



L.E. Phillips Memorial Public Library

PUBLIC NOTICE

There will be a meeting of the Board of Trustees of the L. E. Phillips Memorial Public Library on **Thursday, January 21, 2010 at 5:00 p.m.** in the **Board Room of the Library** at **400 Eau Claire Street, Eau Claire, Wisconsin.**

AGENDA

- 1) Member Roll Call
- 2) Citizen Comments (limited to 5 minutes per citizen)
- 3) Discussion and action on a recommendation to temporarily suspend a customer's library privileges
- 4) Approval of Previous Minutes of the Library Board (page 1)
- 5) Communications
- 6) Report of the Library Director (page 4)
 - a) Renovation update
 - b) Parking update
 - c) Planning update
 - d) Library Legislative Day update
- 7) Report of the Library Board President
- 8) Committee Reports
 - a) Planning Committee
 - i) Discussion and action on 2010 Library goals recommended by the Planning Committee (page 12)
- 9) Report from the Friends of the Library
- 10) Report of the Representative to the IFLS Board
- 11) Action on Bills and Claims (page 18)
- 12) Consideration of New Business
 - a) Discussion and action on the charts and graphs for the Library from the 2008 Wisconsin Public Library Service Data and the three-year comparative data for LEPMPL for 2006-2008 (page 31)

- b) Discussion and action on compensation for the Library Director
 - c) Discussion and action on the Retiree Health Insurance policy (page 95)
- 13) Directives from the Library Board of Trustees to the Library Director and Staff
- 14) Adjournment

In order to accommodate the participation of individuals with special needs at this meeting, the Library will provide the services of a sign language interpreter or make other reasonable accommodations on request. To make such a request, please notify the Library at 715/833.5318 at least two days prior to the meeting.

**Trustees: If you are unable to attend this meeting, please notify the Library's
Administrative Office by calling 715/833.5318**

L. E. PHILLIPS MEMORIAL PUBLIC LIBRARY
Minutes of a Meeting of the Board of Trustees

A meeting of the Board of Trustees of the L. E. Phillips Memorial Public Library was held on Thursday, December 17, 2009 at 5:00 p.m. in the Board Room of the Library.

The following Board members were present: Bruce, Fraser, Hauser, Pagonis, Schneider, Stelter, Werthmann, Wisner and Wright; Absent: Lee. Staff present: Julie Gast, Laura Miller, John Stoneberg and Mark Troendle. Guests present: Assistant City Attorney Steve Bohrer, Mr. Douglas E. Hegenes and Mr. Nicholas E. Seeger.

CITIZEN COMMENTS

Linda Stelter informed the Board that the Eau Claire Area School District would be bringing 1,500 first and second grade students through the library early next year.

DISCUSSION AND ACTION ON A RECOMMENDATION TO TEMPORARILY SUSPEND A CUSTOMER'S LIBRARY PRIVILEGES

On a motion made by Stella Pagonis and seconded by Robert Hauser, the Board unanimously approved to temporarily suspend the library privileges of Douglas E. Hegenes. Mr. Hegenes' library privileges will be suspended for six months and before his privileges are re-instated, he will pay for the two DVDs he is being held responsible for. When his privileges are restored, he will be expected to return his materials in the same condition they were checked out to him and he will not be allowed to have out more than two DVDs at a time on his card for the next six months after his privileges are restored.

MOTION THAT THE LIBRARY BOARD OF TRUSTEES OF THE L. E. PHILLIPS MEMORIAL PUBLIC LIBRARY CONVENE IN CLOSED SESSION TO DISCUSS WAGES, HOURS AND CONDITIONS OF EMPLOYMENT WITH THE LABOR UNIT

On a motion made by Don Wisner and seconded by Bob Fraser, the vote was unanimous that the Library Board of Trustees of the L. E. Phillips Memorial Public Library convene in closed session to discuss wages, hours and conditions of employment with the labor unit with which the Library conducts labor negotiations and the strategy to be employed in current and upcoming labor negotiations which, for competitive and bargaining reasons, is permitted in accordance with Section 19.85 (1) (e) of the Wisconsin Statutes.

MOTION TO RECONVENE IN OPEN SESSION

On a motion made by Linda Stelter and seconded by Bob Fraser, the vote was unanimous that Library Board of Trustees of the L. E. Phillips Memorial Public Library reconvenes in open session immediately following the closed session.

DISCUSSION AND ACTION ON THE 2010-2012 LABOR AGREEMENT

On a motion made by Stella Pagonis and seconded by Bob Fraser, the Board unanimously approved the 2010-2012 Labor Agreement between L.E. Phillips Memorial Public Library and Library Employees Local 284-A.

DISCUSSION AND ACTION ON THE 2010 RESOURCE LIBRARY AGREEMENT

On a motion made by Bob Fraser and seconded by Don Wisner, the Board unanimously approved the 2010 Resource Library Agreement between L.E. Phillips Memorial Public Library

and the Indianhead Federated Library System with an attached letter written by John Stoneberg as part of the agreement.

DISCUSSION AND ACTION ON THE 2010 MORE HOST SITE AGREEMENT

On a motion made by Bob Fraser and seconded by Robert Hauser, the Board unanimously approved the 2010 MORE Host Site Agreement between L.E. Phillips Memorial Public Library and the Indianhead Federated Library System with an attached letter written by John Stoneberg as part of the agreement.

MINUTES OF PREVIOUS MEETING

On a motion made by Bob Fraser and seconded by Susan Bruce, the minutes of the November 19, 2009 Board meeting were unanimously approved as amended.

REPORT OF THE LIBRARY DIRECTOR

- John Stoneberg's report was reviewed.
- The 2010 budget passed as submitted.
- Library Legislative Day will take place on Tuesday, February 16, 2010 in Madison.
- The temporary shelters will be taken down by the end of the year or early in 2010..

REPORT OF THE LIBRARY BOARD PRESIDENT

- Kathie Schneider will be offering two IFLS webinars in 2010.
- Don Wisner was recently appointed to the Distinguished Service Committee; Bob Fraser as the Resource Library representative on the IFLS Board, Robert Lee to the Nominating Committee and Ginny Wright is now Board Secretary.

COMMITTEE REPORTS

Planning Committee

Linda Stelter stated that the proposed 2010 library goals would be brought before the Board at the January 2010 Board meeting.

REPORT FROM THE FRIENDS OF THE LIBRARY

- Collections for the Give-a-Kid-a-Book program concluded on December 15, 2009.

REPORT OF THE REPRESENTATIVE TO THE IFLS BOARD

- Bob Fraser reported that the next IFLS Board meeting would take place in January 2010.

FINANCIAL REPORT

The Board reviewed the November Financial Report.

ACTION ON BILLS & CLAIMS

On a motion made by Robert Hauser and seconded by Bob Fraser, the Board unanimously, among those present and voting, approved the Bills & Claims for November 13-December 4, 2009 as well as the Supplemental Bills & Claims for November 2009.

CONSIDERATION OF OTHER NEW BUSINESS

On a motion made by Susan Bruce, seconded by Linda Stelter the Board unanimously, among those present and voting, approved the changes in the compensation and benefits for professional staff, pages and childcare workers.

DISCUSSION AND ACTION ON LIBRARY POLICIES

- On a motion made by Robert Hauser and seconded by Bob Fraser, the Board unanimously, among those present and voting, approved no changes to the Use of Tobacco Products policy.
- On a motion made by Robert Hauser and seconded by Bob Fraser, the Board unanimously, among those present and voting, approved the amended changes to the Circulation of Petitions policy.
- On a motion made by Don Wisner and seconded by Bob Fraser, the Board unanimously, among those present and voting, approved the amended changes to the Compliance with the Americans with Disabilities Act Regarding Employment.
- On a motion made by Susan Bruce and seconded by Linda Stelter, the Board unanimously, among those present and voting, approved the amended changes to the Compensatory Time policy.
- On a motion made by Don Wisner and seconded by Linda Stelter, the Board unanimously, among those present and voting, approved the amended changes to the Continuation of Health Insurance Benefits policy.
- On a motion made by Susan Bruce and seconded by Robert Hauser, the Board unanimously, among those present and voting, approved the amended changes to the Emergency Closings policy.
- On a motion made by Don Wisner and seconded by Bob Fraser, the Board unanimously, among those present and voting, approved the amended changes to the Grievance Procedures policy.
- On a motion made by Susan Bruce, seconded by Robert Hauser the Board unanimously, among those present, and voting, approved to table the changes to the Retiree Health Insurance policy until additional information is presented.

DIRECTIVES FROM THE LIBRARY BOARD OF TRUSTEES

- John Stoneberg will revise the Planning Committee's draft 2010 library goals and the goals will be added as an action item to the January Board agenda.
- John Stoneberg will send a letter to Mr. Douglas E. Hegenes.
- John Stoneberg will meet with Ross Spitz to discuss retaining parking at 7 South Dewey, other options for the lower level library parking and parking on Eau Claire Street as part of work on it in 2011.
- John Stoneberg will add Library Director compensation to the January Board meeting.

ADJOURNMENT

On a motion made by Robert Hauser and seconded by Bob Fraser, the Board unanimously, among those present and voting, unanimously adjourned their meeting.

Submitted by,

Jackie Depa, Library Associate II

January 14, 2010

To: The Library Board of Trustees

From: John Stoneberg, Library Director

Subject: Report of the Library Director

In December, my activities continued to revolve around details concerning wrapping up the renovation project and involved Library, City, RJS Construction Group and Uihlein-Wilson Architects (UWA) staff and others. .

- The new exterior sign for the building went up at the beginning of December and looks sharp. Custodial staff did a great job of removing the old signage on the lower wall.
- Del Wilson from Uihlein-Wilson was here on December 29 to do a final review of the punch list for RJS Construction. He also met with Jackie Depa, Frank Draxler (the City/County Purchasing Director) and me to discuss how we should handle the details of and payment for the mistakes made by Uihlein-Wilson as well as finishing the specifics of the corrections that have and will be made. The final payment to RJS Construction was approved.
- At the end of December, Kris Jarocki and I were finally able to give Sign Art (Eau Claire) approval for the full size mock up of the Donor Wall to proceed and Kris is making progress on the Donor Book.
- With the assistance of City Attorney Steve Nick and City Finance Director Becky Noland, we were finally able to work out documents with the State and get the acceptance of the \$125,000 in state grant funds on the City Council agenda for January 12.

Other highlights from the past month:

- During the first couple of weeks of December, Kris Jarocki mailed out three sets of appeal/leave a legacy letters that had been developed—to donors, to professional financial advisors and to Chamber members.
- Had numerous conversations with IFLS Director John Thompson about the details of the Resource Library and MORE Host Site agreements as well as the Fairchild issue.
- Worked with staff on problems regarding two library customers in particular.
- Attended a core planning team for cultural planning meeting on December 16 at the Chippewa Valley Museum. At the meeting, we did preliminary planning by looking at sample cultural plans from other communities, brainstormed what our plan should include and discussed relationship mapping and the activities of the marketing sub-group.
- Met with the Library Board's Planning Committee on December 17.
- Discussed parking with City Transportation Engineer Ross Spitz on December 22.

- Toward the end of December, began exchanges with Bill Wilson of Himmel & Wilson regarding the early stages of the 2010 strategic planning process, specifically the web and mail surveys and focus groups.
- Reupholstering of all of the Library's oversized seating began in December.

From the Management Team & Staff

Assistant Director/Human Resources

With the help of various staff including Jean Nemitz in Technical Services, Reference Services Manager Renee Ponzio and all reference staff who helped create and check lists of materials to search for, John Stoneberg and Mark Troendle spent a long, but productive day at Borders on December 30 to spend the remaining 2009 funds in the collection development adult print and non-print accounts. Almost every year, the Library is faced with the loss of collection funds for encumbered materials because, according to City policy, the materials must be in the building by the last day of the year if they are to be paid for out of that year's funds. The Library's collection of materials in the subject areas of cookery, travel, exam preparation and language instruction guides, among others, will especially benefit from this day at Borders once the titles are cataloged and made available.

By New Year's holiday weekend, both temporary storage sheds that had housed various items as a result of the renovation had been emptied and dismantled. Thankfully, the Cadott and Hudson public libraries took virtually all of the remaining shelving prior to the storage units coming down. As of early January, only the overhead light fixtures and a few odds and ends remained to be picked up by two parties. After the dumpster for demolition debris is removed from the site, the City will send in a sweeper to remove any road hazards (e.g., nails or screws) and remove the no parking signage. The sweeper's arrival was delayed by the snowfall on January 7. Our new goal is to re-open the lower level parking lot by January 12. Mark continues to coordinate and communicate with all the groups involved so that parking on the lower level may safely resume as quickly as possible.

The shelving Mark requested to turn the former HRS workroom into a new general-purpose storage room has arrived and is in the process of being assembled by the custodial staff. We're endeavoring to get everything arranged so that the Friends may use the right-hand side of the room as they prepare for the next book sale. Thanks, too, to Jackie Depa for helping find this shelving at a good price.

For the strategic planning process, Mark spent time reviewing surveys used in other communities that John provided and giving him feedback.

Mark was in communication with the Uihlein-Wilson architectural firm after Del Wilson expressed concerns regarding the moving process necessitated by the need to replace selected Youth Services shelving ranges. The issues were satisfactorily resolved.

Due to the reorganization and consolidation of the Library's Information Technology Division, Information Technology Manager Steve Stoflet's last day of coming in to work was December 31. Specifically, the position of Information Technology Manager was not funded in the 2010 budget and was therefore eliminated. We wish Steve all the best in his future endeavors.

Mark updated the Library's hours for 2010 on the Library's website.

Public Relations & Programming (PRPS)

With the renovation essentially completed, PRPS staff members were able to concentrate their efforts on preparing for ArtsWest 31 (February 28-April 9, 2010), publicizing upcoming winter programs and accomplishing year-end tasks. Other activities included:

Larry

- Began designing the Grand Re-opening printed program for use as an on-going publicity piece.
- Designed an advertisement soliciting ArtsWest entries and arranged for publication in the Leader-Telegram and Volume One.
- Designed a flyer for past ArtsWest entrants reminding them of changes to entry procedures and schedule.
- Worked with the artist on installation of the Andy Schansberg exhibit.
- Proofread the library newsletter.
- Adjusted the editing and layout for the website edition of the newsletter.
- Wrote or edited several news releases for upcoming library programs, including a Chaucer program, a poetry program, ArtsWest and an upcoming art show.
- Created website homepage banners for the Chaucer and poetry programs, an art show and ArtsWest.
- Continued to work with a vendor to make adjustments to the building public address and paging system.
- Created and published PowerPoint slides for the PR monitor for upcoming programs.
- Tutored Youth Services staff on how to create and post PowerPoint slides for their new PR monitor.
- Began editing the layout of a newsletter edition for Home Delivery Service customers.
- Made year-end supply equipment replacement budget purchases.
- Designed advertisements for Give-A-Kid-A-Book and Friends book sales.
- Began designing new signs for the new materials areas in both the main lobby and Youth Services.

Melany

- Created and printed the art show flyer for the Eric Lee and Jason Lanka exhibit.
- Created and printed posters for Chaucer's Canterbury Tales and flyers for Awake in the World, two discussion series that will begin in January.
- Updated and printed 1,400 half-sheets for Give-a-Kid-a Book.

- Produced and sent out the December/January newsletter.
- Created and printed posters for the Lincoln display schedule.
- Met with Bess Arneson and Larry to develop new procedures for the ArtsWest digital submissions.
- Purchased year-end supplies.
- Continued weeding of old program files.

Kris

- Maintained the literature racks throughout the library and posted publicity on the bulletin boards on the lower level and in the foyer.
- Prepared PDF files and sent library news releases throughout the month via e-mail.
- Added library events to community calendar web sites and the library web calendar.
- Added e-mail addresses to the library website for e-mailing newsletters and added mailing addresses to ACT for mailing newsletters.
- Designed and printed YS display case signs.
- Designed and printed Readers Advisory table signs.
- Reformatted the December/January newsletter for the website edition.
- Communicated with library customers about the new display cases available for 2010.
- Printed and folded 1,900 library newsletters.
- Revised and printed the price list for the Andy Schansberg art show.
- Downloaded 128 photos of Schansberg exhibit.
- Developed a slide show of the Schansberg exhibit for the library website.
- Printed, folded, and prepped for mailing 475 ArtsWest reminder letters.
- Developed an Excel spreadsheet for ArtsWest entries.
- Downloaded photos for public relations use.
- Took and downloaded pictures of the new outdoor sign and installation.
- Printed 75 flyers for Youth Services.
- Copied and collated reading packets for the Chaucer programs.
- Copied and collated reading packets for the “Awake in the World” program.
- Created and posted a new DVD location sign for Circulation.
- Created, printed, laminated, and posted holiday hours signs.
- Created tax form labels for Reference.

Reference Services (RS)

Renee Ponzio did a seasonal themed Readers Advisory table for the first two weeks in December and attended webinars sponsored by BadgerLink: Money and Business on the December 3 and Money and Business II on December 17.

Cindy Westphal created a Monthly Pick for the library’s website on “Homemade Holiday;” ordered Minnesota Tax forms; and proctored 5 exams for students taking long-distance or online courses. Cindy continues to add and edit content on the library’s website and recently added three new databases purchased by Reference: Biography Resource Center, Powerspeak Languages and Grzimek’s Animals Online. Cindy attended a meeting of the subgroup of the Focus Team concerned with improving the response time to biohazard

incidents in the library outside of normal business hours. The group made its recommendations and will meet with City Hall Administration to present them at a later date.

Reference staff registered customers and distributed materials for two upcoming library programs: Chaucer's Canterbury Tales and The Poetry of Mary Oliver and Ted Kooser.

Theresa Boetcher continues to work with Community Information Database (CID). Statistics for the month of December: 28 records changed and updated. Reports of catalog items that have been withdrawn or are missing have been checked for Bess Arneson and John Stoneberg including looking up number of records for these items and what formats were owned. Theresa submitted 19 interlibrary loan requests for customers. Theresa did a report for All Music "Editors Choice" for November by going through the list finding all choices that are four star recommendation or more then looking them up in MORE to see if they are owned by Eau Claire, if not they are looked up in Title Source and placed in a cart to be ordered by the selector (Bess Arneson). She also provided a paper report with notes if CDs were not able to be found on Title Source. Theresa attended a book repair workshop on December 1. The program was hosted by CESA 10 and presented by DEMCO.

David Dial noticed that the "Telephone Book Processing" page in the Reference Procedures notebook was no longer current and rewrote it to include the most up-to-date procedures.

Home Delivery

The Home Delivery customer total is 192. Seven new customers were added while six customers and one facility were removed from the program in December. Four residents at Heatherwood Assisted Living attended Reminiscing with the Library this month. Kathy Herfel read, and talked about, selections from Little House Christmas Stories and Irish Christmas Stories with the participants.

Holdings and Resource Sharing (HRS) Office

Many supplies were ordered and have arrived to complete the transition from the old HRS office location to the new location.

HRS staff worked with vacations and holiday hours making sure shifts were covered.

The floor in the HRS office is showing some wear so floor mats were purchased. Further investigation on the flooring continues.

Discussion was started about an offsite book drop being placed at the new Davies Center. Publicity will be increased for the Jeffers Road library materials drop boxes to encourage more usage of that location starting in early 2010.

Amy Marsh and Becky Ford were asked to put a list together of things HRS does for IFLS and MORE.

Safety and Security

Larry Nickel worked with PerMar, the library's primary security vendor, to have "panic" buttons reinstalled at the Circulation and Youth Services desks. These emergency buttons were removed for the renovation project. Their use is monitored by PerMar, whose Central Station staff contact the local police department for dispatch when activated. Larry continued to check video surveillance recordings for on-going theft and vandalism problems. A library customer was charged by authorities with theft as a result of a combination of staff vigilance and "detective-work" supported by surveillance recordings.

Routine duties included: Larry produced back-ups of the reports created by the door access system, reviewed Incident Reports, modified door access for art shows, book sales and other events, assigned door fob access for new employees and modified access as needed for current staff.

Technical Services (TS)

Jean Nemitz finished annual ordering on December 23 and prepared for the end-of-the-year spending at Borders with John Stoneberg, Mark Troendle, Shelly Collins-Fuerbringer and Dayna Myers. Staff reported that because of corporate cuts at Borders, the selection and staff assistance was not as good as in the past.

Lori Jungerberg and Kristine Vinopal reported that the placing of the CAUTION label stickers is still ongoing. Through the month of December 429 discs were labeled after check-in and shelving.

Sharon Price has completed removal of all 945 MARC tags in item records. A total of 95,000+ tags were removed from the database.

Lori continued to assist HRS with movement of materials on weekday mornings. Her stint there will end on January 15.

Donna Swenson continues work on serial bibliographic records and editing holding patterns.

Inventory scanning was put on hold as Jean Nemitz time was spent ordering during the month of December. Scanning will resume in January with the YS collection.

After reviewing several work processes this month, TS staff made 3 changes that will save time for an Associate, a cataloger and the TS desk clerk. Jean Nemitz will no longer need to add an extra note on a replacement item, Jenny Karls will have all fiction hardcover/paperback materials on one cart vs. sorted to two carts and Jackie Hagenbucher, when withdrawing items, will leave them at Billed status rather than changing them to "withdrawn". The latter change will not only save time but create more clarity for Circulation staff as they view item records in Millennium: "withdrawn" vs. "billed."

Sharon Price and Teri Oestreich will work together in January to change all appropriate items at “withdrawn” status to “billed.” This will be completed by January 15. In addition, Teri will work with Jolene Krimpelbein to update the parameters for monthly reports so that the results remain accurate.

This spring there will be a new index that customers can use to search the online MORE catalog. Be on the look out for “graphic novels” along with title, author, word, etc. During the month of December, Catalogers were notified that the new format code was available to apply during cataloging. They began using it immediately on new materials. MORE Staff globally updated all appropriate bibliographic records in the database. An icon was created for this format of material that may be viewed on the OPAC by performing a title search: Usagi Yojimbo, then click on the first entry in the list (11 items). The list of 11 will open and the icon will be displayed at the right, an open book symbol with “graphic novel” beneath it.

Donna is working on a project with Renee Ponzio to add links from the digital archives on the library website to the corresponding bib records in MORE.

Soon staff and customers will see discs with a “doughnut” label around the center hole. It will look like this:



TS purchased a “doughnut” label scanner and printer unit in late December. A barcode reader scans a barcode and the label maker prints property stamp (L.E. Phillips Public Library) and the scanned barcode. TS processors will no longer need to write barcodes on the discs. Circulation staff will always be able to find and read the barcode.

Teri ordered end-of-the year supplies that will carry us over until the Bid order of 2010 is completed.

TS ordered chair mats to protect the new floor and the TS conference room door locks were repaired and rekeyed.

Youth Services (YS)

“Winter Whimsy,” a drop-in craft program, was held Saturday, December 5 from 1-4 p.m. as part of Downtown Eau Claire’s “Christmastime in the City” celebration. The program was a great success with nearly 150 people stopping in throughout the afternoon. Seven different craft projects were available to choose from and many of the crafts and craft decorations were easily made using our Ellison die cut machine.

Alisha Green has been meeting with Patti Horecki to finalize dates for “Jump, Jive and Read 2010.” This is a special jazz storytime for preschoolers and their families during the Jazz Festival. Alisha met with Patti and Jill Elliot from the Eau Claire School District on December 18 about publicity the program and other program details.

Dayna Lovell has firmed up the date for the annual ACT workshop. It will be held on Sunday, March 14th. Ruth Harris, Director of the Northwest Reading Clinic, will be presenting the popular workshop again this year. She covers all areas of the test.

Jill Patchin has been in contact with area art teachers to coordinate displays for 2010. Eau Claire Lutheran School will be the first school to hang art in the new room. Several display strips have been ordered so that additional artwork can be hung throughout Youth Services.

Judy Clark asked Shelly Collins-Fuerbringer to appear on her Today program on WEAU-13 (10 a.m.) in early December to talk about books that would make great gifts.

Circulation

Although December tends to be the least busy month as it relates to circulation numbers, activity was steady. The last week of December was extremely busy with both check-ins and checkouts as we saw many students, families and new visitors coming in.

Staffing in Circulation continues to remain stable. Several staff took vacation or time off to travel and visit family or other places over the holidays.

Most of the renovation affecting Circulation has been completed, with just a few odds and ends completed in December (swing gate re-installation; corner guards).

Several Circulation pages were involved in a project to assure all library shelving had appropriate book ends. Because the new Youth Services shelving came with built-in bookends, the adult area was able to use the leftover heavy-duty bookends for top shelves and books that were more bulky. This project will assure we have a book end for each shelf with a small number in storage.

Mailroom pages Margaret Stolp and Donna Pieper were busy the last week of December with “end of year” deliveries. This included accepting the packages, etc from the courier driver and notifying the appropriate purchaser there item was “in house.”

2010 LIBRARY GOALS

The Library staff will continue to provide services and programs and the current level of excellent customer service to the users of the L. E. Phillips Memorial Public Library. Library staff will also select, provide and develop its collections to meet the needs of its customers. Outlined below are some additional specific goals.

Library Remodeling and Building Infrastructure

Goal: Working with the architects, contractors, mover and others, the Library Director, Assistant Director and Library staff will complete the remaining work tied to the Library's 2009 renovation project including:

- Move and/or discard the remaining items in the temporary storage areas and have the storage units dismantled and the parking lot restored and reopened.
- Complete the paperwork and the approvals tied to receiving the state grant funds for the renovation.
- Complete the paperwork tied to receiving the pledge from the L. E. Phillips Family Foundation.
- Work with the architects, contractors and mover to correct the remaining issues in the Youth Services area.
- Depending on remaining capital campaign funds, complete as many remaining renovations to the building as possible.
- Complete the work on the Wall and Book of Honor.

Goal: The Library Director will work with the Purchasing Associate, the City Buildings Supervisor, City Purchasing and others on RFPs and the work related to the refurbishing of the Library's elevators and the purchase of a new chiller and cooling tower and other building needs.

Planning

Goal: Under the guidance of Himmel & Wilson and with the assistance of the Library staff, the Library Board and customers, the Library Director will lead the Library through a strategic planning process and the implementation of the strategic plan.

Goal: The Library Director will work with the Electronic Resources Facilitator to partner with Clear Vision Eau Claire to involve the Library in the consideration of the City's future and, especially, its downtown development.

Goal: The Library Director and the Library Board President and/or his or her designee will work with the Chippewa Valley Museum and others to develop a community cultural plan.

Library Policies

Goal: The Library Director will work with the Administrative Secretary and the Electronic Resources Facilitator to see that all library policies will be placed on the library website by April 1, 2010.

Goal: Provide Rules of Conduct for Customers by May 1, 2010

- The Rules of Conduct Committee will complete the necessary documents, proposed changes to existing library policies and new library policies by March 10, 2010.

Finance

Goal: The Library Director, Business Manager and Management Team will work with the Library staff and the Library Board to complete the 2011 budget process for the Library.

Goal: The Circulation Services Manager and Business Manager will investigate the ability for customers to use credit cards at the Circulation desk.

Performance Reviews

Goal: The Director and other appropriate staff will conduct annual performance reviews for management and professional staff in 2010.

Collection Development

Goal: Technical Services staff will conduct an inventory of the library's collection and use it to measure collection loss.

Staff Training

Goal: Provide a half-day of staff training by June 1, 2010

The Assistant Director will work with a committee to recommend the details of a half-day of staff training by March 1, 2010.

St. Paul Library's Got Friends
'Fine print and fine food' celebrated at library fundraiser.

by Claire Kirch -- Publishers Weekly, 11/30/2009

Libraries, authors, publishers, and bookstores have long found ways to collaborate around public programs. When libraries have an important occasion—like an annual gala—publishers often lend their support by underwriting the appearance of a well-known author. And for first-time and emerging authors, a library author series is often the only chance they have to connect to a live audience and develop a readership. But seldom is there an event like St. Paul, Minn.'s Opus & Olives, where everyone in the publishing food chain benefits hugely.

Opus & Olives, a fund-raiser created by the Friends of the St. Paul Public Library (FSPPL)—in partnership with an international financial services firm, RBC Wealth Management, and the St. Paul Pioneer Press—is a “celebration of fine print and fine food,” featuring authors who interact with a crowd that pays dearly for the privilege. It's also a crowd that has almost doubled since the fund-raiser's start, from 400 to a sold-out crowd of 796 attendees this year.

The 3,000-member friends group began Opus & Olives in 2004 with the goal of raising both the profile of the 14-branch St. Paul Public Library within the city as well as increasing community support.

After netting \$40,000 its first year, annual profits have ranged between \$12,000 and \$20,000 above the previous year's take. FSPPL made a profit of \$102,000 in 2008, \$12,000 above 2007's \$90,000, of which 80% went toward library support and programming, and 20% to the Pioneer Press's Newspapers in Education literacy program.

The impact has gone beyond revenue. In 2008, researchers compiling the annual rankings of America's most literate cities called St. Paul “the rising star of literate cities,” specifically citing a significant upward trend in library activity in recent years.

Opus & Olives has not only raised a lot of money and notice for the St. Paul Public Library. It has also gained a reputation—from the perspective of major publishers—as a big moneymaker. Book sales at the event, which are coordinated by the Red Balloon Bookshop, have hovered around \$15,000 for the past five years in sales of both frontlist and backlist titles, with another \$5,000 in advance book sales to RBC Wealth Management, which distributes the books beforehand to top clients at an afternoon reception for them and the authors. FSPPL receives 25% of net revenues from all Opus & Olives-related book sales from the Red Balloon, which sells the books at full retail price.

The Secret Sauce

The Opus & Olives evening kicks off with book sales and signings, followed by cocktails, dinner, and a program featuring five authors speaking for 15 minutes each. The party continues afterwards with yet more book sales and signings.

When planners are asked why Opus & Olives has struck such a chord with local booklovers, they give several reasons. “We don't ask for any money at the event,” explains Wendy

Moylan, FSPPL director of institutional relations. "It's just a fun party with book people. So corporate sponsors feel great about bringing their clients, and people keep coming back."

"The program is really well-balanced; we strive for a variety of genres," declares Sue Hall, a veteran library strategic planning consultant, who has contracted with FSPPL since 2005 to coordinate all the logistics of its major fund-raising event.

"We've got something for everybody: we've got authors for serious readers, we've got authors for mystery readers," she says. Of 31 published authors who've participated in Opus & Olives to date, nine have been mystery/thriller writers, 10 either historians or journalists, and five authors best known for writing "women's fiction."

Hall, who is primarily responsible for selecting the authors to invite each year, bases her choices largely on pre-pub book reviews, as well as consultations with FSPPL staff and its 45-member board. Her focus is on a balance of nonfiction and fiction writers who are touring, but may not otherwise travel to the Twin Cities.

Past participants have included the poet Nikki Giovanni, novelist Anita Diamant, journalist Bob Greene, BBC broadcaster Frank Delaney, British mystery writer Val McDermid, and Civil War historian James M. McPherson.

As in previous years, October 25's event featured a potent mix of big names and emerging voices: the evening's emcee, debut author Mike Walsh (*Bowling Across America*) was followed by Michael Connelly (*Nine Dragons*), who informed the crowd he wouldn't be standing before them that evening were it not for a librarian in Fort Lauderdale, Fla., who'd suggested when he was 12 that he read *To Kill a Mockingbird*, thus awakening his desire to become a writer himself.

Julia Glass (*I See You Everywhere*), who won the 2002 National Book Award for *Three Junes*, also emphasized the importance of books in her life, describing various libraries she has frequented, from the public library where she shelved books during her youth to the Yale University library, as places where romance inevitably blossomed for her.

Shifting from libraries to current events, New Yorker staff writer and CNN legal analyst Jeffrey Toobin (*The Nine: Inside the Secret World of the Supreme Court*) spoke of now-retired Justice Sandra Day O'Connor's role in the 2000 presidential election crisis, while Ronald Cotton and Jennifer Thompson-Cannino, ended the program on a powerful note by taking turns relating the compelling backstory to their book, *Picking Cotton: Our Memoir of Injustice and Redemption*, which recounts how Cotton spent 11 years in prison after Thompson-Cannino wrongly identified him in a police lineup as having raped her.

Publishers Line Up

Another aspect of Opus & Olives that has raised its profile with publishers is that while authors do not receive honoraria, FSPPL covers travel expenses to and from the Twin Cities, lodging, and meals for each author and one guest. This has become especially important in the past year or so, when publishers have been forced to curtail author tours. Publishers are also permitted to schedule their authors at local bookstores and library branches earlier that weekend.

As word has begun spreading throughout the publishing industry about Opus & Olives's successful formula, publishers are competing to snag a spot for their authors about as eagerly as St. Paul's most well-heeled booklovers vie for the highly coveted tickets to the event, which start at \$125 per person and go up to \$350 per person.

"I'm grateful to them for considering us," insists Virginia Stanley, the director of library marketing at HarperCollins, which has sent a total of eight authors since 2004 to Opus & Olives.

"It's like hitting the jackpot, getting an author into Opus & Olives," she adds. "The book sales are great, and the authors always come back happy. The author care and the attention to detail are beyond compare."

"Sometimes, when a book launches," declares Marcia Lane Purcell, director of library and academic marketing at Random House, which has sent five authors to speak at the event over the years, "I'll think to myself, this author is perfect for Opus & Olives."

"I have to confess," Purcell adds, "I lobby them for certain people. And they come right back at me with a list of writers they're interested in. They're good at lining up interesting people."

A Replicable Model?

It wasn't always such smooth going for Opus & Olives organizers. Peter Pearson, FSPPL executive director, recalls that, when he initially proposed a gala fund-raiser similar to one held for the Houston (Tex.) Public Library (which discontinued its fund-raiser three years ago), the FSPPL board assumed it would operate at a loss that first year, and ordered Pearson to budget for a \$15,000 loss.

And when Pearson and his staff "cold-called" major publishers in early 2004, they had to "beg" marketing directors and publicists just to talk to them, much less consider sending them authors.

"They probably didn't know much, but I was pretty impressed with their wonderful energy and the involvement of their community," Stanley says of her first meeting with FSPPL representatives at BEA 2004. Stanley suggested mystery writer Laura Lippman as a speaker, as Lippman had a new release out that season, she was available, and she was comfortable speaking before a large crowd.

"We ended up with a pretty good lineup that first year. I don't know how it happened," Pearson recalls, with a roster that included, besides Lippman, novelist Lorna Landvik; mystery writer John Sandford, nonfiction author Robert Kurson, and former Harper's editor Lewis Lapham.

Both event organizers and publishers are adamant that FSPPL's successful formula for tapping affluent booklovers to raise money for library support can and has been replicated elsewhere, even in smaller cities. Stanley refers to the Martin County, Fla., library's weekend-long Book Mania fund-raiser, which nets about \$35,000 each year, while Hall praises the Steamboat Springs, Colo., library's daylong Literary Sojourn fund-raiser, which nets an average of \$15,000 each year, plus more than \$10,000 that day in sales of the featured authors' frontlist and backlist titles, and an estimated additional \$5,000 in pre-event sales.

“I think Opus & Olives can be replicated in a lot of different formats, using the model we use,” Hall insists. “But to make the money we're talking about, you need corporate sponsorship.”

FSPPL's partnership with the local media is essential as well, Moylan says, as the media coverage not only creates a buzz but also draws in corporate sponsors, such as the 25 companies co-sponsoring this year's event. And hiring a consultant to work exclusively on organizing Opus & Olives has also made it possible to build up the event, without FSPPL staff neglecting other fund-raising responsibilities.

“We've branded Opus & Olives as the place to go and be seen,” Hall concludes. “We're even pulling in people from the other side of the Mississippi River [Minneapolis], so we know we're doing it right.”

Warrant Report for 121109L

<u>Vendor Name</u>	<u>Check #</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Amount</u>
AMAZON.COM CREDIT	211983	L&D NONPRINT	259971951758	\$17.98
AMAZON.COM CREDIT	211983	JUV BKS	165717155609	\$36.00
AMAZON.COM CREDIT	211983	L&D ADULT BKS	259972428770	\$39.41
AMAZON.COM CREDIT	211983	NONPRINT	301817183873	\$39.49
AMAZON.COM CREDIT	211983	IFLS NONPRINT	177500612971	\$40.47
AMAZON.COM CREDIT	211983	NONPRINT	185130391604	\$41.97
AMAZON.COM CREDIT	211983	NONPRINT	298327211995	\$129.40
AMAZON.COM CREDIT	211983	NONPRINT	204717368634	\$148.92
AT&T	211984	ADULT BKS	77074300	\$244.00
BAKER & TAYLOR INC	211985	IFLS NONPRINT	H93269590	\$10.78
BAKER & TAYLOR INC	211985	L&D NONPRINT	H94268110	\$11.98
BAKER & TAYLOR INC	211985	NONPRINT	H94268116	\$14.39
BAKER & TAYLOR INC	211985	NONPRINT	H94268115	\$17.96
BAKER & TAYLOR INC	211985	NONPRINT	H93693870	\$19.40
BAKER & TAYLOR INC	211985	NONPRINT	H94268113	\$20.85
BAKER & TAYLOR INC	211985	NONPRINT	H94268114	\$20.85
BAKER & TAYLOR INC	211985	NONPRINT	H93269591	\$21.56
BAKER & TAYLOR INC	211985	NONPRINT	H94268119	\$21.59
BAKER & TAYLOR INC	211985	L&D JUV BKS	2023974041	\$25.18
BAKER & TAYLOR INC	211985	NONPRINT	H92205695	\$28.79
BAKER & TAYLOR INC	211985	IFLS NONPRINT	H94268112	\$34.54
BAKER & TAYLOR INC	211985	NONPRINT	H93370050	\$35.95
BAKER & TAYLOR INC	211985	NONPRINT	H92205693	\$41.70
BAKER & TAYLOR INC	211985	ADULT BKS	2023989869	\$41.72
BAKER & TAYLOR INC	211985	NONPRINT	H92205692	\$43.19
BAKER & TAYLOR INC	211985	NONPRINT	H94268111	\$43.19
BAKER & TAYLOR INC	211985	NONPRINT	H94268117	\$56.13
BAKER & TAYLOR INC	211985	NONPRINT	H93370051	\$59.61
BAKER & TAYLOR INC	211985	ADULT BKS	5010503384	\$59.77
BAKER & TAYLOR INC	211985	NONPRINT	H93054000	\$64.71
BAKER & TAYLOR INC	211985	L&D NONPRINT	H93269580	\$77.71
BAKER & TAYLOR INC	211985	ADULT BKS	2023996392	\$99.87
BAKER & TAYLOR INC	211985	ADULT BKS	2023890843	\$106.08
BAKER & TAYLOR INC	211985	NONPRINT	H92205694	\$112.16
BAKER & TAYLOR INC	211985	IFLS NONPRINT	H94268118	\$125.22
BAKER & TAYLOR INC	211985	JUV BKS	2023973236	\$131.66

Warrant Report for 121109L

<u>Vendor Name</u>	<u>Check #</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Amount</u>
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BAKER & TAYLOR INC	211985	ADULT BKS	2023980314	\$161.71
BAKER & TAYLOR INC	211985	JUV BKS	2023927528	\$222.31
BAKER & TAYLOR INC	211985	JUV BKS	2023989863	\$231.51
BAKER & TAYLOR INC	211985	ADULT BKS	2023973552	\$254.48
BAKER & TAYLOR INC	211985	ADULT BKS	2024001897	\$316.68
BAKER & TAYLOR INC	211985	ADULT BKS	2023962735	\$321.66
BAKER & TAYLOR INC	211985	JUV BKS	2023955030	\$362.71
BAKER & TAYLOR INC	211985	ADULT BKS	5010478494	\$369.73
BAKER & TAYLOR INC	211985	ADULT BKS	2023963274	\$473.45
BAKER & TAYLOR INC	211985	ADULT BKS	2023968653	\$522.80
BAKER & TAYLOR INC	211985	ADULT BKS	2023988348	\$689.64
BAKER & TAYLOR INC	211985	ADULT BKS	2023973747	\$1,012.87
BLACKSTONE AUDIO INC	211986	NONPRINT	513380	\$52.50
BOOK FARM INC	211987	JUV BKS	0016697	\$44.85
BOOK WHOLESALERS INC	211988	L&D ADULT BKS	290364B	\$17.67
BOOK WHOLESALERS INC	211988	JUV BKS	285601B	\$43.65
BOOK WHOLESALERS INC	211988	JUV BKS	290365B	\$53.81
CLEAR LAKE PUBLIC LIBRARY	211989	LOST ITEM RFND-ADULT NPRT	LIBRFND950	\$10.00
DEMCO INC	211990	SUPPLIES	3733528	\$35.00
EAU CLAIRE CHAMBER OF COMMERC	211991	SUPPLIES	1060634	\$85.00
FALL CREEK PUBLIC LIBRARY	211992	LOST ITEM RFND-ADULT NPRT	LIBRFND950	\$25.00
FOUNDATION CENTER	211993	ACCT R1854FNDTN CTR COOP COI	H796425	\$995.00
GALE RESEARCH INC	211994	ADULT BKS	16547657	\$24.72
GALE RESEARCH INC	211994	ADULT BKS	16570274	\$24.72
GALE RESEARCH INC	211994	ADULT BKS	16547318	\$26.22
GALE RESEARCH INC	211994	ADULT BKS	16571132	\$26.22
GALE RESEARCH INC	211994	ADULT BKS	16546143	\$26.97
GALE RESEARCH INC	211994	ADULT BKS	16559669	\$26.97
GALE RESEARCH INC	211994	ADULT BKS	16567732	\$39.58
GALE RESEARCH INC	211994	ADULT BKS	16564791	\$44.93
GALE RESEARCH INC	211994	ADULT BKS	16543912	\$46.43
GALE RESEARCH INC	211994	ADULT BKS	16582929	\$46.43
GALE RESEARCH INC	211994	ADULT BKS	16546899	\$51.68
GALE RESEARCH INC	211994	ADULT BKS	16562906	\$58.40
GALE RESEARCH INC	211994	ADULT BKS	16563733	\$62.28

Warrant Report for 121109L

<u>Vendor Name</u>	<u>Check #</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Amount</u>
GALE RESEARCH INC	211994	ADULT BKS	16544319	\$70.05
GALE RESEARCH INC	211994	ADULT BKS	16563403	\$70.40
GALE RESEARCH INC	211994	ADULT BKS	16539878	\$71.90
GALE RESEARCH INC	211994	ADULT BKS	16567941	\$73.40
GALE RESEARCH INC	211994	ADULT BKS	16580720	\$74.15
GALE RESEARCH INC	211994	ADULT BKS	16540297	\$76.40
GALE RESEARCH INC	211994	ADULT BKS	16572721	\$86.64
GALE RESEARCH INC	211994	ADULT BKS	16567286	\$89.86
GALE RESEARCH INC	211994	ADULT BKS	16564366	\$93.58
GALE RESEARCH INC	211994	ADULT BKS	16583290	\$93.67
GALE RESEARCH INC	211994	ADULT BKS	16543226	\$94.36
GALE RESEARCH INC	211994	ADULT BKS	16582213	\$94.36
GALE RESEARCH INC	211994	ADULT BKS	16539073	\$97.36
GALE RESEARCH INC	211994	ADULT BKS	16578169	\$149.04
GALE RESEARCH INC	211994	ADULT BKS	16577864	\$176.01
GALE RESEARCH INC	211994	ADULT BKS	16561328	\$224.94
GALE RESEARCH INC	211994	ADULT BKS	16557885	\$235.15
GALE RESEARCH INC	211994	OPPOSING VIEWPOINTS	NONE950	\$2,051.67
GRAINGER	211995	BOOKTRUCKS	9130882013	\$715.11
GROUP HEALTH CO-OP	211996	COBRA/RETIREEES JANUARY	NONE950L	\$1,620.95
GROUP HEALTH CO-OP	211996	ACTIVES JANUARY	NONE950	\$30,572.65
HEARTLAND BUSINESS SYSTEMS	211997	SUPPORT/MAINTENANCE	HBS00025872	\$11,925.00
INFORMATION TODAY INC	211998	ADULT BKS	1264904B1	\$318.55
KNIGHT, JOE	211999	ADULT BKS	442253	\$12.00
L&M MAIL SERVICES INC	212000	ARTSHOW POSTAGE	19258	\$124.85
L&M MAIL SERVICES INC	212000	FRDS POST GV-A-KD	19247	\$140.25
LAEHN, TAYLOR G	212001	ARTSWEST DESIGNER	NONE950	\$85.00
LOGISTECH INC	212002	ADULT BKS	123497	\$43.24
LOGISTECH INC	212002	ADULT BKS	124716	\$84.73
LOGISTECH INC	212002	ADULT BKS	124933	\$90.05
LOGISTECH INC	212002	ADULT BKS	125157	\$94.09
LONG, ANDREW	212003	LOST ITEM RFND-ADULT BK	LIBRFND950L	\$5.99
LONG, ANDREW	212003	LOST ITEM RFND-JUV BK	LIBRFND950	\$11.89
LOVE & LOGIC INSTITUTE INC	212004	NONPRINT	000000362985	\$24.95
MARIS ASSOCIATES	212005	JUV BKS	6334	\$469.65
MINNESOTA MUTUAL LIFE INS	212006	JANUARY	NONE950	\$1,164.52

Warrant Report for 121109L

<u>Vendor Name</u>	<u>Check #</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Amount</u>
NET TEL COMMUNICATIONS	212007	CABLING	J90074	\$720.00
NET TEL COMMUNICATIONS	212007	CABLING	091111E	\$5,952.00
RECORDED BOOKS INC	212008	L&D NONPRINT	4705664	\$24.80
RECORDED BOOKS INC	212008	NONPRINT	4543671	\$111.37
RISK MANAGEMENT ASSOCIATION	212009	ADULT BKS	1000465718	\$312.00
RJS CONSTRUCTION GROUP LLC	212010	GENERAL CONSTRUCTION	10877	\$76,022.16
SOFTMART GOVT SERVICES INC	212011	TRAINING SOFTWARE	ARINV175153	\$2,937.99
SPRING VALLEY LIBRARY	212012	LOST ITEM RFND-ADULT BK	LIBRFND950	\$25.00
STATE BAR OF WISCONSIN	212013	ADULT BKS	379542	\$23.00
STATE BAR OF WISCONSIN	212013	ADULT BKS	380257	\$57.96
TANTOR MEDIA	212014	NONPRINT	27694	\$83.98
TAYLOR & FRANCIS GROUP LLC	212015	ADULT BKS	T9842741S	\$975.74
				<u><u>\$147,720.46</u></u>

Warrant Report for 121809L

<u>Vendor Name</u>	<u>Check #</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Amount</u>
AMAZON.COM CREDIT	212016	ADULT BKS	288732840171	\$4.79
AMAZON.COM CREDIT	212016	NONPRINT	104995869696	\$7.99
AMAZON.COM CREDIT	212016	IFLS NONPRINT	095310428544	\$11.49
AMAZON.COM CREDIT	212016	ADULT BKS	104997736451	\$11.90
AMAZON.COM CREDIT	212016	NONPRINT	288736591104	\$17.99
AMAZON.COM CREDIT	212016	ADULT BKS	227993237642	\$18.00
AMAZON.COM CREDIT	212016	NONPRINT	204712244366	\$29.97
AMAZON.COM CREDIT	212016	ADULT BKS	221244161337	\$35.95
AMAZON.COM CREDIT	212016	ADULT BKS	152203614644	\$36.52
AMAZON.COM CREDIT	212016	IFLS NONPRINT L&D NONPRINT	003963700450	\$41.96
AMAZON.COM CREDIT	212016	ADULT BKS NONPRINT	290190698443	\$45.71
AMAZON.COM CREDIT	212016	NONPRINT	181034754259	\$73.98
AMAZON.COM CREDIT	212016	ADULT BKS	152209719209	\$75.00
AMAZON.COM CREDIT	212016	NONPRINT IFLS NONPRINT	015090605230	\$81.94
AMAZON.COM CREDIT	212016	ADULT BKS L&D ADULT BKS	288736320793	\$99.37
AMAZON.COM CREDIT	212016	L&D NONPRINT	259977929092	\$128.25
AMAZON.COM CREDIT	212016	ADULT BKS	104995364193	\$225.90
AMAZON.COM CREDIT	212016	IFLS NONPRINT	095310790480	\$349.54
AT&T	212017	ACCT 287002846404	NONE951	\$45.51
BAKER & TAYLOR INC	212018	IFLS NONPRINT	S91815840	\$9.32
BAKER & TAYLOR INC	212018	L&D NONPRINT	H95068260	\$10.76
BAKER & TAYLOR INC	212018	NONPRINT	H94553011	\$10.78
BAKER & TAYLOR INC	212018	NONPRINT	H94553012	\$14.39
BAKER & TAYLOR INC	212018	NONPRINT	H95260900	\$17.96
BAKER & TAYLOR INC	212018	NONPRINT	I05252493	\$17.96
BAKER & TAYLOR INC	212018	IFLS NONPRINT	I05252494	\$20.87
BAKER & TAYLOR INC	212018	NONPRINT	I05252496	\$21.59
BAKER & TAYLOR INC	212018	NONPRINT	S90597370	\$21.59
BAKER & TAYLOR INC	212018	NONPRINT	H94553010	\$28.46
BAKER & TAYLOR INC	212018	IFLS NONPRINT	I05252491	\$28.76
BAKER & TAYLOR INC	212018	NONPRINT	H95068261	\$34.79
BAKER & TAYLOR INC	212018	NONPRINT	H95033210	\$35.96
BAKER & TAYLOR INC	212018	NONPRINT	I05252492	\$41.74
BAKER & TAYLOR INC	212018	IFLS NONPRINT	H94553013	\$43.18
BAKER & TAYLOR INC	212018	NONPRINT	I05820950	\$72.64
BAKER & TAYLOR INC	212018	IFLS NONPRINT	H95260901	\$86.97

Warrant Report for 121809L

<u>Vendor Name</u>	<u>Check #</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Amount</u>
BAKER & TAYLOR INC	212018	JUV BKS L&D NONPRINT	2024029120	\$102.47
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BAKER & TAYLOR INC	212018	JUV BKS NONPRINT	2024034043	\$134.58
BAKER & TAYLOR INC	212018	NONPRINT	I05252490	\$143.98
BAKER & TAYLOR INC	212018	ADULT BKS	2024013137	\$149.00
BAKER & TAYLOR INC	212018	ADULT BKS	2024028509	\$151.74
BAKER & TAYLOR INC	212018	JUV BKS L&D JUV BKS	2024011717	\$163.46
BAKER & TAYLOR INC	212018	JUV BKS NONPRINT	2024021200	\$177.63
BAKER & TAYLOR INC	212018	JUV BKS	2024007131	\$262.96
BAKER & TAYLOR INC	212018	ADULT BKS	2024007296	\$355.64
BAKER & TAYLOR INC	212018	ADULT BKS	2024023118	\$407.17
BAKER & TAYLOR INC	212018	ADULT BKS	2024033296	\$490.40
BAKER & TAYLOR INC	212018	TITLE SOURCE	M14NS721DM	\$4,570.00
BIBLICAL THEOLOGICAL SEMINARY LI	212019	DAMAGED ILL BK	NONE951	\$46.00
BOOK WHOLESALERS INC	212020	JUV BKS	293806B	\$25.58
BRITECH INDUSTRIES	212021	SUPPLIES	18212	\$622.96
BRODART INC	212022	SUPPLIES	991554	\$20.95
CLIPART.COM	212023	SOFTWARE LICENSE	814840	\$519.80
EAU CLAIRE PRESS COMPANY INC	212024	AD-REOPENING	0000570852	\$146.50
EAU CLAIRE PRESS COMPANY INC	212024	LEADER-TELEGRAM ONLINE	NONE951	\$956.00
EBSCO PUBLISHING	212025	NOVELIST SELECT	0011858	\$1,800.00
ELLSWORTH PUBLIC LIBRARY	212026	LOST ITEM RFND-JUV NPRT	LIBRFND951	\$26.00
GLENWOOD CITY PUBLIC LIBRARY	212027	LOST ITEM RFND-YA BK	LIBRFND951	\$5.99
JAYS SIGN SERVICE	212028	BANNER INSTALLATION	18937	\$115.00
L&M MAIL SERVICES INC	212029	MAIL FEE NOV	NONE951	\$1,163.91
LIBRARY VIDEO COMPANY	212030	IFLS NONPRINT	W0127403000	\$469.45
NRA PROCESSING CENTER	212031	PERIODICALS	NONE951	\$9.95
OESTREICH, TERI	212032	BOOK REPAIR-OESTRIECH	NONE951	\$18.90
OFFICE DEPOT	212033	SUPPLIES	539369	\$950.34
OFFICE DEPOT	212033	DOOR/DIVIDERS	NONE951L	\$1,209.47
OFFICE DEPOT	212033	SUPPLIES	NONE951	\$1,358.00
OFFICE DEPOT	212033	SUPPLIES	433608	\$1,755.56
PARK FALLS PUBLIC LIBRARY	212034	LOST ITEM RFND-ADULT BK	LIBRFND951	\$17.00
PATCHIN, JILL	212035	PREMIUM REFUND	NONE951	\$43.58
RICE LAKE PUBLIC LIBRARY	212036	LOST ITEM RFND-ADULT BK	LIBRFND951	\$27.95

Warrant Report for 121809L

<u>Vendor Name</u>	<u>Check #</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Amount</u>
SCHNAGL, JOAN	212037	LOST ITEM RFND-ADULT BK	LIBRFND951	\$16.95
TARGET	212038	SUPPLIES	NONE951	\$210.50
TOBINS LAB	212039	JUV BKS	NONE951	\$32.99
TV GUIDE	212040	PERIODICALS	NONE951	\$24.56
UNIQUE MANAGEMENT SERVICES INC	212041	NOVEMBER	189921	\$483.30
XCEL ENERGY	212042	NOV-DEC	NONE951	\$6,094.50
				<hr/> \$27,373.43 <hr/>

Warrant Report for 122309L

<u>Vendor Name</u>	<u>Check #</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Amount</u>
AMAZON.COM CREDIT	212043	L&D NONPRINT	226899434347	\$13.99
AMAZON.COM CREDIT	212043	IFLS NONPRINT	095317327806	\$17.37
AMAZON.COM CREDIT	212043	JUV BKS	035763580700	\$20.57
AMAZON.COM CREDIT	212043	NONPRINT	173009914078	\$47.97
AMAZON.COM CREDIT	212043	NONPRINT L&D NONPRINT	226899742369	\$75.59
AT&T	212044	PHONEBOOK LISTINGS	NONE952	\$57.50
BAKER & TAYLOR INC	212045	NONPRINT	106561450	\$11.88
BAKER & TAYLOR INC	212045	NONPRINT	S92085680	\$17.99
BAKER & TAYLOR INC	212045	NONPRINT	106883362	\$20.13
BAKER & TAYLOR INC	212045	IFLS NONPRINT	106883364	\$21.59
BAKER & TAYLOR INC	212045	NONPRINT	106189110	\$21.59
BAKER & TAYLOR INC	212045	NONPRINT	106883363	\$26.60
BAKER & TAYLOR INC	212045	IFLS NONPRINT	106883360	\$28.74
BAKER & TAYLOR INC	212045	NONPRINT	106189111	\$43.18
BAKER & TAYLOR INC	212045	NONPRINT	106883361	\$62.55
BAKER & TAYLOR INC	212045	JUV BKS L&D JUV BKS	2024034959	\$65.32
BAKER & TAYLOR INC	212045	JUV BKS L&D JUV BKS	2024039951	\$86.05
BAKER & TAYLOR INC	212045	JUV BKS NONPRINT	2024034523	\$230.37
BAKER & TAYLOR INC	212045	ADULT BKS NONPRINT	2024034949	\$277.41
BAKER & TAYLOR INC	212045	ADULT BKS L&D ADULT BKS	2024039894	\$380.67
BRYCE ROTHWELL	212051	Cabinet installation	001023	\$5,954.00
DELL CONSTRUCTION CO INC	212046	PRPS CABINETS	14943	\$1,024.00
L&M MAIL SERVICES INC	212047	MAIL FEE/POSTAGE ARTSHOW	19469	\$123.98
LADYSMITH PUBLIC LIBRARY	212048	LOST ITEM RFND-ADULT NONPRIN	LIBRFND952	\$30.00
LIVE OAK MEDIA	212049	NONPRINT	76131	\$255.90
MENARDS EAST	212050	SUPPLIES	40535	\$87.32
RANDOM HOUSE INC	212052	NONPRINT	1087944202	\$296.10
SIGNART CO INC	212053	SIGN	60808	\$6,980.00
TANTOR MEDIA	212054	NONPRINT	28296	\$33.59
WELD RILEY PRENN & RICCI SC	212055	UNION NEGOTNTN RESRCH	NONE952	\$767.34
				<u><u>\$17,079.29</u></u>

Warrant Report for 010810L

<u>Vendor Name</u>	<u>Check #</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Amount</u>
AMAZON.COM CREDIT	212056	ADULT BKS	268633993780	\$12.95
AMAZON.COM CREDIT	212056	JUV BKS	276610155661	\$13.59
AMAZON.COM CREDIT	212056	JUV BKS	150531955748	\$14.07
AMAZON.COM CREDIT	212056	JUV BKS	279810292041	\$16.99
AMAZON.COM CREDIT	212056	JUV BKS	079970374114	\$17.21
AMAZON.COM CREDIT	212056	JUV BKS	224016193041	\$17.95
AMAZON.COM CREDIT	212056	ADULT BKS	268638873778	\$19.14
AMAZON.COM CREDIT	212056	NONPRINT	298325066415	\$22.99
AMAZON.COM CREDIT	212056	JUV BKS	069506607596	\$23.10
AMAZON.COM CREDIT	212056	JUV BKS	165009098191	\$26.73
AMAZON.COM CREDIT	212056	L&D NONPRINT	004039337314	\$27.16
AMAZON.COM CREDIT	212056	ADULT BKS	088963914499	\$27.99
AMAZON.COM CREDIT	212056	GIFT BKMRKS	035765550561	\$40.95
AMAZON.COM CREDIT	212056	ADULT BKS	211179386943	\$46.50
AMAZON.COM CREDIT	212056	JUV BKS	079970138158	\$53.74
AMAZON.COM CREDIT	212056	ADULT BKS	266085226217	\$53.93
AMAZON.COM CREDIT	212056	JUV BKS	172007238563	\$54.17
AMAZON.COM CREDIT	212056	IFLS NONPRINT	095318977986	\$59.64
AMAZON.COM CREDIT	212056	JUV BKS	141520717392	\$65.13
AMAZON.COM CREDIT	212056	IFLS NONPRINT	273031827337	\$65.59
AMAZON.COM CREDIT	212056	JUV BKS	276619006725	\$68.19
AMAZON.COM CREDIT	212056	JUV BKS	079978122182	\$68.50
AMAZON.COM CREDIT	212056	JUV BKS NONPRINT	224019777317	\$83.84
AMAZON.COM CREDIT	212056	NONPRINT JUV BKS	035766080574	\$89.47
AMAZON.COM CREDIT	212056	NONPRINT ADULT BKS	088960962400	\$96.95
AMAZON.COM CREDIT	212056	ADULT BKS	209968892117	\$106.11
AMAZON.COM CREDIT	212056	ADULT BKS JUV BKS	252982893473	\$106.63
AMAZON.COM CREDIT	212056	JUV BKS L&D JUV BKS	069501506485	\$112.03
AMAZON.COM CREDIT	212056	L&D NONPRINT	152702294021	\$112.90
AMAZON.COM CREDIT	212056	ADULT BKS	209962714886	\$153.29
AMAZON.COM CREDIT	212056	JUV BKS	150535125889	\$153.44
AMAZON.COM CREDIT	212056	JUV BKS	079975615532	\$165.56
AMAZON.COM CREDIT	212056	NONPRINT	207480255665	\$165.94
AMAZON.COM CREDIT	212056	JUV BKS ADULT BKS	035764599484	\$194.74
AMAZON.COM CREDIT	212056	NONPRINT ADULT BKS	088966819151	\$327.11
AT&T	212057	DEC-JAN	NONE1002	\$288.21

Warrant Report for 010810L

<u>Vendor Name</u>	<u>Check #</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Amount</u>
AT&T	212058	DEC-JAN CELL PHONES	NONE1002L	\$48.01
BAKER & TAYLOR INC	212059	IFLS NONPRINT	I07893472	\$14.36
BAKER & TAYLOR INC	212059	IFLS NONPRINT	I07893473	\$14.36
BAKER & TAYLOR INC	212059	NONPRINT	I07893471	\$14.39
BAKER & TAYLOR INC	212059	NONPRINT	I07460230	\$21.59
BAKER & TAYLOR INC	212059	IFLS NONPRINT NONPRINT	I08693050	\$23.02
BAKER & TAYLOR INC	212059	IFLS NONPRINT NONPRINT	I07893470	\$32.37
BAKER & TAYLOR INC	212059	L&D NONPRINT	I08267590	\$35.96
BAKER & TAYLOR INC	212059	L&D NONPRINT	I08447390	\$39.57
BAKER & TAYLOR INC	212059	L&D NONPRINT	I08447391	\$59.43
BAKER & TAYLOR INC	212059	ADULT BKS	2024095730	\$91.09
BAKER & TAYLOR INC	212059	JUV BKS	2024094753	\$94.73
BAKER & TAYLOR INC	212059	ADULT BKS	2024069822	\$156.25
BAKER & TAYLOR INC	212059	ADULT BKS	2024077077	\$159.48
BAKER & TAYLOR INC	212059	JUV BKS L&D NONPRINT	2024106243	\$161.76
BAKER & TAYLOR INC	212059	JUV BKS	2024106835	\$168.37
BAKER & TAYLOR INC	212059	ADULT BKS	5010531193	\$189.83
BAKER & TAYLOR INC	212059	JUV BKS L&D JUV BKS	2024101438	\$266.68
BAKER & TAYLOR INC	212059	NONPRINT	I07460231	\$306.51
BAKER & TAYLOR INC	212059	L&D NONPRINT IFLS NONPRINT	I08561750	\$314.88
BAKER & TAYLOR INC	212059	JUV BKS	2024106280	\$316.31
BAKER & TAYLOR INC	212059	JUV BKS	2024056459	\$344.77
BAKER & TAYLOR INC	212059	JUV BKS NONPRINT	2024061932	\$386.02
BAKER & TAYLOR INC	212059	ADULT BKS	2024081670	\$481.35
BAKER & TAYLOR INC	212059	L&D NONPRINT JUV BKS	2024106472	\$566.19
BAKER & TAYLOR INC	212059	JUV BKS	2024101877	\$657.35
BAKER & TAYLOR INC	212059	JUV BKS L&D JUV BKS	2024077058	\$714.90
BAKER & TAYLOR INC	212059	ADULT BKS L&D ADULT BKS	2024101450	\$722.49
BAKER & TAYLOR INC	212059	ADULT BKS	2024094799	\$749.96
BAKER & TAYLOR INC	212059	ADULT BKS L&D ADULT BKS	2024069285	\$816.71
BAKER & TAYLOR INC	212059	JUV BKS L&D JUV BKS	2024069831	\$878.27
BAKER & TAYLOR INC	212059	L&D ADULT BKS ADULT BKS	2024106677	\$1,010.65
BAKER & TAYLOR INC	212059	ADULT BKS L&D ADULT BKS	2024106011	\$1,184.63
BAKER & TAYLOR INC	212059	ADULT BKS	2024074903	\$1,278.24
BAKER & TAYLOR INC	212059	ADULT BKS	2024061668	\$2,232.85
BOOK WHOLESALERS INC	212060	JUV BKS	297691B	\$42.46

Warrant Report for 010810L

<u>Vendor Name</u>	<u>Check #</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Amount</u>
BOOK WHOLESALERS INC	212060	JUV BKS L&D JUV BKS	296992B	\$59.26
BOOK WHOLESALERS INC	212060	JUV BKS	295422B	\$66.94
BOOK WHOLESALERS INC	212060	JUV BKS	296318B	\$143.21
BRODART INC	212061	BOOKTRUCKS	85070	\$2,460.05
CHIPPEWA FALLS PUBLIC LIBRARY	212062	LOST ITEM RFND-YA BK	LIBRFND1002	\$20.00
CHIPPEWA FALLS PUBLIC LIBRARY	212062	LOST ITEM RFND-YA BK	LIBRFND1002	\$25.00
CITY OF EAU CLAIRE	212063	VAN GAS NOV	112880	\$126.31
CITY OF EAU CLAIRE	212063	VOIP/PROCUREMENT CARDS	112879	\$1,942.14
CLEAR LAKE PUBLIC LIBRARY	212064	LOST ITEM RFND-ADULT BK	LIBRFND1002	\$35.00
CONGRESSIONAL QUARTERLY	212065	ADULT BKS	19119003	\$198.83
CONGRESSIONAL QUARTERLY	212065	ADULT BKS	18947557	\$222.60
DATA FINANCIAL BUSINESS SERVICE	212066	SVC K COIN COUNTER	001697	\$229.00
EAU CLAIRE COUNTY TREASURER	212067	STREET LIGHTING	2009355094	\$694.81
EDC EDUCATIONAL SERVICES	212068	JUV BKS	2323681	\$323.98
EMBURY LTD	212069	SUPPLIES	4449	\$262.85
EO JOHNSON CO INC	212070	1ST FLR COPIER SVC K	CNIN386606	\$28.50
EO JOHNSON CO INC	212070	TS COPIER SVC K	CNIN386400	\$80.00
EO JOHNSON CO INC	212070	CIRC WKRM COPIER RENT	CNIN385486	\$214.00
EO JOHNSON CO INC	212070	SUPPLIES	ARIN215073	\$492.01
EO JOHNSON CO INC	212070	SUPPLIES	ARIN215633	\$1,862.94
GALE RESEARCH INC	212071	ADULT BKS	16600964	\$26.97
GALE RESEARCH INC	212071	ADULT BKS	16610010	\$28.88
GALE RESEARCH INC	212071	ADULT BKS	16596579	\$39.58
GALE RESEARCH INC	212071	ADULT BKS	16595510	\$44.93
GALE RESEARCH INC	212071	ADULT BKS	16596132	\$46.43
GALE RESEARCH INC	212071	ADULT BKS	16596392	\$47.93
GALE RESEARCH INC	212071	ADULT BKS	16598159	\$58.40
GALE RESEARCH INC	212071	ADULT BKS	16598932	\$62.28
GALE RESEARCH INC	212071	ADULT BKS	16598709	\$71.15
GALE RESEARCH INC	212071	ADULT BKS	16604506	\$197.95
GALE RESEARCH INC	212071	ADULT BKS	16599122	\$254.58
GALE RESEARCH INC	212071	GRZIMEKS ANIMALS ONLINE	83567GRZIME	\$746.25
GALE RESEARCH INC	212071	BRC SUBSCRIPTION	153567	\$1,393.75
GALE RESEARCH INC	212071	POWERSPEAK LANGUAGES	1BO4TP1	\$1,496.25
HASSEMER, SUSAN	212072	LOST ITEM RFND-ADULT BK	LIBRFND1002	\$18.95
HW WILSON CO	212073	READERS GD PRINT	NONE1002	\$465.00

Warrant Report for 010810L

<u>Vendor Name</u>	<u>Check #</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Amount</u>
INFOBASE PUBLISHING	212074	CAREER GUIDANCE	733590	\$1,678.40
KENT ADHESIVE PRODUCTS CO	212075	SUPPLIES	1089750	\$877.39
L&M MAIL SERVICES INC	212076	POSTAGE/PREP ARTSHOW	19497	\$172.29
L&M MAIL SERVICES INC	212076	POSTAGE FRDS NEWSLTR	19516	\$218.58
L&M MAIL SERVICES INC	212076	POSTAGE NEWSLTR	19498	\$289.15
LIBRARY VIDEO COMPANY	212077	IFLS NONPRINT	W0127403000	\$29.95
MARSHALL CAVENDISH	212078	JUV BKS	R834374	\$104.75
MARSHALL CAVENDISH	212078	JUV BKS	R833316	\$107.82
MENOMONIE PUBLIC LIBRARY	212079	LOST ITEM RFND-ADULT NPRT	LIBRFND1002	\$25.00
MIDWEST TAPE	212080	NONPRINT	2072360	\$12.79
MIDWEST TAPE	212080	IFLS NONPRINT	2067394	\$68.97
MINITEX - 15 ANDERSON LIBRARY	212081	WEBINAR	64135	\$50.00
MN IUG	212082	MN III USERS GROUP	NONE1002	\$40.00
NADA APPRAISAL GUIDES	212083	ADULT BKS	105914	\$482.00
PER MAR SECURITY SERVICES	212084	AS-LN	449716	\$3,605.00
PRESCOTT PUBLIC LIBRARY	212085	LOST ITEM RFND-ADULT DVD	LIBRFND1002	\$20.00
RECORDED BOOKS INC	212086	L&D NONPRINT	4723800	\$5.95
RECORDED BOOKS INC	212086	NONPRINT	4723444	\$222.74
RECORDED BOOKS INC	212086	NONPRINT	4723451	\$354.35
REGENT BOOK CO	212087	ADULT BKS	38936	\$24.73
RJS CONSTRUCTION GROUP LLC	212088	GENERAL CONSTRUCTION	10928	\$47,943.10
TANTOR MEDIA	212089	NONRINT	28487	\$35.99
TIBBETS UPHOLSTERY	212090	REUPHOLSTERING	NONE1002	\$1,275.00
TIERNEY BROTHERS INC	212091	AV REPLACEMENT EQ	5700291	\$141.00
TIERNEY BROTHERS INC	212091	AV REPLACEMENT EQ	5702801	\$1,406.00
TRI-STATE BUSINESS MACHINES INC	212092	ADM COPIER RENTAL	164821	\$300.00
TRU-LOCK & SECURITY	212093	SUPPLIES	0520030270	\$121.50
UIHLEIN/WILSON ARCHITECTS	212094	PROF SERVICES	12467	\$1,785.96
UIHLEIN/WILSON ARCHITECTS	212094	PROF SERVICES	12400	\$2,649.95
UIHLEIN/WILSON ARCHITECTS	212094	PROF SERVICES	12519	\$2,649.95
UIHLEIN/WILSON ARCHITECTS	212094	PROF SERVICES	12333	\$6,221.85
WESTON WOODS	212095	NONPRINT	3050398	\$217.60
WI DEPT OF ADMINISTRATION	212096	STS OCT	NONE1002	\$688.77
WI DEPT OF ADMINISTRATION	212097	TEACH LINE 6 MOS	064079	\$600.00

\$106,481.46

LE PHILLIPS MEMORIAL PUBLIC LIBRARY

Supplemental Bills & Claims Listing - December 2009 **PARTIAL**

CUSTODIAL OPERATING BUDGET

VENDOR	DESCRIPTION	AMOUNT
Various	Salaries & wages, overtime, spec. pay	\$ 12,765.99
Various	WRS, SS, life, disability	2,106.96
Various	Health insurance, deductible	3,708.77
State of WI	UC Benefits	60.01
Hovlands Inc	Seasonal maintenance	308.00
Hovlands Inc	Replace bearing assembly	1,584.00
Johnson Controls Inc	Inspection of AHU	855.00
Greener Grass Systems	Annual shutdown and flush	89.00
Greener Grass Systems	Repairs to sprinkler system	862.56
Hovlands Inc	Library HVAC repairs	765.00
Hovlands Inc	Library HVAC repairs	551.20
First Supply Group	Plumbing supplies	32.49
Hovlands Inc	HVAC repairs	229.25
Hovlands Inc	HVAC repairs	362.30
Valley Builders Hardware	Keys and hardware/maintenance	512.17
Traci's Green Interiors	Monthly plant rental	287.90
Traci's Green Interiors	Monthly plant rental	287.90
WilKil	Pest control, monthly	30.00
WilKil	Pest control, monthly	30.00
Waste Management	Rubbish, garbage and recycling/mo	250.13
Waste Management	Rubbish, garbage and recycling/mo	372.99
City of Eau Claire	Water and sewer fees/qtr	\$ 212.50
G&K Services	Floor mat, oil mops/mo rental	149.84
G&K Services	Floor mat, oil mops/mo rental	157.94
Elan	Monthly procurement card payment	233.00
		\$ 26,804.90

LIBRARY OPERATING BUDGET

VENDOR	DESCRIPTION	AMOUNT
Various	Salaries & wages, shift prem, longevity	\$ 198,063.34
Various	WRS, FICA, life insurance, EAP	34,842.10
Various	Health insurance, deductible	29,671.60
Acuity Insurance Co	Reimbursement-bookdrop damaged	(1,146.24)
		\$ 261,430.80

LIBRARY CAPITAL CAMPAIGN

VENDOR	DESCRIPTION	AMOUNT
Various	Salaries & wages, shift premium	\$ -
Various	WRS, FICA, life insurance, EAP	-
		\$ -

January 14, 2010

To: The Library Board of Trustees

From: John Stoneberg, Library Director

Subject: Charts and Graphs for the Library from the 2008 Wisconsin Public Library Service Data and Three Year Comparative Data for LEPMPL for 2006-2008

The Library Board packet includes files for charts and graphs for the Library from the 2008 Wisconsin Public Library Service Data and for a three-year comparison for LEPMPL for 2006-2008. These files have also gone to Himmel & Wilson as part of the preparation for strategic planning. Paper copies of these statistics will be available at the Board meeting.

I want to acknowledge the effort put into the compiling of this information by Mary Blakewell and Julie Gast in Administration. It was very time-consuming, but always proves valuable when it is done. Library Board President Kathie Schneider has asked me for a brief, line-by-line summary of the information.

**Charts and Graphs for the Library from the
2008 Wisconsin Public Library Service Data**

- For quite a long time, the Library has used ten other Wisconsin municipalities to compare itself to--5 have more population than Eau Claire (65,362) from Oshkosh (65,920) up to Kenosha (95,910) and 5 have less population from Janesville (63,540) down to Wauwatosa (45,880) (Wausau, for example, is not included because Marathon County is a county library)
- Eau Claire (83,721) also falls in the middle of the 11 municipalities when it comes to total served population (The State divides up rural population and allots them to each library in Eau Claire County (except Fairchild) on the basis of circulation)

In the summary of rankings to follow, I will be referring to 2008 data for the 11 municipalities we use for comparison:

- Eau Claire is 10th when it comes to the number of winter hours open (63)
- The same ranking is true for Eau Claire when it comes to annual hours open (including branches) (3,216)
- With 244,077 book volumes owned, Eau Claire ranked 7th
- And with 22,357 volumes added in 2008, Eau Claire ranked 5th
- Eau Claire was right in the middle at 6th in audio materials owned (22,677)
- And Eau Claire was #1 in visual materials owned (27,007)
- Eau Claire ranked #1 in databases available in the Library (56)

- Eau Claire was 9th when it came to print periodical subscriptions (not electronic) (347)
- Eau Claire's 2008 circulation, without interlibrary loans, fell right in the middle (6th) (1,127,390)
- The circulation of juvenile materials at Eau Claire was ranked only slightly lower at 7th (394,117)
- Non-resident circulation was also right in the middle (6th) (331,709)
- Eau Claire's interlibrary loans loaned were second (128,125) after Appleton (163,107)
- Eau Claire's interlibrary loans received (115,688) ranked #1
- In the number of adult programs offered, Eau Claire was 7th (91)
- But, Eau Claire ranked 4th in adult program attendance (3,610)
- Eau Claire ranked 8th in children and young adult programs offered (391)
- But, Eau Claire ranked 6th in children and young adult program attendance (18,868)
- Reference transactions put Eau Claire 9th in that category (59,742)
- Eau Claire had 371,063 library visits in 2008 which ranked it as 8th
- The Library's users of electronic resources (137,573) placed it at 3rd place behind Kenosha (325,205) and Appleton (166,827)
- Eau Claire came in 9th in the number of public Internet computers (31)
- With six of the libraries (Appleton, Eau Claire, Sheboygan, Waukesha, Wauwatosa and West Allis) having no other service outlets and La Crosse only having one other one, it was interesting to see Oshkosh and Racine with 26, Kenosha with 13 and Janesville with 9
- Kenosha had four branches and La Crosse had two; the rest of the libraries had none
- Racine had two bookmobiles and Kenosha had one; the rest of the libraries had none
- At 58,000 square feet, Eau Claire has the 9th largest facility
- By far, Eau Claire continued to have the smallest MLS-degreed staff (5 FTE) compared to West Allis which is 10th with 8.3 FTE and Kenosha which is #1 with 20.2 FTE
- However, Eau Claire fell right in the middle (6th) with total staff (FTE) (49.11) with Wauwatosa ranked 11th (27.04) and Kenosha placed first (88.4)
- Eau Claire ranked 9th with 34,795 registered borrowers (resident) while Kenosha ranked #1 (62,109)
- Eau Claire also ranked 9th in registered borrowers per local population (resident) (53.2%), but I'm not sure I understand how La Crosse can be at 111.9%!
- Eau Claire ranked 5th in local appropriations (without capital expenditures) (\$2,713,917)
- But, ranked 7th (\$41.52) for local appropriation per local capita (without capital expenditures)
- Eau Claire fell in the middle (6th) (\$612,254) regarding county appropriations (without capital expenditures) (but LEPMPL's county appropriations include both Eau Claire and Chippewa counties) and La Crosse, Wauwatosa and West Allis reported no county appropriations
- Eau Claire was 9th in state aid (without capital expenditures) (\$46,770)

- Eau Claire's federal aid (without capital expenditures) (\$535) managed to place it 8th but Appleton, Waukesha and Wauwatosa reported none (\$0)
- Contract income (without capital expenditures) put Eau Claire in the middle (6th) (\$88,341) but that is because Janesville reported only \$9,557 and Appleton, Kenosha, Racine and Sheboygan reported none (\$0)
- Eau Claire's other operating income (without capital expenditures) ranked it 7th (\$247,000)
- While Eau Claire's total operating income (without capital expenditures) put it at 9th (\$3,826,219)
- Total income per local capita (without capital expenditures) put Eau Claire 7th (\$58.54)
- And total income per served capita (without capital expenditures) also put it at 7th (\$45.70)
- Eau Claire was 9th in salaries and benefits expenditures (\$2,343,712)
- And 10th (65.6%) in the percent of operating expenditures Eau Claire spent on salaries and benefits
- Library materials expenditures ranked Eau Claire 7th (\$411,713)
- While Eau Claire was right in the middle (6th) (11.5%) for the percent of operating expenditures spent on library materials
- Service from other libraries expenditures put Eau Claire at 7th (\$475), but Waukesha was first at \$495,930 and Janesville, La Crosse, Racine and Sheboygan reported none
- Eau Claire was 3rd in other operating expenditures (\$814,262)
- But, Eau Claire was 7th in total operating expenditures (\$3,570,162)
- Total operating expenditures per local capita put Eau Claire at 7th (\$54.62)
- But, Eau Claire was 8th in total operating expenditures per total served capita (\$42.64)
- Eau Claire ranked 3rd in total expended capital outlay (\$143,832)

Three Year Comparative Data for LEPMPL for 2006-2008

- The book volumes owned by the library increased by 9.7%
- The book volumes added to the library's collection increased by 30.2%
(There will often be a discrepancy in statistics between what is added to a library's collection and what is owned because library selectors are continuously removing items because of age, condition and for other reasons.)
- The audio materials owned by the library increased by 7.5%
- The video materials owned by the library increased by 26%
- Databases available through the library decreased by 11.1%
- Print periodical subscriptions decreased by 19.3%
- Total circulation (without interlibrary loan) decreased by 2.3%
- Non-resident circulation increased by 1.3%
- Interlibrary loan loaned increased by 10.1%
- Interlibrary loan received increased by 18.9%
- The number of adult programs increased by 33.8%
- Adult program attendance increased by a whopping 79.5%!

- The number of children and young adult programs decreased by 4.2%
- Children and young adult program attendance increased by 8.1%
- Reference transactions decreased by 26.6%
- Library visits decreased by 12.8%
- The use of electronic resources increased by 11.2%
- The number of internet computers remained the same
- The number of FTEs with MLS degrees decreased from 6 to 5
- The total staff FTE increased by 1%
- Total registered resident borrowers decreased by 9.8%
- Total registered resident borrowers per local population decreased by 10.2%
- Local appropriations for the library (without capital expenditures) increased by 4.9%
- Local appropriations for the library per local capita (without capital expenditures) increased by 4.4%
- County appropriations for the library (without capital expenditures) increased by 21.8%
- State aid (without capital expenditures) decreased by 5.6%
- Federal aid (without capital expenditures) decreased by 88% (from \$4,461 to \$535)
- Contract income (without capital expenditures) decreased by 49.6%
- Other operating income (without capital expenditures) increased by 11%
- Total operating income (without capital expenditures) increased by 8%
- Total income per local capita (without capital expenditures) increased by 7.5%
- Total income per served capita (without capital expenditures) increased by 8.9%
- Salaries and benefit expenditures increased by 6.6%
- Percent of operating expenditures spend on salaries and benefits decreased by 1.2%
- Library materials expenditures increased by 3%
- Percent of operating expenditures spend on library materials decreased by 4.6%
- Service from other libraries' expenditures decreased by 48.6% (from \$925 to \$475)
- Other operating expenditures increased by 14.7%
- Total operating expenditures increased by 7.9%
- Total operating expenditures per local capita increased by 7.4%
- Total operating expenditures per served capita increased by 8.8%
- Total expenditures on capital outlay increased by 31%

LE PHILLIPS MEMORIAL PUBLIC LIBRARY
2008 Wisconsin Library Service Record Statistics

MUNICIPALITY	POPULATION
Kenosha	95,910
Racine	80,320
Appleton	72,297
Waukesha	68,030
Oshkosh	65,920
Eau Claire	65,362
Janesville	63,540
West Allis	60,370
La Crosse	51,840
Sheboygan	50,580
Wauwatosa	45,880

MUNICIPALITY	TOTAL SERVED POPULATION*
Racine	140,007
Kenosha	130,987
Appleton	113,699
Waukesha	93,896
Janesville	83,800
Eau Claire	83,721
Oshkosh	82,761
Sheboygan	69,320
West Allis	63,248
La Crosse	51,840
Wauwatosa	46,116

MUNICIPALITY	WINTER HOURS OPEN PER WEEK
Janesville	72
Waukesha	71
Appleton	69
Kenosha	69
Oshkosh	69
La Crosse	68
Wauwatosa	67
Sheboygan	64
West Allis	64
Eau Claire	63
Racine	57

MUNICIPALITY	ANNUAL HOURS OPEN INCLUDING BRANCHES
Kenosha	13,680
La Crosse	8,008
Racine	4,714
Janesville	3,744
Waukesha	3,453
Appleton	3,420
Oshkosh	3,379
Wauwatosa	3,297
West Allis	3,228
Eau Claire	3,216
Sheboygan	3,016

MUNICIPALITY	BOOK VOLUMES OWNED
Kenosha	357,397
Appleton	320,744
Sheboygan	311,173
Racine	287,603
Waukesha	273,067
Oshkosh	254,226
Eau Claire	244,077
Janesville	221,893
West Allis	217,983
La Crosse	215,054
Wauwatosa	198,984

MUNICIPALITY	BOOK VOLUMES ADDED
Kenosha	31,914
Appleton	31,487
Janesville	23,189
Sheboygan	22,606
Eau Claire	22,357
Racine	19,667
La Crosse	19,307
Waukesha	18,379
Oshkosh	17,285
Wauwatosa	15,523
West Allis	13,301

MUNICIPALITY	AUDIO MATERIAL OWNED
Janesville	29,904
Appleton	25,972
Oshkosh	25,839
La Crosse	25,205
Kenosha	24,949
Eau Claire	22,677
Racine	18,718
Waukesha	18,098
West Allis	14,611
Sheboygan	14,575
Wauwatosa	11,930

MUNICIPALITY	VIDEO MATERIAL OWNED
Eau Claire	27,007
Appleton	26,718
Kenosha	22,238
Sheboygan	20,937
Janesville	20,452
Oshkosh	19,482
Waukesha	19,462
Racine	19,190
La Crosse	18,674
Wauwatosa	14,167
West Allis	14,114

MUNICIPALITY	DATABASES AVAILABLE IN LIBRARY
Eau Claire	56
Kenosha	27
West Allis	19
Appleton	18
Janesville	16
La Crosse	16
Wauwatosa	10
Waukesha	8
Sheboygan	7
Racine	1
Oshkosh	0

MUNICIPALITY	PERIODICAL SUBSCRIPTIONS, NOT ELECTRONIC
Kenosha	1,380
La Crosse	621
Appleton	572
Janesville	572
Waukesha	454
Sheboygan	445
Racine	418
West Allis	357
Eau Claire	347
Wauwatosa	267
Oshkosh	-

MUNICIPALITY	TOTAL CIRCULATION WITHOUT INTERLOAN
Appleton	1,485,494
Waukesha	1,384,612
Janesville	1,176,691
Kenosha	1,157,686
La Crosse	1,143,843
Eau Claire	1,127,390
Oshkosh	1,110,817
Racine	964,865
Wauwatosa	845,703
Sheboygan	819,127
West Allis	688,048

MUNICIPALITY	CIRCULATION OF JUVENILE MATERIALS
Appleton	556,351
Waukesha	517,706
Racine	422,835
Kenosha	415,793
Janesville	402,929
La Crosse	400,485
Eau Claire	394,117
Oshkosh	378,181
Wauwatosa	323,309
Sheboygan	267,969
West Allis	267,651

MUNICIPALITY	NON-RESIDENT CIRCULATION
Appleton	569,827
Racine	429,398
Waukesha	425,907
La Crosse	388,189
Wauwatosa	352,658
Eau Claire	331,709
Janesville	285,720
Kenosha	283,173
Oshkosh	264,026
West Allis	257,331
Sheboygan	215,918

MUNICIPALITY	INTERLOAN LOANED
Appleton	163,107
Eau Claire	128,125
Sheboygan	103,812
Oshkosh	98,545
La Crosse	96,369
Waukesha	63,073
Racine	58,882
West Allis	48,001
Wauwatosa	41,978
Janesville	39,246
Kenosha	29,356

MUNICIPALITY	INTERLOAN RECEIVED
Eau Claire	115,688
Appleton	113,572
Oshkosh	83,379
Waukesha	77,784
Racine	70,456
La Crosse	62,311
Wauwatosa	57,832
Sheboygan	55,451
West Allis	51,005
Janesville	47,919
Kenosha	27,396

MUNICIPALITY	# OF ADULT PROGRAMS
Janesville	351
Wauwatosa	263
Appleton	252
Racine	147
Waukesha	135
Sheboygan	113
Eau Claire	91
Kenosha	81
La Crosse	76
Oshkosh	26
West Allis	25

MUNICIPALITY	ADULT PROGRAM ATTENDANCE
Waukesha	5,422
Wauwatosa	5,323
Appleton	4,485
Eau Claire	3,610
Janesville	3,348
Sheboygan	2,420
Kenosha	2,384
La Crosse	2,334
Racine	2,207
Oshkosh	1,265
West Allis	706

MUNICIPALITY	CHILDREN AND YOUNG ADULT PROGRAMS
La Crosse	1,177
Appleton	997
Kenosha	883
Sheboygan	576
Janesville	561
Oshkosh	521
Waukesha	493
Eau Claire	391
Wauwatosa	347
Racine	322
West Allis	235

MUNICIPALITY	CHILDREN/YOUNG ADULT PROGRAM ATTENDANCE
La Crosse	31,506
Appleton	28,139
Kenosha	25,467
Janesville	25,099
Waukesha	21,782
Eau Claire	18,868
Oshkosh	15,931
Wauwatosa	14,517
Sheboygan	12,807
Racine	10,108
West Allis	7,510

MUNICIPALITY	REFERENCE TRANSACTIONS
Kenosha	178,693
La Crosse	120,200
Oshkosh	119,587
Wauwatosa	118,365
Appleton	112,603
Racine	69,706
West Allis	68,194
Waukesha	68,040
Eau Claire	59,742
Janesville	41,930
Sheboygan	36,425

MUNICIPALITY	LIBRARY VISITS
Kenosha	846,285
La Crosse	700,646
Janesville	625,882
Appleton	554,125
Waukesha	548,000
Wauwatosa	413,233
Oshkosh	400,458
Eau Claire	371,063
Sheboygan	336,090
Racine	322,549
West Allis	287,970

MUNICIPALITY	USERS OF ELECTRONIC RESOURCES
Kenosha	325,205
Appleton	166,827
Eau Claire	137,573
Janesville	130,045
La Crosse	126,531
Sheboygan	88,473
Wauwatosa	77,384
Oshkosh	76,087
West Allis	71,890
Racine	65,402
Waukesha	-

MUNICIPALITY	PUBLIC INTERNET COMPUTERS
Kenosha	109
La Crosse	99
Waukesha	82
Janesville	69
Oshkosh	55
Appleton	54
Racine	54
Sheboygan	41
Eau Claire	31
West Allis	31
Wauwatosa	22

MUNICIPALITY	OTHER SERVICE OUTLETS
Oshkosh	26
Racine	26
Kenosha	13
Janesville	9
La Crosse	1
Appleton	0
Eau Claire	0
Sheboygan	0
Waukesha	0
Wauwatosa	0
West Allis	0

MUNICIPALITY	BRANCHES
Kenosha	4
La Crosse	2
Appleton	0
Eau Claire	0
Janesville	0
Oshkosh	0
Racine	0
Sheboygan	0
Waukesha	0
Wauwatosa	0
West Allis	0

MUNICIPALITY	BOOKMOBILES
Racine	2
Kenosha	1
Appleton	0
Eau Claire	0
Janesville	0
La Crosse	0
Oshkosh	0
Sheboygan	0
Waukesha	0
Wauwatosa	0
West Allis	0

MUNICIPALITY	BUILDING SQUARE FOOTAGE
Oshkosh	94,500
Kenosha	94,018
Sheboygan	88,000
Appleton	86,600
La Crosse	74,500
Waukesha	67,824
Janesville	65,000
Racine	65,000
Eau Claire	58,000
Wauwatosa	52,000
West Allis	47,000

MUNICIPALITY	MLS-DEGREED STAFF (FTE)
Kenosha	20.20
Racine	16.00
Waukesha	13.15
Appleton	13.00
Wauwatosa	12.70
Oshkosh	12.50
La Crosse	11.00
Janesville	10.50
Sheboygan	9.50
West Allis	8.30
Eau Claire	5.00

MUNICIPALITY	TOTAL STAFF (FTE)
Kenosha	88.40
La Crosse	64.88
Appleton	55.11
Racine	50.50
Janesville	49.15
Eau Claire	49.11
Sheboygan	45.35
Waukesha	44.03
Oshkosh	40.30
West Allis	31.10
Wauwatosa	27.04

MUNICIPALITY	REGISTERED BORROWERS (RESIDENT)
Kenosha	62,109
La Crosse	58,011
Waukesha	48,471
Appleton	48,286
Janesville	44,008
Sheboygan	38,583
Wauwatosa	36,980
Racine	35,472
Eau Claire	34,795
West Allis	34,100
Oshkosh	28,856

MUNICIPALITY	REG. BORROWERS PER LOCAL POP. (RESIDENT)
La Crosse	111.9%
Wauwatosa	80.6%
Sheboygan	76.3%
Waukesha	71.2%
Janesville	69.3%
Appleton	66.8%
Kenosha	64.8%
West Allis	56.5%
Eau Claire	53.2%
Racine	44.2%
Oshkosh	43.8%

MUNICIPALITY	LOCAL APPROPRIATION (W/O CAP EXPD)
Kenosha	\$4,615,988
La Crosse	\$4,266,534
Appleton	\$3,474,091
Janesville	\$2,944,481
Eau Claire	\$2,713,917
Sheboygan	\$2,651,435
Oshkosh	\$2,466,445
Waukesha	\$2,309,551
Wauwatosa	\$2,237,559
Racine	\$2,057,588
West Allis	\$2,044,186

MUNICIPALITY	LOCAL APPROP. PER LOCAL CAPITA (W/O CAP EXPD)
La Crosse	\$82.30
Sheboygan	\$52.42
Wauwatosa	\$48.77
Kenosha	\$48.13
Appleton	\$48.05
Janesville	\$46.34
Eau Claire	\$41.52
Oshkosh	\$37.42
Waukesha	\$33.95
West Allis	\$33.86
Racine	\$25.62

MUNICIPALITY	COUNTY APPROPRIATION (W/O CAP EXPD)**
Racine	\$1,366,859
Kenosha	\$1,161,917
Waukesha	\$1,110,241
Oshkosh	\$762,724
Appleton	\$675,904
Eau Claire	\$612,254
Sheboygan	\$548,885
Janesville	\$445,078
La Crosse	\$0
Wauwatosa	\$0
West Allis	\$0

MUNICIPALITY	STATE AID (W/O CAP EXPD)
Kenosha	\$367,625
West Allis	\$161,956
Janesville	\$133,575
La Crosse	\$112,803
Wauwatosa	\$103,088
Waukesha	\$82,821
Oshkosh	\$70,698
Sheboygan	\$47,381
Eau Claire	\$46,770
Appleton	\$27,318
Racine	\$20,000

MUNICIPALITY	FEDERAL AID (W/O CAP EXPD)
Kenosha	\$31,897
Janesville	\$12,623
Sheboygan	\$9,128
Oshkosh	\$7,700
West Allis	\$5,620
La Crosse	\$5,506
Racine	\$1,250
Eau Claire	\$535
Appleton	\$0
Waukesha	\$0
Wauwatosa	\$0

MUNICIPALITY	CONTRACT INCOME (W/O CAP EXPD)
Waukesha	\$461,847
Oshkosh	\$204,100
West Allis	\$152,408
Wauwatosa	\$140,905
La Crosse	\$91,598
Eau Claire	\$88,341
Janesville	\$9,557
Appleton	\$0
Kenosha	\$0
Racine	\$0
Sheboygan	\$0

MUNICIPALITY	OTHER OPR. INCOME (W/O CAP EXPD)
Sheboygan	\$1,093,299
Racine	\$717,416
La Crosse	\$702,693
Kenosha	\$464,298
Oshkosh	\$306,603
Janesville	\$255,762
Eau Claire	\$247,000
Waukesha	\$165,499
Appleton	\$118,011
Wauwatosa	\$62,871
West Allis	\$11,634

MUNICIPALITY	TOTAL OPR. INCOME (W/O CAP EXPD)
Kenosha	\$6,677,157
La Crosse	\$5,377,468
Sheboygan	\$4,400,079
Appleton	\$4,369,792
Racine	\$4,181,566
Waukesha	\$4,150,622
Oshkosh	\$3,848,178
Janesville	\$3,844,409
Eau Claire	\$3,826,219
Wauwatosa	\$2,544,423
West Allis	\$2,375,804

MUNICIPALITY	TOT. INCOME PER LOCAL CAPITA (W/O CAP EXPD)
La Crosse	\$103.73
Sheboygan	\$86.99
Kenosha	\$69.62
Waukesha	\$61.01
Janesville	\$60.50
Appleton	\$60.44
Eau Claire	\$58.54
Oshkosh	\$58.38
Wauwatosa	\$55.46
Racine	\$52.06
West Allis	\$39.35

MUNICIPALITY	TOT. INCOME PER SERVED CAPITA (W/O CAP EXPD)
La Crosse	\$103.73
Sheboygan	\$63.47
Wauwatosa	\$55.17
Kenosha	\$50.98
Oshkosh	\$46.50
Janesville	\$45.88
Eau Claire	\$45.70
Waukesha	\$44.20
Appleton	\$38.43
West Allis	\$37.56
Racine	\$29.87

MUNICIPALITY	SALARIES & BENEFITS EXPENDITURES
Kenosha	\$4,757,996
La Crosse	\$3,633,804
Appleton	\$3,313,681
Waukesha	\$2,704,149
Janesville	\$2,692,956
Racine	\$2,670,950
Sheboygan	\$2,507,758
Oshkosh	\$2,432,521
Eau Claire	\$2,343,712
West Allis	\$1,719,300
Wauwatosa	\$1,535,479

MUNICIPALITY	% OF OPR. EXPD. SPENT ON SAL/BENEFITS
West Allis	77.5%
Wauwatosa	77.5%
Appleton	75.6%
Sheboygan	74.5%
Kenosha	74.3%
La Crosse	72.9%
Racine	72.4%
Janesville	72.3%
Oshkosh	68.7%
Eau Claire	65.6%
Waukesha	65.6%

MUNICIPALITY	LIBRARY MATERIALS EXPENDITURES
Kenosha	\$585,386
Appleton	\$551,514
La Crosse	\$525,098
Janesville	\$489,562
Sheboygan	\$456,483
Waukesha	\$422,890
Eau Claire	\$411,713
Oshkosh	\$373,418
Racine	\$322,623
West Allis	\$293,966
Wauwatosa	\$270,654

MUNICIPALITY	% OF OPR. EXPD. SPENT ON LIB. MATERIALS
Wauwatosa	13.7%
Sheboygan	13.6%
West Allis	13.3%
Janesville	13.1%
Appleton	12.6%
Eau Claire	11.5%
Oshkosh	10.5%
La Crosse	10.5%
Waukesha	10.3%
Kenosha	9.1%
Racine	8.7%

MUNICIPALITY	SERVICE FROM OTHER LIBRARIES EXPENDITURES
Waukesha	\$495,930
Oshkosh	\$272,037
Appleton	\$56,254
West Allis	\$46,309
Wauwatosa	\$27,367
Kenosha	\$13,879
Eau Claire	\$475
Janesville	\$0
La Crosse	\$0
Racine	\$0
Sheboygan	\$0

MUNICIPALITY	OTHER OPERATING EXPENDITURES
Kenosha	\$1,045,265
La Crosse	\$822,457
Eau Claire	\$814,262
Racine	\$696,254
Janesville	\$542,752
Waukesha	\$501,366
Oshkosh	\$462,848
Appleton	\$460,036
Sheboygan	\$402,948
West Allis	\$157,646
Wauwatosa	\$146,725

MUNICIPALITY	TOTAL OPERATING EXPENDITURES	MUNICIPALITY	TOTAL OPERATING EXPENDITURE PER LOCAL CAPITA	MUNICIPALITY	TOTAL OPERATING EXPENDITURE PER SERVED CAPITA	MUNICIPALITY	CAPITAL OUTLAY TOTALS EXPENDED
Kenosha	\$6,402,526	La Crosse	\$96.09	La Crosse	\$96.09	West Allis	\$239,962
La Crosse	\$4,981,359	Kenosha	\$66.76	Kenosha	\$48.88	Racine	\$158,599
Appleton	\$4,381,485	Sheboygan	\$66.57	Sheboygan	\$48.57	Eau Claire	\$143,832
Waukesha	\$4,124,335	Waukesha	\$60.63	Janesville	\$44.45	Janesville	\$133,873
Janesville	\$3,725,270	Appleton	\$60.60	Waukesha	\$43.92	Waukesha	\$91,402
Racine	\$3,689,827	Janesville	\$58.63	Wauwatosa	\$42.94	La Crosse	\$64,600
Eau Claire	\$3,570,162	Eau Claire	\$54.62	Oshkosh	\$42.78	Wauwatosa	\$36,158
Oshkosh	\$3,540,824	Oshkosh	\$53.71	Eau Claire	\$42.64	Appleton	\$24,915
Sheboygan	\$3,367,189	Racine	\$45.94	Appleton	\$38.54	Kenosha	\$6,974
West Allis	\$2,217,221	Wauwatosa	\$43.16	West Allis	\$35.06	Sheboygan	\$5,945
Wauwatosa	\$1,980,225	West Allis	\$36.73	Racine	\$26.35	Oshkosh	\$0

*The state divides up rural population and allots them to each library in Eau Claire County (except Fairchild) on the basis of circulation:

Circulation to
EC Co residents
without a library:

Altoona	23,879	11.5%
Augusta	13,159	6.3%
Eau Claire	155,710	75.1%
Fairchild	0	0.0%
Fall Creek	14,597	7.0%
	207,345	

24,448 EC Co nonresident population

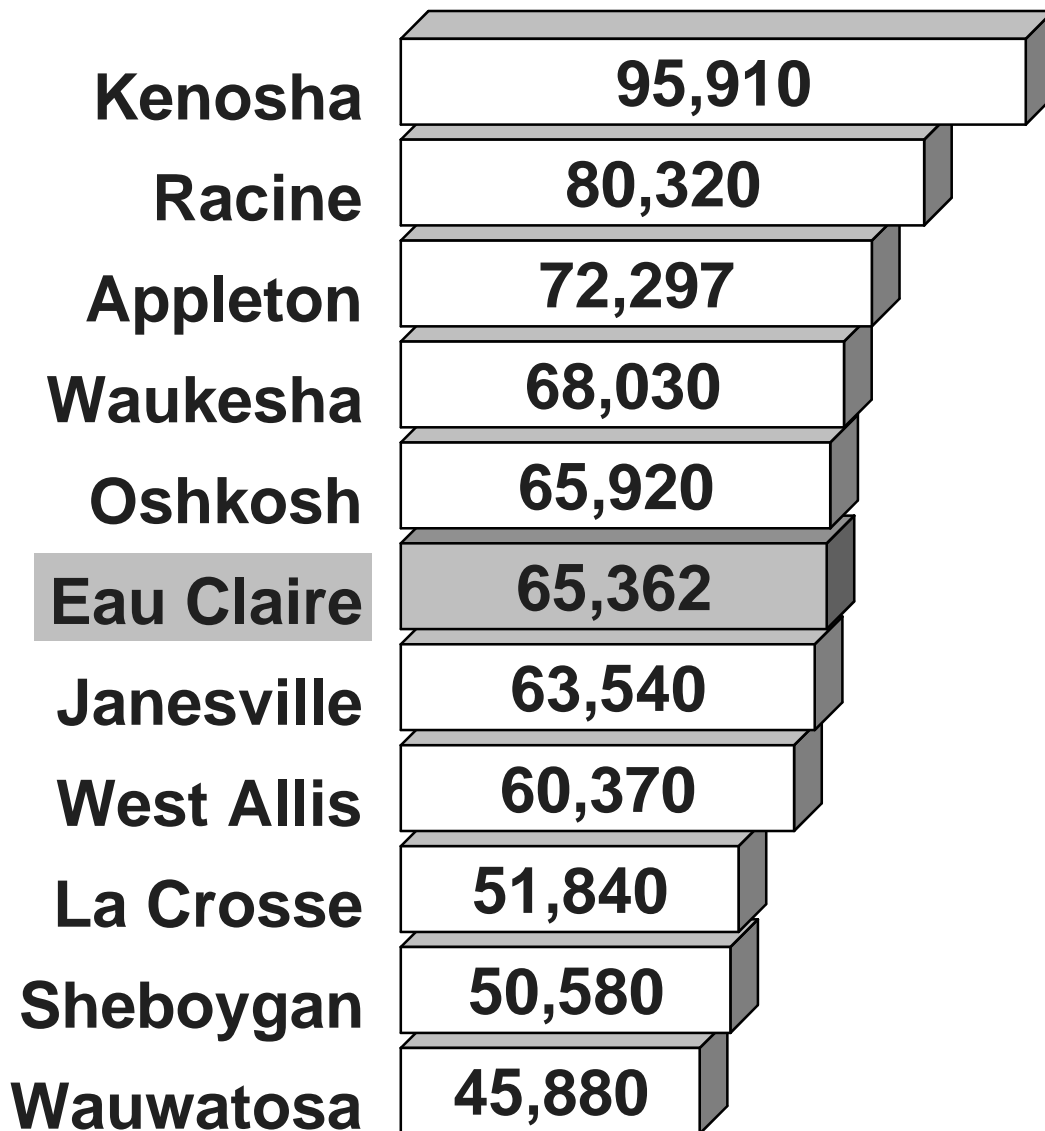
75.1% @ 75.1% of the circulation in EC Co to nonresidents without a library by LE Phillips Library

18,359 "our share" of EC County nonresident population

**Note: County appropriation includes Eau Claire and Chippewa Counties.

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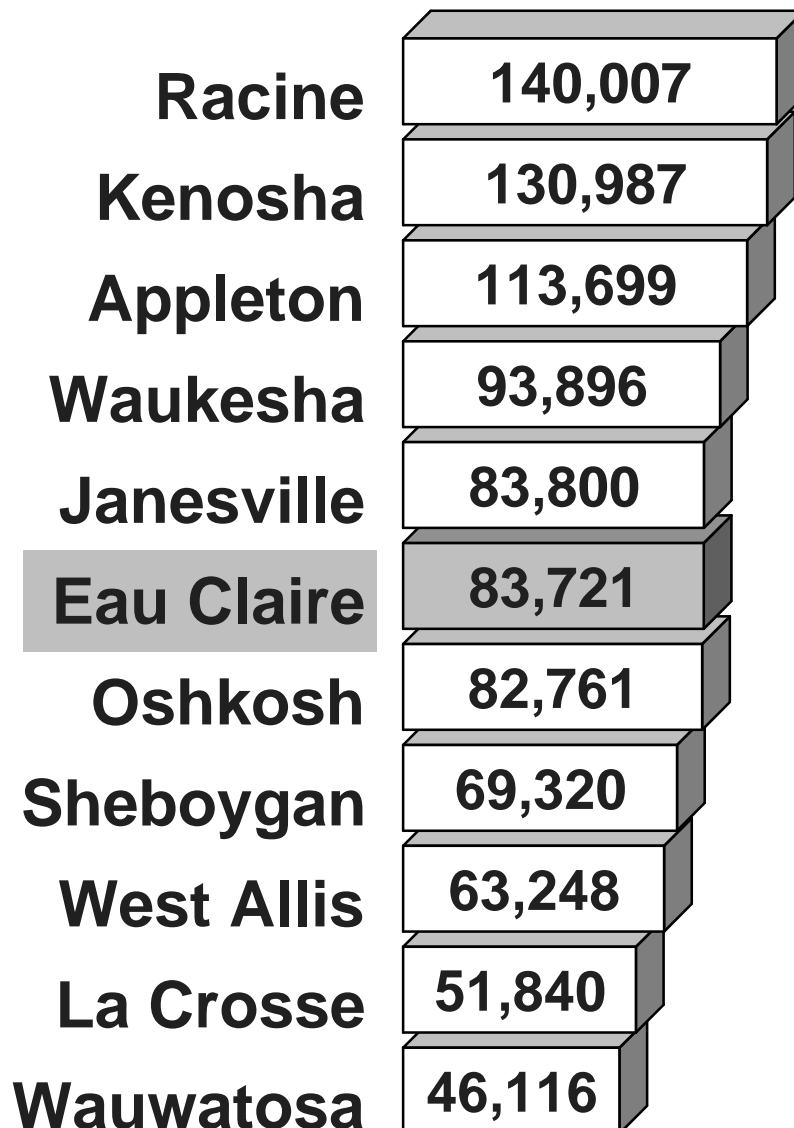
Local Population



Source: 2008 Wisconsin Library Service Record, Wisconsin Department of Public Instruction

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Total Served Population*



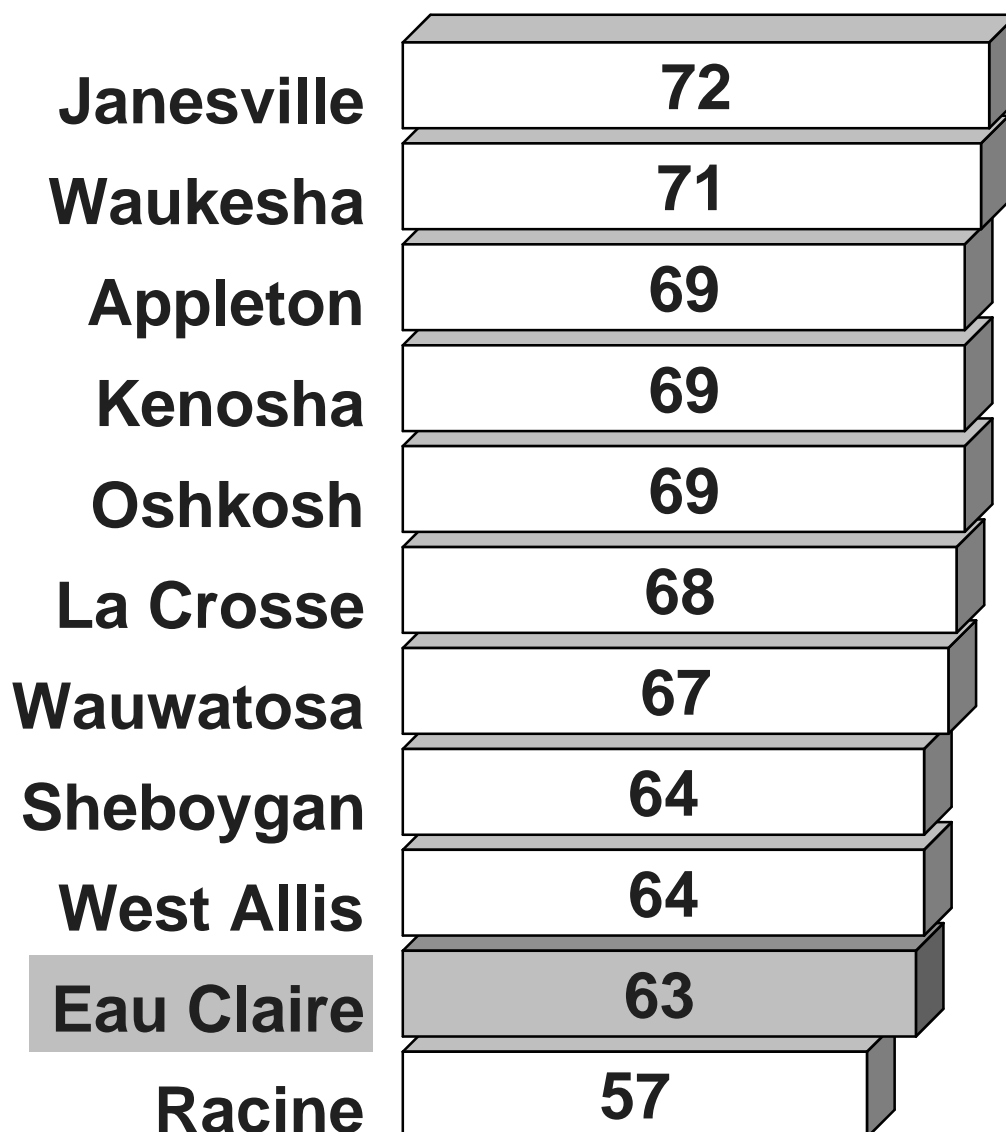
**The state divides up rural population and allots them to each library in Eau Claire County (except Fairchild) on the basis of circulation.*

Source: 2008 Wisconsin Library Service Record, Wisconsin Department of Public Instruction

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2008 Selected Wisconsin Libraries

Winter Hours Open Per Week

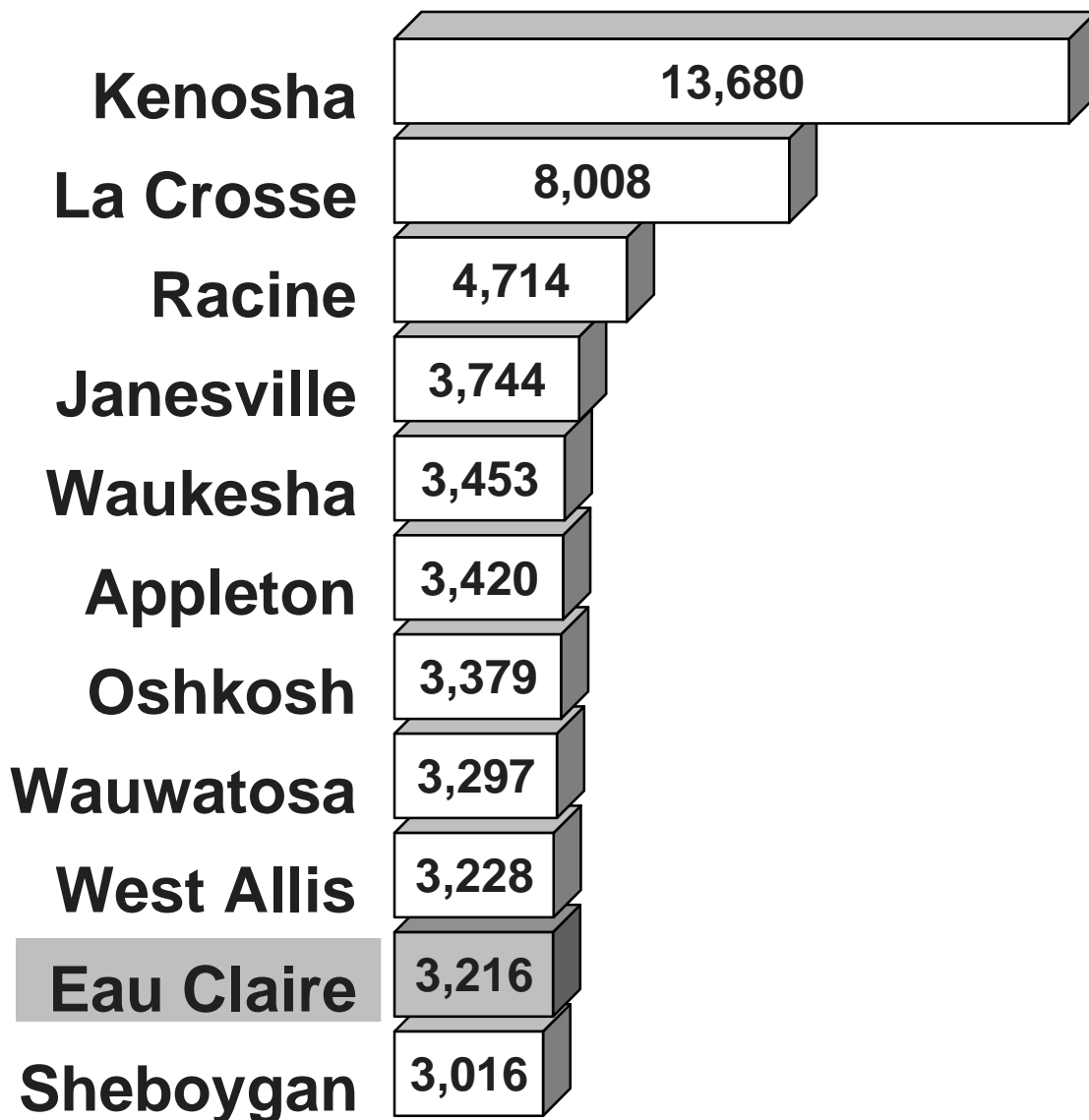


Source: 2008 Wisconsin Library Service Record, Wisconsin Department of Public Instruction

L.E. PHILLIPS MEMORIAL PUBLIC LIBRARY

2008 Selected Wisconsin Libraries

Annual Hours Open Including Branches

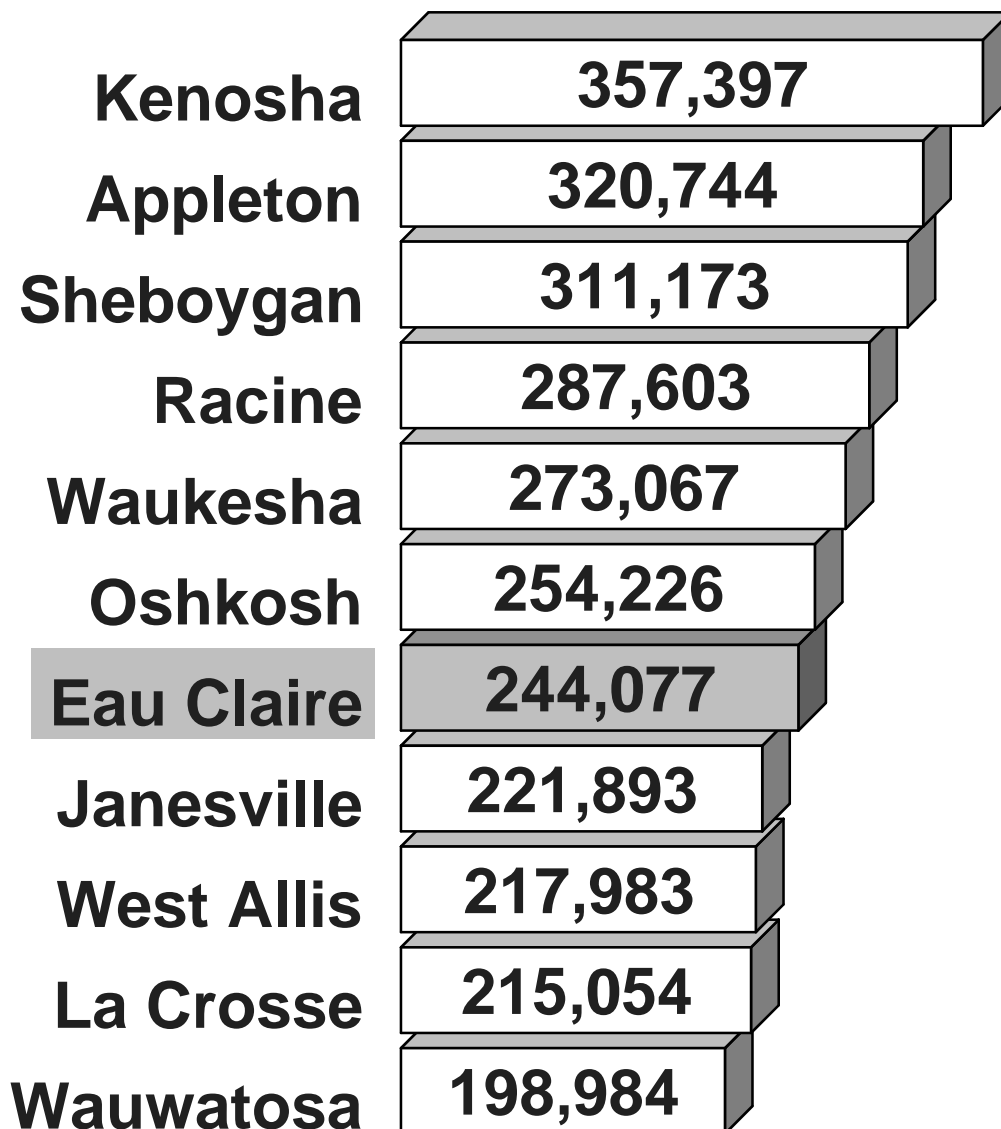


Source: 2008 Wisconsin Library Service Record, Wisconsin Department of Public Instruction

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2008 Selected Wisconsin Libraries

Book Volumes Owned

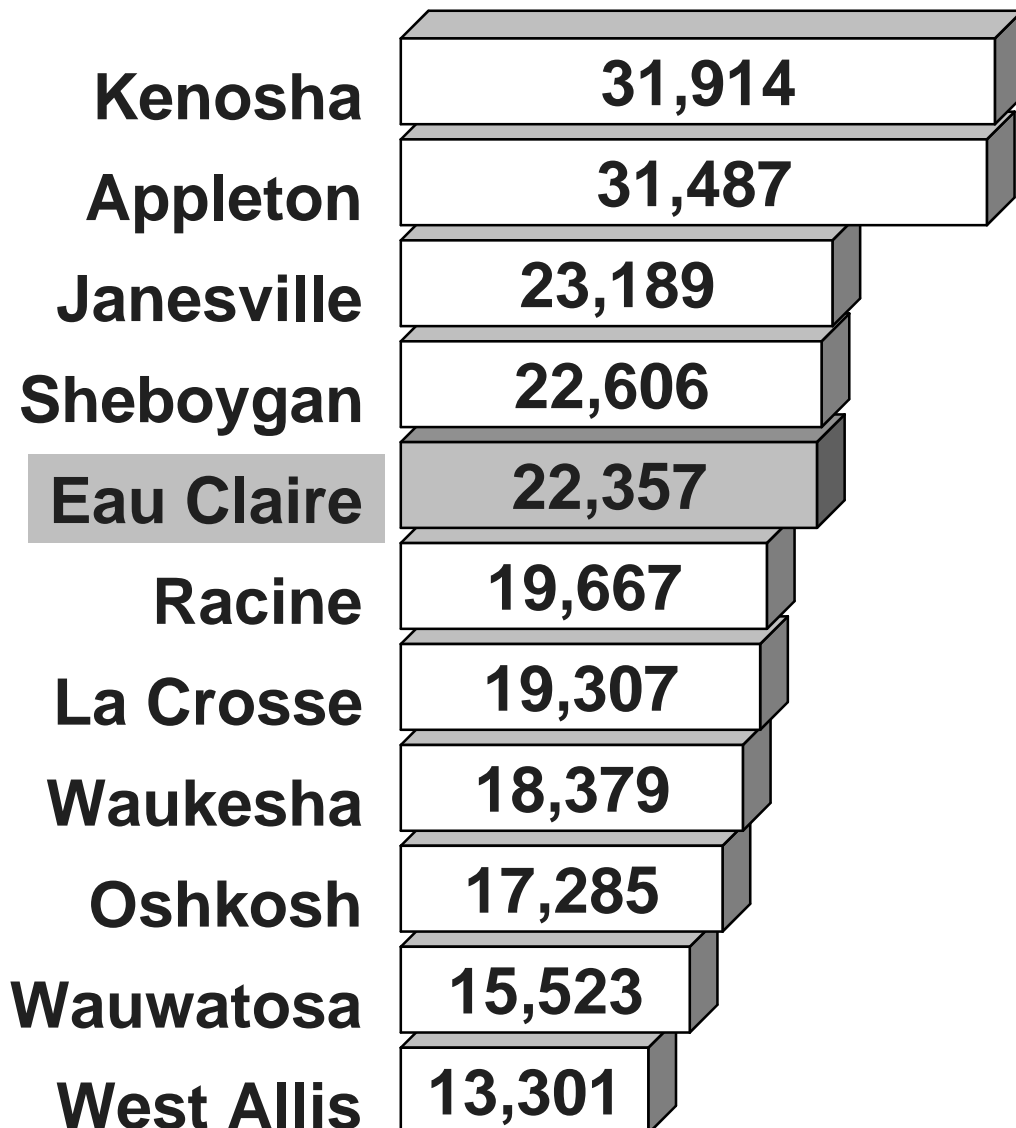


Source: 2008 Wisconsin Library Service Record, Wisconsin Department of Public Instruction

L.E. PHILLIPS MEMORIAL PUBLIC LIBRARY

2008 Selected Wisconsin Libraries

Book Volumes Added

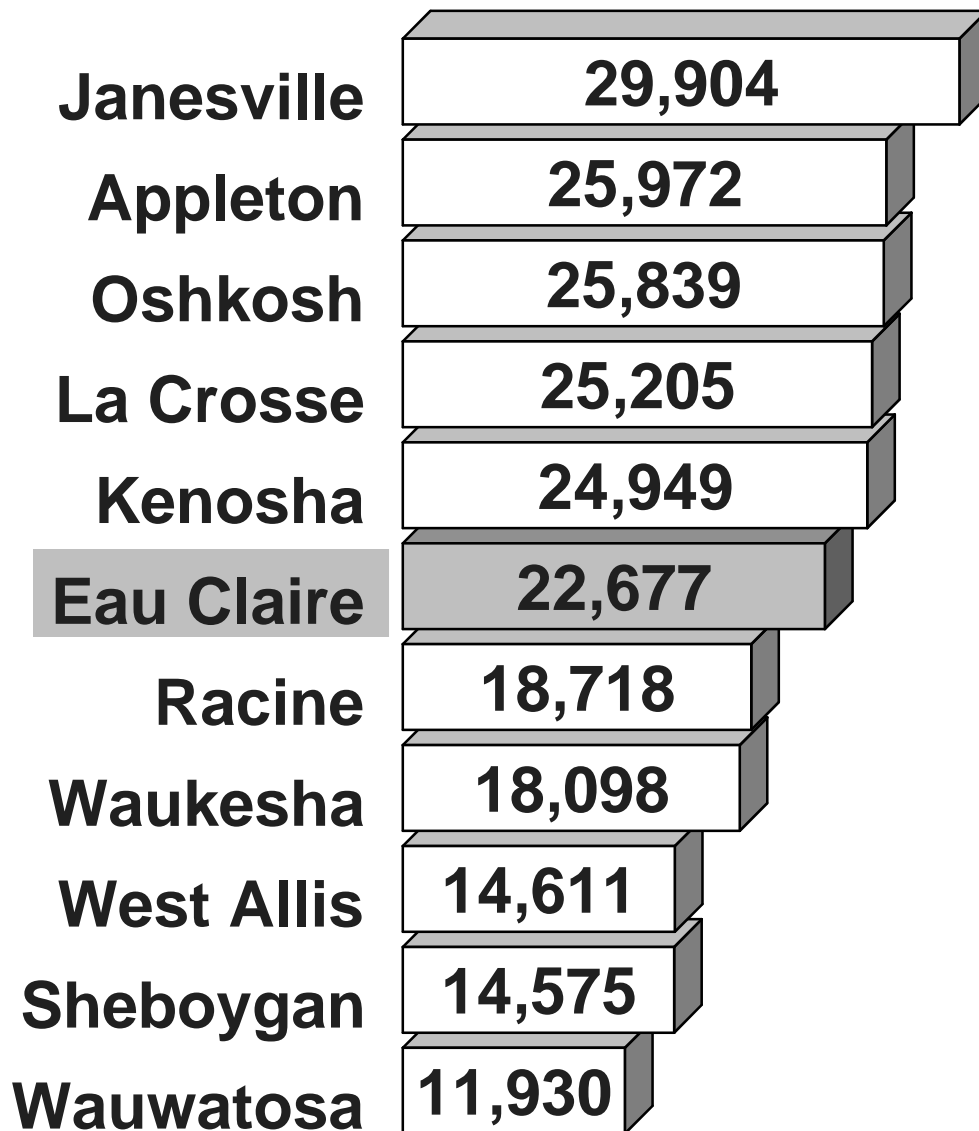


Source: 2008 Wisconsin Library Service Record, Wisconsin Department of Public Instruction

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2008 Selected Wisconsin Libraries

Audio Material Owned

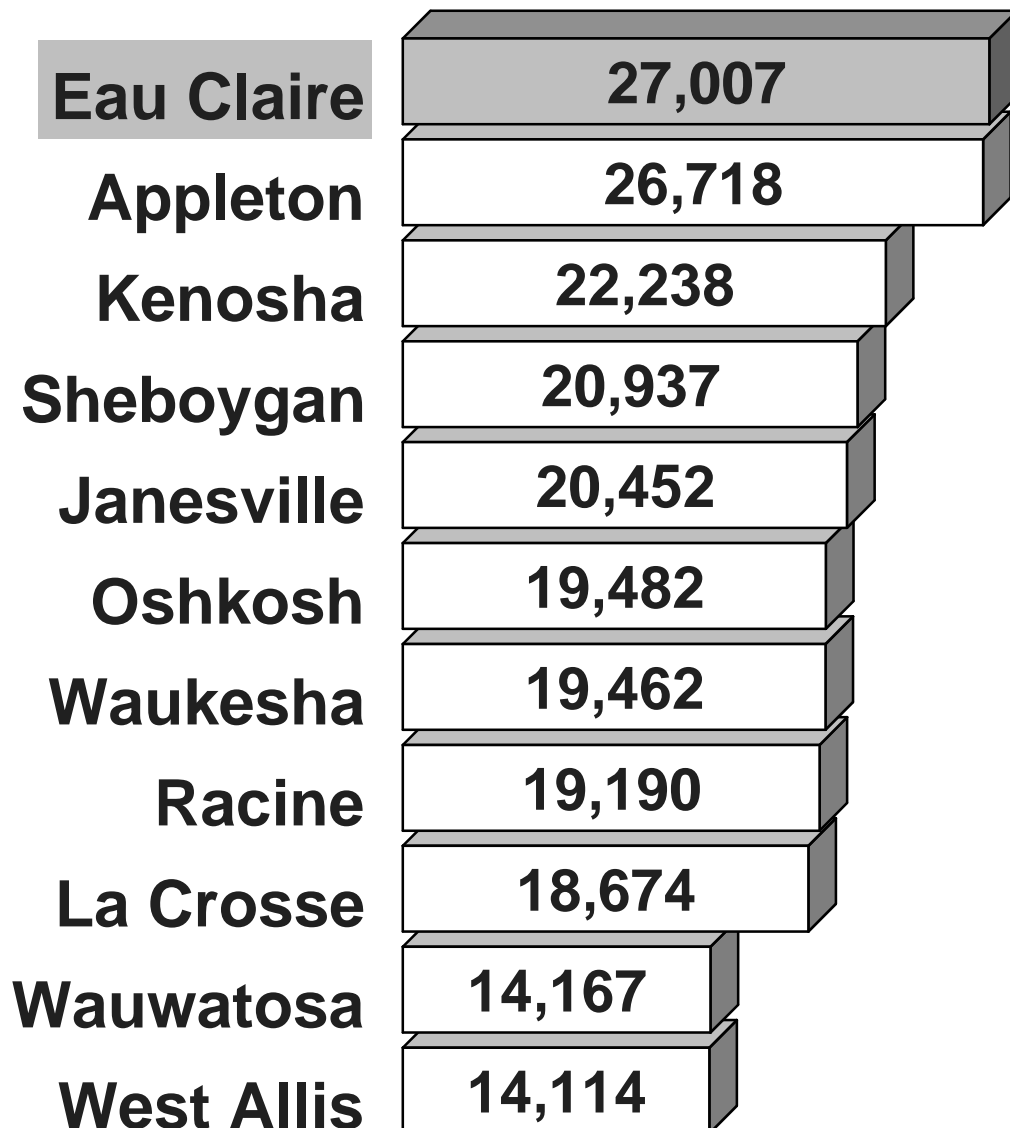


Source: 2008 Wisconsin Library Service Record, Wisconsin Department of Public Instruction

L.E. PHILLIPS MEMORIAL PUBLIC LIBRARY

2008 Selected Wisconsin Libraries

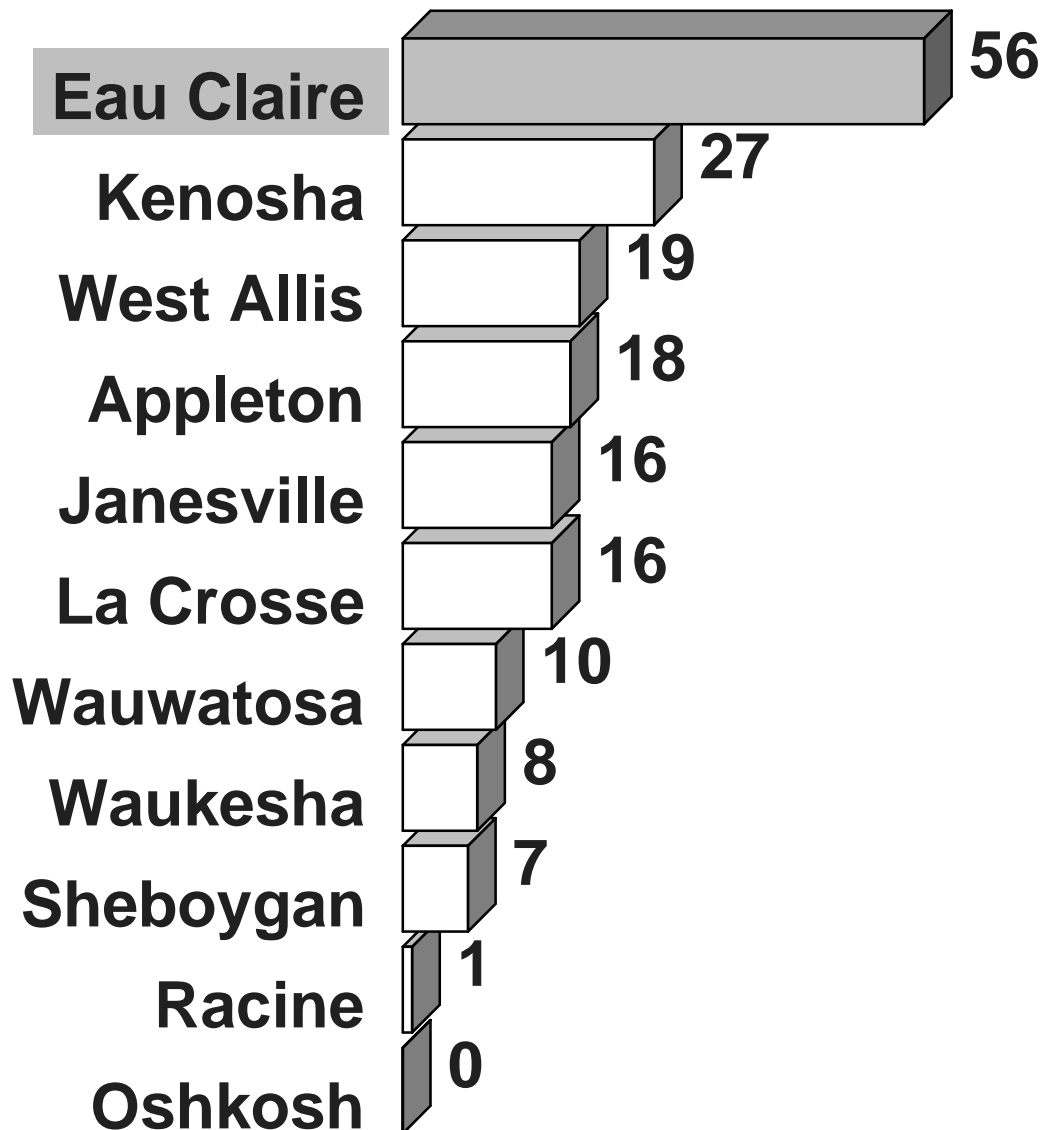
Video Material Owned



Source: 2008 Wisconsin Library Service Record, Wisconsin Department of Public Instruction

L.E. PHILLIPS MEMORIAL PUBLIC LIBRARY 2008 Selected Wisconsin Libraries

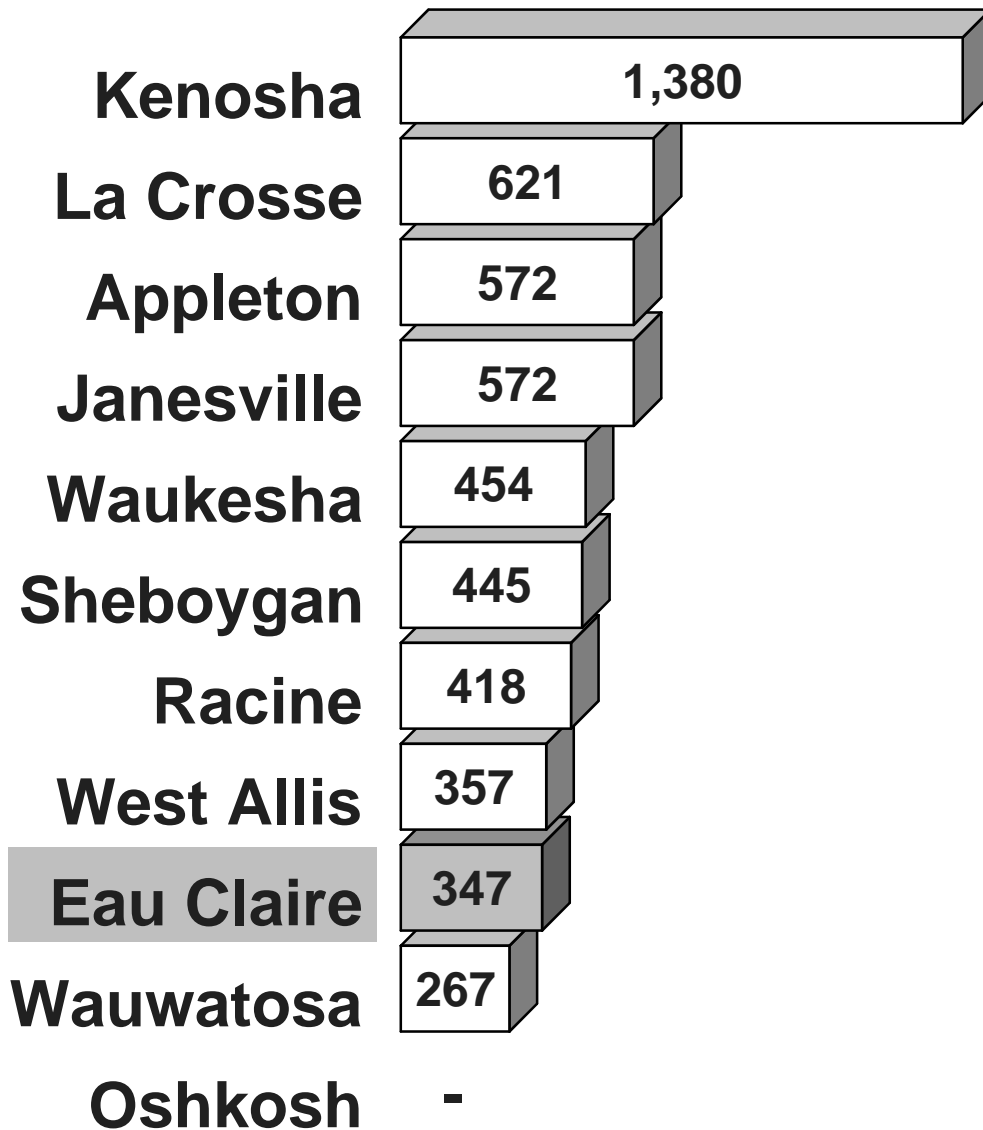
Databases Available in Library



Source: 2008 Wisconsin Library Service Record, Wisconsin Department of Public Instruction

L.E. PHILLIPS MEMORIAL PUBLIC LIBRARY 2008 Selected Wisconsin Libraries

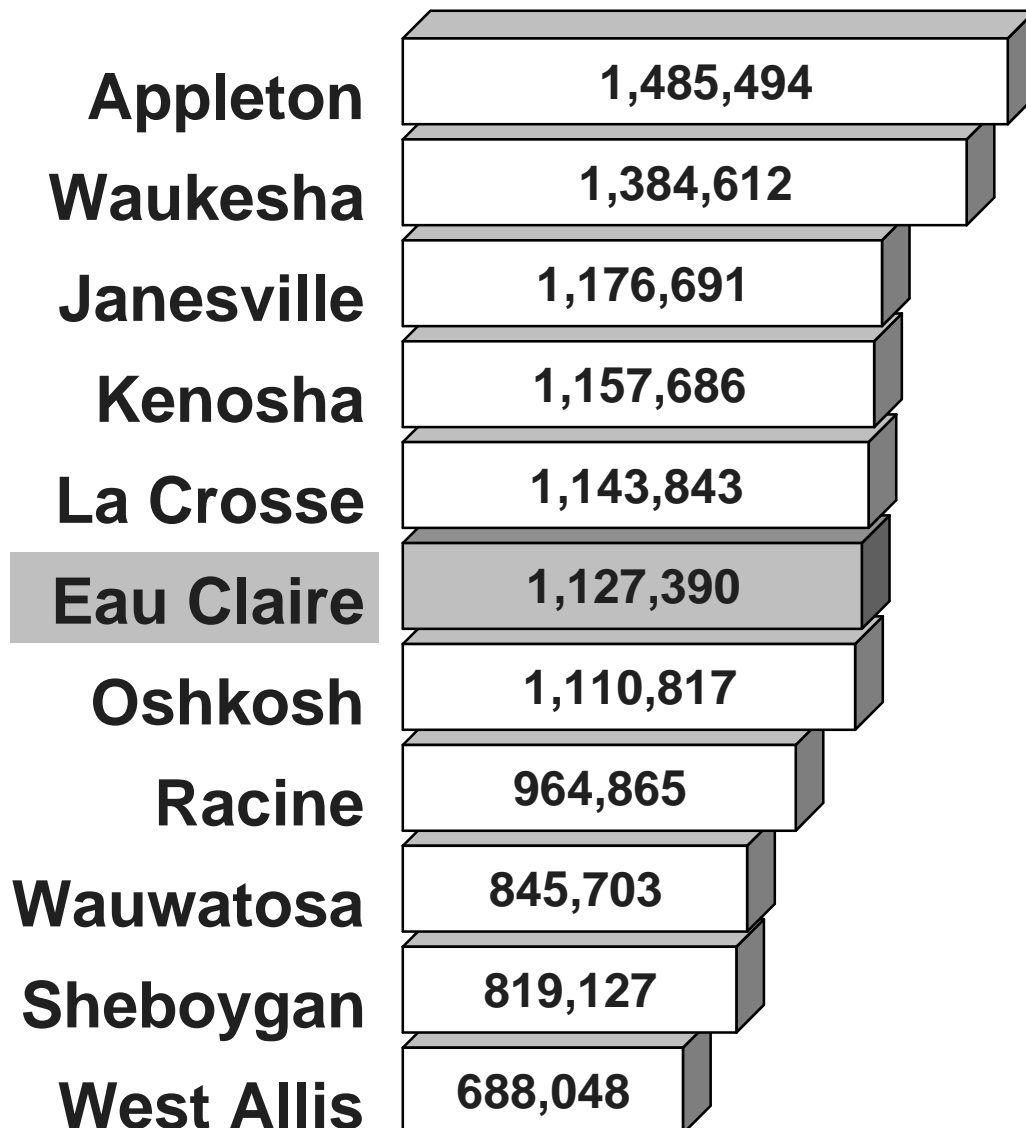
Periodical Subscriptions, Not Electronic



Source: 2008 Wisconsin Library Service Record, Wisconsin Department of Public Instruction

L.E. PHILLIPS MEMORIAL PUBLIC LIBRARY 2008 Selected Wisconsin Libraries

Total Circulation Without Interloan

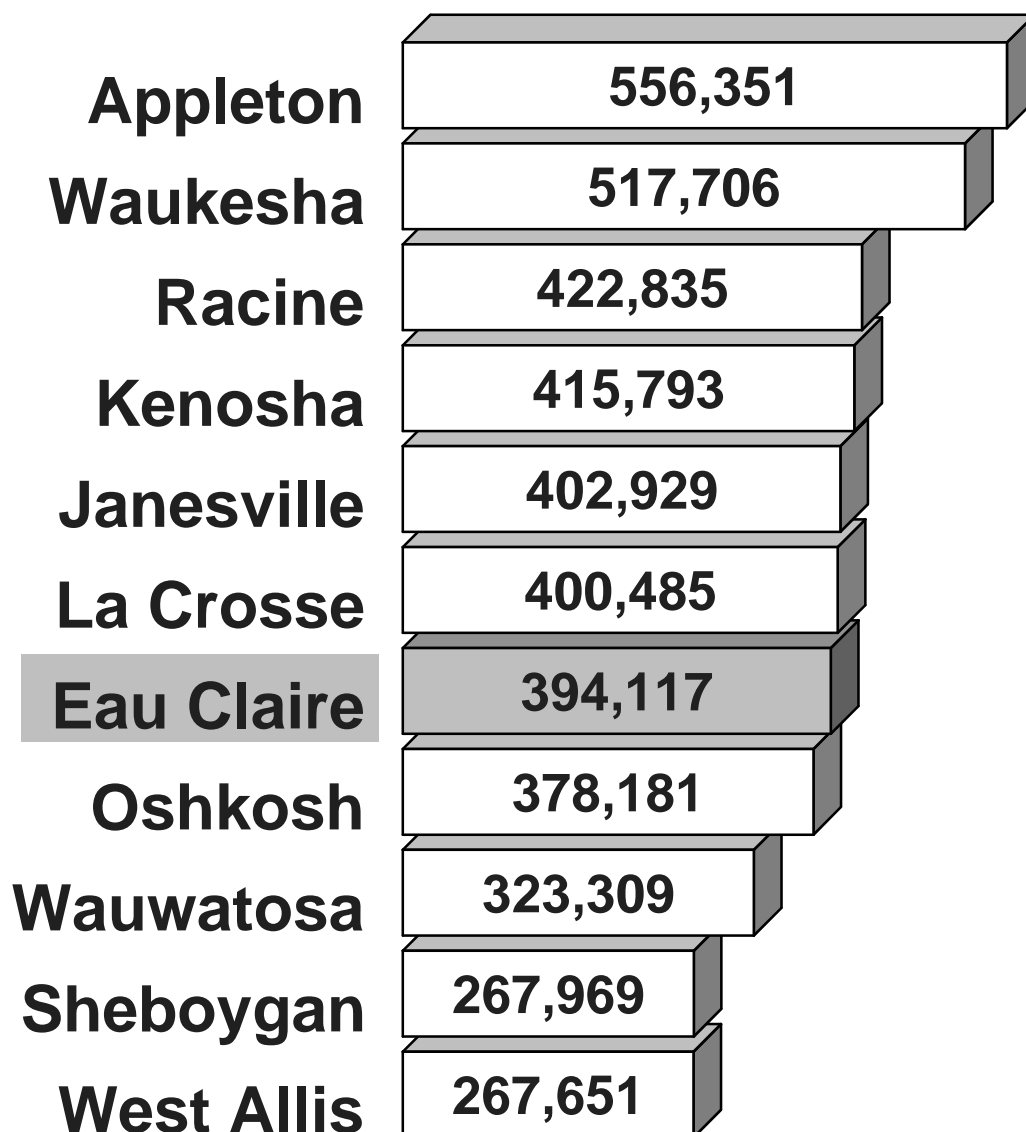


Source: 2008 Wisconsin Library Service Record, Wisconsin Department of Public Instruction

L.E. PHILLIPS MEMORIAL PUBLIC LIBRARY

2008 Selected Wisconsin Libraries

Circulation of Juvenile Materials

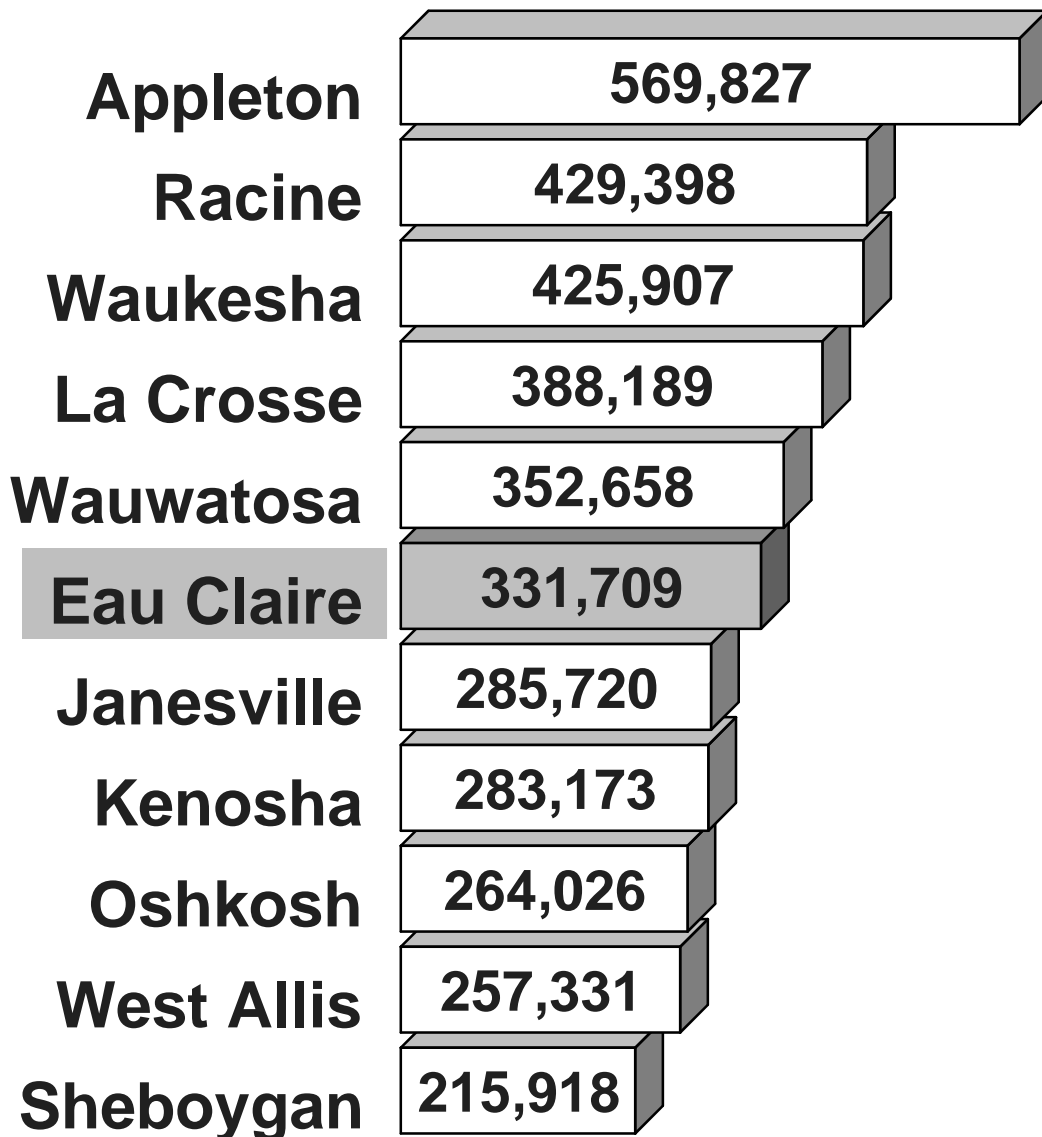


Source: 2008 Wisconsin Library Service Record, Wisconsin Department of Public Instruction

L.E. PHILLIPS MEMORIAL PUBLIC LIBRARY

2008 Selected Wisconsin Libraries

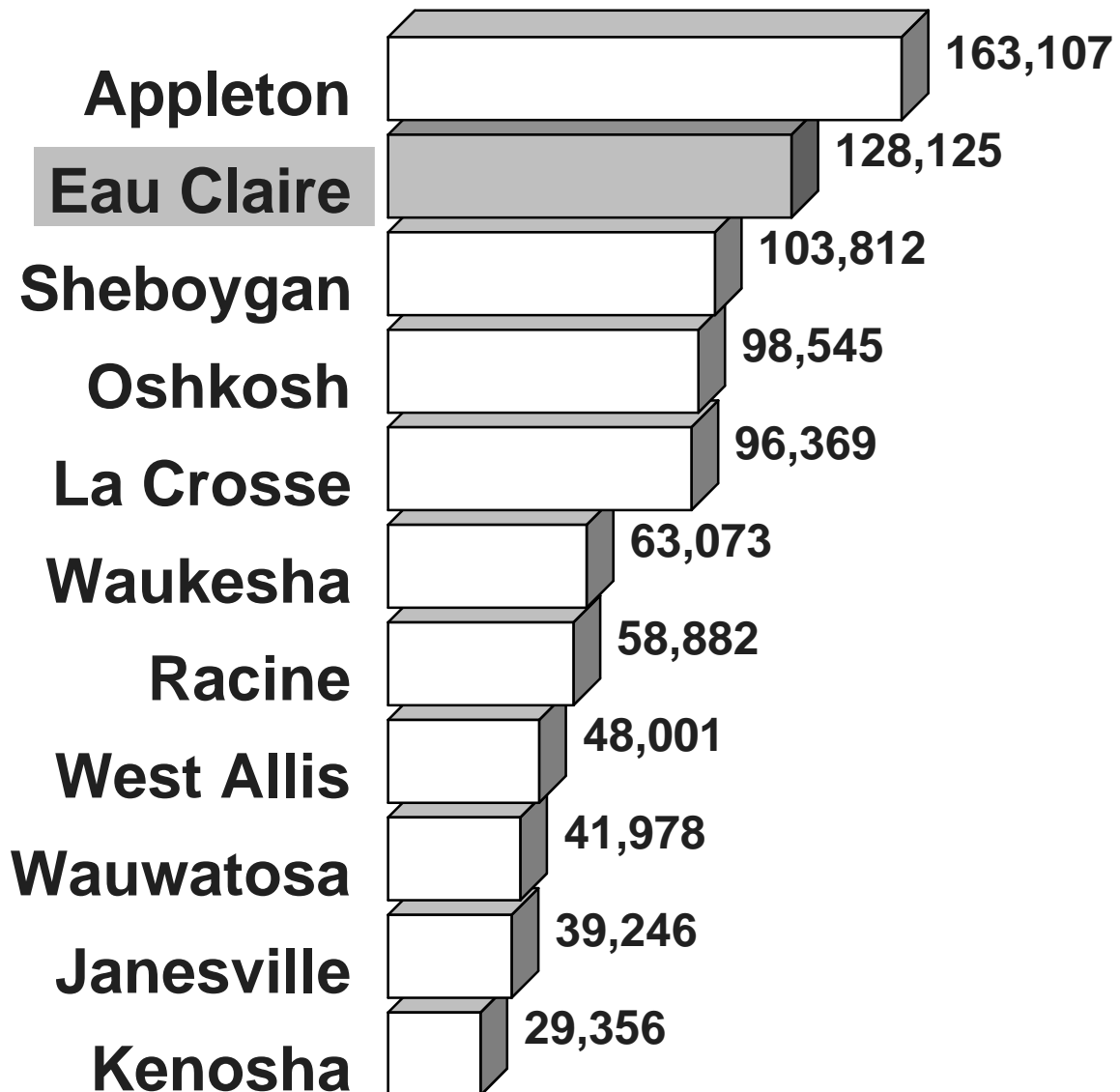
Non-Resident Circulation



Source: 2008 Wisconsin Library Service Record, Wisconsin Department of Public Instruction

L.E. PHILLIPS MEMORIAL PUBLIC LIBRARY 2008 Selected Wisconsin Libraries

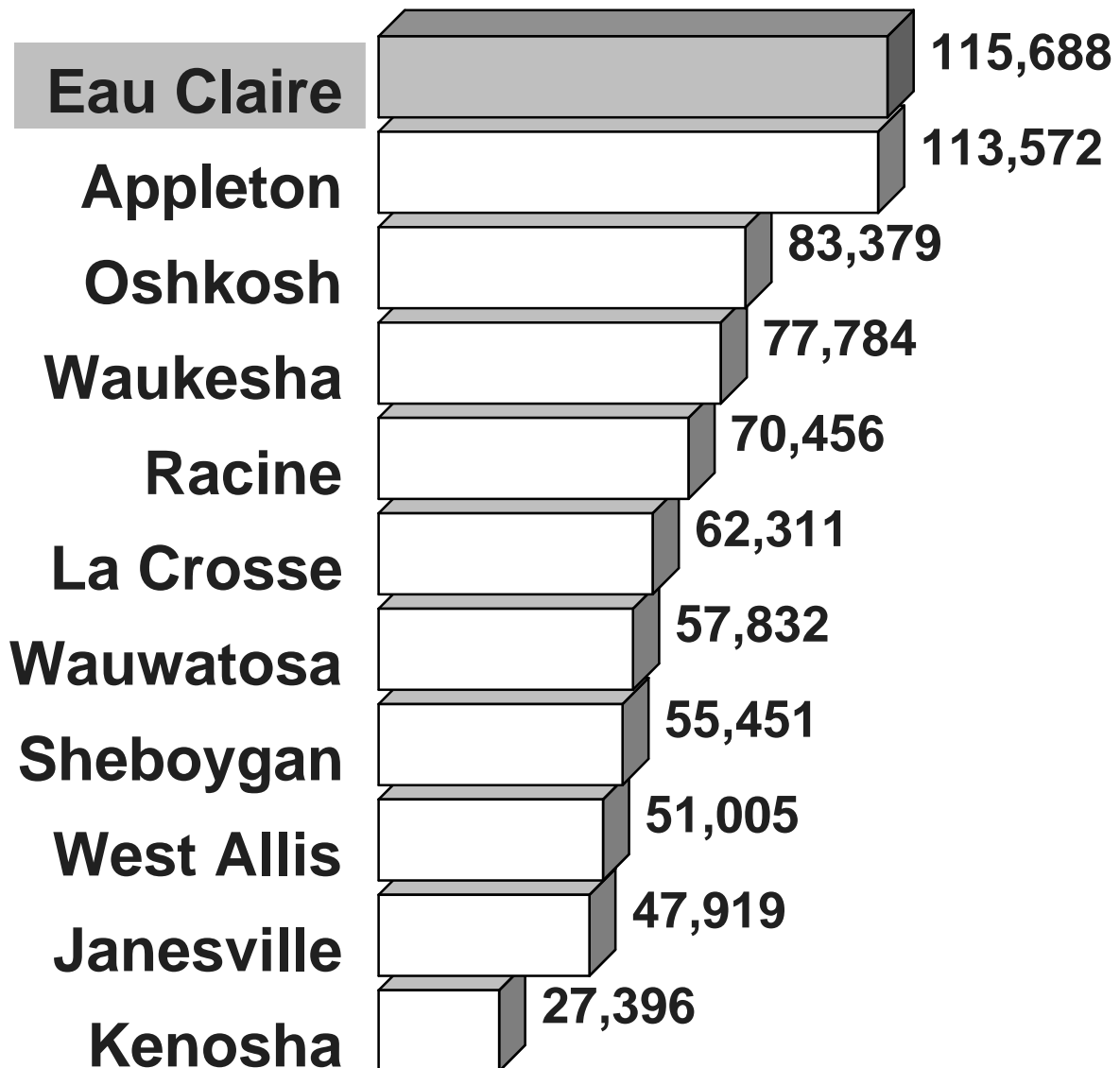
Interloan Loaned



Source: 2008 Wisconsin Library Service Record, Wisconsin Department of Public Instruction

L.E. PHILLIPS MEMORIAL PUBLIC LIBRARY 2008 Selected Wisconsin Libraries

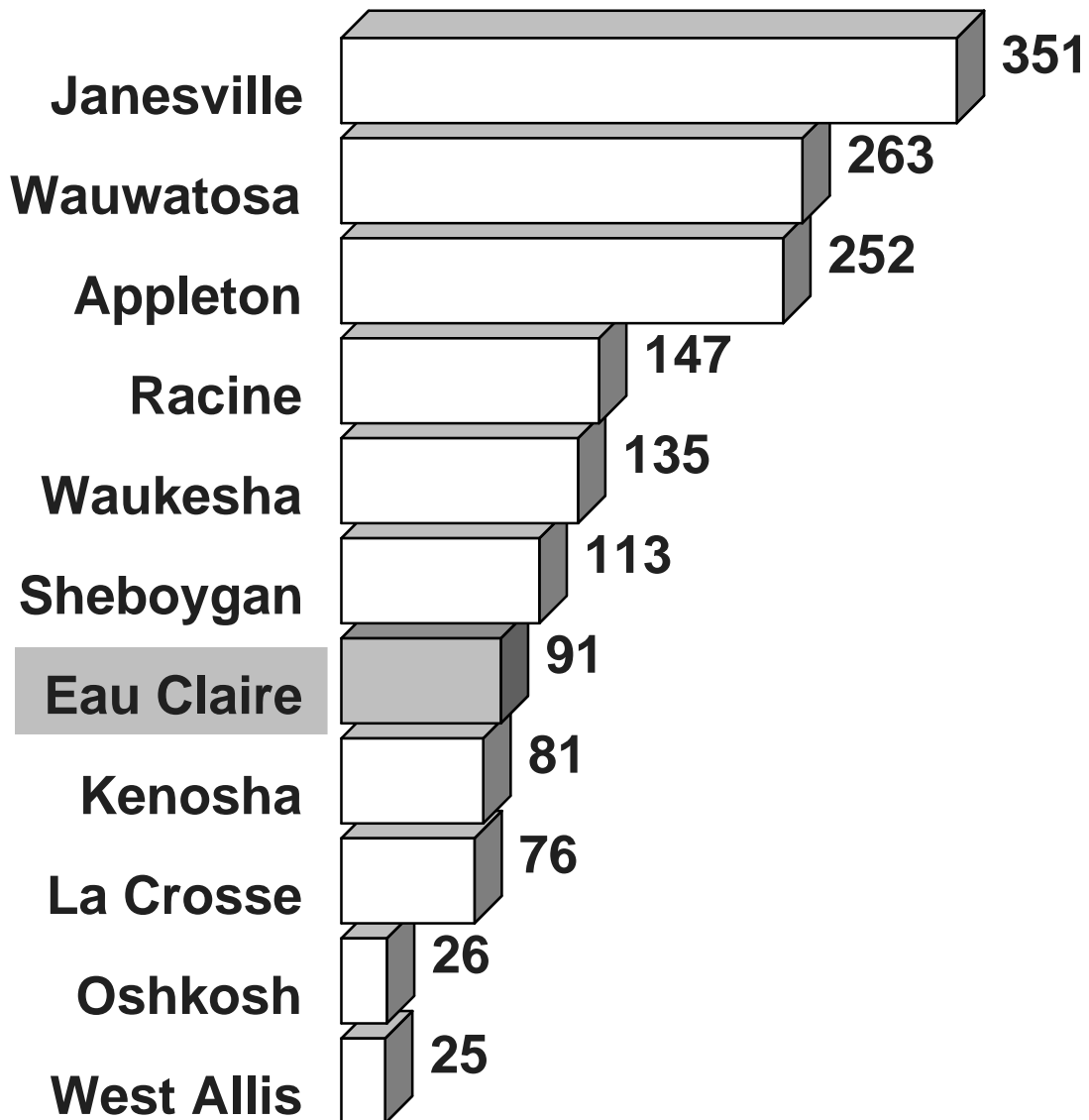
Interloan Received



Source: 2008 Wisconsin Library Service Record, Wisconsin Department of Public Instruction

L.E. PHILLIPS MEMORIAL PUBLIC LIBRARY 2008 Selected Wisconsin Libraries

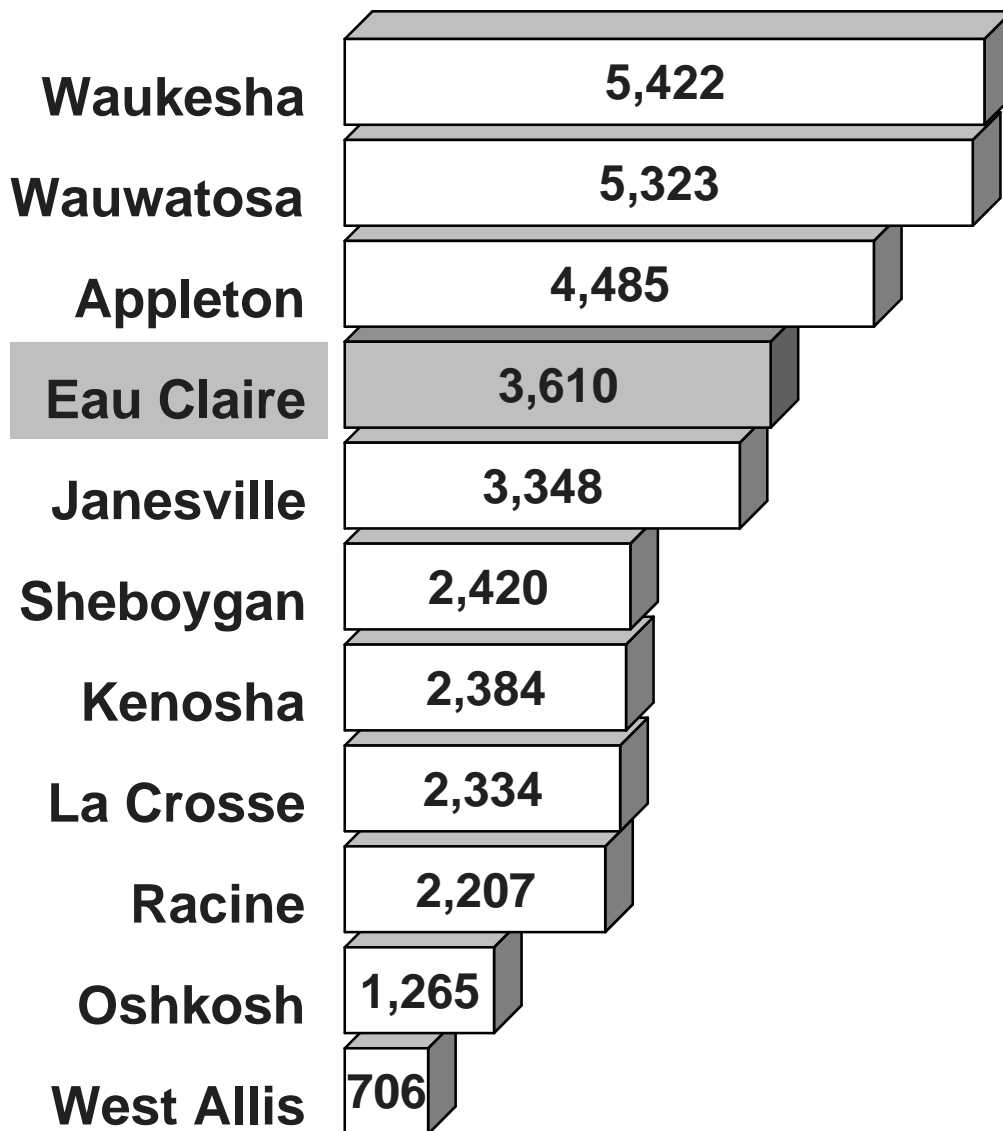
Number of Adult Programs



Source: 2008 Wisconsin Library Service Record, Wisconsin Department of Public Instruction

L.E. PHILLIPS MEMORIAL PUBLIC LIBRARY 2008 Selected Wisconsin Libraries

Adult Program Attendance

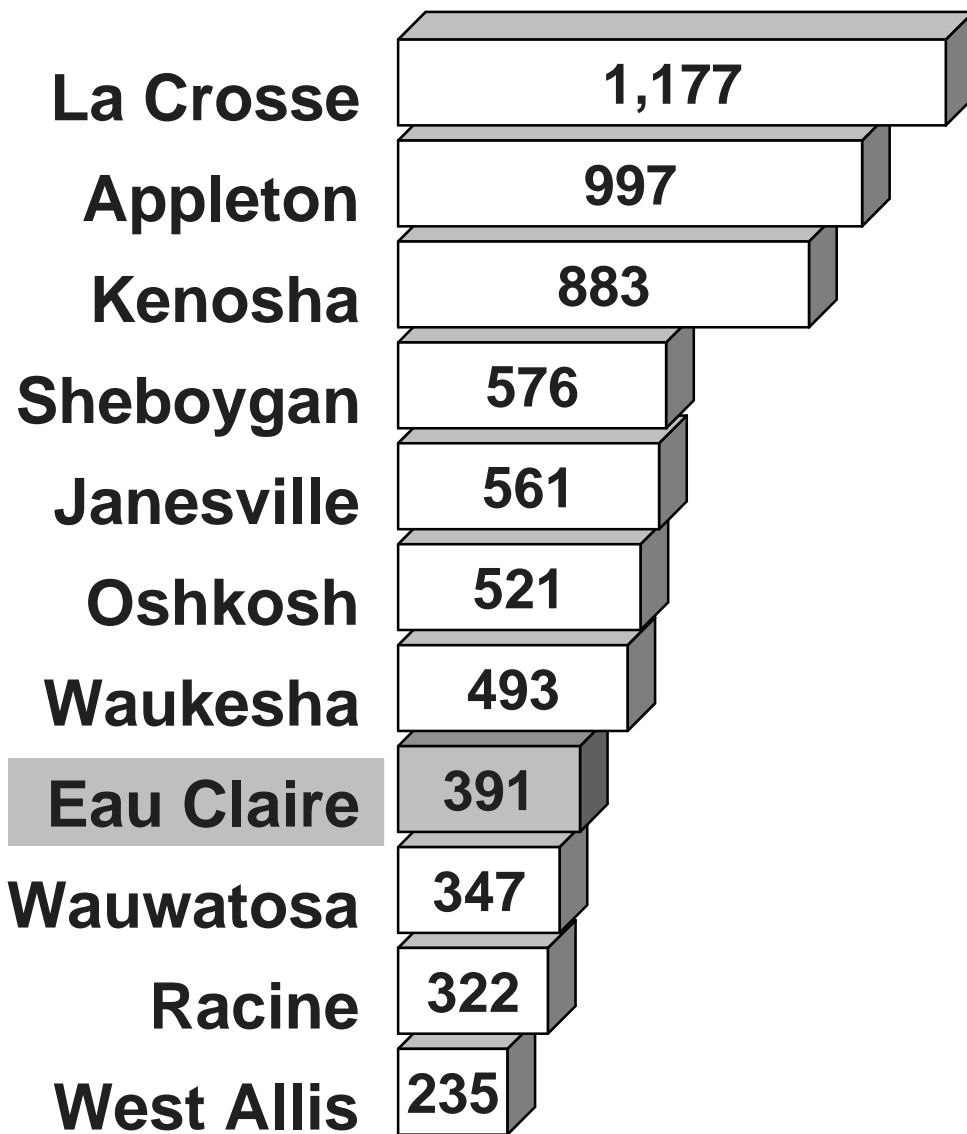


Source: 2008 Wisconsin Library Service Record, Wisconsin Department of Public Instruction

L.E. PHILLIPS MEMORIAL PUBLIC LIBRARY

2008 Selected Wisconsin Libraries

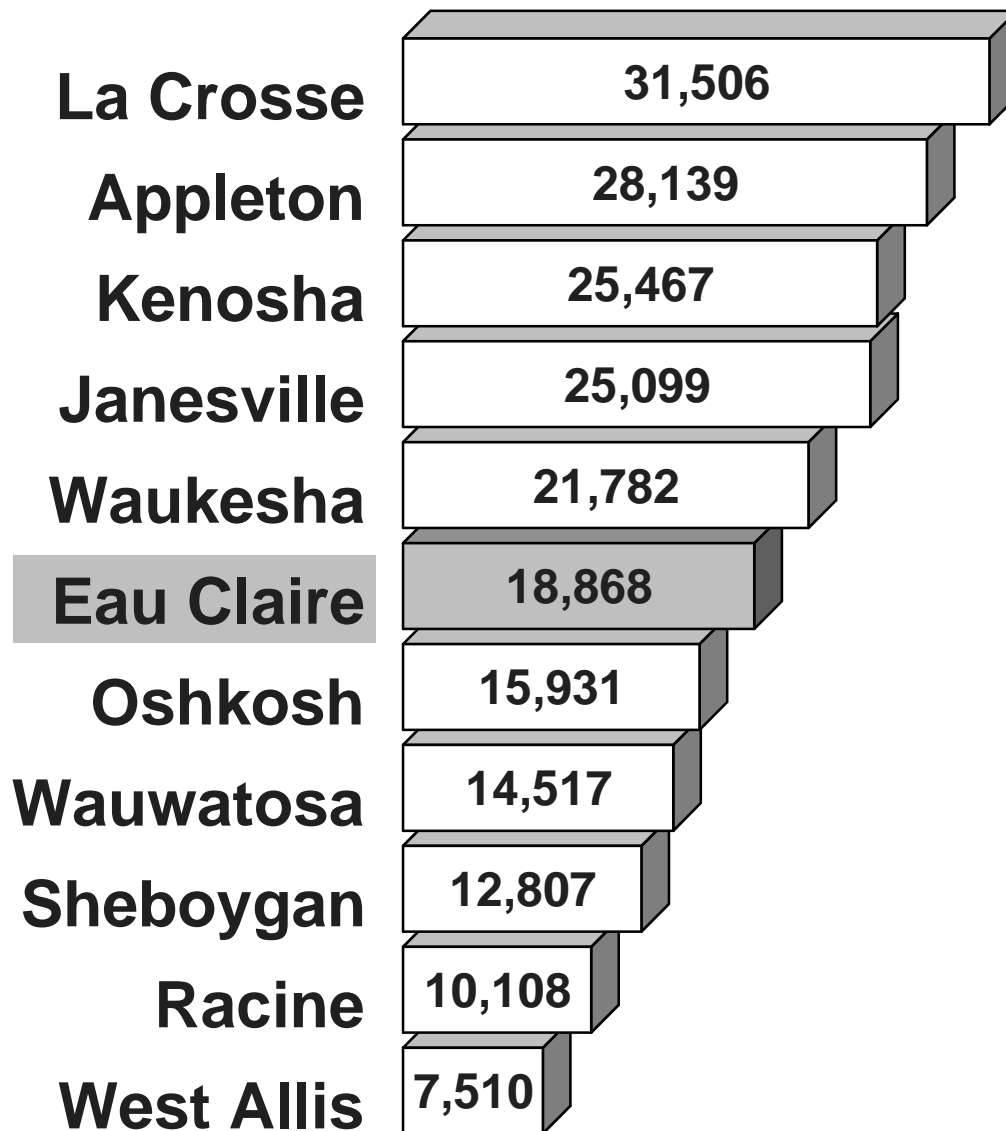
Number of Children & Young Adult Programs



Source: 2008 Wisconsin Library Service Record, Wisconsin Department of Public Instruction

L.E. PHILLIPS MEMORIAL PUBLIC LIBRARY 2008 Selected Wisconsin Libraries

Children & Young Adult Program Attendance

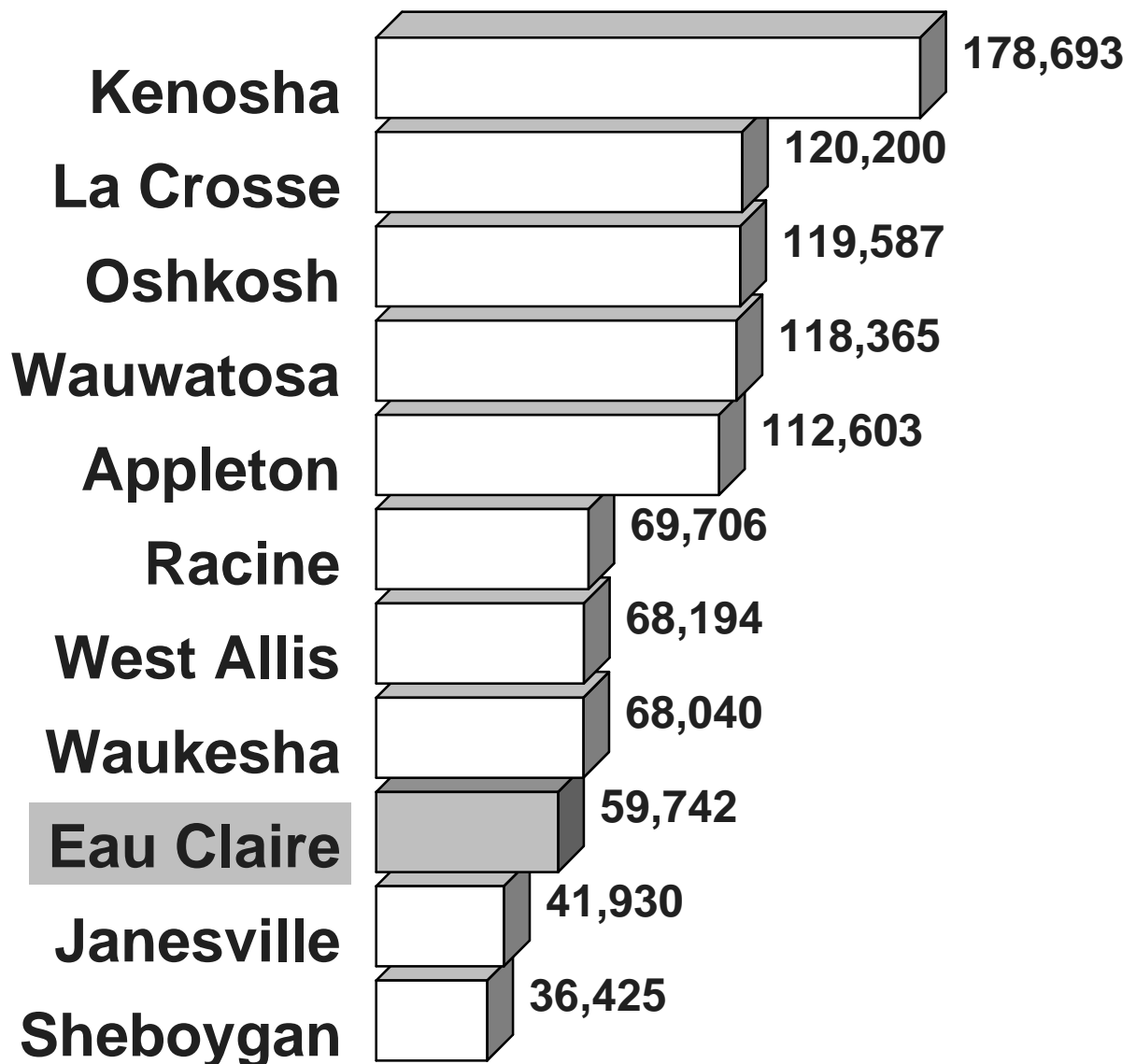


Source: 2008 Wisconsin Library Service Record, Wisconsin Department of Public Instruction

L.E. PHILLIPS MEMORIAL PUBLIC LIBRARY

2008 Selected Wisconsin Libraries

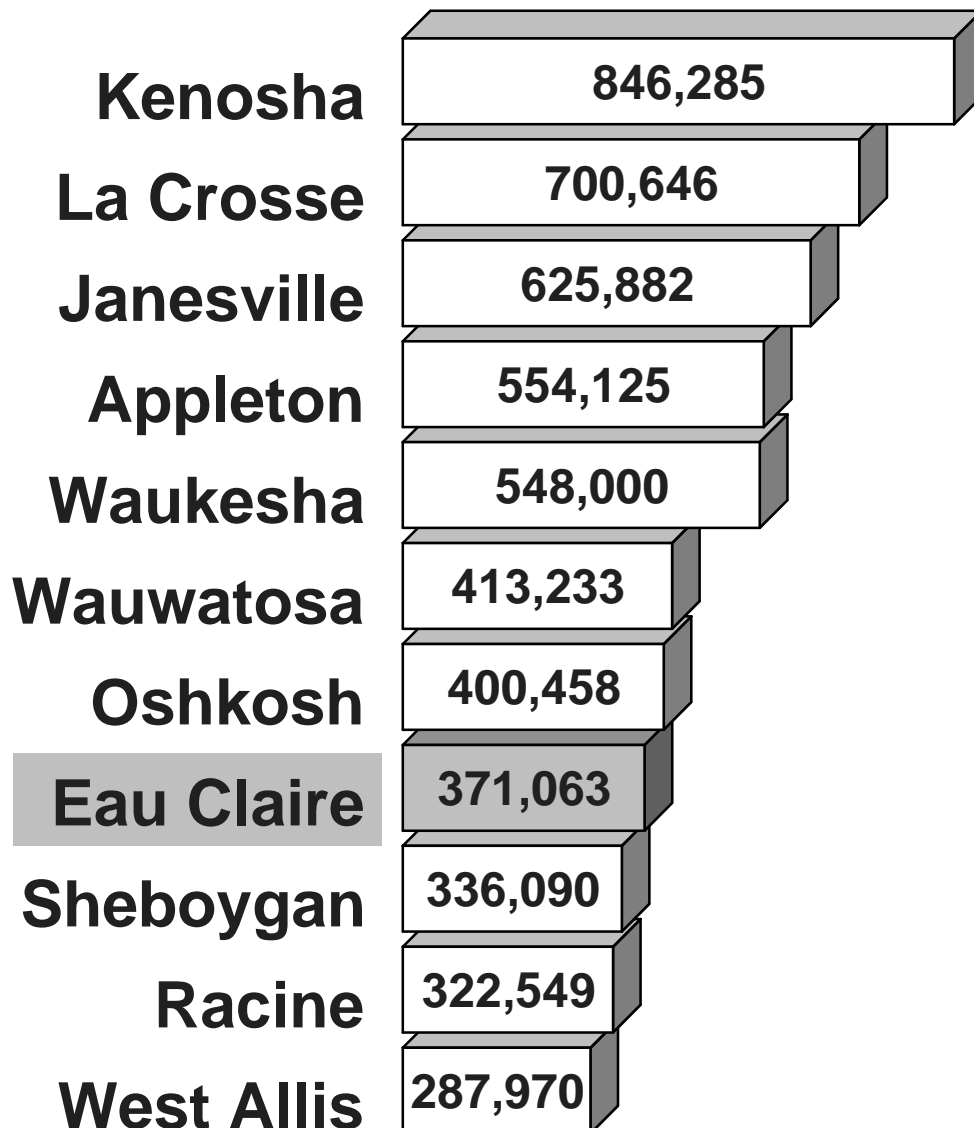
Reference Transactions



Source: 2008 Wisconsin Library Service Record, Wisconsin Department of Public Instruction

L.E. PHILLIPS MEMORIAL PUBLIC LIBRARY 2008 Selected Wisconsin Libraries

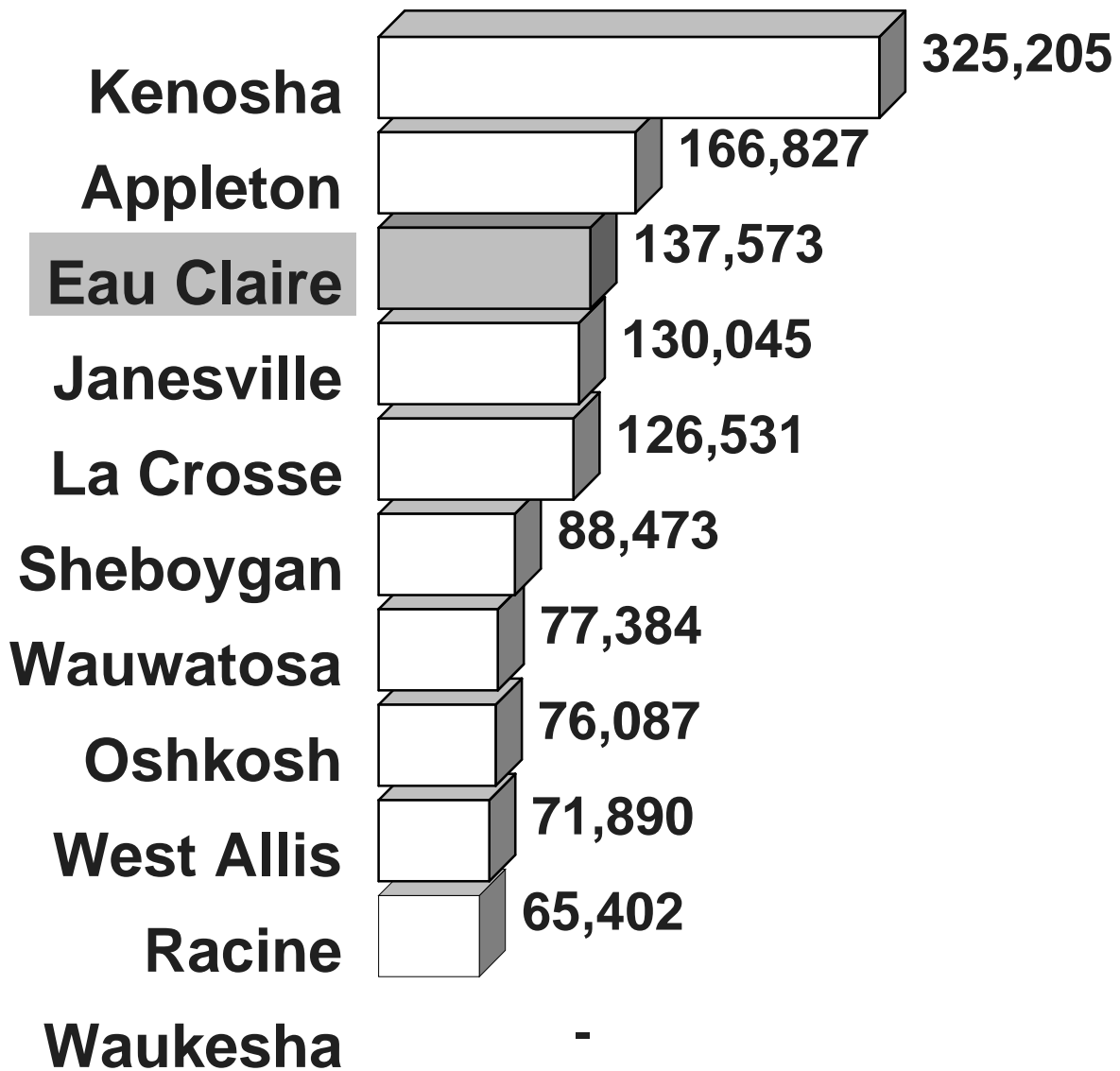
Library Visits



Source: 2008 Wisconsin Library Service Record, Wisconsin Department of Public Instruction

L.E. PHILLIPS MEMORIAL PUBLIC LIBRARY 2008 Selected Wisconsin Libraries

Users of Electronic Resources

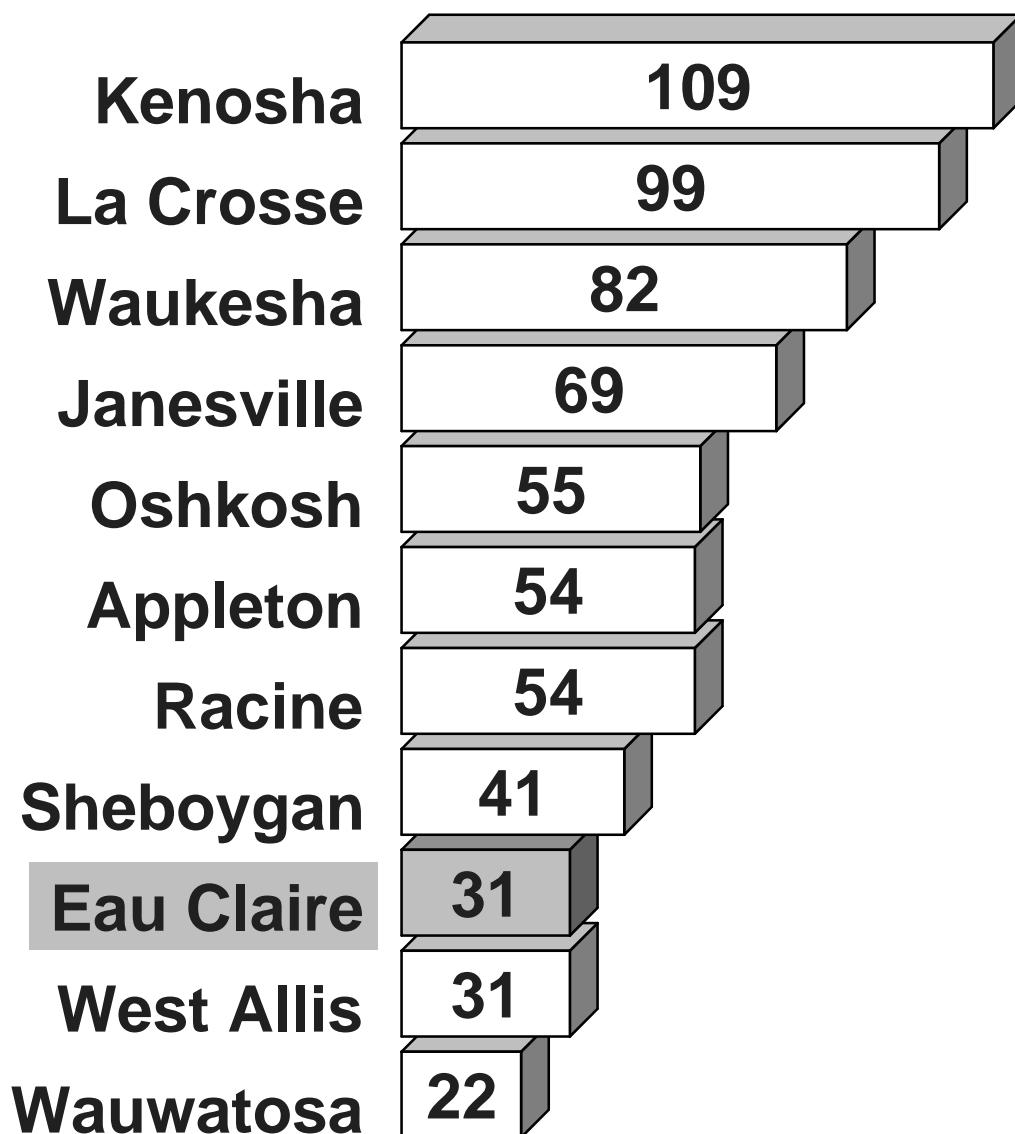


Source: 2008 Wisconsin Library Service Record, Wisconsin Department of Public Instruction

L.E. PHILLIPS MEMORIAL PUBLIC LIBRARY

2008 Selected Public Libraries

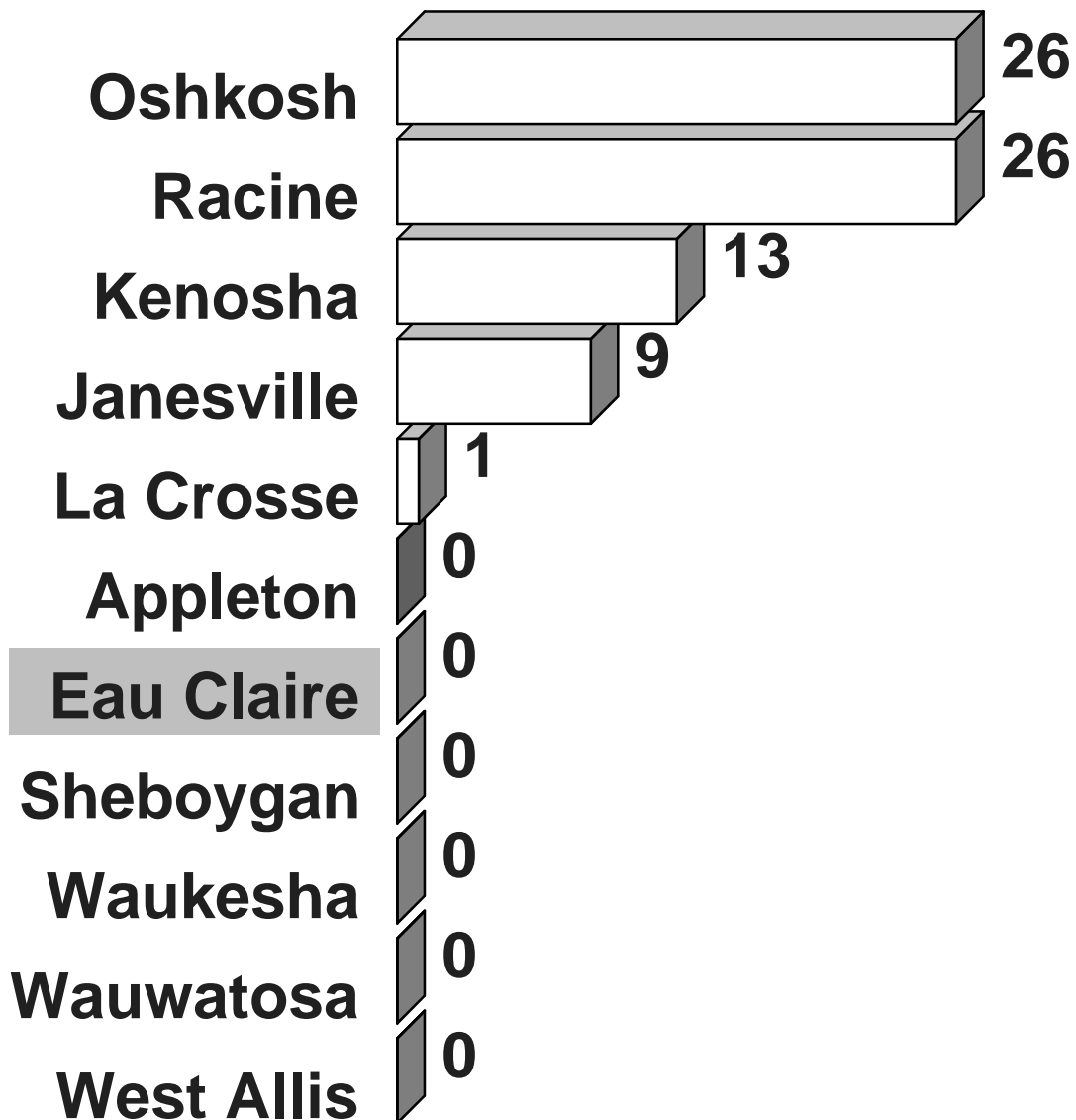
Public Internet Computers



Source: 2008 Wisconsin Library Service Record, Wisconsin Department of Public Instruction

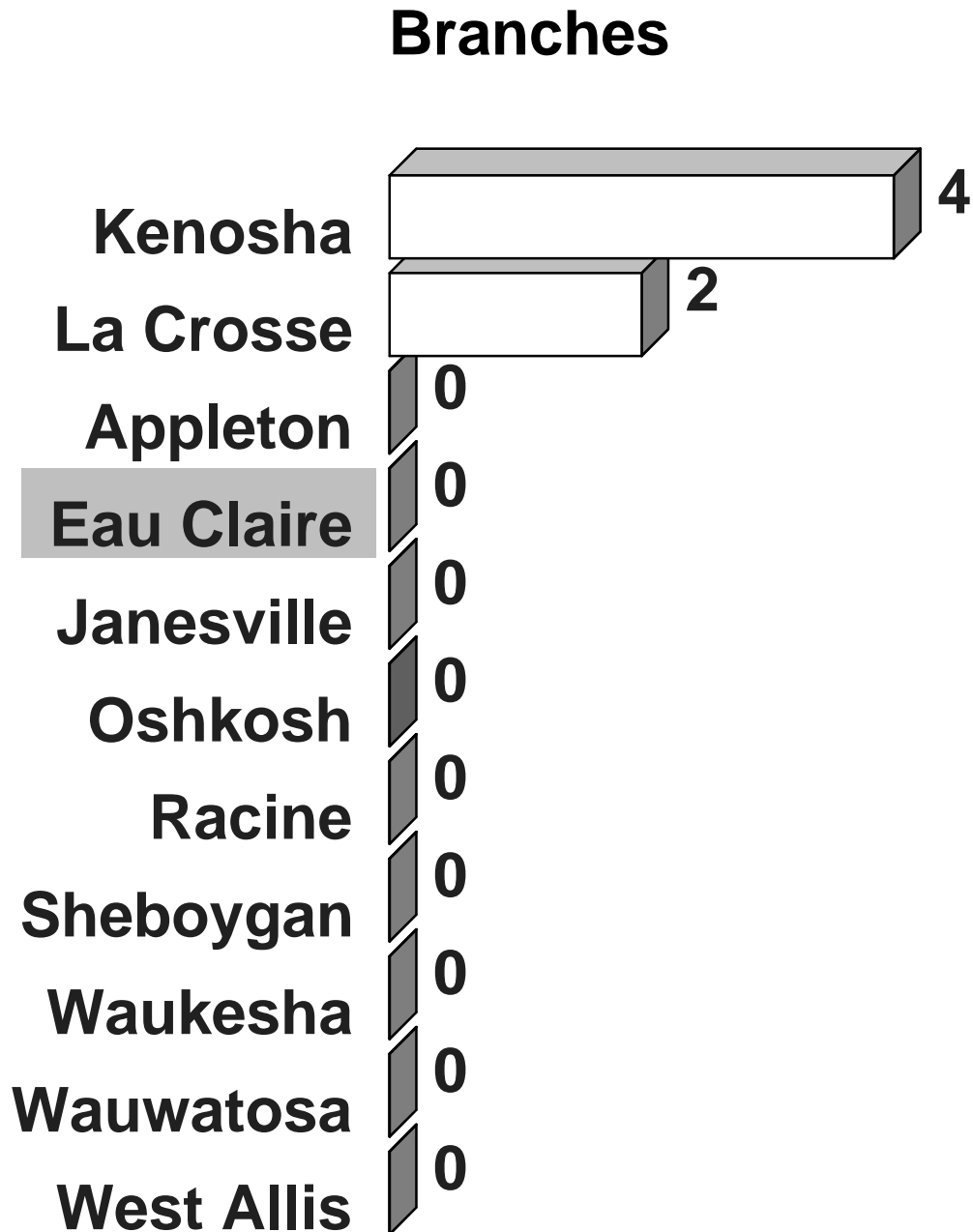
L.E. PHILLIPS MEMORIAL PUBLIC LIBRARY 2008 Selected Public Libraries

Other Service Outlets



Source: 2008 Wisconsin Library Service Record, Wisconsin Department of Public Instruction

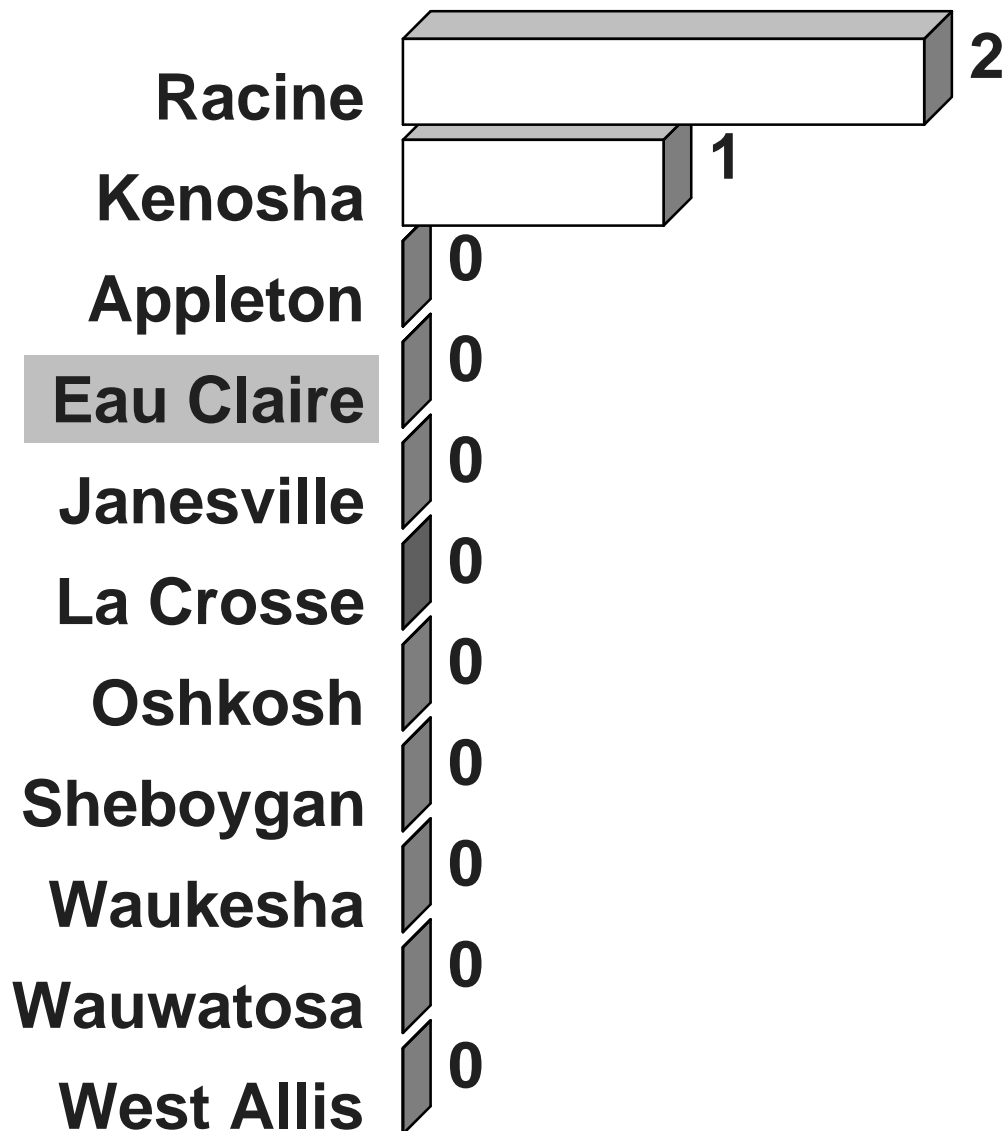
L.E. PHILLIPS MEMORIAL PUBLIC LIBRARY 2008 Selected Public Libraries



Source: 2008 Wisconsin Library Service Record, Wisconsin Department of Public Instruction

L.E. PHILLIPS MEMORIAL PUBLIC LIBRARY 2008 Selected Public Libraries

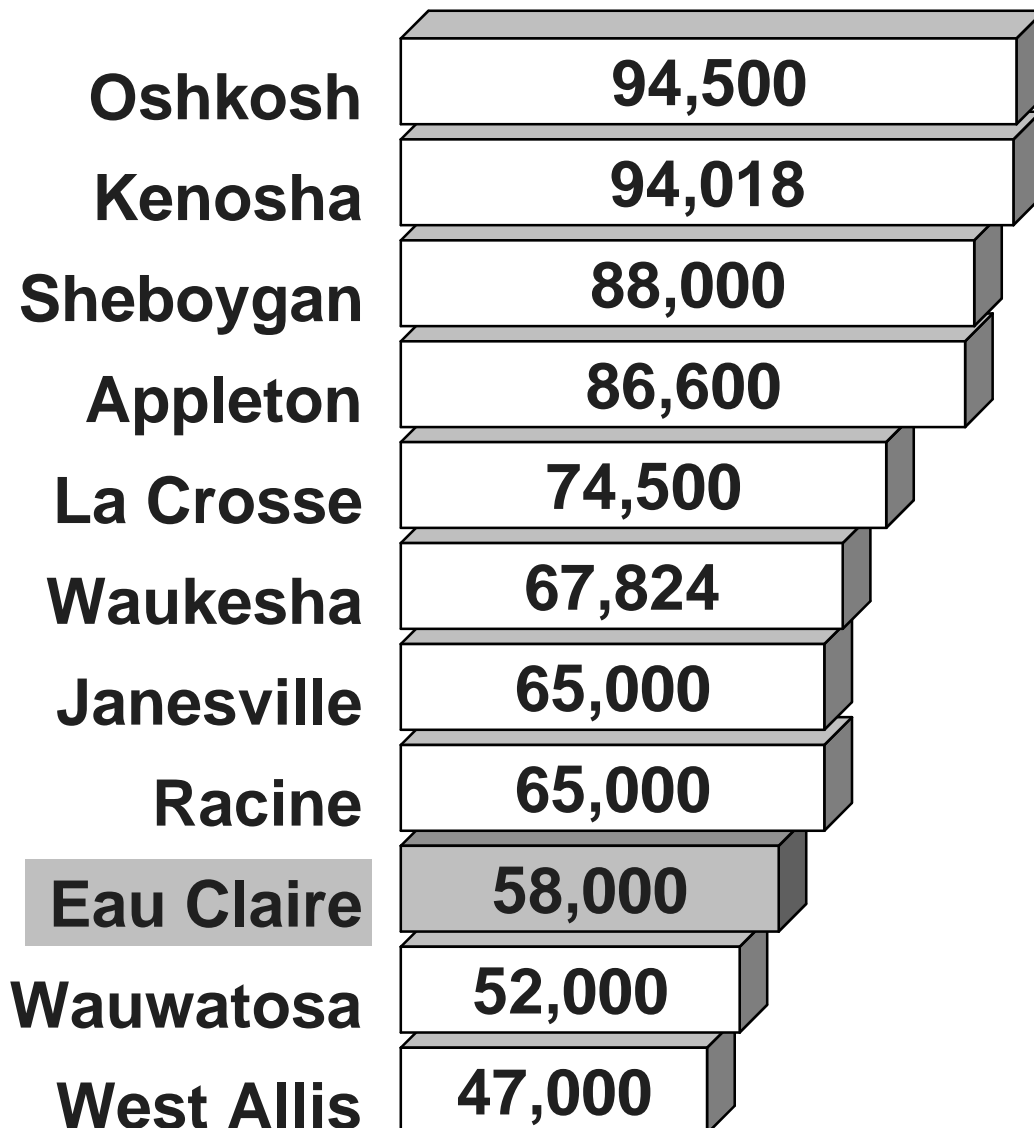
Bookmobiles



Source: 2008 Wisconsin Library Service Record, Wisconsin Department of Public Instruction

L.E. PHILLIPS MEMORIAL PUBLIC LIBRARY 2008 Selected Public Libraries

Building Square Footage

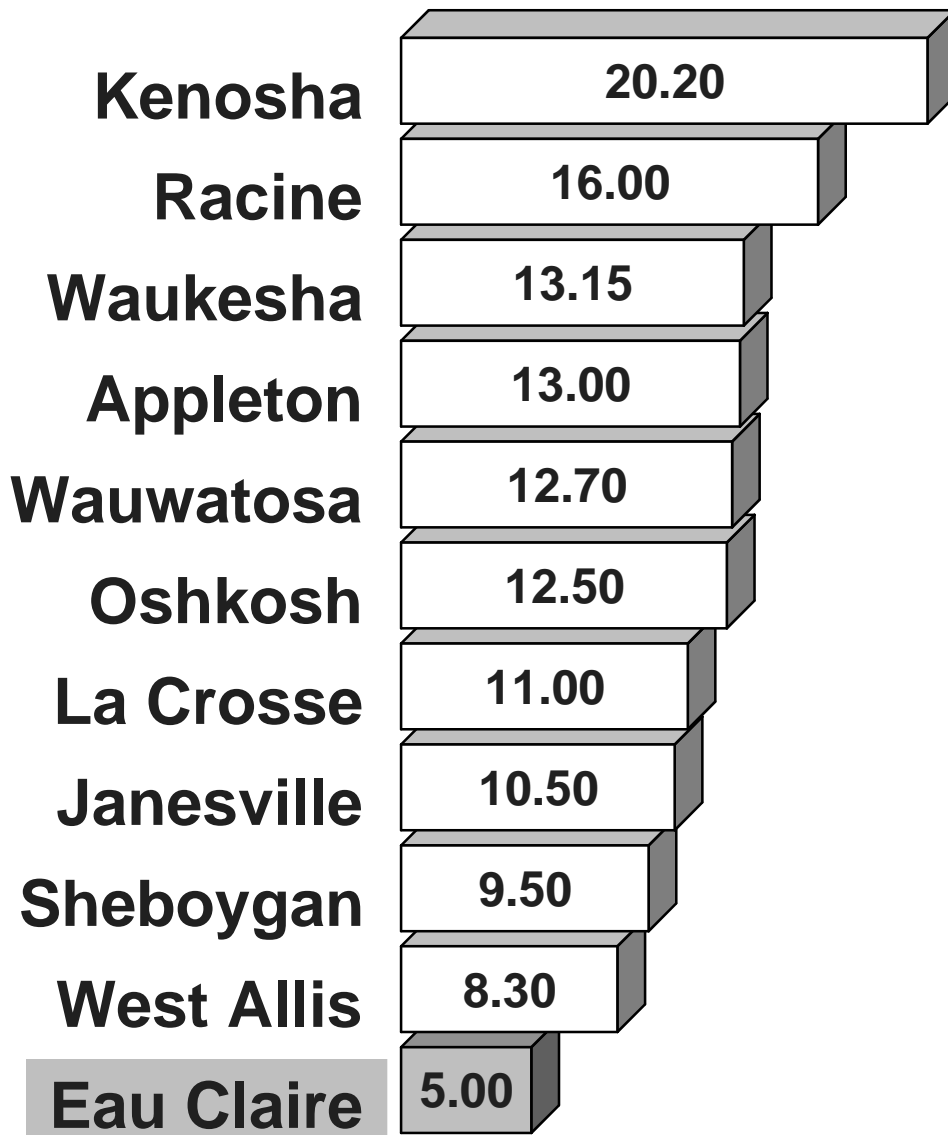


Source: 2008 Wisconsin Library Service Record, Wisconsin Department of Public Instruction

L.E. PHILLIPS MEMORIAL PUBLIC LIBRARY

2008 Selected Public Libraries

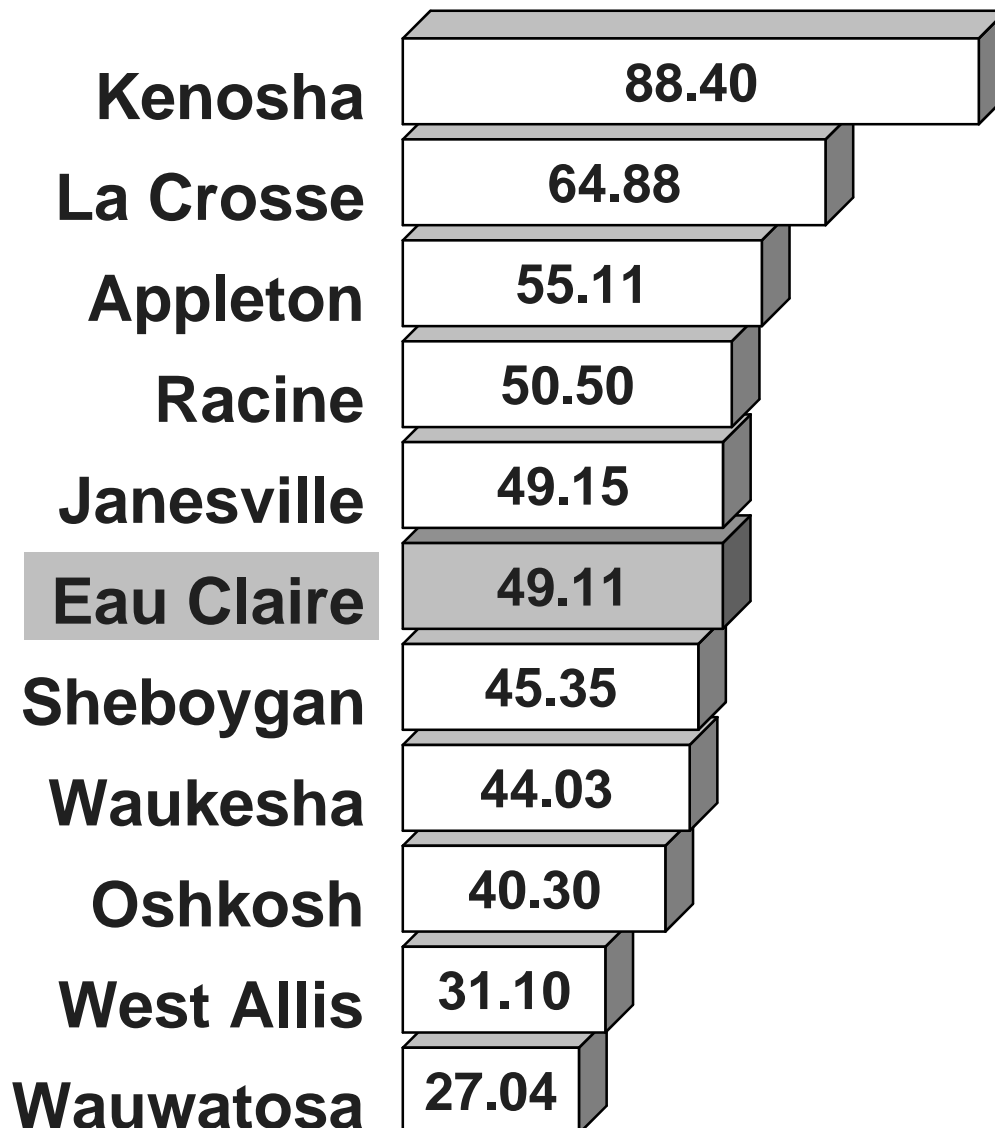
MLS-Degreed Staff (FTE)



Source: 2008 Wisconsin Library Service Record, Wisconsin Department of Public Instruction

L.E. PHILLIPS MEMORIAL PUBLIC LIBRARY 2008 Selected Public Libraries

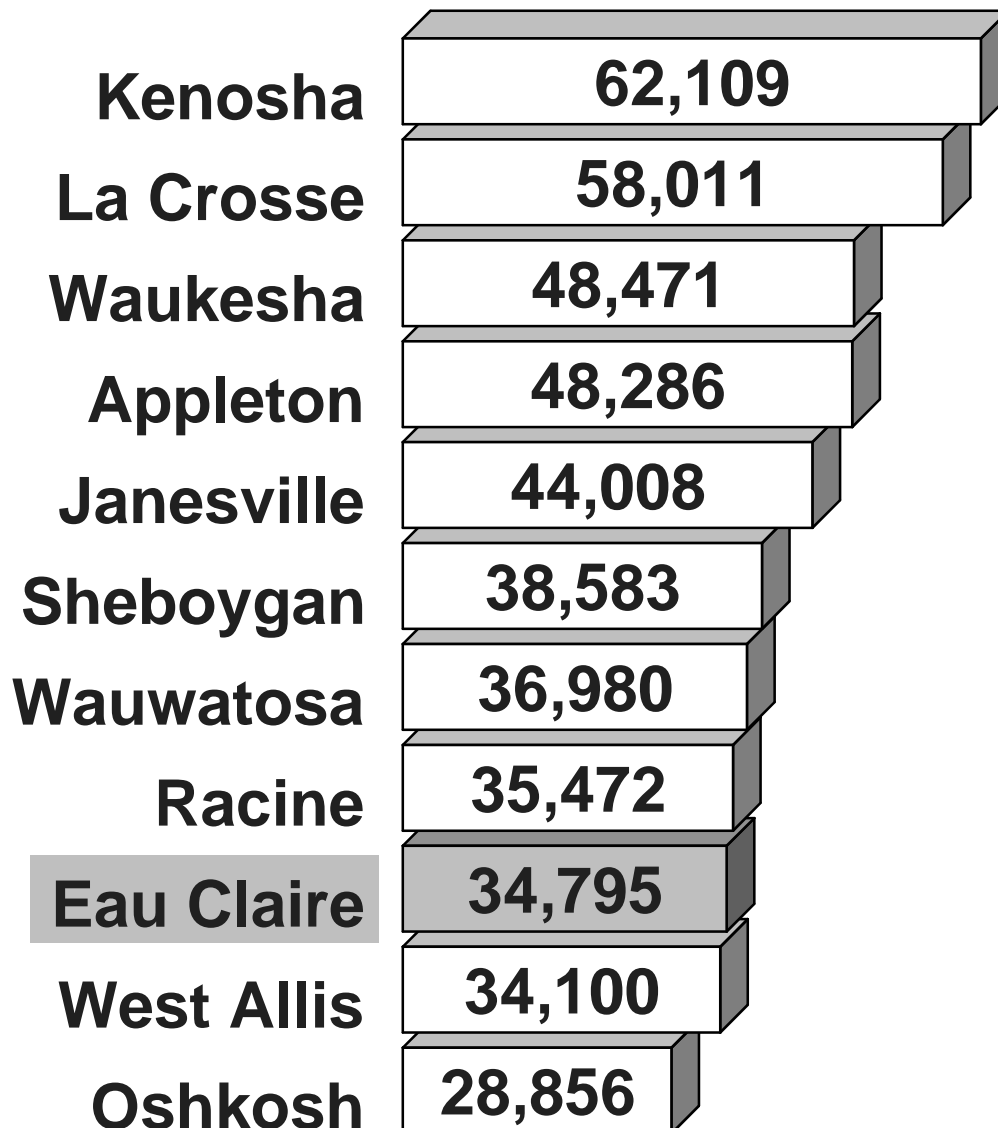
Total Staff (FTE)



Source: 2008 Wisconsin Library Service Record, Wisconsin Department of Public Instruction

L.E. PHILLIPS MEMORIAL PUBLIC LIBRARY 2008 Selected Public Libraries

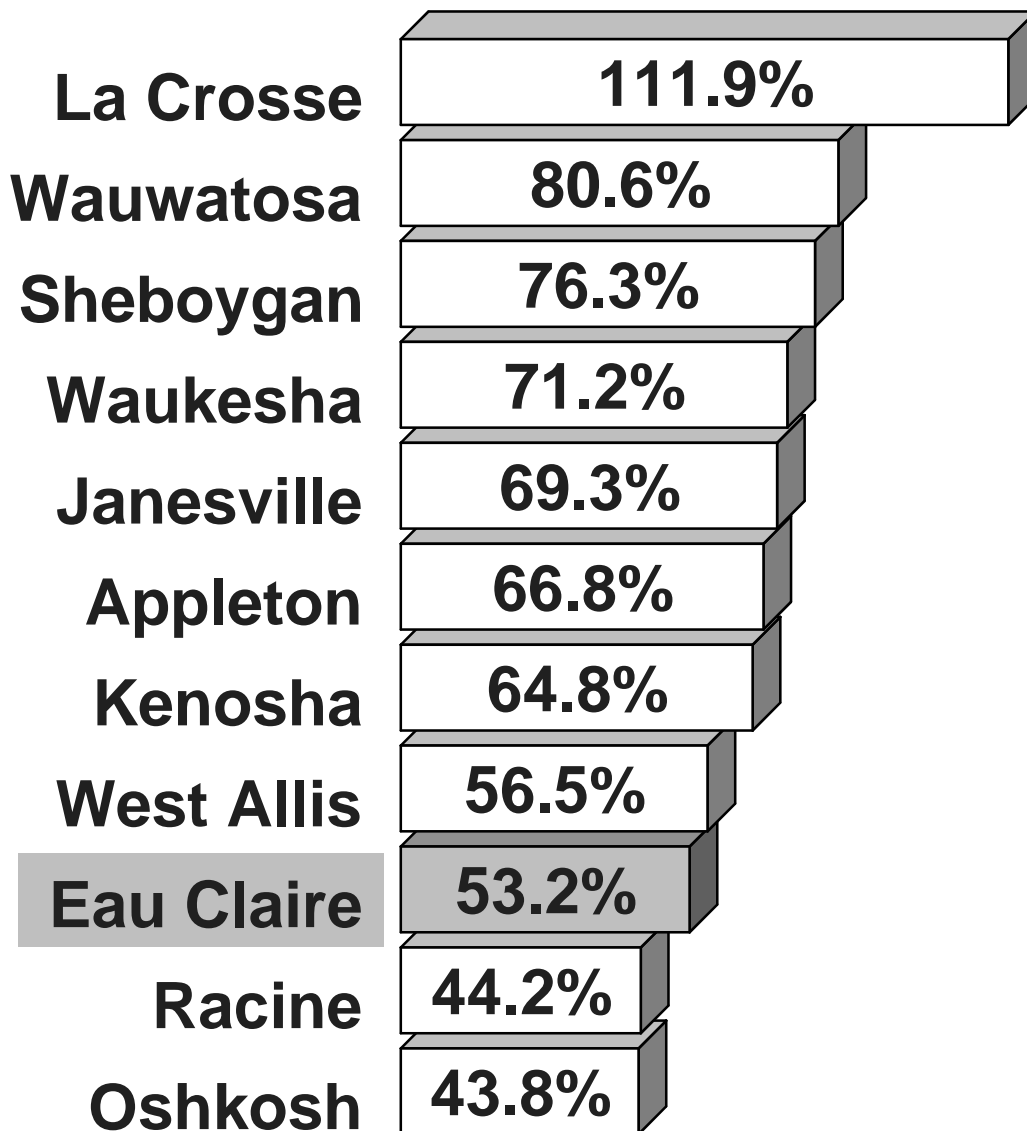
Registered Borrowers (Resident)



Source: 2008 Wisconsin Library Service Record, Wisconsin Department of Public Instruction

L.E. PHILLIPS MEMORIAL PUBLIC LIBRARY 2008 Selected Public Libraries

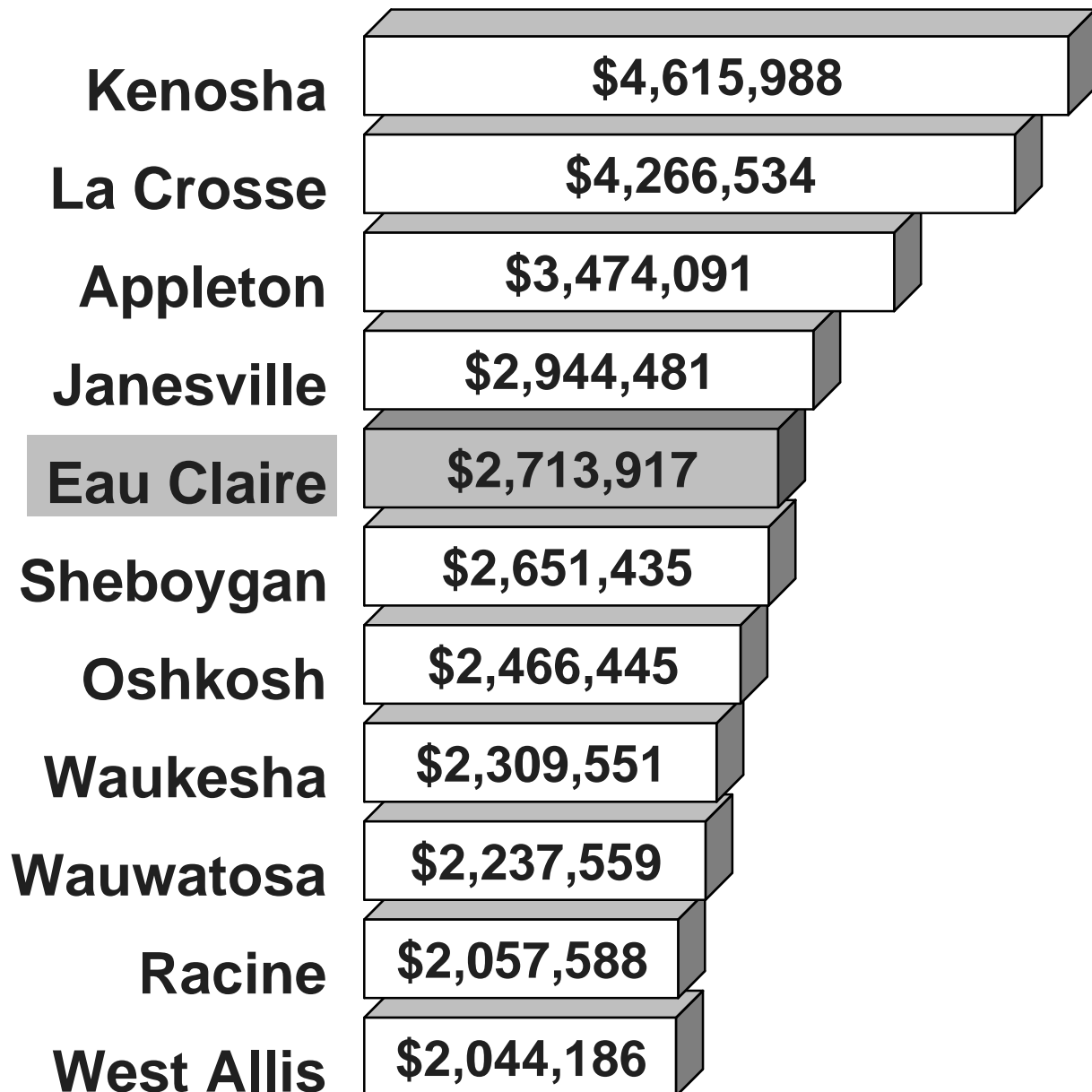
Registered Borrowers Per Local Population (Resident)



Source: 2008 Wisconsin Library Service Record, Wisconsin Department of Public Instruction

L.E. PHILLIPS MEMORIAL PUBLIC LIBRARY 2008 Selected Public Libraries

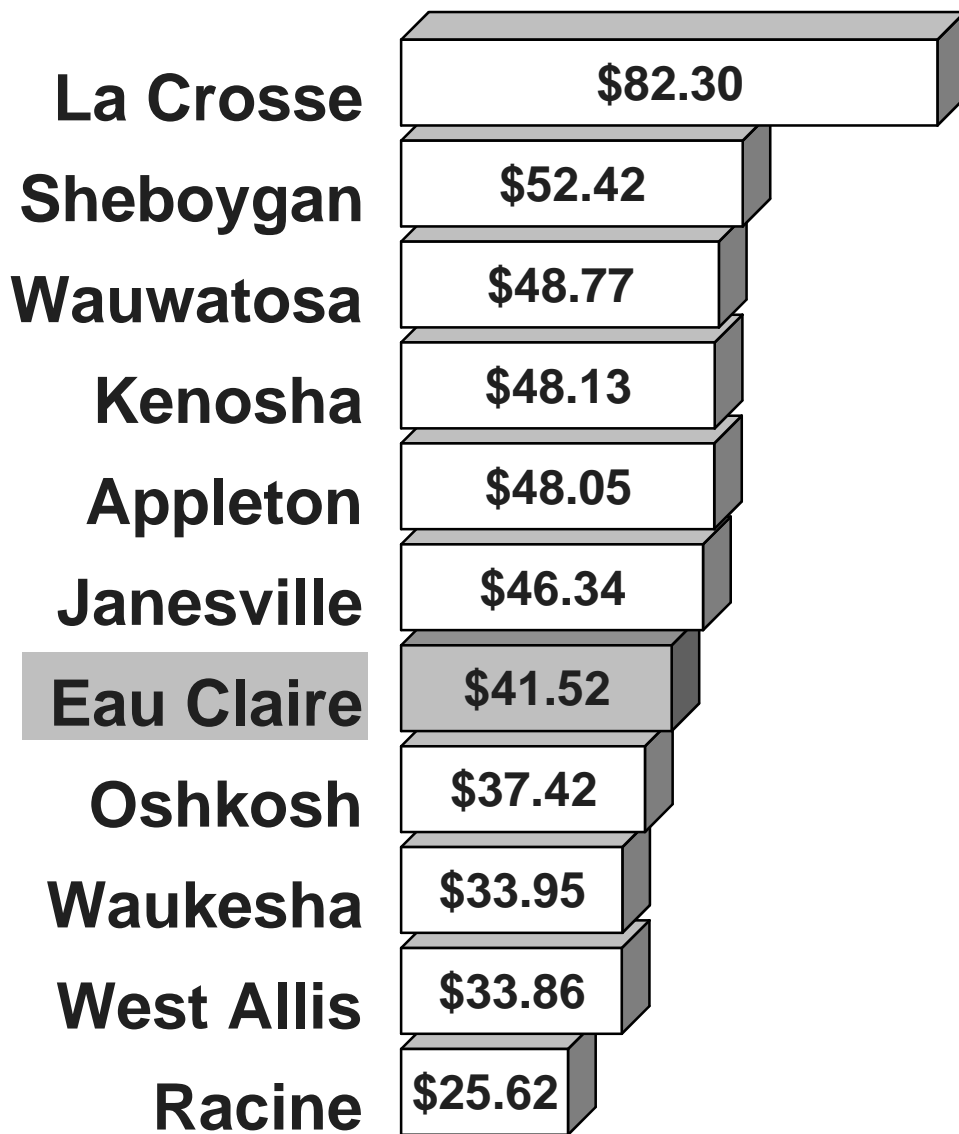
Local Appropriation (w/o Cap Expd)



Source: 2008 Wisconsin Library Service Record, Wisconsin Department of Public Instruction

L.E. PHILLIPS MEMORIAL PUBLIC LIBRARY 2008 Selected Public Libraries

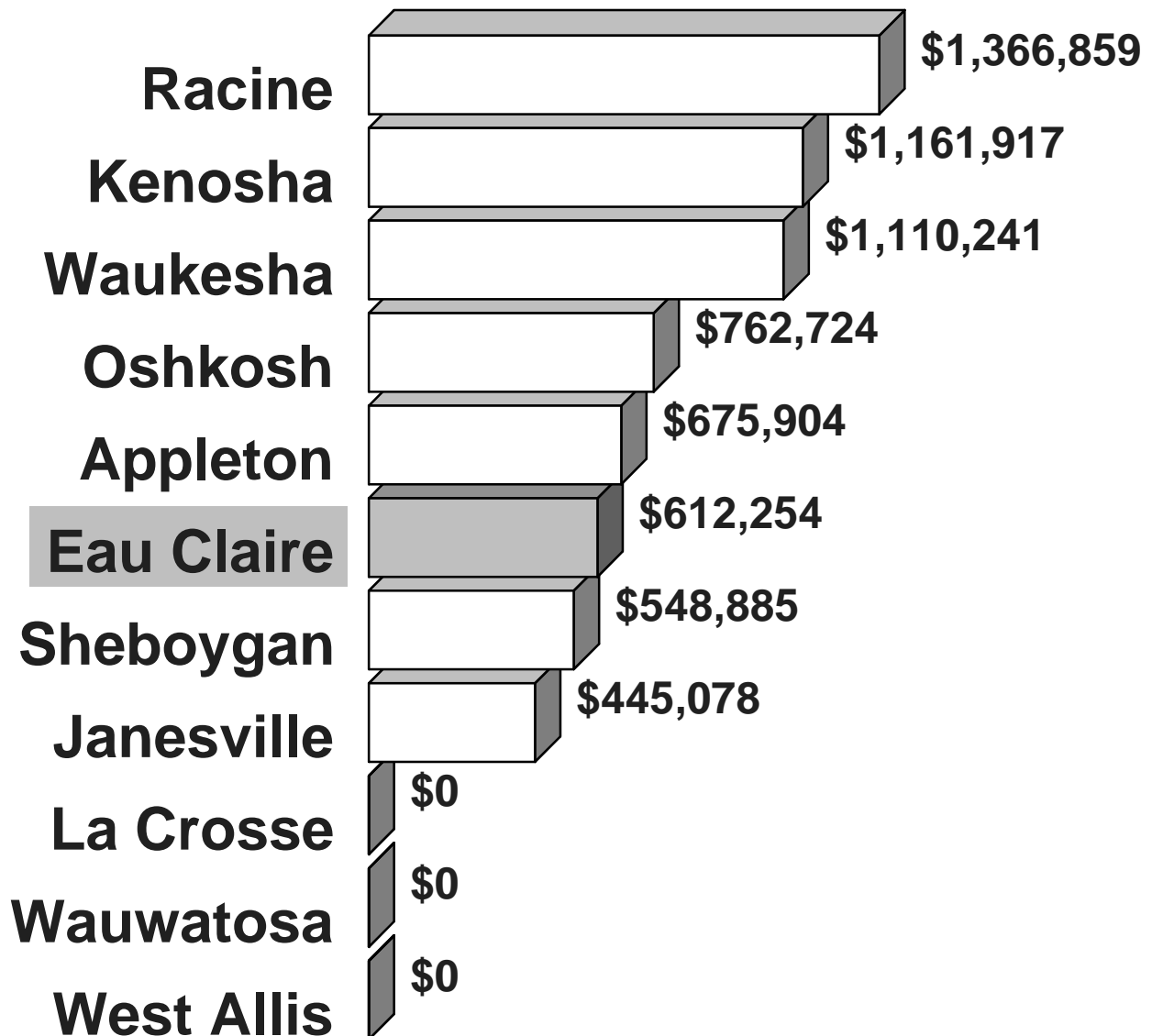
Local Appropriation Per Local Capita (w/o Cap Expd)



Source: 2008 Wisconsin Library Service Record, Wisconsin Department of Public Instruction

L.E. PHILLIPS MEMORIAL PUBLIC LIBRARY 2008 Selected Public Libraries

County Appropriation (w/o Cap Expd)**

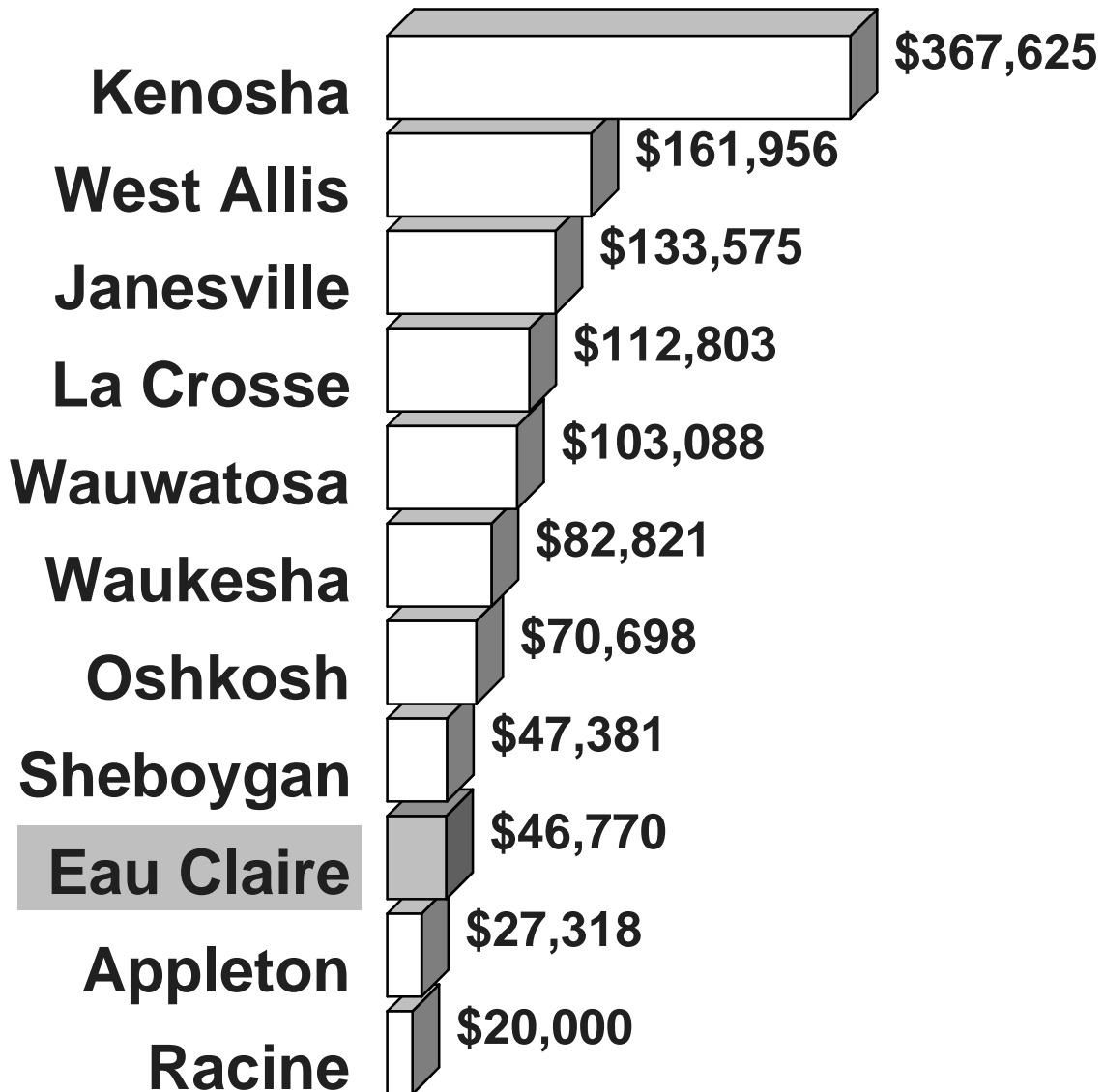


***Note: County appropriation includes Eau Claire and Chippewa Counties.*

Source: 2008 Wisconsin Library Service Record, Wisconsin Department of Public Instruction

L.E. PHILLIPS MEMORIAL PUBLIC LIBRARY 2008 Selected Public Libraries

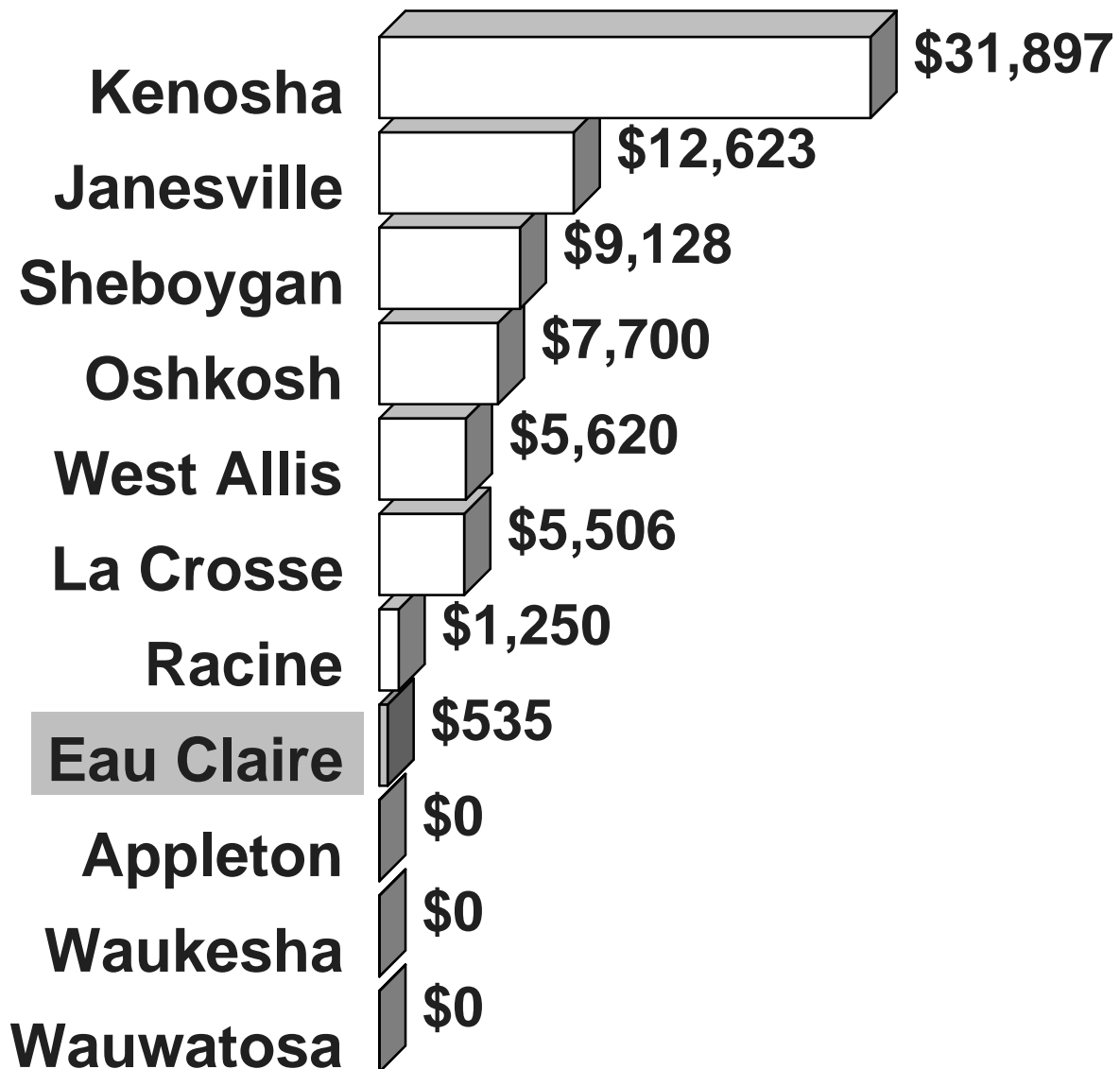
State Aid (w/o Cap Expd)



Source: 2008 Wisconsin Library Service Record, Wisconsin Department of Public Instruction

L.E. PHILLIPS MEMORIAL PUBLIC LIBRARY 2008 Selected Public Libraries

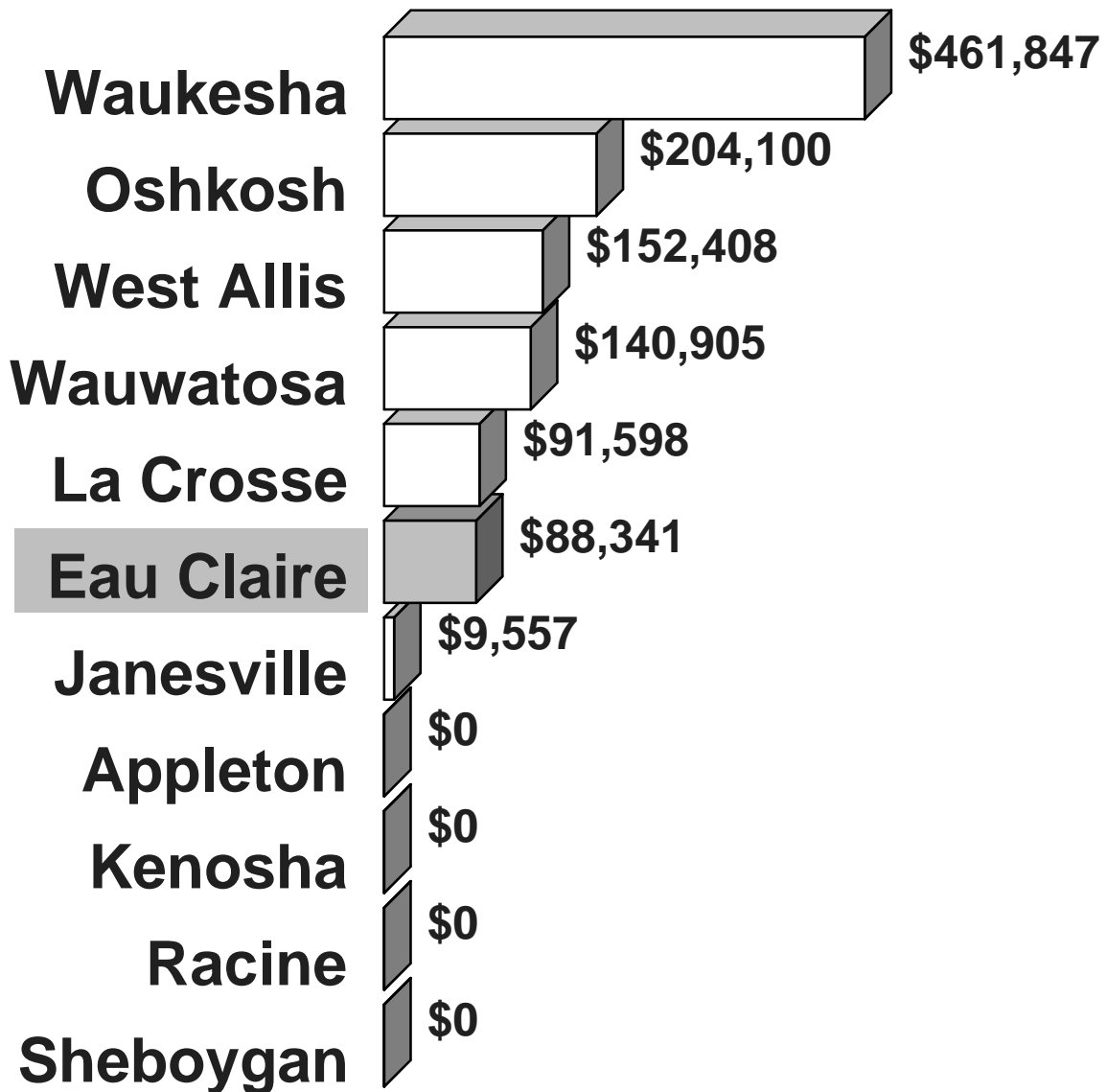
Federal Aid (w/o Cap Expd)



Source: 2008 Wisconsin Library Service Record, Wisconsin Department of Public Instruction

L.E. PHILLIPS MEMORIAL PUBLIC LIBRARY 2008 Selected Public Libraries

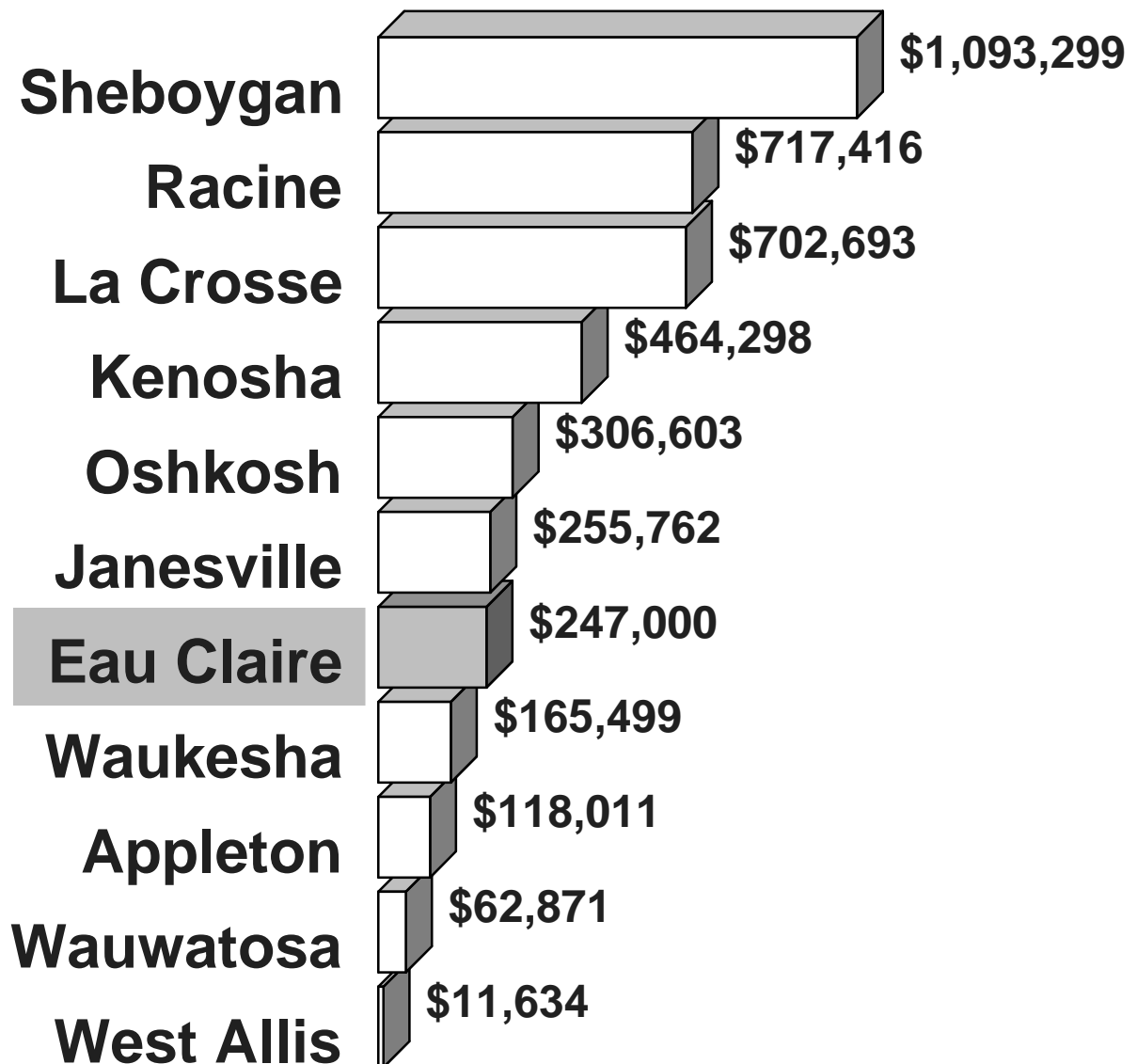
Contract Income (w/o Cap Expd)



Source: 2008 Wisconsin Library Service Record, Wisconsin Department of Public Instruction

L.E. PHILLIPS MEMORIAL PUBLIC LIBRARY 2008 Selected Public Libraries

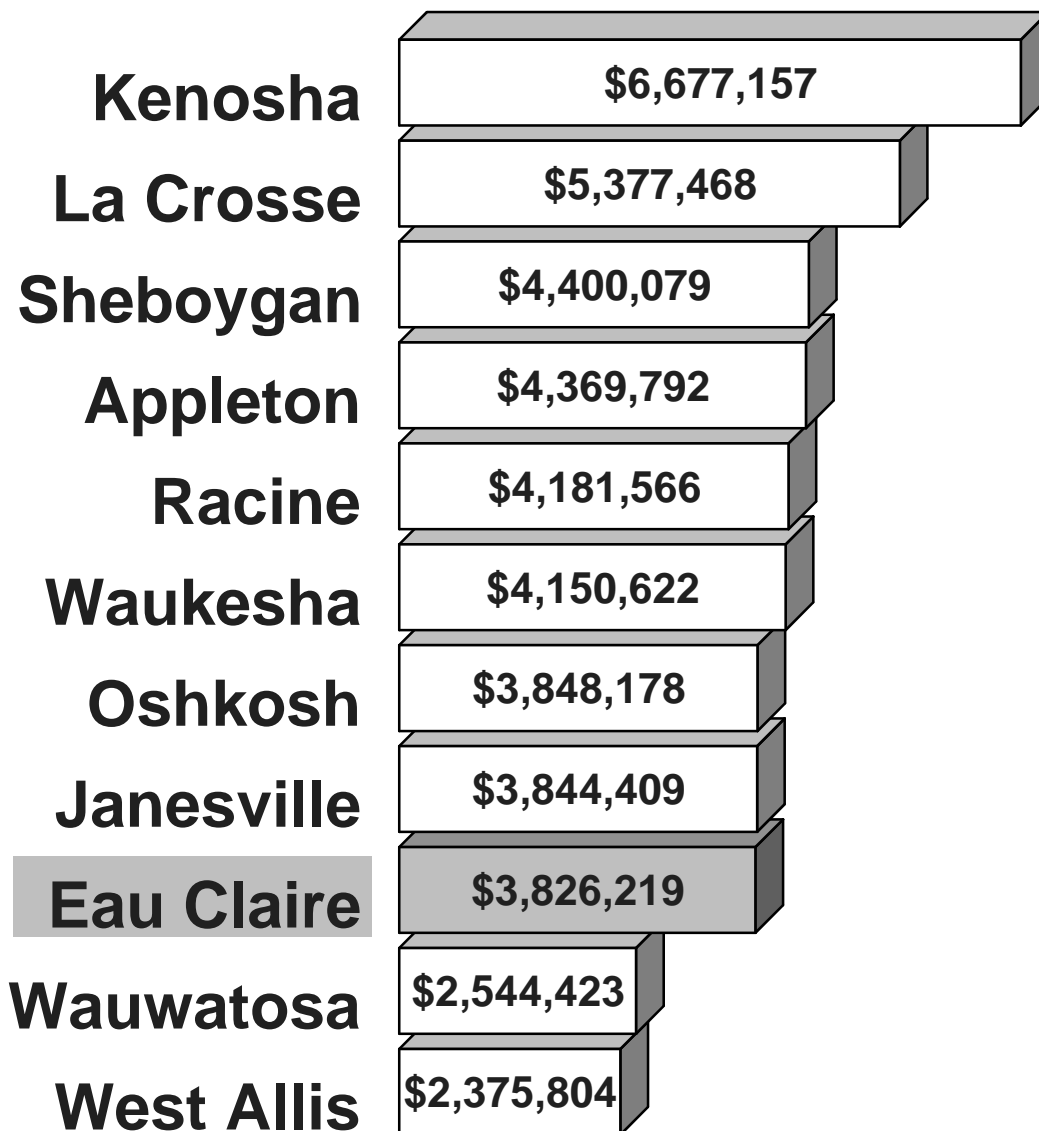
Other Operating Income (w/o Cap Expd)



Source: 2008 Wisconsin Library Service Record, Wisconsin Department of Public Instruction

L.E. PHILLIPS MEMORIAL PUBLIC LIBRARY 2008 Selected Public Libraries

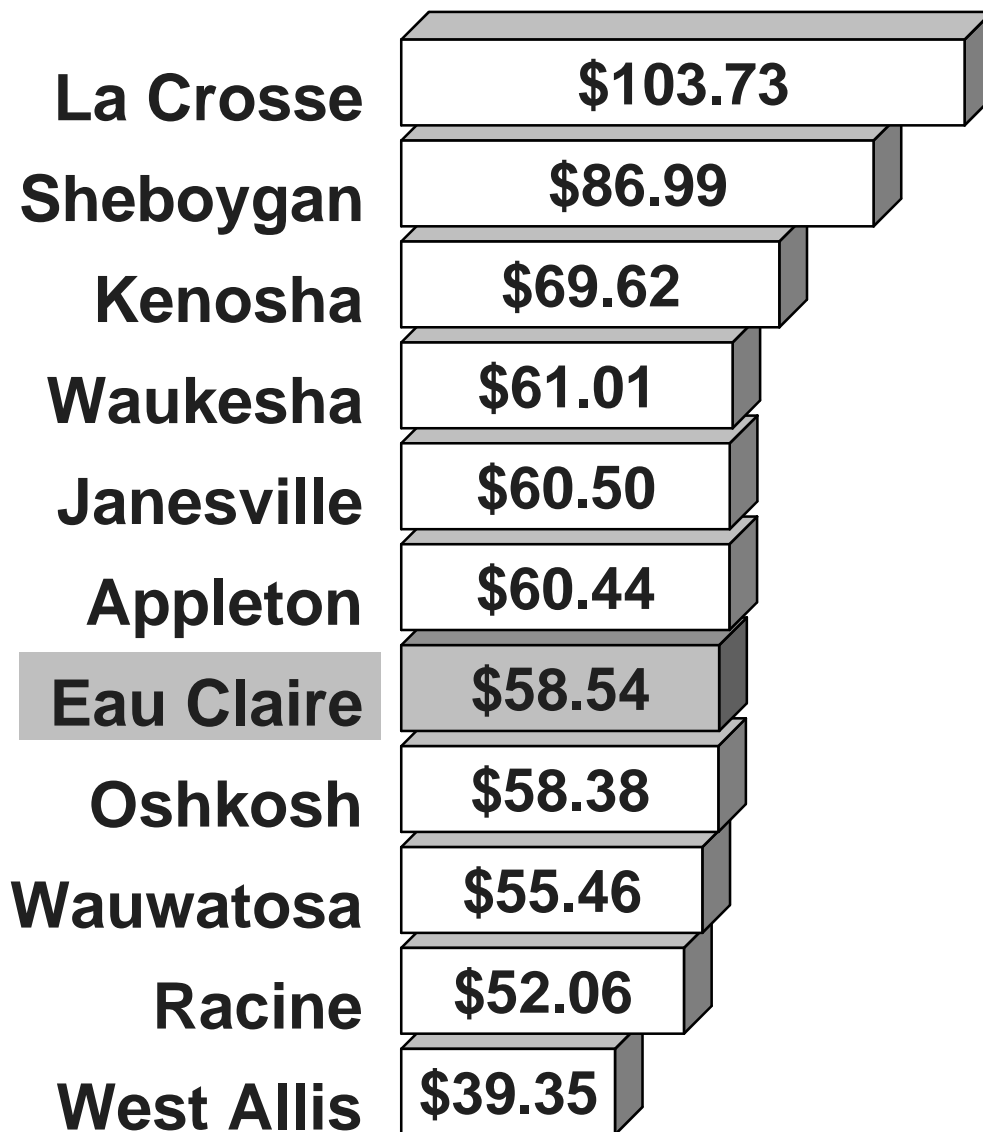
Total Operating Income (w/o Cap Expd)



Source: 2008 Wisconsin Library Service Record, Wisconsin Department of Public Instruction

L.E. PHILLIPS MEMORIAL PUBLIC LIBRARY 2008 Selected Public Libraries

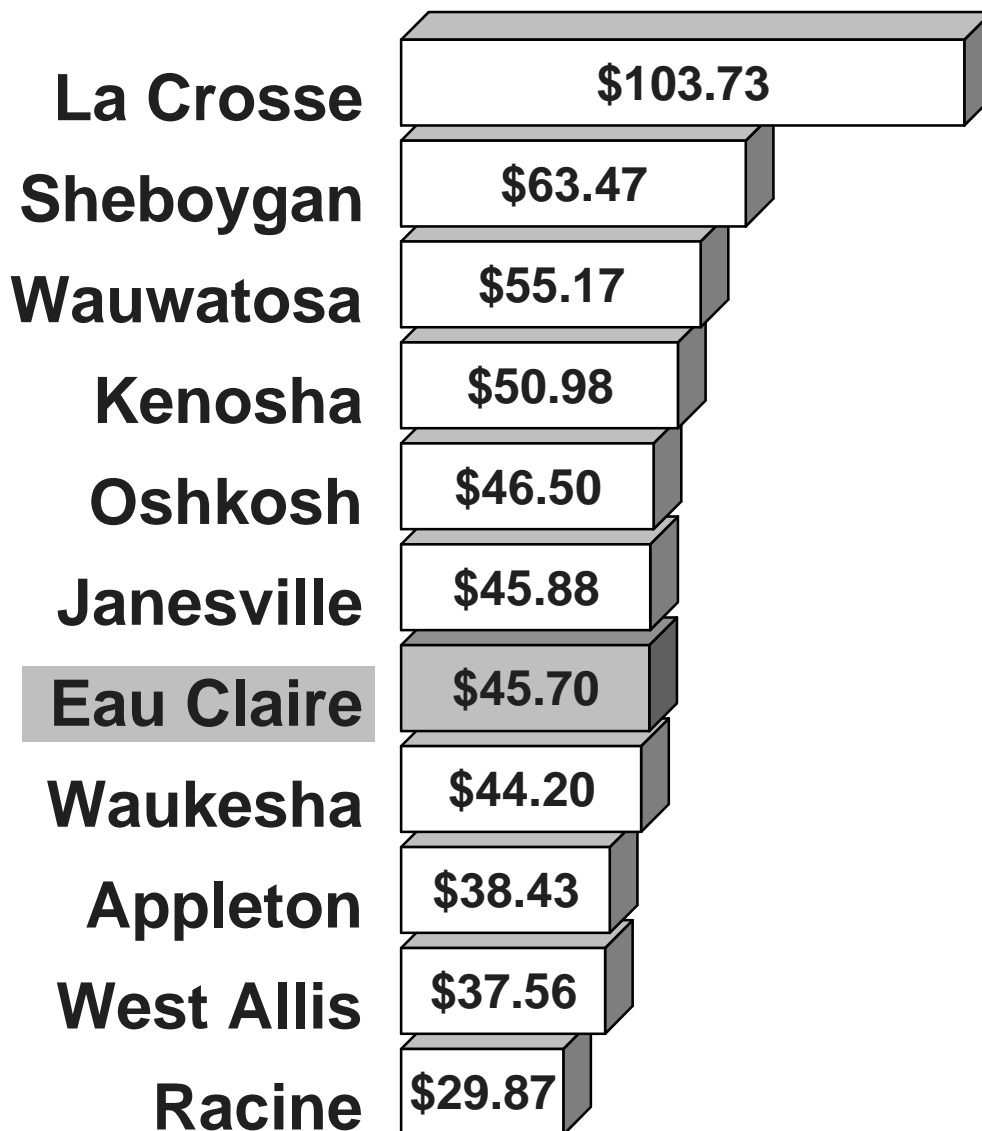
Total Income Per Local Capita (w/o Cap Expd)



Source: 2008 Wisconsin Library Service Record, Wisconsin Department of Public Instruction

L.E. PHILLIPS MEMORIAL PUBLIC LIBRARY 2008 Selected Public Libraries

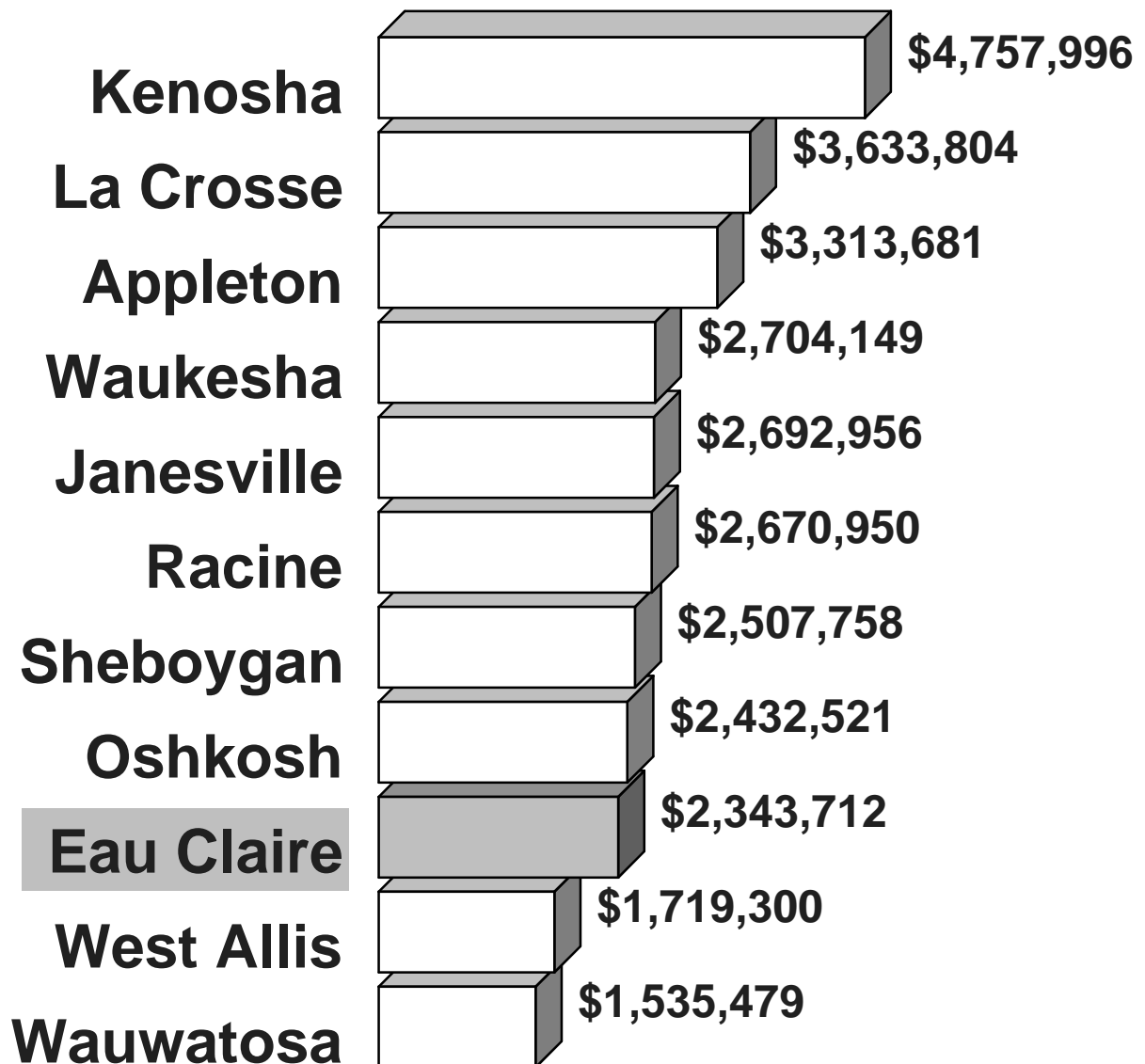
Total Income Per Served Capita (w/o Cap Expd)



Source: 2008 Wisconsin Library Service Record, Wisconsin Department of Public Instruction

L.E. PHILLIPS MEMORIAL PUBLIC LIBRARY 2008 Selected Public Libraries

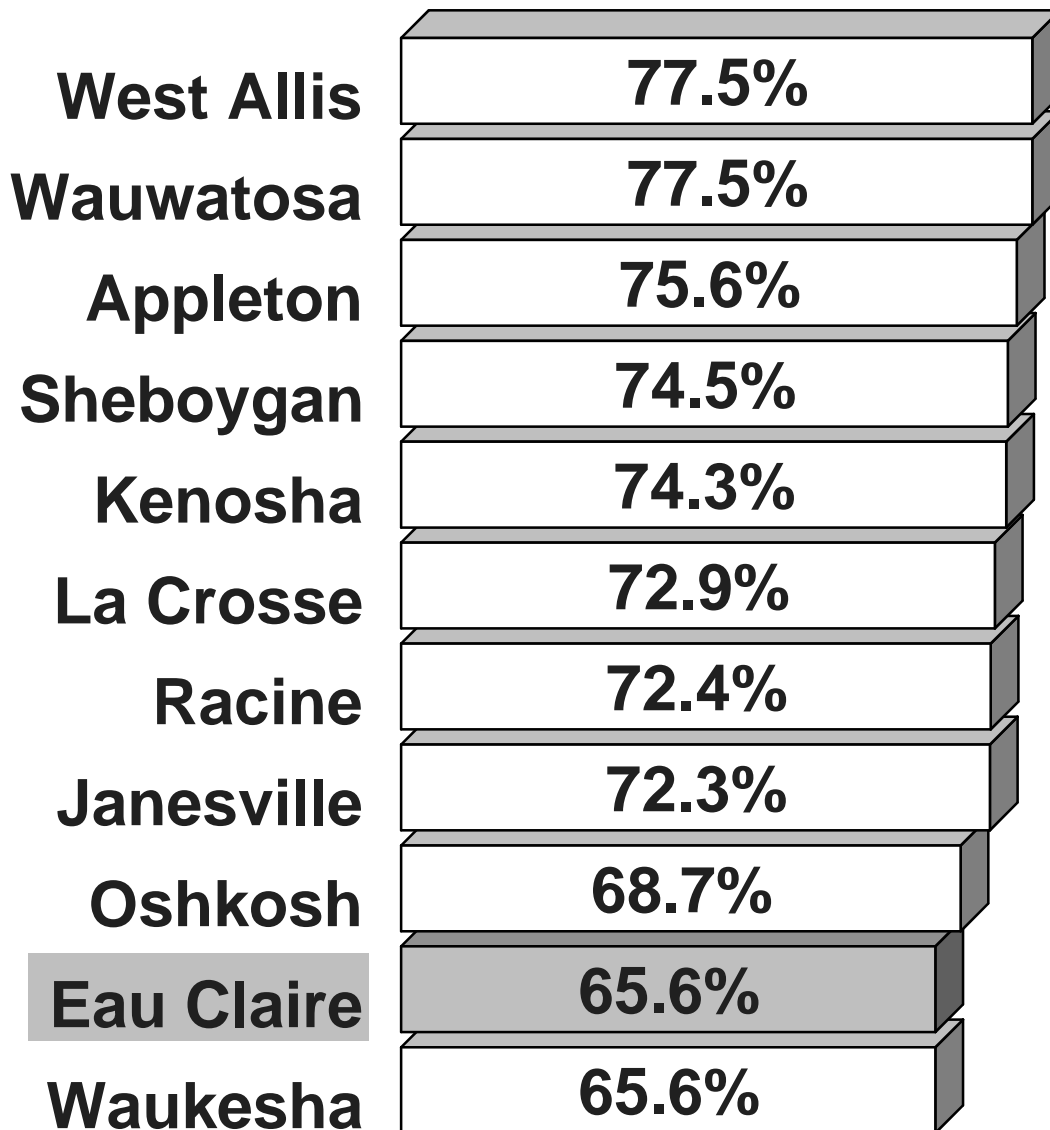
Salaries & Benefits Expenditures



Source: 2008 Wisconsin Library Service Record, Wisconsin Department of Public Instruction

L.E. PHILLIPS MEMORIAL PUBLIC LIBRARY 2008 Selected Public Libraries

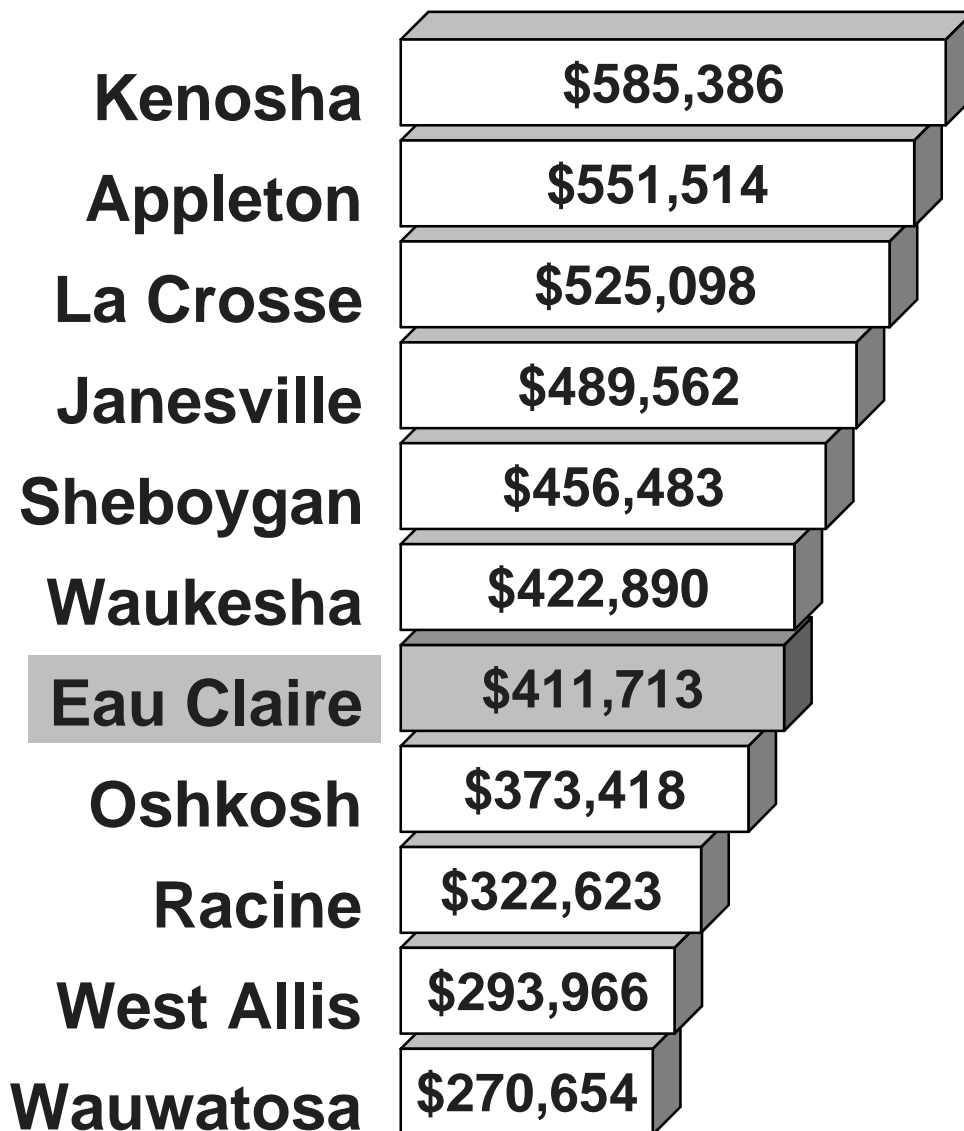
Percent of Operating Expenditures Spent on Salaries & Benefits



Source: 2008 Wisconsin Library Service Record, Wisconsin Department of Public Instruction

L.E. PHILLIPS MEMORIAL PUBLIC LIBRARY 2008 Selected Public Libraries

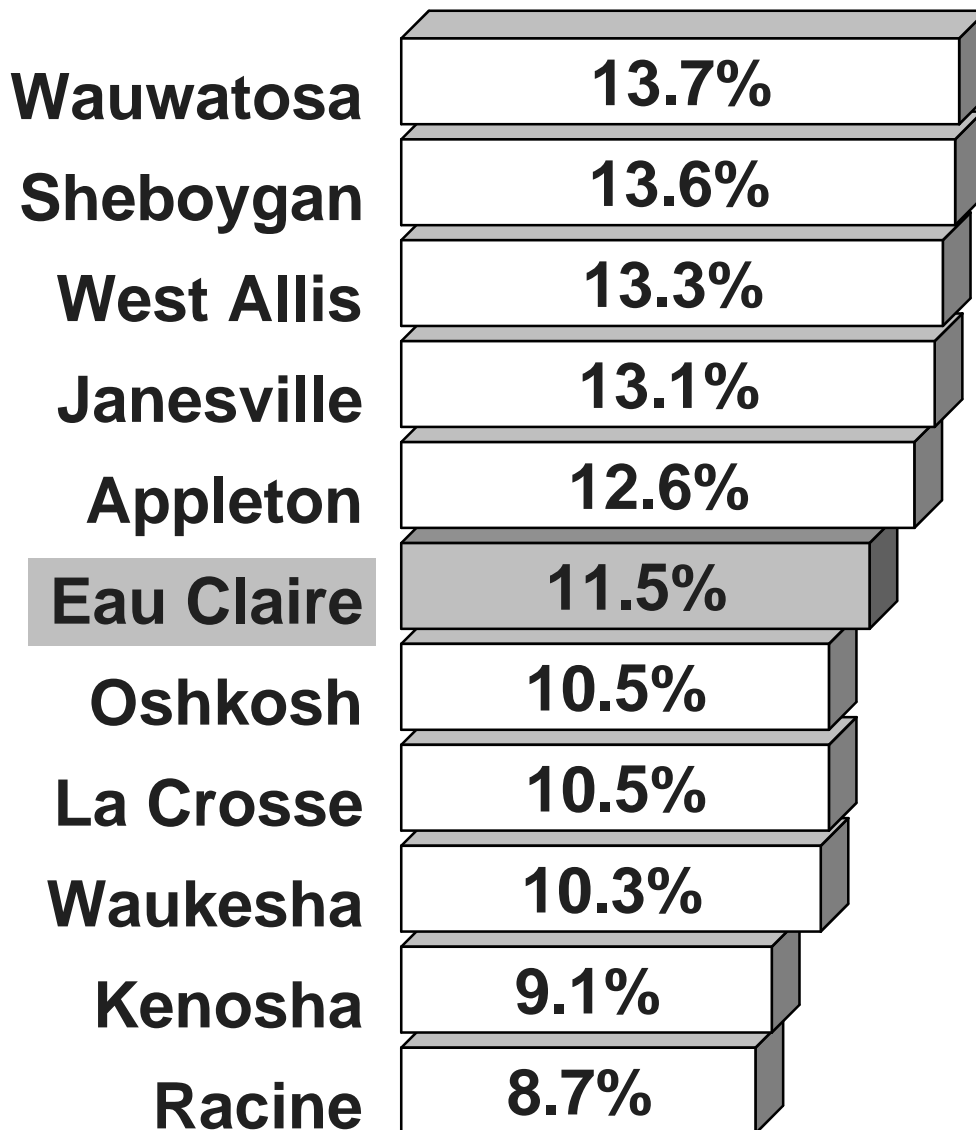
Library Materials Expenditures



Source: 2008 Wisconsin Library Service Record, Wisconsin Department of Public Instruction

L.E. PHILLIPS MEMORIAL PUBLIC LIBRARY 2008 Selected Public Libraries

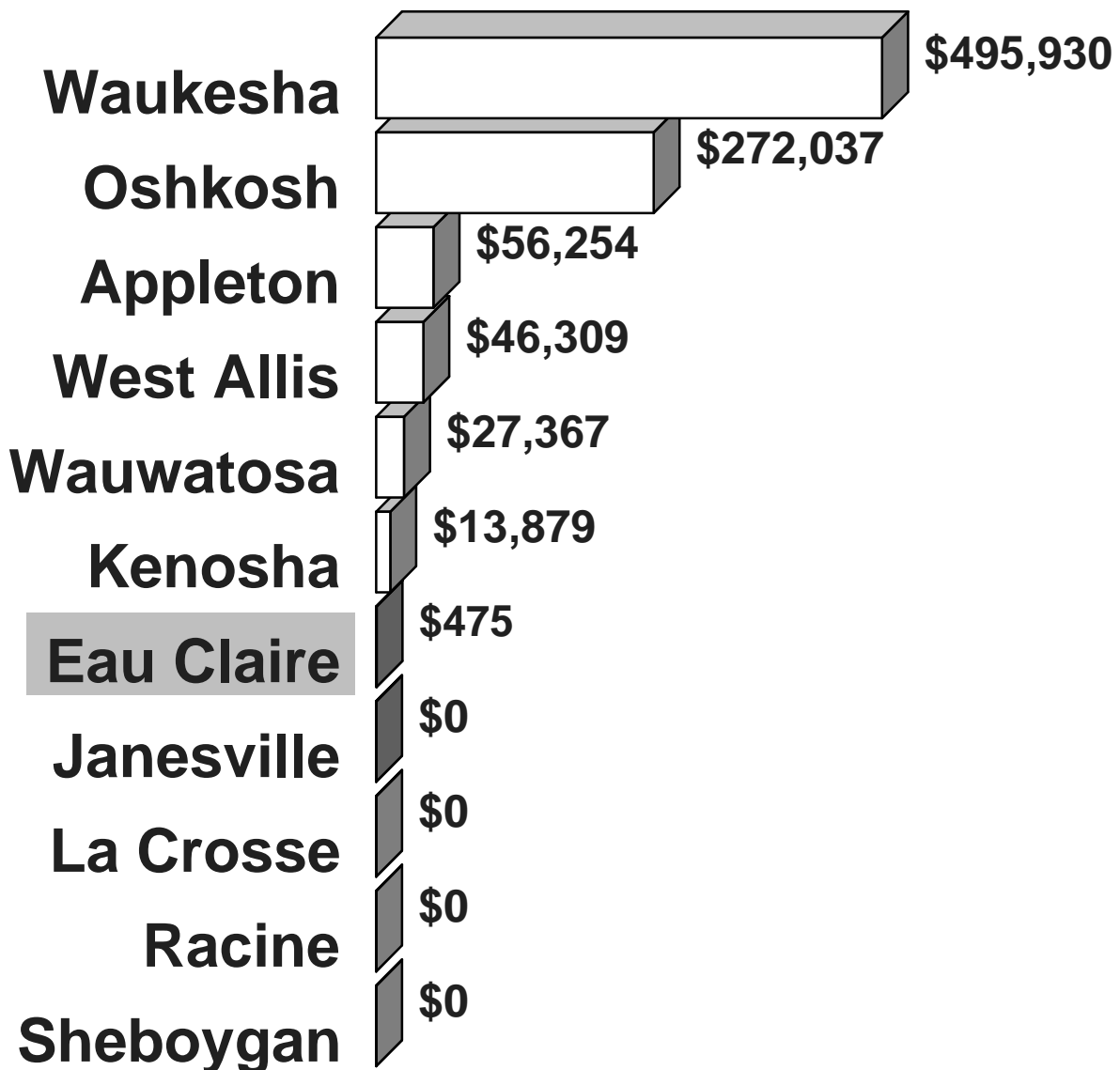
Percent of Operating Expenditures Spent on Library Materials



Source: 2008 Wisconsin Library Service Record, Wisconsin Department of Public Instruction

L.E. PHILLIPS MEMORIAL PUBLIC LIBRARY 2008 Selected Public Libraries

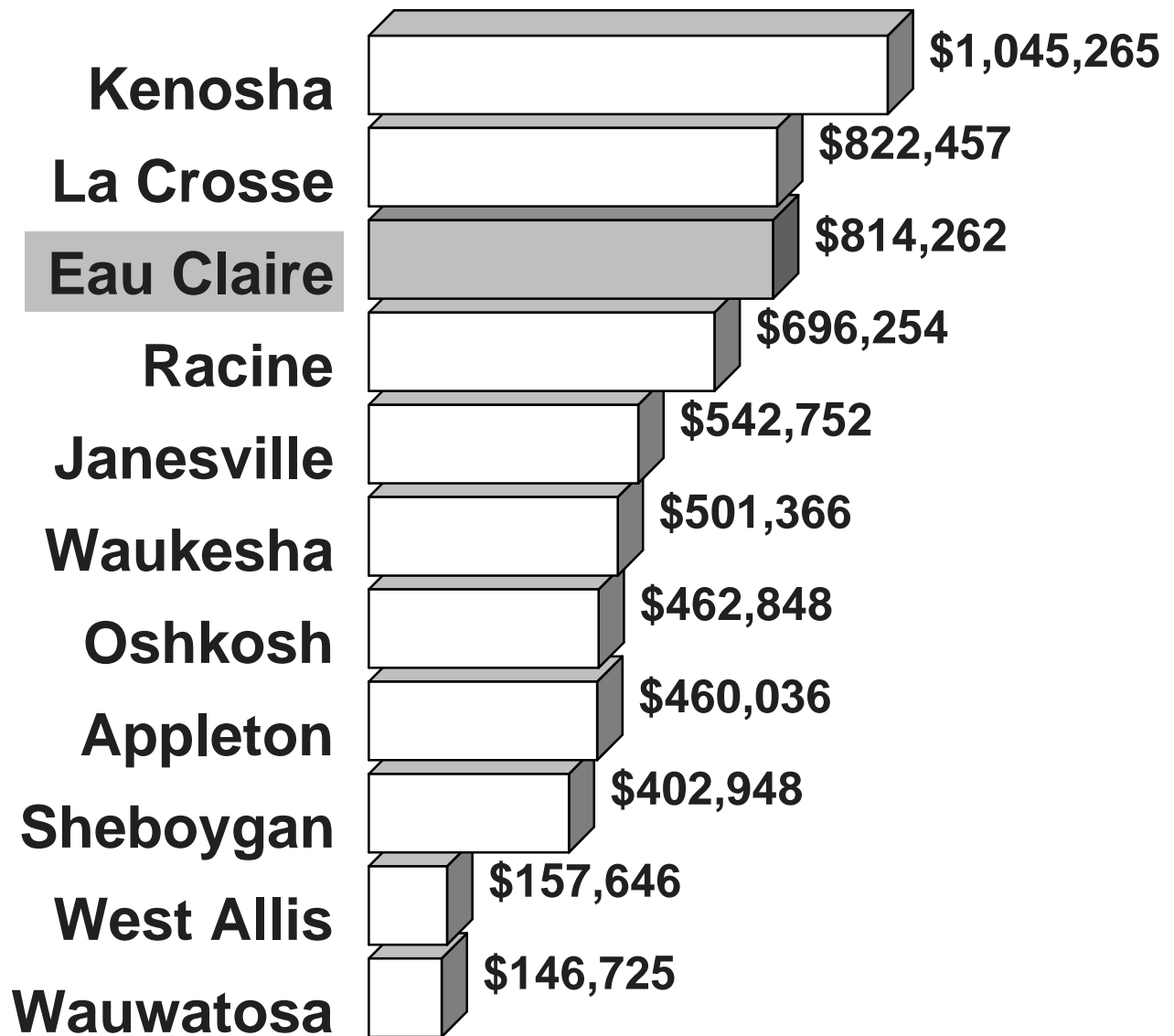
Service From Other Libraries Expenditures



Source: 2008 Wisconsin Library Service Record, Wisconsin Department of Public Instruction

L.E. PHILLIPS MEMORIAL PUBLIC LIBRARY 2008 Selected Public Libraries

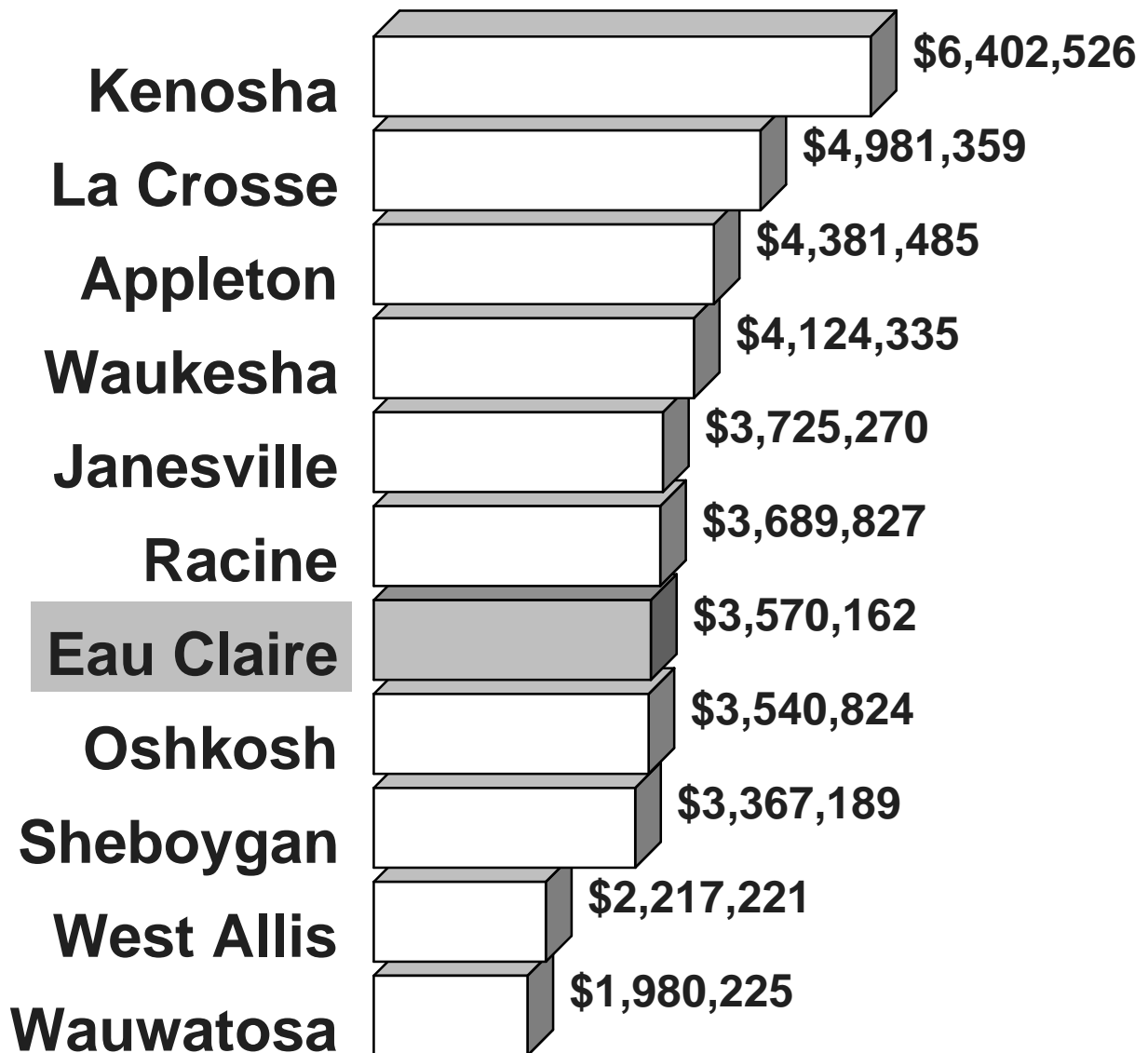
Other Operating Expenditures



Source: 2008 Wisconsin Library Service Record, Wisconsin Department of Public Instruction

L.E. PHILLIPS MEMORIAL PUBLIC LIBRARY 2008 Selected Public Libraries

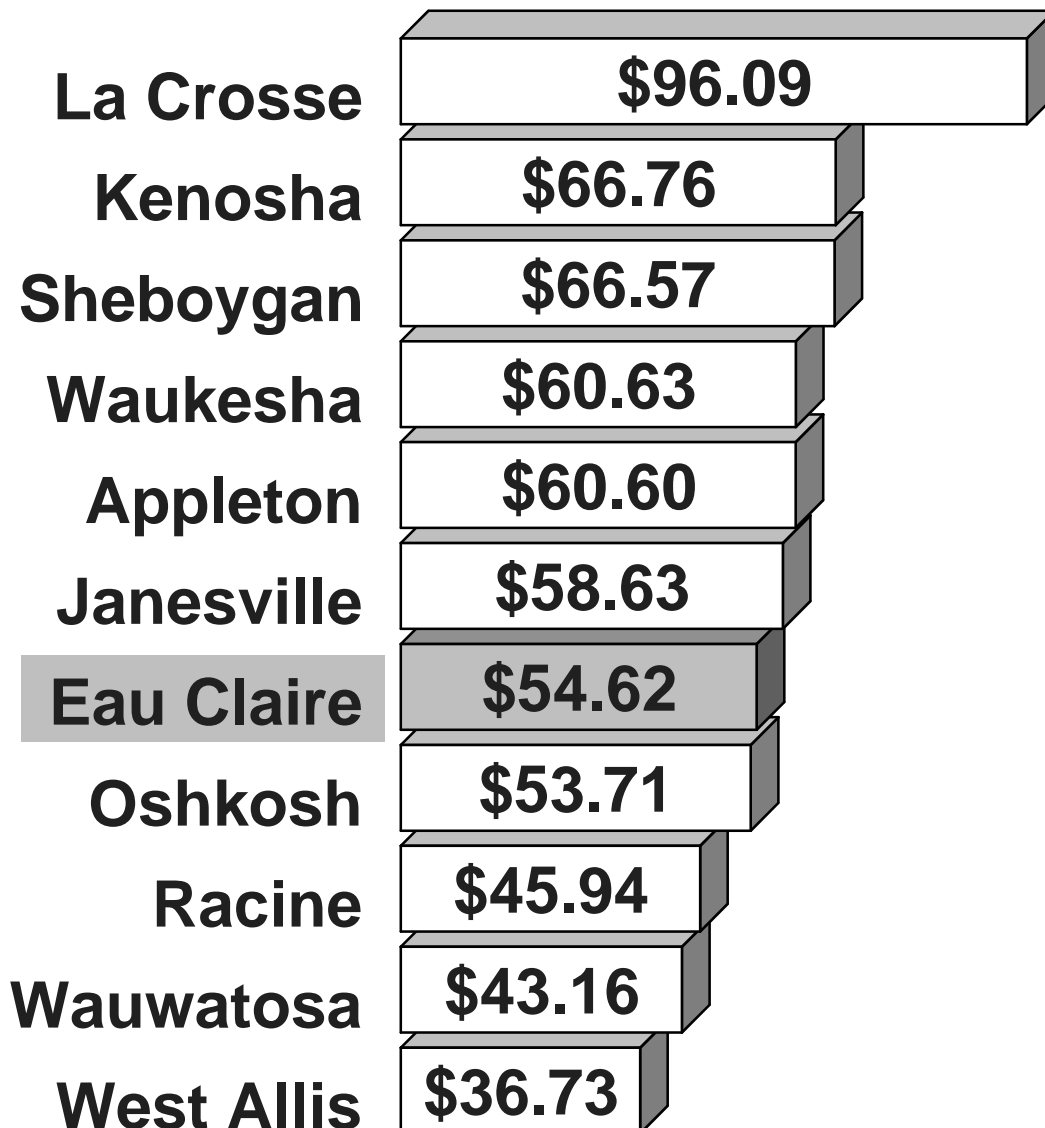
Total Operating Expenditures



Source: 2008 Wisconsin Library Service Record, Wisconsin Department of Public Instruction

L.E. PHILLIPS MEMORIAL PUBLIC LIBRARY 2008 Selected Public Libraries

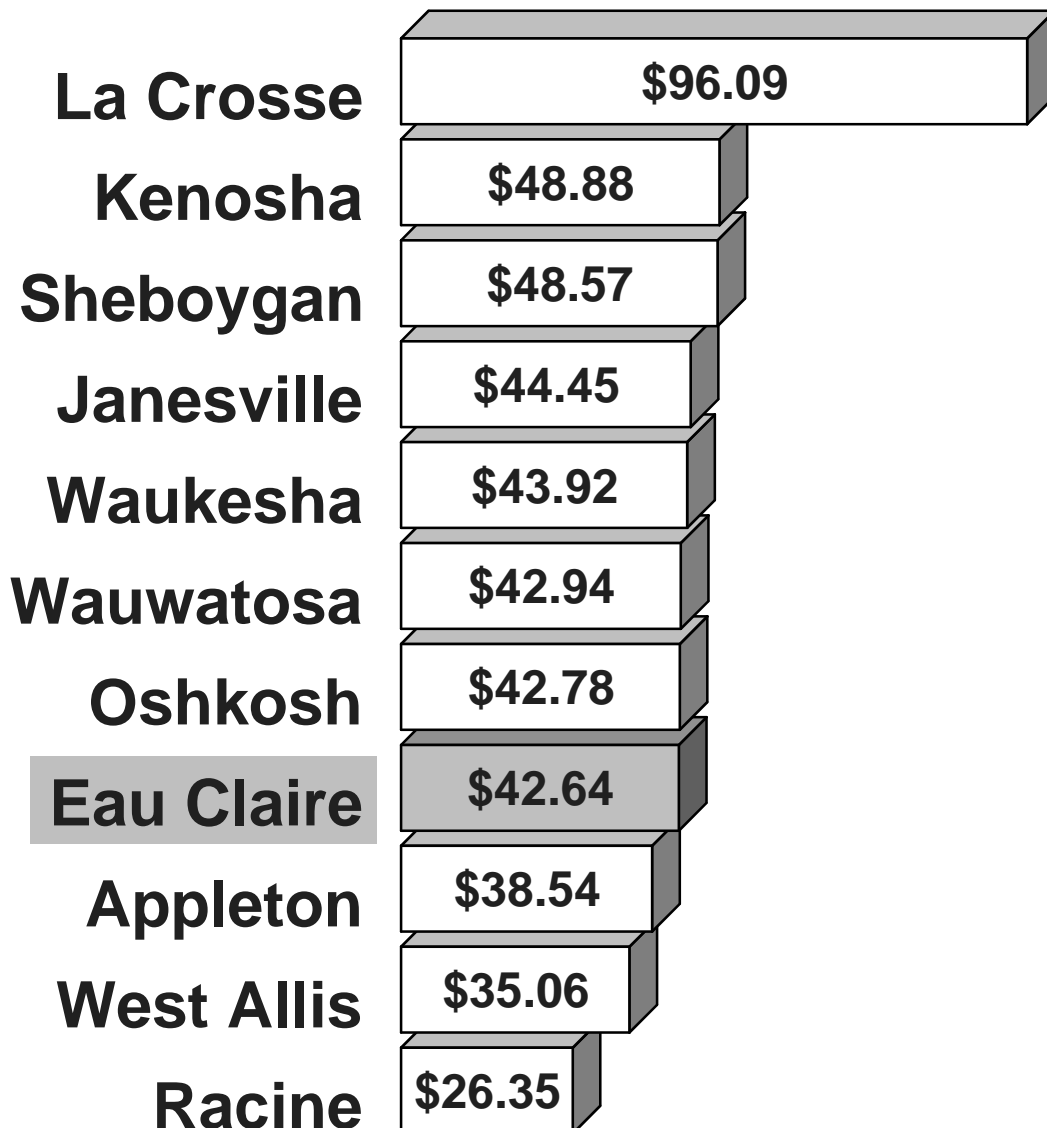
Total Operating Expenditure Per Local Capita



Source: 2008 Wisconsin Library Service Record, Wisconsin Department of Public Instruction

L.E. PHILLIPS MEMORIAL PUBLIC LIBRARY 2008 Selected Public Libraries

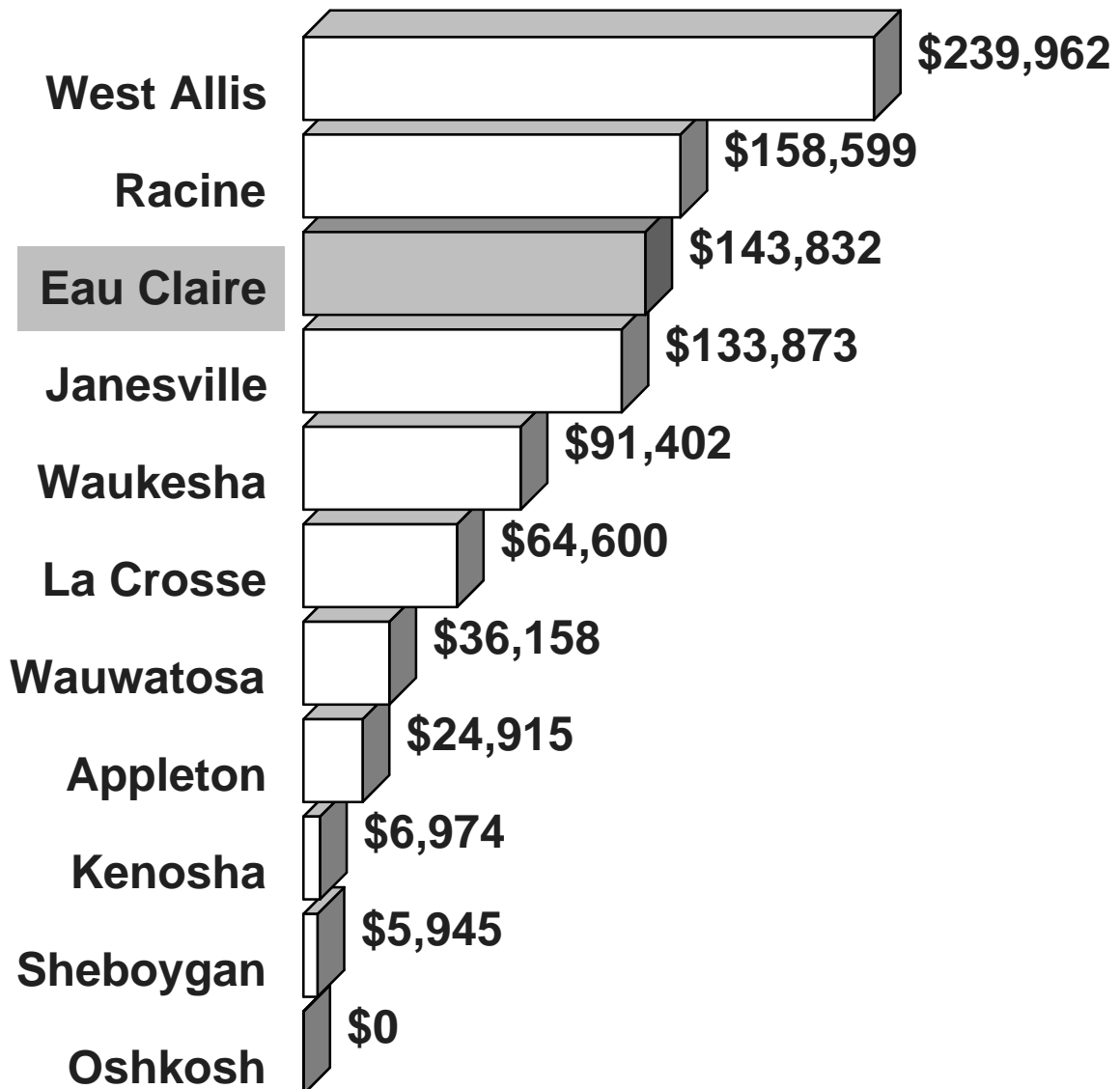
Total Operating Expenditure Per Total Served Capita



Source: 2008 Wisconsin Library Service Record, Wisconsin Department of Public Instruction

L.E. PHILLIPS MEMORIAL PUBLIC LIBRARY 2008 Selected Public Libraries

Capital Outlay Total Expended



Source: 2008 Wisconsin Library Service Record, Wisconsin Department of Public Instruction

LE PHILLIPS MEMORIAL PUBLIC LIBRARY

STATE ANNUAL REPORT STATISTICS COMPARISON FOR THREE YEARS:

	2006	2007	2008	2006-2008
<u>Book Volumes Owned:</u>	222,454	229,422	244,077	
% Change		3.1%	6.4%	9.7%
<u>Book Volumes Added:</u>	17,166	18,060	22,357	
% Change		5.2%	23.8%	30.2%
<u>Audio Material Owned:</u>	21,102	22,033	22,677	
% Change		4.4%	2.9%	7.5%
<u>Video Material Owned:</u>	21,441	21,858	27,007	
% Change		1.9%	23.6%	26.0%
<u>Databases Available in Library:</u>	63	65	56	
% Change		3.2%	-13.8%	-11.1%
<u>Periodical Subscriptions Not Electronic:</u>	430	444	347	
% Change		3.3%	-21.8%	-19.3%
<u>Total Circulation Without Interloan:</u>				
Adult	742,184	721,743	733,273	Adult
Juvenile	411,273	400,102	394,117	Juvenile
Total	1,153,457	1,121,845	1,127,390	Total
% Change		-2.7%	0.5%	-2.3%
<u>Nonresident Circulation:</u>	327,512	315,848	331,709	
% Change		-3.6%	5.0%	1.3%
<u>Interloan Loaned:</u>	116,332	117,367	128,125	
% Change		0.9%	9.2%	10.1%
<u>Interloan Received:</u>	97,277	106,397	115,688	
% Change		9.4%	8.7%	18.9%
<u>Adult Programs:</u>	68	73	91	
% Change		7.4%	24.7%	33.8%
<u>Adult Program Attendance:</u>	2,011	3,391	3,610	
% Change		68.6%	6.5%	79.5%
<u>Children/YA Programs:</u>	408	402	391	
% Change		-1.5%	-2.7%	-4.2%
<u>Children/YA Program Attendance:</u>	17,457	17,852	18,868	
% Change		2.3%	5.7%	8.1%
<u>Reference Transactions:</u>	81,393	73,704	59,742	
% Change		-9.4%	-18.9%	-26.6%
<u>Library Visits:</u>	425,393	424,717	371,063	
% Change		-0.2%	-12.6%	-12.8%
<u>Users of Electronic Resources:</u>	123,741	150,599	137,573	
% Change		21.7%	-8.6%	11.2%
<u>Public Internet Computers:</u>	31	31	31	
% Change		0.0%	0.0%	0.0%
<u>MLS-Degreed Staff (FTE):</u>	6	5	5	
% Change		-16.7%	0.0%	-16.7%
<u>Total Staff (FTE)</u>	48.63	48.35	49.11	
% Change		-0.6%	1.6%	1.0%
<u>Registered Borrowers (Resident):</u>	38,556	35,871	34,795	
% Change		-7.0%	-3.0%	-9.8%

LE PHILLIPS MEMORIAL PUBLIC LIBRARY

STATE ANNUAL REPORT STATISTICS COMPARISON FOR THREE YEARS:

	2006	2007	2008	2006-2008
<u>Registered Borrowers per Local Population (Resident):</u>	59.27%	55.02%	53.23%	
% Change		-7.2%	-3.2%	-10.2%
<u>Local Appropriation (w/o Cap Expd)</u>	\$2,588,151	\$2,631,365	\$2,713,917	
% Change		1.7%	3.1%	4.9%
<u>Local Appropriation Per Local Capita (w/o Cap Expd):</u>	\$39.78	\$40.36	\$41.52	
% Change		1.5%	2.87%	4.4%
<u>County Appropriation (w/o Cap Expd):</u>	\$502,606	\$505,247	\$612,254	
% Change		0.5%	21.2%	21.8%
<u>State Aid (w/o Cap Expd):</u>	\$49,550	\$45,286	\$46,770	
% Change		-8.6%	3.3%	-5.6%
<u>Federal Aid (w/o Cap Expd):</u>	\$4,461	\$3,221	\$535	
% Change		-27.8%	-83.4%	-88.0%
<u>Contract Income (w/o Cap Expd):</u>	\$175,415	\$252,249	\$88,341	
% Change		43.8%	-65.0%	-49.6%
<u>Other Operating Income (w/o Cap Expd):</u>	\$222,540	\$246,404	\$247,000	
% Change		10.7%	0.2%	11.0%
<u>Total Operating Income (w/o Cap Expd):</u>	\$3,542,723	\$3,683,772	\$3,826,219	
% Change		4.0%	3.9%	8.0%
<u>Total Income Per Local Capita (w/o Cap Expd):</u>	\$54.46	\$56.50	\$58.54	
% Change		3.7%	3.6%	7.5%
<u>Total Income Per Served Capita (w/o Cap Expd):</u>	\$41.97	\$43.29	\$45.70	
% Change		3.1%	5.6%	8.9%
<u>Salaries & Benefits Expenditures:</u>	\$2,198,053	\$2,350,623	\$2,343,712	
% Change		6.9%	-0.3%	6.6%
<u>Percent of Operating Expd Spent on Sal/Benefits:</u>	66.44%	68.03%	65.65%	
% Change		2.4%	-3.5%	-1.2%
<u>Library Materials Expenditures:</u>	\$399,806	\$399,319	\$411,713	
% Change		-0.1%	3.1%	3.0%
<u>Percent of Operating Expd Spent on Materials:</u>	12.08%	11.56%	11.53%	
% Change		-4.3%	-0.3%	-4.6%
<u>Service From Other Libraries Expenditures:</u>	\$925	\$150	\$475	
% Change		-83.8%	216.7%	-48.6%
<u>Other Operating Expenditures:</u>	\$709,747	\$705,044	\$814,262	
% Change		-0.7%	15.5%	14.7%
<u>Total Operating Expenditures:</u>	\$3,308,531	\$3,455,136	\$3,570,162	
% Change		4.4%	3.3%	7.9%
<u>Total Operating Expenditure Per Local Capita:</u>	\$50.86	\$52.99	\$54.62	
% Change		4.2%	3.1%	7.4%
<u>Total Operating Expenditure Per Served Capita:</u>	\$39.20	\$40.61	\$42.64	
% Change		3.6%	5.0%	8.8%
<u>Capital Outlay Totals Expended:</u>	\$109,755	\$111,800	\$143,832	
% Change		1.9%	28.7%	31.0%

POLICY

Title: **RETIREE HEALTH INSURANCE**

Effective Date: December 20, 2001

Authorized by: Library Board of Trustees

Upon retirement at age **fifty-five (55)** or later, the **L.E. Phillips Memorial Public Library (LEPMPL)** will pay **ninety percent (90%)** of the amount paid for active Library Professional & Confidential employees toward monthly health insurance premiums until the employee becomes eligible for Medicare, dies, or receives ten (**10**) years of contributions, whichever comes first. Employees may choose single or family coverage. Employees who were part-time at retirement will receive a prorated benefit. **Retired employees who discontinue coverage will not be eligible to re-enroll in a LEPMPL health insurance plan.**

Employees retiring before the age of **fifty-five (55)**, but remaining covered by a Library **LEPMPL** group health insurance plan will receive the Library's contribution when they reach age **fifty-five (55)**. Retirement is defined as receiving a **WRS benefits annuity**.

~~There shall be no minimum service requirement. This benefit will not be made retroactive to employees who left library service before January 1, 2002.~~ **To qualify, eligible employees must also have completed a minimum of five (5) years of continuous service to LEPMPL and must have subscribed to a LEPMPL health insurance plan for a minimum of twelve (12) months immediately prior to retiring.** Widowed spouses of **eligible** Library employees may participate in the Library health insurance group, but must assume all costs themselves.

All health insurance rules and procedures applicable to active employees will also apply to retiree health insurance subscribers.