms, including Uihlein Wilson, for the cost and process to re-vision the renovation.	4/17/2008	Due 5/15/2008
Mary	Send board weekly updates on "surge".	2/21/2008	Natalie Hazen has been sending every week since "surge" began "surge" is over now
Mary	Update the Development Committee on the results of the Board discussion on hiring a contracted Development Director.	4/17/2008	
Mary	Schedule the next Development Committee meeting.	4/17/2008	

Mary	Prepare for the town of Union public meeting.	4/17/2008	
Michael	Obtain "what 's expected of a library board member" document from John Thompson and send electronically to board members for review.	3/20/2008	
Michael	Send press release letters out regarding the public hearing in Union on 4/28/2008.	4/17/2008	4/21/2008
Michael	Arrange for draft board meeting minutes to be sent within a week every meeting	2007	4/21/2008 Sent 4/30/08 Meeting 5/15/08, sent 5/27/08

INFORMATION Revolution in the Stacks

June 2008 By CHRISTOPHER SWOPE

To appeal to a new generation, some libraries are positioning themselves as places to create content.

Shalique Edmond has come to the Loft at Charlotte's children's library, as he does nearly every Saturday, to record a hip-hop song. In the library's new music and animation studio, a round room jammed with computers, microphones and movie-making equipment, Shalique, who is 14, cuffs earphones over his braids while his friend, Kyree Crawl, mixes beats on a Macintosh. The boys giggle as the track comes together, but as Shalique prepares to rap over it, he puts on a serious air. "If I'm comfortable with the words, it will work the first time," he says, sounding cocky. "I'm a professional."

Music, Shalique explains, is in his blood. His father was a music producer and his uncle was a singer. Shalique once had a place in his home where he would make music, but he couldn't share his work because he didn't own a CD burner. He had pretty much stopped rapping altogether until he discovered "Studio i" at the library. Shalique started cutting CDs, and after a brief attempt at trying to sell them, he began giving them away to schoolteachers or anyone else who might have a listen. He also began uploading tunes to his MySpace page, so that anyone in the world could hear him on the Internet. "You go to the library to read," he says. "But they have the whole package here."

The librarians at the Loft don't necessarily love Shalique's music. What they do love is that he, like a growing number of other teenagers, thinks to come to the library at all. The draw for Shalique may be making music, but while he's around, he also spends time on the computers. Other kids at the Loft use the library's equipment to create animated videos and upload them to YouTube, take pictures of themselves to put on Facebook and play video games such as Dance Dance Revolution, Rock Band and all the Wii sports games. A few teens are even known to read books here, sinking into one of the Loft's plush orange chairs, or burrowing into one of the cozy booths where there are no rules against putting their feet up on the furniture. "It's a bit like Wal-Mart," says Robin Bryan, a library technology manager. "They come in for one thing and discover something else."

The Charlotte-Mecklenburg library system hasn't always tried so hard to appeal to teenagers. For a long time, public libraries everywhere viewed teens as unreachable — too old for story time, yet too rowdy for the reading room. Now, libraries are beginning to see serving teens not as a nuisance but as a critical test of whether they can survive in the 21st century. Today's crop of teenagers is the first to never have known a world without Google. If libraries can find ways to click with these

"digital natives," then today's teens might just keep coming back to the library as adults. On the other hand, if libraries ignore the changing media habits of young people, they may well slide into oblivion.

"The future is iffy for public libraries," says Kimberly Bolan, the author of a book on designing teen spaces within libraries. "If we want to be relevant going into the future, this is a group we cannot miss."

Library 2.0

Catering to teenagers is just one response to some very big questions public libraries are facing these days. Not long ago, libraries enjoyed something of a monopoly on the public's access to information. It was a benign monopoly, of course. But closed stacks, endless lists of rules and the shushing librarian all became symbols of a stuffy order that served institutional interests. Now, the Internet is forcing libraries to change that mentality — and quickly. Today, the vast majority of information searches begin not at a library reference desk but at an Internet search engine. The troubling fact for libraries is that customers really seem to prefer the latter. A few years ago, the Online Computer Library Center asked library users to compare search engines and librarians in four areas: the quality of information provided, quantity of information, speed of conducting research and overall experience. The search engines beat librarians in every category.

The OCLC survey also found that two out of three Americans, when they think of libraries, think of books. In other words, books are the library brand. But when it comes to books, libraries face more competition than ever. Big-box bookstores have won the affections of many bookworms by slashing prices, selling lattes and creating reading spaces that are more comfortable than a row of carrels. Meanwhile, several for-profit and not-for-profit efforts are underway to scan millions of books into searchable Internet databases. The most ambitious of those scanning projects, run by Google, aspires to create a universal online library of every book ever published.

If the news sounds all bad, library directors can point to some positive trends. Nationally, circulation of books and other materials at libraries keeps edging up each year, despite the Internet revolution. Currently, many cities are seeing big increases in visitation, as is common during economic downturns. And in many libraries, the public-access computers are in demand from open to close — a reminder that even if the universal library seems closer to reality, universal broadband access is still a long way off. "It's fine to say that Google is Google-izing the world," says Chicago Library Commissioner Mary Dempsey, "but if you're poor and trying to apply for a job, often the only way to do it is online and the only place to do it is at the public library."

Still, the library world seems particularly obsessed with its future right now. Library conferences are abuzz with talk of "Library 2.0," a concept that boils down to the idea that libraries should offer the services that customers say they want — not what librarians wish they wanted. Meanwhile, the Urban Libraries Council has asked the futurist writer Joel Garreau to help big-city library directors imagine the library of 2020. All agree that for libraries to stay relevant in their communities — and adequately funded by government — they're going to have to adapt. The question is, how?

"If people only go to Google, or to Barnes & Noble, then what are we?" asks Laura Isenstein, a former library director in San Antonio and Des Moines who now works as a library consultant. "We have to change our role and be part of the fabric of the community beyond books. And we have to go out and ask our customers: What is it you want us and need us to be?"

Dumping Dewey

Some radical ideas are emerging. One British library, convinced that its identity was too intertwined with dusty books sitting on shelves, dropped the word "library" from its name altogether. It now goes by the moniker "idea store." Contra Costa County, California, recently put library vending machines at BART rail stations, allowing commuters with a library card to take out or return books on the go. And last year, in a move that some librarians viewed as heresy, a branch of the Maricopa County library system in Arizona scrapped the Dewey Decimal System. Instead, collections were arranged by areas of interest, as in a bookstore. Marshall Shore, the administrator who is both loved and loathed in the library world as the man who dumped Dewey, believes the experiment has been a success. "The day we opened, we pulled in extra staff to deal with the mass confusion we were pretty sure was going to happen," Shore says. "But then we saw customers walk in and their lips would go, 'Gardening,' as they saw a sign and went that way."

The most visible changes going on in libraries these days take their cues, as Shore did, from retailing. Cafes and coffee shops are quickly becoming standard offerings at libraries. So are comfortable seating and "living room" areas where patrons are encouraged to stay a while. A growing number of libraries are hiring retail consultants to analyze where patrons go in the library and what they do there. San Jose, California, for example, asked Paco Underhill, the author of "Why We Buy," to do a "touch point" analysis of three branch libraries. His research found, among other things, that librarians needed to get out from behind the reference desk and talk to customers more.

The biggest idea libraries are stealing from retailers — Starbucks, in particular — is the notion of the "third place." That is, libraries want to create an atmosphere that is not home and not the office, but where people will want to spend a lot of their

time. Rather than buy, they'll borrow — and hopefully meet other people in the process. It's a community-center model as much as it is a library one, and it demands a focus on social programming, readings and events, as well as partnerships with arts and theater groups and other community organizations. It also requires new thinking about how libraries are designed. The best new library buildings don't devote the bulk of their floor plan to stacks. Rather, they offer lots of flexible spaces that work just as well for a poetry slam as they do for an exercise class for seniors.

One model of that thinking is in Salt Lake City. The new central library there, which opened five years ago, is now the city's second-most-visited tourist attraction in Utah. That's only partly because it's a noteworthy building designed by a famous architect, Moshe Safdie. What's more important is what goes on in and around the building. The library pushes cultural events, lectures and book readings, and turns its outdoor plaza into a front porch for downtown festivals celebrating everything from the arts to jazz to gay pride. Inside, a narrow glass atrium, known as the "urban room," not only houses a popular cafe but also a garden shop, comic-book store and other retailers whose leases require them to host their own events aimed at drawing yet more people to the library. "It's not about the building," says Nancy Tessman, the recently retired Salt Lake library director who was most responsible for getting it built. "It's about letting people explore and learn on their own terms."

When library experts talk about the future, it's remarkable how little the topic of books comes up. To be sure, libraries will carry books for as long as a critical mass of people wants to read them. The same is true of newspapers, magazines, CDs, DVDs and every other form of media that libraries have adopted over the years while following consumer tastes. Increasingly, however, libraries are talking about flipping the content equation around. That is, rather than thinking of themselves merely as a place to find content created by somebody else, the library will create content — and give patrons the tools to create content of their own.

This can take a number of forms, but is usually online. Ann Arbor, Michigan, for example, has converted the library's Web site, aadl.org, into a blog. You can still search the catalog, check library hours and find all the information you'd expect on a library's home page. But the main window changes frequently, highlighting upcoming events, online discussions and posts from Library Director Josie Parker. "It was a huge leap," Parker says of the overhaul, "but usage of our Web site jumped 200 percent right off the bat."

The library system in Hennepin County, Minnesota, has a different strategy for creating online content: It allows customers to make comments within the catalog, so that they can recommend titles they like to other patrons or pan ones they don't like. It's not much different than what customers around the world do on Amazon.com or Netflix, but Marilyn Turner, the Hennepin library's manager of Web

services and training, says there's a hunger for people to make local connections around books, movies and music. "They could go to Amazon and share comments, but they choose to do it on their library's Web site," Turner says. "It's indicative of the fact that people see themselves as part of a smaller community, even though so much of what they do is in a global arena."

Digital Storytelling

In Charlotte, a national leader in this way of library thinking, creating content is a more tangible thing. It's Shalique Edmond recording a rap song at Studio i. It's Yony Cornejo, a high school freshman, using the library's tabletop animation equipment to make a short video of a stick figure dribbling a basketball. And it's a group of teenagers in the studio shooting a TV show on dating violence. In Charlotte's vision of content creation, access to all the latest computer and audio/visual gadgetry is important. So the library didn't stop at building Studio i. It also procured mobile animation stations that travel from one branch library to the next. The roadshow is like a 21st-century version of the bookmobile.

"Traditionally, people have come to the library to find things that fit into the stories of their lives," says Matt Gullett, the Charlotte library's director of emerging technologies. "When toddlers come in to learn how to read, it fits the story of how they are growing in life. When adults come in, and they love checking out mysteries or romance novels, it fits the story of those individuals. What we are trying to do now is to give people the ability to tell their own stories. We're equipping people to use digital cameras, sound equipment and software. It appears to be entertainment in some ways, but at the same time, they're learning how to interact with this world we're creating with digital media and the culture that results from that media. That's a big thing."

More than most libraries, Charlotte has been willing to follow every turn in the digital lives of young people. The Loft has its own page on MySpace. (It has more than 1,100 friends — not bad for an agent of local government.) The Loft also podcasts readings and interviews with authors. And in addition to occupying the top floor of the children's library, the Loft has its own "island" in a version of Second Life that is reserved only for teenagers.

The purpose of all this is not merely to indulge the Google generation's digital addictions. It's to help teens navigate the online lives they'd be living anyway. Left to their own devices, teenagers have a way of doing dumb things on social networking sites, such as posting risque pictures of themselves. When they take pictures at the Loft and post them online, at least there's a librarian around to say what is and isn't appropriate. What's more, this generation needs help with Google itself. Not in terms of how to use a search engine, which they've been doing since

they were old enough to use a computer, but in terms of understanding that when it comes to information, Google is not, in fact, the sole or incontrovertible authority.

The notion of devoting a portion of the library just for teens to explore these facets of themselves started in Los Angeles about a decade ago. In Charlotte, the Loft grew out of collaboration between the county library system and the Children's Theater of Charlotte, which together opened a combined facility, known as ImaginOn, three years ago. Aside from the teen-center librarians, only those ages 12 to 18 are allowed at the Loft. The idea is to provide a sanctuary from parents and teachers, where teens are free to make as much noise as they want or doodle on the glass walls with magic markers. None of the usual library rules apply in the Loft. In fact, there are only three rules: respect yourself, respect others and respect the space.

"A lot of people say we need to serve teenagers because they're future taxpayers," says Michele Gorman, who manages the Loft. "I think that's the worst way of thinking of teens. They deserve to be treated with respect and courtesy and we need to be inviting so we can pull them in. Adolescence is one of the craziest times in life. They're trying to figure out how to fit into society, and we need to give them a place to do that."

The teens hanging out at the Loft seem to appreciate this new thinking. But occasionally, amidst the cacophony of boisterous conversations and streams from YouTube, even they revert to some old library customs. Steps away from the computer where Shalique and Kyree are recording their track, four teenagers are up against a blue screen, practicing lines for a video they're about to shoot. Shalique's microphone is picking up the background noise, and it's stepping on his rapping. He shushes them. "Could you keep it down over there?"

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Library Director's Report June 2008

Library Director's Report

This will be my last report as the Library Director. Among other things, I hope that the monthly delivery of these reports aided Board members in better understanding some of what it takes to keep a complex organization, like the Library, operating on an even keel. The staff are critical to the delivery of excellent service. One of my accomplishments has been to help those staff who serve the public every day to understand their value and importance in the organization. There have been times when part of what has been included in this report has not come to me through a member of the Management Team, but directly. I strongly believe that it is important for staff to be able to feel that they can communicate (even bad or unwanted news) to those most directly responsible for the direction of the organization.

Immediately after the last Library Board meeting, I left for a long scheduled vacation which included attending my daughter's graduation from Boston University (with both a Bachelor of Arts in American Studies and a Bachelor of Science in Journalism) and a trip to the Caribbean. In spite of the subsequent events, I had an enjoyable time.

While away, I missed the final session for Leadership Eau Claire, however, I did represent "my team" on the Community Television show hosted by Eau Claire Chamber of Commerce Director Bob McCoy. I will also present our project to the Chamber Board a few days before the Library Board meeting.

For more than the past month, the Management Team has been devoting Thursday morning meetings to discussions on the budget for 2009. We have been challenged to think about changes in the way we operate, some of which are hard topics to tackle. The results of these discussions will be distributed separately and will be the topic of your discussions for the next several months.

As the Director of the Resource Library, I serve on the IFLS Advisory Committee. The committee includes a library staff representative (usually the director) from each county served, plus the Resource Library and the IFLS Executive Director. Our role is to comment on the issues facing the IFLS Board and offer our professional evaluation. The most recent meeting focused on the Books by Mail services and the IFLS Long Range Plan.

Other meetings and events which are closer to the mailing of this report included the Eau Claire Community Foundation Annual Meeting. The ECCF is chaired this year by Charlie Graaskamp, who did a great job presiding at the meeting. They have unveiled a new logo which emphasizes the word "Community" in their name. It was noted that they are the custodian for the Capital Campaign funds as well as the Endowment Fund.

The day of the mailing, several staff participated in the Chamber of Commerce's annual Breakfast in the Valley. This year we worked as a team and were responsible for one section for one of the shifts. We wore library logo clothing which we own, and therefore helped to promote the library by participating in this event.

Special Events

Saturday June 7, a crowd of over 50 gathered on the corner of Dewey and Eau Claire streets for the dedication of the bench in memory of Joe Bee Xiong. A brief ceremony was held outside, and a gathering followed in the Eau Claire Room with refreshments provided both by the Library and the family.

From the Management Team

Staff and Human Resources

The Indianhead Federated Library System hosted a banquet in early May in which four of our current library staff were honored for their 30 or more years at our library: John Stoneberg, Larry Nickel, Jean Nemitz and Jean Pickerign. Theresa Boetcher received her 20 year award. She started out as a library page in 1988.

Safety and Security

NEI continued the installation of the library's new fire alarm system. They estimate that installation of wiring and equipment will take an additional four weeks, as of the end of May.

Larry Nickel attended the quarterly Joint Safety Team meeting. Discussions included emergency preparedness, accident and incident reports for the first quarter and safety incentives for staff.

Larry began working on an Emergency Action Plan (EAP) for the library, using one of the templates provided through the International Foundation for Cultural Property Protection. Larry had put together an outline for an EAP to be used in case of a pandemic two years ago and information gathered for that document will be used for a more general plan.

Circulation

May's slower circulation allowed pages to get caught up in shelving and Circulation desk staff caught up on proof-reading library card applications from the previous week. Due to the long winter, nice weather resulted in less busy days; however, with some staff vacations the month went well. Circulation staff look forward to the busy summer. Schedules, breaks and special events require special staffing to accommodate the influx of patrons based on the library activities.

Information Technology (IT)

In April it was announced that all but one of the libraries formerly associated with the BCLIC Consortium will join MORE. This decision will impact the implementation of all projects as this will require significant staff resources. Tentative dates for these libraries to go "live" are: Ladysmith (12/01/2008), Bruce (12/15/2008), Barron and Cumberland (01/02/2009), and Cameron (01/15/2009). Jolene attended a meeting with representatives from Unique Management (collection agency) and Circulation staff to review new features. In addition the Innovative system was configured for Menomonie to join the list of libraries using this service. Steve will be attending the MORE Executive Committee this Friday which will begin work on its 2009 budget.

Webmaster Jeff Burns continues work on coding to test the possibility / practicality of using the open source products Scriblio and Drupal to create our own web interface for the online catalog, youth catalog, or other applications. He also added the new list links as requested by the public and ran tests of how to get a list of all items in the consortium by format code.

Steve Stoflet and Kris Nickel are working with the city and county of Eau Claire IT staff, along with representatives from Heartland Business Systems, to develop a more cost effective alternative to Cisco's Smartnet program for providing support and maintenance for the routers, switches, and other devices that comprise our local area, wide area, and wireless networks.

Kris continues to look at ways to reschedule how Windows operating system and antivirus updates can be done so that PCs and monitors may be shut off at night thus reducing the energy used. It is estimated that this could save approximately \$1,500 per year.

The Internet use policy needs to be shortened for use as a startup notice / click thru agreement page on the public PCs (wired). The current document is about three full pages long and contains references to wireless and other items not applicable to use that workstation.

Public Relations and Programming Services (PRPS)

On May 5, the library hosted *Journey to the Magnetic North Pole*, a presentation by Arctic dog-sledder Pam Flowers. Over 60 people were on hand to hear Pam's tales of trekking with only her three sled dogs to become the first woman in modern history to travel solo the 325 miles from Resolute Bay, Nunavut, Canada to the Magnetic North Pole. A veteran of the Iditarod Trail Sled Dog Race, Pam has traveled solo by dog sled across much of Alaska. She is the award-winning author of three books: *Alone Across the Arctic: One Woman's Epic Journey By Dog Team*, *Big-Enough Anna: The Little Sled Dog Who Braved the Arctic*, and, just released in 2007, *Douggie: The Playful Pup Who Became a Sled Dog Hero*.

Along with creating, printing, assembling and mailing the summer issue of the newsletter, PRPS staff focused much of their attention on completing production of the library's annual report and on preparing for the Joe Bee Xiong bench dedication, the summer art show (titled *Figuratively Speaking*), the upcoming *River of Hope* presentation by author David Tank, Youth Services summer programs, and the annual outdoor summer concert that will be held on July 29. In addition, Larry Nickel designed a screen for the PR monitors to promote the Foundation Center Cooperating Collection at the library.

Larry and Melany Bartig met with representatives of the E.O. Johnson and Riso companies to determine the best fit for duplicating equipment for library public relations materials as well as pricing options. The current Risograph digital duplicator comes up in the equipment replacement schedule in 2009.

Larry and Kris Jarocki replaced the indoor banners that hang from the ceiling in the main lobby area with the "spring-summer" set of banners.

Melany worked with Powertex on an order for colored pencils that will be imprinted with the library's name and new logo. The pencils will be used as giveaways for the Youth Services summer programs and at this fall's UW-Eau Claire Freshman Welcome Day, and at the International Fall Festival.

Other activities included:

- Melany worked with Kris MacCallum of the library's volunteer visual arts committee in organizing the group show *Figuratively Speaking*. She provided support for installation of the exhibit. Kris produced labels, price list and the Artist statement book for the art show.
- Kris continued printing, collating and stapling copies of the library's 2007 annual report for distribution to donors, government officials and IFLS libraries, as well as for distribution within the library.

- Larry designed an advertisement for the summer outdoor concert to run in the publication Downtown Ink. Larry also created a screen for the PR monitors and designed and published a banner for the “In the Spotlight” feature of the website for the concert.
- Melany created flyers for the *Figuratively Speaking* art show and for the upcoming *River of Hope* author visit. She also created invitations and programs for the *Joe Bee Xiong Bench Dedication*.
- Larry continued proofreading and editing the library history.
- Melany created a mailing list and printed envelopes for mailing of the Joe Bee Xiong Bench Dedication invitations.
- Larry created PR monitor screens for Summer Library Program events and created a promotional poster for the library’s remote book drops.

Reference

Renee Ponzio did the Picks of the Month for May; there were several celebrations dealing with different types of food, so she called her picks “Let’s Eat” and presented books the library owns and web sites of interest. She also did the RA table for May 1-15 called “Get Caught Reading”.

Liz Ryberg processed 30 donated CDs for John in May. She did the usual searching for ownership by the library on MORE, checking All Music Guide for reviews and ratings of those CDs we do not own, then printing these reviews and attaching them to the CDs for John.

Several staff (Cindy Westphal, Larry Nickel and Rene) attended “Foundation Directory Online New Features” webinar that took place at the library in the Micro lab on the 21st.

Theresa Boetcher and Cindy decorated the reference area for Club Read Bingo our adult reading program which starts on June 2 and runs through August 1 this year. Cindy coordinated the quarterly Reference Tally running from May 5 to May 18 which resulted in 1,936 reference questions between the three departments and proctored 8 tests for students taking online or long-distance learning classes.

Theresa went through the binders that hold the career pamphlets from “Chronicle Guidance Publications” weeding and putting the pages in order. She continues to work with GR-211 on the CID and corrected any other items that need to be updated or those that needed to be added.

The book of the month at Heatherwood Assisted Living was “Ordinary Heroes” by Scott Turow. The Home Delivery count is 197. One person was deleted and no one was added this month.

Two offsite drop boxes that were at Kerm’s on Water Street were moved from storage to the Mega Express gas station on Jeffers Road on May 30. Purchasing new offsite drop boxes is still in progress. Several questions regarding these boxes have been answered. Postage rates changed again. The HRS Office made sure the Library had the new presort rates and library rates.

Technical Services

Teri Oestreich and Donna Swenson attended a session on InnoU, Innovative’s new online university. The session was on routing slips for serials and purchase requisition printing from Millennium. The session was free because Innovative wanted to test the signup process. The presentation was very interesting and interactive, so that changes could be made by Donna as she moused across the display.

Teri Oestreich worked with Melany Bartig and Laura Miller to edit the mending slip for more efficient use. Jean Nemitz completed the setup for electronic confirmation of orders from Baker & Taylor. The confirmation is automatically noted on the corresponding order record. Jean Pickerign readied all AAA travel guides so they could be available to our customers before the Memorial Day holiday.

Teri Oestreich edited the “on-the-fly” template for circulation staff use. Now an item that is not on the database can easily have a short record created for it, be checked out to the patron, and upon the item’s checkin, a message will pop up for circulation staff that alerts them that the item needs to be sent down to Technical Services for full cataloging.

Youth Services

Youth Services kicked off the month of May with a visit from Jim Gill. Jim is a children’s musician and author and gave two presentations while he was at the library. The first program was a workshop for adults who work with young children in which Jim gave ideas for using songs and games for early educators to use in their programs. The second program was a family concert that inspired everyone to sing along and emphasized the importance of play. Both programs were incredibly well-received and staff is hopeful that Jim will be able to make a repeat visit to Eau Claire in the future.

Chrissy worked with Jill LaBarbera and Arlene Radtke from South Middle School to bring twenty-two “Read 180” students to the library for an optional field trip. This library tour was planned as part of the LSTA grant reaching out to at-risk youth. Chrissy provided catalog instruction and a tour of the entire library, before breaking so that the students could browse in the Young Adult Lounge and enjoy snacks. The students seemed to really enjoy their time at the library and all of the feedback was very positive. Several different students were heard excitedly exclaiming “I didn’t know they had that!” after looking at some of the displays that Youth Services put together to help them find some of the most popular materials for teens. Two girls in particular left with more than a dozen books each. Several students who had lost their library card were able to get a free replacement card during their visit, enabling them to resume using the library again.

As usual, May was an extremely busy month in Youth Services as staff was out in the schools promoting the summer library program. They visited all but one public elementary school and also visited six parochial schools in the area. The numbers are still being tallied, but they estimate they got the message out to more than 4,600 K-5th grade students this year, which far exceeds past years. Part of the reason for this jump in attendance is the assistance they received from the media specialists who helped promote the program and coordinate visits.

May is also bustling with activity behind the scenes as staff prepared all of the room decorations. June 2nd marked the first day of the summer program and the room looks fantastic. Many of the decorations were thought up by Jill Patchin and then brought to life by the entire YS crew. They spend a significant amount of time on the decorations for the summer in an effort to transform the “regular” library into a real destination spot for kids and families to come during the summer months. Customers look forward to the room transformation every year.

Chrissy did a radio interview promoting the library’s summer library program, with a focus on spreading the word about the library’s bus pass, which allows students through high school to ride the bus to and from the library on Mondays and Thursdays during the summer. The library partners with ECT and the School District to provide kids with a free and convenient way to participate in the many programs that Youth Services plans during the summer.

Assistant Director

On Monday, May 19, 2008, John Stoneberg, Assistant Library Director, appeared on Judy Clark's "NewsCenter 13 Today" program which airs for 30 minutes Monday-Thursday at 10 AM on WEAU-TV 13 (NBC). Using the library's website as the base for the interview, John highlighted how the website could be used to access information about the library events and programming; reading lists; answers to common questions about the library; the capital campaign; AskAway; the MORE online catalog; the Community Information database; subscription databases; BadgerLink; genealogical and local history resources; magazines and newspapers; and more.

As the Library's liaison with the City regarding custodial matters, John has been trying to meet on a regular basis with city building services supervisor, Rodney Bonesteel. On May 6, John met with Rod, Michael, and Julie in preparation for discussions about the custodial budget and the Library's 2009 budget. During the course of the month, John continued to discuss future custodial and building needs with Rod so that the management team would have as much information as possible for budget considerations. On May 22, John met with Daniel M Capone, Service Manager for McQuay Factory Service and two others from McQuay to review the library's heating and air conditioning systems so that McQuay could provide estimates for the eventual replacement of the Library's chiller and cooling tower and the annual cost of maintaining the chiller until it is replaced.

John and Cindy Westphal are continuing to work on making improvements to reference, research and local history portions of the Library's website. John's new section on foundations, grants and nonprofits was made available on May 15 as part of introducing the Library's new membership in the Foundation Center's Cooperating Collections Network to our customers. The Network Coordinator liked it well enough to make it one of the handful nationwide that is listed as a sample on the Network's website (http://ccnet.foundationcenter.org/promote/website_examples.html).

UW-Barron County in Rice Lake sponsored a half-day workshop that John attended on May 9. The speaker was noted management consultant, Glenn Shepard. Nearly 100,000 managers, from Fortune 500 companies and small businesses alike, have attended his seminars. The seminar dealt with dealing with employees on topics such as tardiness, insubordination, absenteeism and more.

Respectfully submitted,
Michael Golrick
Library Director

Stories from the Front Lines

The Library received several questions from out-of-towners who wanted some information on Eau Claire businesses. Isa worked on answering a question from a Chicago Cultural Historian wanting some information on the Eau Claire Auditorium and Armory. He was interested in a couple of panels that a Chicago Artist made for the building in 1918. Also, a lady purchased a glass soda bottle with an "Eau Claire Bottling Company" imprint, and Isa was able to find information to give her a general history of what is now known as the Pepsi-Cola bottling Company on Melby St.



Board President's Report June 2008

I have been on travel to my son's graduation from June 4 – June 11, and arrived back just before the agenda goes out, so this will be a short report.

Executive Committee

The Executive Committee, the city's HR Director, and the Library Director have worked together to arrive at a mutually satisfactory release and resignation agreement for the Library Director, per the Board's instructions. We wish Michael well in his future career and personal endeavors.

Capital Campaign

The Capital Campaign met on May 16 and again on May 30. The Committee is in agreement that Campaign fundraising efforts will wind down while we focus on hiring an architect and then starting the remodeling project. On June 3 I met with Bev Boettcher, a former City Council member, who has 23 years of fundraising experience. She is considering helping with the Capital Campaign. I think her experience and enthusiasm could be very beneficial. The Committee will be meeting once more before my board term ends. Kathie plans to join me for that meeting. I was in New Hampshire when the Xiong bench ceremony occurred, but I heard it went very well and there was a good turnout. Wish I could've been there. I'm sure it helped promote the Capital Campaign as well as recognize an important Eau Claire leader.

Thank You

My thanks to each of you for your support and help throughout six years on the Library Board and two as Board President. I have learned a lot, and appreciate your experience, encouragement, common sense and wisdom, which have been invaluable to me. I know you will give the next President the same support. The Board has many challenges ahead and I wish you the best of luck

INDIANHEAD FEDERATED LIBRARY SYSTEM (IFLS) Meeting

5/28/08

Report Submitted by Sue Olson

The "Wisconsin Public Library Trustee Manual" is out of print, but can be accessed online by going to the Wisconsin DPI website. An updated manual is scheduled to be printed in 2009.

Compliance Issues: John Thompson's and Michael Golrick's meeting with officials from Fairchild concerning the reimbursement of costs for the use of other MORE libraries has been postponed. Hawkins Public library still needs to hire a qualified librarian.

All public libraries in the BCLIC system (the Barron County System for resource sharing) except for Turtle Lake will be joining the MORE system. It is hoped that Turtle Lake will join the MORE system after studying other circulation system options.

The Books-By-Mail study Committee is recommending cost-saving changes such as having patrons find books from the MORE online catalog rather than printing paper catalogs, and putting basic book collections in jails. The cost of mailing materials to patrons has skyrocketed in the past few years.

The economic contribution of Wisconsin public libraries to the economy of Wisconsin has been studied by NorthStar Economics, Inc. A conservative estimate of the impact of libraries is that for every \$1.00 spent on public libraries, Wisconsin communities gained \$4.06 in return for the year 2006. The total contribution of public libraries to the Wisconsin economy in 2006 was estimated at \$326,627,832.00. The money comes from spending by staff, spending on library operations and construction, and spending by visitors.

A "Best Practices for Public Library Services" report is available online at <http://www.legis.wisconsin.gov/lab/reports/08-libraryserviceshighlights.htm> The Legislative Audit Bureau published this report. In the full report, Wisconsin public libraries were rated in four categories using the scale of Excellent, Enhanced, Moderate, Basic, and Below Basic. The libraries were compared with libraries in cities of similar population size. LEPMPL received the results below:

Hours Open – Below Basic

FTE staff per 1,000 population – Moderate

Materials Expenditures per Capita – Moderate

Collection Size per Capita – Moderate.

Libraries in the IFLS area list their greatest concerns as lack of space and lack of funding.

LE PHILLIPS MEMORIAL PUBLIC LIBRARY
2008 YTD BUDGET REPORT - Operating
For the Period Ended May 31, 2008

OBJ #	ACCOUNT NAME	2008 ESTIMATED REVENUE	ACTUAL YTD REVENUE	RE-CEIVABLE	REMAINING UNCOLLECTED	% COLLECTED
PUBLIC LIBRARY REVENUE						
4002	General Property Tax-City	\$ 2,757,900.00	\$ 2,757,900.00	\$ -	\$ -	100.0%
4330	Library Fines & Miscellaneous Revenue	\$ 128,300.00	\$ 54,691.01	\$ -	\$ 73,608.99	42.6%
4398	Other Penalties (Collection Agency)	\$ 2,400.00	\$ 1,250.00	\$ -	\$ 1,150.00	52.1%
4451	Electronic Copy Revenue	\$ 1,600.00	\$ 1,079.51	\$ -	\$ 520.49	67.5%
4452	Copier Revenue	\$ 3,200.00	\$ 1,281.31	\$ -	\$ 1,918.69	40.0%
4602	Service to Eau Claire County	\$ 526,000.00	\$ -	\$ -	\$ 526,000.00	0.0%
4608	Indianhead Library System	\$ 129,300.00	\$ 11,129.97	\$ -	\$ 118,170.03	8.6%
4672	Service Charge-Other (Fairchild)	\$ 1,900.00	\$ 524.25	\$ -	\$ 1,375.75	27.6%
4798	Misc Service Revenues (Act 150)	\$ 210,100.00	\$ 210,133.50	\$ -	\$ (33.50)	100.0%
4834	Book Bag Sales	\$ 300.00	\$ 144.74	\$ -	\$ 155.26	48.2%
4836	Misc Grant Revenue	\$ 15,000.00	\$ -	\$ -	\$ 15,000.00	0.0%
4850	Gift Revenue	\$ 16,000.00	\$ 14,274.00	\$ -	\$ 1,726.00	89.2%
4852	Misc Reimbursements-Lost Items	\$ 15,000.00	\$ 6,095.73	\$ -	\$ 8,904.27	40.6%
4858	Refund of Prior Years Expense	\$ -	\$ 1,898.40	\$ -	\$ (1,898.40)	n/a
4898	Miscellaneous Revenue	\$ 3,700.00	\$ 2,604.69	\$ -	\$ 1,095.31	70.4%
5152	Sale of Capital Assets	\$ 200.00	\$ -	\$ -	\$ 200.00	0.0%
		<u>\$ 3,810,900.00</u>	<u>\$ 3,063,007.11</u>	<u>\$ -</u>	<u>\$ 747,892.89</u>	<u>80.4%</u>
5590	Fund Balance Used for CIP	\$ -	\$ -	\$ -	\$ -	n/a
5580	Working Capital Applied	\$ 64,500.00	\$ -	\$ -	\$ 64,500.00	0.0%
	TOTAL REVENUE	<u><u>\$ 3,875,400.00</u></u>	<u><u>\$ 3,063,007.11</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 812,392.89</u></u>	<u><u>79.0%</u></u>

OBJ #	ACCOUNT NAME	2008 APPROP.	ACTUAL YTD EXPENDED	ENCUMBRANCES	AVAIL. BUDGET	% USED
PUBLIC LIBRARY EXPENDITURE						
6010	Payroll Wages	\$ 1,725,400.00	\$ 644,045.09		\$ 1,081,354.91	37.3%
6020	P/R Overtime	\$ -	\$ 160.77		\$ (160.77)	n/a
6030	Special Pays	\$ 33,200.00	\$ 485.10		\$ 32,714.90	1.5%
6040	Employer Paid Benefits	\$ 353,800.00	\$ 121,796.60		\$ 232,003.40	34.4%
6043	Health insurance-Employer	\$ 381,100.00	\$ 124,326.85		\$ 256,773.15	32.6%
6047	Health insurance Deductible	\$ 49,400.00	\$ 4,764.00		\$ 44,636.00	9.6%
6108	Unemployment Compensation	\$ 8,800.00	\$ -		\$ 8,800.00	0.0%
6110	Postage & Shipping	\$ 24,200.00	\$ 4,862.45		\$ 19,337.55	20.1%
6112	Computer Service Charges	\$ 99,200.00	\$ 78,205.80	\$ 84.49	\$ 20,909.71	78.9%
6116	Binding	\$ 1,000.00	\$ -		\$ 1,000.00	0.0%
6120	Auditing	\$ 2,300.00	\$ 344.21		\$ 1,955.79	15.0%
6122	Cataloging	\$ 29,900.00	\$ 475.00		\$ 29,425.00	1.6%
6128	Repairs to Tools & Equip	\$ 5,100.00	\$ 2,412.10	\$ 150.00	\$ 2,537.90	50.2%
6138	Equipment Rental	\$ 7,400.00	\$ 2,236.58		\$ 5,163.42	30.2%
6150	Special Services	\$ 55,600.00	\$ 6,482.50		\$ 49,117.50	11.7%
6160	Staff Training/Conference	\$ 25,000.00	\$ 14,581.96		\$ 10,418.04	58.3%
6162	Membership Dues	\$ 3,700.00	\$ 170.00		\$ 3,530.00	4.6%
6198	Miscellaneous Contractual	\$ 72,000.00	\$ 13,011.85	\$ 590.48	\$ 58,397.67	18.9%
6202	Electricity	\$ 70,100.00	\$ 22,437.93		\$ 47,662.07	32.0%
6208	Gas Service	\$ 20,100.00	\$ 15,858.86		\$ 4,241.14	78.9%
6210	Telephones	\$ 16,000.00	\$ 3,145.11		\$ 12,854.89	19.7%
6252	Water Service	\$ 2,100.00	\$ 615.46		\$ 1,484.54	29.3%
6254	Sewer Service	\$ 2,100.00	\$ 609.76		\$ 1,490.24	29.0%
6308	Special Assessments	\$ 600.00	\$ 580.62		\$ 19.38	96.8%
6350	Liability & Property Insurance	\$ 31,000.00	\$ 12,916.65		\$ 18,083.35	41.7%
6398	Insurance Claims Reimbursement	\$ -	\$ -		\$ -	n/a
6402	Office, AV, Library Supplies	\$ 82,700.00	\$ 32,352.97	\$ 4,150.74	\$ 46,196.29	44.1%
6410	Periodicals	\$ 23,400.00	\$ 5,686.38		\$ 17,713.62	24.3%
6411	Pamphlets	\$ 200.00	\$ -		\$ 200.00	0.0%
6412	Books-Adult	\$ 183,200.00	\$ 73,650.20		\$ 109,549.80	40.2%
6413	Books-Juvenile	\$ 74,300.00	\$ 35,808.21		\$ 38,491.79	48.2%
6414	Non-print Materials	\$ 60,600.00	\$ 24,256.01		\$ 36,343.99	40.0%
6415	Lost/Damaged Collection Materials	\$ 15,000.00	\$ 2,138.66		\$ 12,861.34	14.3%
6490	Equipment Purchases < \$5000	\$ 57,400.00	\$ 2,784.42		\$ 54,615.58	4.9%
6495	Grant Expenditures	\$ 15,000.00	\$ -		\$ 15,000.00	0.0%
6496	Gift Expenditures	\$ 16,000.00	\$ 10,538.94	\$ 471.15	\$ 4,989.91	68.8%
6498	Other Materials & Supplies	\$ 2,900.00	\$ 568.80		\$ 2,331.20	19.6%
6790	Refunds & Reimbursements	\$ 10,300.00	\$ 10,420.65		\$ (120.65)	101.2%
6802	Capital Purchases	\$ 6,000.00	\$ -		\$ 6,000.00	0.0%
7044	Transfer to Library Capital Projects	\$ 55,900.00	\$ 55,900.00		\$ -	100.0%
		\$ 3,622,000.00	\$ 1,328,630.49	\$ 5,446.86	\$ 2,287,922.65	36.8%

OBJ #	ACCOUNT NAME	2008 APPROP.	ACTUAL YTD EXPENDED	ENCUMBRANCES	AVAIL. BUDGET	% USED
LIB BLDG MAINTENANCE EXPENDITURE						
6010	Payroll Wages	\$ 121,000.00	\$ 40,979.39	\$ -	\$ 80,020.61	33.9%
6020	Payroll Overtime	\$ 16,800.00	\$ 1,850.51	\$ -	\$ 14,949.49	11.0%
6030	Special Pays	\$ 0.00	\$ -	\$ -	\$ 0.00	0.0%
6040	Employer Paid Benefits	\$ 25,800.00	\$ 8,048.56	\$ -	\$ 17,751.44	31.2%
6043	Health Ins (ER)	\$ 44,500.00	\$ 11,656.13	\$ -	\$ 32,843.87	26.2%
6047	Health Insurance Deductible	\$ 5,600.00	\$ 2,333.35	\$ -	\$ 3,266.65	41.7%
6108	Unemployment Compensation	\$ 0.00	\$ -	\$ -	\$ 0.00	0.0%
6128	Repairs to Tools & Equipment	\$ 200.00	\$ 19.28	\$ -	\$ 180.72	9.6%
6130	Repairs to Buildings	\$ 19,600.00	\$ 9,374.71	\$ 3,962.77	\$ 6,262.52	68.0%
6138	Equipment Rental	\$ 100.00	\$ -	\$ -	\$ 100.00	0.0%
6144	Laundry & Dry Cleaning	\$ 200.00	\$ -	\$ -	\$ 200.00	0.0%
6150	Special Services	\$ 8,100.00	\$ 3,337.96	\$ 3,334.43	\$ 1,427.61	82.4%
6214	Garbage Service	\$ 2,100.00	\$ 937.25	\$ -	\$ 1,162.75	44.6%
6256	Stormwater Charges	\$ 400.00	\$ 377.25	\$ -	\$ 22.75	94.3%
6460	Repair Part & Supplies	\$ 1,100.00	\$ 101.52	\$ 39.66	\$ 958.82	12.8%
6464	Building Materials & Janitorial Supplies	\$ 7,900.00	\$ 3,445.00	\$ 548.80	\$ 3,906.20	50.6%
		<u>\$ 253,400.00</u>	<u>\$ 82,460.91</u>	<u>\$ 7,885.66</u>	<u>\$ 163,053.43</u>	<u>35.7%</u>
	TOTAL EXPENSES	<u>\$ 3,875,400.00</u>	<u>\$ 1,411,091.40</u>	<u>\$ 13,332.52</u>	<u>\$ 2,450,976.08</u>	<u>36.8%</u>

LE PHILLIPS MEMORIAL PUBLIC LIBRARY
LTD CAPITAL IMPROVEMENT PLAN BUDGET REPORT
For the Period Ended May 31, 2008

OBJ #	ACCOUNT NAME	CURRENT APPROP.	ACTUAL SINCE INCEPTION EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
	LIBRARY BLDG IMPROVEMENT					
6810	Capital Costs (2006 and previous years)	\$ 892,800.00	\$ 716,109.38	\$ -	\$ 176,690.62	80.2%
	TECHNOLOGY UPGRADE					
6802	Capital Purchases	\$ 1,011,900.00	\$ 905,713.95	\$ -	\$ 106,186.05	89.5%
	LIBRARY BUILDING EXPANSION					
6810	Capital Costs	\$ 700,000.00	\$ 131,790.42	\$ 5,917.25	\$ 562,292.33	19.7%
	LIBRARY BLDG IMPROVEMENT					
6810	Capital Costs (2007-2008)	<u>\$ 177,000.00</u>	<u>\$ 4,722.00</u>	<u>\$ 40,023.99</u>	<u>\$ 132,254.01</u>	25.3%
TOTAL CAPITAL IMPROVEMENT PLAN EXPENSE		<u>\$ 2,781,700.00</u>	<u>\$ 1,758,335.75</u>	<u>\$ 45,941.24</u>	<u>\$ 977,423.01</u>	64.9%

Warrant Report for 050908L

<u>Due Date</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Check #</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Amount</u>
05/07/2008	101360	BAKER & TAYLOR ENTERTAINMENT	209933	NONPRINT	H32519502	\$11.03
05/07/2008	101360	BAKER & TAYLOR ENTERTAINMENT	209933	NONPRINT	H32703451	\$12.73
05/07/2008	101360	BAKER & TAYLOR ENTERTAINMENT	209933	NONPRINT	H32445130	\$14.36
05/07/2008	101360	BAKER & TAYLOR ENTERTAINMENT	209933	NONPRINT	H32445132	\$17.96
05/07/2008	101360	BAKER & TAYLOR ENTERTAINMENT	209933	NONPRINT	H32445131	\$17.99
05/07/2008	101360	BAKER & TAYLOR ENTERTAINMENT	209933	NONPRINT	H32703450	\$17.99
05/07/2008	101360	BAKER & TAYLOR ENTERTAINMENT	209933	NONPRINT	H32198145	\$20.15
05/07/2008	101360	BAKER & TAYLOR ENTERTAINMENT	209933	NONPRINT	H32703452	\$20.15
05/07/2008	101360	BAKER & TAYLOR ENTERTAINMENT	209933	NONPRINT	H32395550	\$21.56
05/07/2008	101360	BAKER & TAYLOR ENTERTAINMENT	209933	NONPRINT	H32519500	\$28.76
05/07/2008	101360	BAKER & TAYLOR ENTERTAINMENT	209933	NONPRINT	H32703453	\$28.79
05/07/2008	101360	BAKER & TAYLOR ENTERTAINMENT	209933	NONPRINT	H32198146	\$42.68
05/07/2008	101360	BAKER & TAYLOR ENTERTAINMENT	209933	NONPRINT	H32519503	\$43.19
05/07/2008	101360	BAKER & TAYLOR ENTERTAINMENT	209933	NONPRINT	H32198142	\$45.61
05/07/2008	101360	BAKER & TAYLOR ENTERTAINMENT	209933	NONPRINT	H32514450	\$53.91
05/07/2008	101360	BAKER & TAYLOR ENTERTAINMENT	209933	NONPRINT	H31894260	\$100.76
05/07/2008	101360	BAKER & TAYLOR ENTERTAINMENT	209933	NONPRINT	H32198144	\$125.22
05/07/2008	101360	BAKER & TAYLOR ENTERTAINMENT	209933	NONPRINT	H32226710	\$129.51
05/07/2008	101360	BAKER & TAYLOR ENTERTAINMENT	209933	NONPRINT	H32198143	\$135.91
05/07/2008	101360	BAKER & TAYLOR ENTERTAINMENT	209933	NONPRINT	H32198141	\$151.09
05/07/2008	101360	BAKER & TAYLOR ENTERTAINMENT	209933	NONPRINT	H32198140	\$205.07
05/07/2008	101360	BAKER & TAYLOR ENTERTAINMENT	209933	NONPRINT	H32519501	\$258.36
05/07/2008	100237	BAKER & TAYLOR INC	209934	FRDS PRIZES	0001748643	-\$4.69
05/07/2008	100237	BAKER & TAYLOR INC	209934	JUV BKS	2020936943	\$31.00
05/07/2008	100237	BAKER & TAYLOR INC	209934	JUV BKS	2020946557	\$54.24
05/07/2008	100237	BAKER & TAYLOR INC	209934	JUV BKS	2020893034	\$108.94
05/07/2008	100237	BAKER & TAYLOR INC	209934	ADULT BKS	2020907278	\$150.52
05/07/2008	100237	BAKER & TAYLOR INC	209934	ADULT BKS L&D ADULT BKS	2020946527	\$159.01
05/07/2008	100237	BAKER & TAYLOR INC	209934	NONPRINT ADULT BKS	2020885732	\$172.43
05/07/2008	100237	BAKER & TAYLOR INC	209934	ADULT BKS	2020974593	\$314.57
05/07/2008	100237	BAKER & TAYLOR INC	209934	JUV BKS	2020930988	\$315.75
05/07/2008	100237	BAKER & TAYLOR INC	209934	NONPRINT ADULT BKS	2020961006	\$441.76
05/07/2008	100237	BAKER & TAYLOR INC	209934	ADULT BKS JUV BKS	2020920918	\$493.54

Warrant Report for 050908L

<u>Due Date</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Check #</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Amount</u>
05/07/2008	100237	BAKER & TAYLOR INC	209934	ADULT BKS L&D ADULT Bk	2020906312	\$1,100.05
05/07/2008	100237	BAKER & TAYLOR INC	209934	ADULT BKS L&D ADULT Bk	2020937000	\$1,173.82
05/07/2008	102290	BOOK WHOLESALERS INC	209935	JUV BKS	M240742A	\$20.13
05/07/2008	102290	BOOK WHOLESALERS INC	209935	JUV BKS	M239774A	\$23.85
05/07/2008	102290	BOOK WHOLESALERS INC	209935	JUV BKS	M232237A	\$129.72
05/07/2008	102290	BOOK WHOLESALERS INC	209935	JUV BKS	M234758A	\$382.18
05/07/2008	106234	BRILLIANCE AUDIO INC	209936	NONPRINT L&D NONPRINT	IN0431974	\$331.13
05/07/2008	107313	CAPSTONE PRESS	209937	JUV BKS	CI10083815	\$111.65
05/07/2008	100860	CITY OF EAU CLAIRE	209938	SEC 125 PLAN/UPS/EAP Q	110620	\$1,360.17
05/07/2008	109422	DICKEY, BARB	209939	DSA FRAME FOR EMILY M	NONE819	\$10.54
05/07/2008	109593	ELLISON EDUCATIONAL EQUIPMEN	209940	SUPPLIES	2374236	\$984.00
05/07/2008	106394	FLEET CREDIT CARD SERVICES	209941	HRS STAMP	NONE819L	\$14.44
05/07/2008	106394	FLEET CREDIT CARD SERVICES	209941	SUPPLIES	NONE819LL	\$16.00
05/07/2008	106394	FLEET CREDIT CARD SERVICES	209941	SUPPLIES	NONE819LLL	\$23.89
05/07/2008	106394	FLEET CREDIT CARD SERVICES	209941	SUPPLIES	NONE819LLLL	\$24.34
05/07/2008	106394	FLEET CREDIT CARD SERVICES	209941	SUPPLIES	NON819	\$46.85
05/07/2008	106394	FLEET CREDIT CARD SERVICES	209941	SUPPLIES	NONE819	\$95.92
05/07/2008	106394	FLEET CREDIT CARD SERVICES	209941	NETWRK DAYS AIR-STNBE	NONE819LLLL	\$325.00
05/07/2008	106394	FLEET CREDIT CARD SERVICES	209941	SUPPLIES	NON819L	\$333.95
05/07/2008	111507	FLOWERS, PAMELA A	209942	PROGRAM 5/5	NONE819	\$125.00
05/07/2008	100255	GALE RESEARCH INC	209943	ADULT BKS	15709202	\$304.00
05/07/2008	110344	GOLRICK, MICHAEL	209944	WAPL SPRING-GOLRICK	NONE819	\$453.89
05/07/2008	101135	GROUP HEALTH CO-OP	209945	GROUP #250-33	NONE819L	\$1,409.27
05/07/2008	101135	GROUP HEALTH CO-OP	209945	GROUP #250-31	NONE819	\$30,495.53
05/07/2008	110045	JENKINS MARKET COMMUNICATION	209946	MARKETING	NONE819	\$963.75
05/07/2008	111508	JERGENSON, TERRY	209947	LOST ITEM RFND-ADULT E	LIBRFND819	\$20.11
05/07/2008	100160	L&M MAIL SERVICES INC	209948	APR NEWSLETTER/POSTA	14505	\$350.09
05/07/2008	100160	L&M MAIL SERVICES INC	209948	MAILING	14514	\$501.68
05/07/2008	111509	LAYTON-CABBASE, DIANA	209949	LOST ITEM RFND-NONPRI	LIBRFND819	\$35.95
05/07/2008	103513	LEBAKKEN, LAURA	209950	IUG 16-MILLER	NONE819	\$278.00
05/07/2008	100070	MEGA	209951	FRNDS PRGRM RFRSHMN	289525	\$40.36
05/07/2008	100270	MINNESOTA MUTUAL LIFE INS	209952	JUNE	NONE819	\$1,032.18
05/07/2008	109424	NICKEL, LARRY	209953	IFCPP WRKSHP-NICKEL	NONE819	\$279.28

Warrant Report for 050908L

<u>Due Date</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Check #</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Amount</u>
05/07/2008	101524	OFFICE DEPOT	209954	SUPPLIES	602284876	\$1,184.16
05/07/2008	103404	PRICE, SHARON	209956	IUG 16-PRICE	NONE819	\$1,185.64
05/07/2008	108652	RANDOM HOUSE INC	209957	L&D NONPRINT	CM98395606	\$-6.00
05/07/2008	108652	RANDOM HOUSE INC	209957	L&D NONPRINT	CM98655239	\$-6.00
05/07/2008	108652	RANDOM HOUSE INC	209957	L&D NONPRINT	1084617148	\$6.00
05/07/2008	108652	RANDOM HOUSE INC	209957	NONPRINT	1084720444	\$64.00
05/07/2008	100793	RECORDED BOOKS INC	209958	NONPRINT	4002425	\$23.17
05/07/2008	100793	RECORDED BOOKS INC	209958	NONPRINT	4012440	\$97.87
05/07/2008	110062	RENEE PONZIO	209955	COMMUNITY FRDSHPS-PC	NONE819	\$51.84
05/07/2008	110062	RENEE PONZIO	209955	ADVOCACY WRKSHP-PON	NONE819L	\$53.55
05/07/2008	102903	ROSEN PUBLISHING GROUP &	209959	JUV BKS	445452	\$598.65
05/07/2008	109465	ROURKE PUBLISHING INC	209960	JUV BKS	INV056788	\$85.50
05/07/2008	100294	STAR MARKING SYSTEMS	209961	SUPPLIES	17197	\$24.29
05/07/2008	103645	STONEBERG, JOHN	209962	WAPL SPRING-STONEBER	NONE819	\$85.54
						<u>49,984.78</u>

Warrant Report for 051608L

<u>Due Date</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Check #</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Amount</u>
05/14/2008	105330	ALIBRIS	209963	ADULT BKS	27173454	\$44.90
05/14/2008	101212	AT&T	209964	ADULT BKS	51083320	\$153.10
05/14/2008	101378	BADGERLAND PRINTING USA INC	209965	SUPPLIES	00018984	\$37.00
05/14/2008	101378	BADGERLAND PRINTING USA INC	209965	SUPPLIES	00019067	\$2,168.00
05/14/2008	101360	BAKER & TAYLOR ENTERTAINMENT	209966	NONPRINT	H33346700	\$10.18
05/14/2008	101360	BAKER & TAYLOR ENTERTAINMENT	209966	NONPRINT	H33252053	\$19.40
05/14/2008	101360	BAKER & TAYLOR ENTERTAINMENT	209966	NONPRINT	H33252050	\$23.86
05/14/2008	101360	BAKER & TAYLOR ENTERTAINMENT	209966	NONPRINT	H33252052	\$43.12
05/14/2008	101360	BAKER & TAYLOR ENTERTAINMENT	209966	NONPRINT	H33252051	\$43.19
05/14/2008	101360	BAKER & TAYLOR ENTERTAINMENT	209966	NONPRINT	H33020190	\$64.66
05/14/2008	101360	BAKER & TAYLOR ENTERTAINMENT	209966	NONPRINT	H33252060	\$69.75
05/14/2008	101360	BAKER & TAYLOR ENTERTAINMENT	209966	NONPRINT	H33346690	\$87.94
05/14/2008	100237	BAKER & TAYLOR INC	209967	FRDS YS INCENTIVES	0001767973	\$-131.55
04/30/2008	100237	BAKER & TAYLOR INC	209967	JUV BKS	0001767972	\$-12.59
04/25/2008	100237	BAKER & TAYLOR INC	209967	ADULT BKS	0001764879	\$-11.17
05/14/2008	100237	BAKER & TAYLOR INC	209967	ADULT BKS	0001767974	\$-8.16
05/14/2008	100237	BAKER & TAYLOR INC	209967	JUV BKS	2021031920	\$26.81
05/14/2008	100237	BAKER & TAYLOR INC	209967	ADULT BKS	5008946991	\$27.20
05/14/2008	100237	BAKER & TAYLOR INC	209967	ADULT BKS	2021031926	\$158.45
05/14/2008	100237	BAKER & TAYLOR INC	209967	ADULT BKS	2021023538	\$184.44
05/14/2008	100237	BAKER & TAYLOR INC	209967	ADULT BKS	2020982732	\$262.41
05/14/2008	100237	BAKER & TAYLOR INC	209967	NONPRINT L&D JUV BKS	2021025403	\$273.54
05/14/2008	100237	BAKER & TAYLOR INC	209967	ADULT BKS	2020991239	\$292.79
05/14/2008	100237	BAKER & TAYLOR INC	209967	ADULT BKS	2021011280	\$433.41
05/14/2008	100237	BAKER & TAYLOR INC	209967	ADULT BKS	2021010155	\$443.66
05/14/2008	100237	BAKER & TAYLOR INC	209967	ADULT BKS	2021025419	\$469.13
05/14/2008	102290	BOOK WHOLESALERS INC	209968	JUV BKS	M239035A	\$74.16
05/14/2008	102290	BOOK WHOLESALERS INC	209968	JUV BKS	M240248A	\$365.67
05/14/2008	106234	BRILLIANCE AUDIO INC	209969	NONRINT	IN0431466	\$208.46
05/14/2008	102201	CHARTER MEDIA	209970	CAP CAM ADVERTISING	INV523882	\$1,477.00
05/14/2008	100860	CITY OF EAU CLAIRE	209971	JAN/FEB/MAR	877119	\$779.62
05/14/2008	100860	CITY OF EAU CLAIRE	209971	SEC 125 PLAN/EQP QRTLTY	110704	\$2,690.05
05/14/2008	111521	DISNEY EDUCATIONAL PRODUCTIO	209972	NONPRINT	DET438084	\$96.50

Warrant Report for 051608L

<u>Due Date</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Check #</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Amount</u>
05/14/2008	100120	EO JOHNSON CO INC	209973	2ND FLR COPIER	28055363	\$120.00
05/14/2008	103243	FOUNDATION CENTER	209974	ADULT BKS	H761649	\$20.97
05/14/2008	100255	GALE RESEARCH INC	209975	ADULT BKS	15718793	\$24.72
05/14/2008	100255	GALE RESEARCH INC	209975	ADULT BKS	15724470	\$24.72
05/14/2008	100255	GALE RESEARCH INC	209975	ADULT BKS	15734662	\$44.93
05/14/2008	100255	GALE RESEARCH INC	209975	ADULT BKS	15734857	\$44.93
05/14/2008	100255	GALE RESEARCH INC	209975	ADULT BKS	15732191	\$45.68
05/14/2008	100255	GALE RESEARCH INC	209975	ADULT BKS	15712695	\$51.68
05/14/2008	100255	GALE RESEARCH INC	209975	ADULT BKS	15729906	\$71.90
05/14/2008	100255	GALE RESEARCH INC	209975	ADULT BKS	15732759	\$94.03
05/14/2008	100255	GALE RESEARCH INC	209975	ADULT BKS	15735382	\$114.66
05/14/2008	100255	GALE RESEARCH INC	209975	ADULT BKS	15727801	\$144.21
05/14/2008	109068	HEARTLAND BUSINESS SYSTEMS	209976	WIRELESS FINAL	65280H	\$1,875.00
05/14/2008	103535	KRIMPELBEIN, JOLENE MORGAN	209977	IUG-KRIMPELBEIN (GAST)	NONE820	\$353.00
05/14/2008	109412	LOGISTECH INC	209978	ADULT BKS	114891	\$90.50
05/14/2008	100070	MEGA	209979	TS SUPPLIES	288703	\$10.20
05/14/2008	110875	NELSON, SHEILA	209980	LOST ITEM LESS FINE	LIBRFND820	\$19.98
05/14/2008	106587	NEMITZ, JEAN	209981	IUG-NEMITZ	NONE820	\$755.70
05/14/2008	108384	OSCEOLA PUBLIC LIBRARY	209982	LOST ITEM RFND-NONPR1	LIBRFND820	\$29.95
05/14/2008	108652	RANDOM HOUSE INC	209983	NONPRINT	1084760496	\$30.40
05/14/2008	108652	RANDOM HOUSE INC	209983	NONPRINT	1084728685	\$36.00
05/14/2008	105079	SHREDAWAY	209984	SHREDDING JAN	9839	\$35.00
05/14/2008	105079	SHREDAWAY	209984	SHREDDING FEB	9852	\$35.00
05/14/2008	105079	SHREDAWAY	209984	SHREDDING MAR	9864	\$35.00
05/14/2008	111166	TANTOR MEDIA	209985	NONPRINT	14226	\$30.00
05/14/2008	111166	TANTOR MEDIA	209985	NONPRINT	14335	\$30.00
05/14/2008	103057	TRI-STATE BUSINESS MACHINES IN	209986	AS COPIER APR-MAY	276661	\$304.68
05/14/2008	100253	TRU LOCK AND SECURITY INC	209987	SUPPLIES	0520010520	\$105.30
05/14/2008	107382	UNIQUE MANAGEMENT SERVICES II	209988	COLLECTION AGENCY API	173001	\$447.50
05/14/2008	100248	WILS	209989	WILSWORLD CONF-STON	NONE820	\$175.00
05/14/2008	100197	XCEL ENERGY	209990	APR-MAY	152668674	\$5,333.53

21,399.10

Warrant Report for 052308L

<u>Due Date</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Check #</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Amount</u>
05/21/2008	111538	ANDERSON, MARY C	209991	LOST ITEM RFND-ADULT N	LIBRFND821	\$34.95
05/21/2008	101212	AT&T	209992	PHONE BOOK LISTINGS	NONE821	\$51.50
05/21/2008	101360	BAKER & TAYLOR ENTERTAINMENT	209993	NONPRINT	H33768063	\$10.79
05/21/2008	101360	BAKER & TAYLOR ENTERTAINMENT	209993	NONPRINT	S26554210	\$10.79
05/21/2008	101360	BAKER & TAYLOR ENTERTAINMENT	209993	NONPRINT	H33768062	\$17.96
05/21/2008	101360	BAKER & TAYLOR ENTERTAINMENT	209993	NONPRINT	S27133400	\$17.96
05/21/2008	101360	BAKER & TAYLOR ENTERTAINMENT	209993	NONPRINT	H33768060	\$28.79
05/21/2008	101360	BAKER & TAYLOR ENTERTAINMENT	209993	NONPRINT	H33768061	\$39.58
05/21/2008	100237	BAKER & TAYLOR INC	209994	ADULT BKS L&D ADULT Bk	2021048928	\$115.07
05/21/2008	100237	BAKER & TAYLOR INC	209994	JUV BKS NONPRINT	2021049295	\$177.04
05/21/2008	100237	BAKER & TAYLOR INC	209994	ADULT BKS L&D ADULT Bk	2021048009	\$211.21
05/21/2008	100237	BAKER & TAYLOR INC	209994	ADULT BKS	2021033196	\$250.12
05/21/2008	100237	BAKER & TAYLOR INC	209994	FRDS PRIZES INC JUV BK	2021009297	\$321.12
05/21/2008	100237	BAKER & TAYLOR INC	209994	ADULT BKS	2021039466	\$352.05
05/21/2008	100578	CDW-G CORPORATE OFFICE	209995	SUPPLIES	KJN7080	\$512.00
05/21/2008	108815	ENSLOW PUBLISHERS INC	209996	JUV BKS	B82936IN	\$24.95
05/21/2008	108815	ENSLOW PUBLISHERS INC	209996	JUV BKS	0082936IN	\$219.45
05/21/2008	100255	GALE RESEARCH INC	209997	ADULT BKS	15738488	\$26.22
05/21/2008	100255	GALE RESEARCH INC	209997	ADULT BKS	15740499	\$26.22
05/21/2008	111539	GLENN SHEPARD SEMINARS INC	209998	ADULT BKS	81124	\$299.00
05/18/2008	100816	INSTY PRINTS	209999	SUPPLIES	56555	\$23.00
05/18/2008	110548	KNOELKE, CHRISTINE	210000	YS SUPPLIES REIMBURSE	NONE821	\$67.81
05/18/2008	107727	LERNER PUBLISHING GROUP	210001	JUV BKS	825200	\$105.37
05/18/2008	100604	LITHO SPECIALISTS	210002	MAILING SERVICE	LS11541	\$397.00
05/21/2008	100070	MEGA	210003	IFLS LSTR GRANT SUPPLI	289601	\$61.98
05/21/2008	100021	MENARDS EAST	210004	SUPPLIES	71565	\$134.90
05/21/2008	110219	OLSON, DEBRA	210005	FORMATTING	NONE821	\$20.00
05/21/2008	110219	OLSON, DEBRA	210005	FLYER DESIGN	NONE821L	\$80.00
05/21/2008	103766	ORIENTAL TRADING COMPANY INC	210006	SUPPLIES	62439909701	\$165.26
05/21/2008	108652	RANDOM HOUSE INC	210007	NONPRINT L&D NONPRINT	1084709773	\$143.20
05/21/2008	100793	RECORDED BOOKS INC	210008	L&D NONPRINT	4028171	\$6.95
05/21/2008	100793	RECORDED BOOKS INC	210008	L&D NONPRINT	3980817	\$52.60
05/21/2008	107675	SHINDIGZ BY STUMPS	210009	F114737600018 SUPPLIES	NONE821	\$31.24

Warrant Report for 052308L

<u>Due Date</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Check #</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Amount</u>
05/21/2008	101355	TROPHIES PLUS	210010	SUPPLIES	31335	\$36.00
05/21/2008	100306	WI DEPT OF ADMINISTRATION	210011	STS EC/TRS MARCH	NONE821	\$268.77
						<hr/> 4,340.85 <hr/>

Warrant Report for 053008L

<u>Due Date</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Check #</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Amount</u>
06/06/2008	111561	ADAM XIONG, GUARDIAN OF	210012	LOST ITEM RFND-JUV NPF	LIBRFND822	\$17.96
05/28/2008	101212	AT&T	210013	MAY-JUN	NONE822	\$363.42
05/28/2008	101360	BAKER & TAYLOR ENTERTAINMENT	210014	NONPRINT	H34074872	\$10.79
05/28/2008	101360	BAKER & TAYLOR ENTERTAINMENT	210014	NONPRINT	H34216320	\$11.88
05/28/2008	101360	BAKER & TAYLOR ENTERTAINMENT	210014	NONPRINT	H33777210	\$23.72
05/28/2008	101360	BAKER & TAYLOR ENTERTAINMENT	210014	NONPRINT	H34074871	\$42.46
05/28/2008	101360	BAKER & TAYLOR ENTERTAINMENT	210014	NONPRINT	H34074870	\$107.20
05/28/2008	100237	BAKER & TAYLOR INC	210015	ADULT BKS	0001774115	\$-18.45
05/28/2008	100237	BAKER & TAYLOR INC	210015	JUV BKS	0001774199	\$-3.14
05/28/2008	100237	BAKER & TAYLOR INC	210015	JUV BKS	2021073913	\$50.89
05/28/2008	100237	BAKER & TAYLOR INC	210015	NONPRINT	2021075573	\$67.17
05/28/2008	100237	BAKER & TAYLOR INC	210015	ADULT BKS	2021060950	\$80.05
05/28/2008	100237	BAKER & TAYLOR INC	210015	ADULT BKS	2021075632	\$97.53
05/28/2008	100237	BAKER & TAYLOR INC	210015	JUV BKS	2021062189	\$124.36
05/28/2008	100237	BAKER & TAYLOR INC	210015	ADULT BKS	5008996034	\$162.13
05/28/2008	100237	BAKER & TAYLOR INC	210015	ADULT BKS	2021060406	\$273.03
05/28/2008	100237	BAKER & TAYLOR INC	210015	ADULT BKS CV FUNDRAIS	2021074582	\$318.71
05/28/2008	100237	BAKER & TAYLOR INC	210015	ADULT BKS	2021062195	\$399.55
05/28/2008	100237	BAKER & TAYLOR INC	210015	NONPRINT JUV BKS	2021061058	\$501.50
05/28/2008	100237	BAKER & TAYLOR INC	210015	ADULT BKS NONPRINT	2021061077	\$547.72
05/28/2008	100237	BAKER & TAYLOR INC	210015	ADULT BKS	2021082081	\$1,034.50
05/28/2008	100237	BAKER & TAYLOR INC	210015	ADULT BKS	2021082368	\$1,247.65
05/28/2008	102290	BOOK WHOLESALERS INC	210016	JUV BKS	M248271A	\$68.59
05/28/2008	102290	BOOK WHOLESALERS INC	210016	JUV BKS	M244562A	\$161.73
05/28/2008	102290	BOOK WHOLESALERS INC	210016	JUV BKS	M252882A	\$302.84
05/28/2008	108010	C A FRIDAY MEMORIAL LIBRARY	210017	LOST ITEM RFND-JUV BK	LIBRFND822	\$3.99
06/14/2008	100578	CDW-G CORPORATE OFFICE	210018	SUPPLIES	KLC5470	\$147.13
06/12/2008	100578	CDW-G CORPORATE OFFICE	210018	PRINTER MEMORY	KKP3094	\$525.00
05/28/2008	110531	CHETEK PUBLIC LIBRARY	210019	LOST ITEM RFND-ADULT B	LIBRFND822	\$18.00
06/14/2008	110547	CRYSTAL TECH	210020	WEB HOSTING 6 MOS	NONE822	\$55.43
06/12/2008	100250	DEMCO INC	210021	SUPPLIES	3204964	\$73.95
06/12/2008	100120	EO JOHNSON CO INC	210022	REF COPIER SVC K JUN-A	CNIN267735	\$82.00
06/12/2008	100120	EO JOHNSON CO INC	210023	2ND FLR COPIER JUN-JUL	28067926	\$120.00

Warrant Report for 053008L

<u>Due Date</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Check #</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Amount</u>
05/28/2008	106394	FLEET CREDIT CARD SERVICES	210024	SUPPLIES	NONE822	\$13.75
05/28/2008	106394	FLEET CREDIT CARD SERVICES	210024	SUPPLIES	NONE08	\$17.15
05/28/2008	106394	FLEET CREDIT CARD SERVICES	210024	SUPPLIES	NONE822LLLL	\$21.31
05/28/2008	106394	FLEET CREDIT CARD SERVICES	210024	SUPPLIES	NONE822LL	\$21.44
05/28/2008	106394	FLEET CREDIT CARD SERVICES	210024	SUPPLIES	NONE822L	\$21.80
05/28/2008	106394	FLEET CREDIT CARD SERVICES	210024	SUPPLIES	NONE822LLLL	\$94.34
05/28/2008	106394	FLEET CREDIT CARD SERVICES	210024	IUG AIR KRIMPELBEIN	NONE08LL	\$231.50
05/28/2008	106394	FLEET CREDIT CARD SERVICES	210024	SUPPLIES	NONE08L	\$301.00
05/28/2008	106394	FLEET CREDIT CARD SERVICES	210024	IUG AIR KRIMPELBEIN	NONE08LLL	\$377.00
06/12/2008	100255	GALE RESEARCH INC	210025	ADULT BKS	15744911	\$41.86
06/12/2008	100255	GALE RESEARCH INC	210025	ADULT BKS	15748412	\$44.18
06/12/2008	100255	GALE RESEARCH INC	210025	ADULT BKS	15755930	\$54.65
06/12/2008	100255	GALE RESEARCH INC	210025	ADULT BKS	15751529	\$58.40
06/12/2008	100255	GALE RESEARCH INC	210025	ADULT BKS	15753018	\$58.40
06/12/2008	100255	GALE RESEARCH INC	210025	ADULT BKS	15753118	\$69.65
06/12/2008	100255	GALE RESEARCH INC	210025	ADULT BKS	15751641	\$70.40
06/12/2008	100255	GALE RESEARCH INC	210025	ADULT BKS	15748340	\$83.86
06/12/2008	100255	GALE RESEARCH INC	210025	ADULT BKS	15752581	\$89.83
06/12/2008	100255	GALE RESEARCH INC	210025	ADULT BKS	15755765	\$128.10
06/12/2008	100255	GALE RESEARCH INC	210025	JUV BKS	15755131	\$450.80
05/28/2008	111454	HALLIN, KJERSTEN	210026	MAGIC MAMA PROGRAM	NONE822	\$400.00
05/28/2008	111560	HAMMOND COMMUNITY LIBRARY	210027	LOST ITEM RFND-ADULT N	LIBRFND822	\$25.00
05/28/2008	100160	L&M MAIL SERVICES INC	210028	POSTAGE/NEWSLTR MAY	14748	\$195.49
06/14/2008	100604	LITHO SPECIALISTS	210029	PRINTING	LS11519	\$107.00
05/28/2008	102118	LONGS ELECTRONICS	210030	SUPPLIES	0010023031	\$38.44
05/28/2008	108886	MENOMONIE PUBLIC LIBRARY	210031	LOST ITEM RFND-ADULT E	LIBRFND822L	\$19.95
05/28/2008	108886	MENOMONIE PUBLIC LIBRARY	210031	LOST ITEM RFND-JUV NPF	LIBRFND822	\$19.98
05/28/2008	108886	MENOMONIE PUBLIC LIBRARY	210031	LOST ITEM RFND-ADULT N	LIBRFND822L	\$29.95
05/28/2008	100271	NADA APPRAISAL GUIDES	210032	#598133013	NONE822	\$156.00
05/28/2008	108384	OSCEOLA PUBLIC LIBRARY	210033	LOST ITEM RFND-ADULT E	LIBRFND822	\$14.95
06/07/2008	100988	PER MAR SECURITY SERVICES	210034	SECURITY SYS MONITORI	259048	\$1,900.89
06/07/2008	104528	RIVER FALLS PUBLIC LIBRARY	210035	LOST ITEM REFND-ADULT	LIBRFD822	\$16.99
06/06/2008	100040	VARIETY OFFICE PRODUCTS	210036	SUPPLIES	191084	\$58.00

Warrant Report for 053008L

<u>Due Date</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Check #</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Amount</u>
						<u>12,251.35</u>

Warrant Report for 060608L

<u>Due Date</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Check #</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Amount</u>
06/04/2008	101212	AT&T	210037	ACCT 287002846404	NONE823	\$45.11
06/04/2008	101360	BAKER & TAYLOR ENTERTAINMENT	210038	NONPRINT	H34444370	\$17.96
06/04/2008	101360	BAKER & TAYLOR ENTERTAINMENT	210038	NONPRINT	H34589800	\$21.56
06/04/2008	101360	BAKER & TAYLOR ENTERTAINMENT	210038	NONPRINT	H34670360	\$25.90
06/04/2008	101360	BAKER & TAYLOR ENTERTAINMENT	210038	NONPRINT	H34444371	\$48.16
06/04/2008	101360	BAKER & TAYLOR ENTERTAINMENT	210038	GIFT BKMRKS	H34670350	\$165.59
06/04/2008	101360	BAKER & TAYLOR ENTERTAINMENT	210038	NONPRINT	H34444372	\$332.02
06/04/2008	100237	BAKER & TAYLOR INC	210039	JUV BKS	2021140138	\$40.54
06/04/2008	100237	BAKER & TAYLOR INC	210039	JUV BKS L&D JUV BKS	2021125232	\$41.71
06/04/2008	100237	BAKER & TAYLOR INC	210039	ADULT BKS	2021083512	\$63.58
06/04/2008	100237	BAKER & TAYLOR INC	210039	JUV BKS	2021111780	\$93.98
06/04/2008	100237	BAKER & TAYLOR INC	210039	ADULT BKS	2021092183	\$127.66
06/04/2008	100237	BAKER & TAYLOR INC	210039	ADULT BKS	2021090958	\$211.58
06/04/2008	100237	BAKER & TAYLOR INC	210039	ADULT BKS L&D ADULT Bk	2021149405	\$282.85
06/04/2008	100237	BAKER & TAYLOR INC	210039	NONPRINT ADULT BKS	2021083864	\$551.17
06/04/2008	100237	BAKER & TAYLOR INC	210039	NONPRINT ADULT BKS	2021111724	\$819.04
06/04/2008	100237	BAKER & TAYLOR INC	210039	NONPRINT ADULT BKS	2021140071	\$881.49
06/04/2008	103530	BLACKSTONE AUDIOBOOKS	210040	FRIENDS CDS	464160	\$94.53
06/04/2008	106234	BRILLIANCE AUDIO INC	210041	NONPRINT	IN0435339	\$202.96
06/04/2008	106234	BRILLIANCE AUDIO INC	210041	NONPRINT	IN0435891	\$270.20
06/04/2008	102201	CHARTER MEDIA	210042	CAP CAM ADVERTISING	INV532191	\$1,495.00
06/04/2008	108383	CHIPPEWA FALLS PUBLIC LIBRARY	210043	LOST ITEM RFND-CA	LIBRFND823	\$10.00
06/04/2008	100860	CITY OF EAU CLAIRE	210044	VAN GAS APR/EAP QRTLY	110754	\$742.02
06/04/2008	103241	COLLINS-FUERBRINGER, MICHELLE	210045	YS SRP SUPPLIES	NONE823	\$38.38
06/04/2008	100255	GALE RESEARCH INC	210046	ADULT BKS	15765439	\$26.97
06/04/2008	100255	GALE RESEARCH INC	210046	ADULT BKS	15772131	\$156.75
06/04/2008	101923	IN CAPABLE HANDS	210047	SRP PROGRAM 6/18	NONE823	\$550.00
06/04/2008	104227	INFORMATION TODAY INC	210048	ADULT BKS	1133677B1	\$309.95
06/04/2008	100880	JANWAY COMPANY	210049	SUPPLIES	81694	\$169.28
06/04/2008	110045	JENKINS MARKET COMMUNICATION	210050	MARKETING	NONE823	\$225.00
06/04/2008	111585	MEDIA CONNECTION	210051	NONPRINT	1313	\$201.40
06/04/2008	100070	MEGA	210052	YS SRP GROCERY	269993	\$113.86
06/04/2008	100270	MINNESOTA MUTUAL LIFE INS	210053	JULY	NONE823	\$1,087.78

Warrant Report for 060608L

<u>Due Date</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Check #</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Amount</u>
06/04/2008	107517	NMT CORPORATION	210054	CITY DIRECTORY DATA	00044579	\$420.00
06/04/2008	110219	OLSON, DEBRA	210055	CHANGED LETTERHEAD	NONE823	\$10.00
06/04/2008	111586	PENGUIN GROUP USA INC	210056	JUV BKS	7006481496	\$181.68
06/04/2008	110730	PENWORTHY	210057	JUV BKS	X231300	\$251.20
06/04/2008	108652	RANDOM HOUSE INC	210058	FRIENDS CDS	1084843492	\$558.40
06/04/2008	100793	RECORDED BOOKS INC	210059	L&D NONPRINT	4028172	\$59.50
						<hr/> 10,944.76 <hr/>

LE PHILLIPS MEMORIAL PUBLIC LIBRARY
 Supplemental Bills & Claims Listing - May 2008

CUSTODIAL OPERATING BUDGET:

VENDOR	DESCRIPTION	AMOUNT
Various	Salaries & wages, overtime, spec. pay	\$ 9,979.54
Various	WRS, SS, life, disability	1,876.07
Various	Health insurance, deductible	2,932.30
Fremont Industries	Chemicals, chiller	790.75
NEI Northern Electricians	Electrical and siren rpr.	242.05
Johnson Controls Inc	Repairs to air system	335.00
Certified Inc	Plumbing svc/rpr	563.77
Traci's Green Interiors	Plant rental, mo.	247.52
Traci's Green Interiors	Plant rental, mo.	247.52
Advanced Pest Solutions	Pest control services	30.00
Waste Management	Rubbish, garbage and recycling	238.51
City of Eau Claire	Stormwater fee Jan/Feb/Mar	193.75
Viking Electric	Parts, electrical	117.72
Ameripride Linen	Rental, floor mat, oil mop, etc	66.28
Ameripride Linen	Rental, floor mat, oil mop, etc	66.28
Ameripride Linen	Rental, floor mat, oil mop, etc	66.28
Ameripride Linen	Rental, floor mat, oil mop, etc	66.28
Ameripride Linen	Rental, floor mat, oil mop, etc	66.28
Queens Dry Cleaners	Service, laundering rags	27.00
Menards West	Building materials, misc.	11.40
Menards West	Building materials, misc.	13.72
Menards West	Building materials, misc.	49.86
Viking Electric	Parts, electrical	39.26
		\$ 18,267.14

LIBRARY OPERATING BUDGET:

VENDOR	DESCRIPTION	AMOUNT
Various	Salaries & wages, shift premium	\$129,585.30
Various	WRS, SS, life, disability	24,673.87
Various	Health insurance, deductible, EAP	28,384.25
		\$182,643.42

LIBRARY CAPITAL CAMPAIGN:

VENDOR	DESCRIPTION	AMOUNT
Various	Salaries & wages, shift premium	\$ 385.00
Various	WRS, SS, life, disability	51.65
		\$ 436.65

LE PHILLIPS MEMORIAL PUBLIC LIBRARY
Statistical Report - May

2006	2007	2008	Chng. Prev. Yr.
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AVERAGE ADJUSTED DAILY NUMBER OF LIBRARY VISITS IN BUILDING

1,114	1,124	932	-20.6%	Month of May (New door counter installed 4/11/08))
1,174	1,186	1,058	-12.1%	Year to date (New door counter installed 4/11/08)

AVERAGE DAILY NUMBER OF LIBRARY VISITS TO YOUTH SERVICES

664	661	626	-5.6%	Month of May
701	662	647	-2.3%	Year to date

% SHARE OF CHECKOUTS AND IN-BUILDING RENEWALS (Does NOT include outgoing MORE transactions)

70.7%	71.3%	71.5%	0.3%	City of Eau Claire
16.1%	15.9%	15.8%	-0.4%	Remainder of Eau Claire County participating in Co. Lib. Svcs. Agreement
13.2%	12.8%	12.7%	-1.0%	All other users checking something out or renewing from this building

Figures given for billable period according to contract (July-May)

NUMBER OF CUSTOMERS CHECKING SOMETHING OUT FROM THIS BLDG:

14,145	13,934	14,013	0.6%	Month of May
75,937	74,020	75,799	2.3%	Year to date

NUMBER OF ITEMS CHECKED OUT FROM LIBRARY BUILDING*

72,508	69,701	71,033	1.9%	Month of May
399,835	382,564	390,105	1.9%	Year to date

RENEWALS FROM LIBRARY BUILDING*

5,695	3,708	3,040	-22.0%	Month of May
25,131	21,691	18,082	-20.0%	Year to date

**Does not include remote or telephone renewals*

REMOTE & TELEPHONE RENEWALS OF ITEMS OWNED BY LE PHILLIPS LIBRARY

Telephone renewals

1,209	1,194	1,329	10.2%	Month of May
7,011	7,126	6,939	-2.7%	Year to date

Web renewals

14,832	14,885	17,291	13.9%	Month of May
75,049	77,636	85,184	8.9%	Year to date

MORE CONSORTIUM CHECKOUTS

Incoming materials (included in "Checkouts from Library Bldg" above)

7,356	7,651	8,731	12.4%	Month of May
39,266	41,553	46,143	9.9%	Year to date

Outgoing materials (NOT included in "Checkouts from Library Bldg" above)

8,984	9,022	10,281	12.2%	Month of May
45,820	47,279	53,397	11.5%	Year to date

MORE CONSORTIUM CHECKOUTS OF JUVENILE MATERIALS

Incoming materials (included in "MORE Consortium Checkouts" above)

823	845	1,006	16.0%	Month of May
5,205	5,327	6,386	16.6%	Year to date

Outgoing materials (NOT included in "Checkouts from Library Bldg" above)

1,232	1,203	1,410	14.7%	Month of May
6,631 ³⁷	7,177	7,948	9.7%	Year to date

2006	2007	2008	Chng. Prev. Yr.
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INTERLIBRARY LOANS

Incoming materials (NOT included in "Checkouts from Library Building" above)

282	252	223	-13.0%	Month of May
1,264	1,021	1,314	22.3%	Year to date

Outgoing materials (included in "Checkouts from Library Building" above)

629	407	327	-24.5%	Month of May (without renewals)
3,276	2,676	1,976	-35.4%	Year to date (without renewals)

Outgoing materials (included in "Checkouts from Library Building" above)

15	4	3	-33.3%	Month of May (renewals)
38	79	21	-276.2%	Year to date (renewals)

HOME DELIVERY (included in "Checkouts from Library Building" above)

n/a	n/a	n/a	n/a	Month of May (without renewals)
n/a	n/a	n/a	n/a	Year to date (without renewals)

HOME DELIVERY RENEWALS (included in "Checkouts from Library Building" above)

n/a	n/a	n/a	n/a	Month of May Renewals
n/a	n/a	n/a	n/a	Year to date Renewals

VISITS TO WEBSITE

n/a	n/a	49,106	n/a	Month of May
n/a	n/a	238,373	n/a	Year to date

NOTE: statistics from new web host

UNIQUE VISITORS TO WEBSITE

n/a	n/a	11,053	n/a	Month of May
n/a	n/a	53,628	n/a	Year to date

NOTE: statistics from new web host