



L.E. Phillips Memorial  
**Public Library**

**Number: 8**  
**Category: Human Resources**

**Policy Title: THEFT**  
**Date adopted: 06/16/83**  
**Date amended: 11/19/09; 11/15/12; 11/19/15; 09/20/18**  
**Date last reviewed: 10/21/21**

---

Any library employee found to have been involved in theft of library property, a customer's property or the property of another employee will be subject to discipline, up to and including dismissal on the first offense.