



**L.E. Phillips Memorial
Public Library**

Number: 2

Category: Administration

Policy Title: PETITIONING, SOLICITATION, AND DISTRIBUTION OF LITERATURE

Date adopted: 04/16/81

Date amended: 12/17/09; 05/19/16; 06/20/24

Date last reviewed: 06/20/24

Petitions, canvassing, surveying, or distribution of literature by members of the public is permitted outside the library building provided free passage to the library is maintained at all time of at least 10 feet in width, library users and staff members are not interfered with, and all other applicable policies (including the Appropriate Library Behavior Policy) and laws are followed for safe and respectful assembly and political discourse.

The following reasonable time, place and manner restrictions are established regarding petitions and related speech activities within the library in order to support the mission and values of the LEPMPL: The library prohibits circulating, distributing, or presenting petitions or engaging in related activities with staff or other users. However, individuals may hand petitions to the reference desk staff, who will place them in a designated location if space is available.

Library sponsored guest authors or presenters may be granted permission to sell materials per the Sale of Print and Non-Print Materials Policy. Solicitation by members of the public is not allowed within the library. Groups or individuals who wish to solicit to the public on library property, outside of the building, may do so only if public access to the building is not impeded and building use is not interfered with in any way including loud noise, threatening behavior or otherwise disorderly conduct or violations of the Appropriate Library Behavior Policy. Soliciting donations for organizations other than the L.E. Phillips Memorial Public Library and Friends of the Library is not permitted within the library or on library property. The only exceptions to the non-solicitation policy are for fundraising activities that involve Library staff and/or their extended families per the Employee Handbook or those authorized by the Library Director for Library/City of Eau Claire sponsored activities