



**L.E. Phillips Memorial
Public Library**

Number: 2

Category: Human Resources

Policy Title: CONTINUATION OF HEALTH INSURANCE BENEFITS

Date adopted: 06/15/90

Date amended: 12/17/09; 07/21/16; 04/17/25

Date last reviewed: 04/17/25

The Library Director may authorize continued payment of the employer's share of an employee's monthly health insurance premium when an employee is temporarily disabled and on leave without pay, after exhausting sick leave, vacation, holiday, and compensatory time benefits.

Continuation will be for a period of up to three months. The library's portion will be paid only if the employee continues to pay their share.