



L.E. Phillips Memorial
Public Library

Number: 3

Category: Library Services

Policy Title: EXHIBITS, DISPLAYS, BULLETIN BOARDS AND PAMPHLET RACKS
Date adopted: 01/17/92
Date amended: 09/17/09
Date last reviewed: 05/16/13

The Library Board of Trustees subscribes to the Library Bill of Rights, Article VI states:

Libraries which make exhibit spaces and meeting rooms available to the public they serve should make such facilities available on an equitable basis, regardless of the beliefs or affiliations of individuals or groups requesting their use.

The Library uses exhibit and display space, bulletin boards and pamphlets to promote its goals of public education, collection building and cultural programming. Library-produced displays and materials present a range of points of view and do not advocate a single approach.

Library facilities are also available to the public for display and distribution of materials. These facilities may not be used for commercial purposes. Display of materials does not constitute endorsement of the views of the exhibitor by the Library. Space is available to the public on a first-come, first-served basis, and requests are subject to applicable procedures. The Library reserves the right to limit the duration of an exhibit and the frequency of the use of library space by an individual or group.

Exhibit or display requests must be directed to either Public Relations and Programming Services or Youth Services, depending on the viewing location desired.

Requests for use of bulletin boards and pamphlet racks must be directed to Reference Services or Youth Services.

The Public Relations and Programming Services Manager, or the Manager's designee, may request that a display be altered or removed under certain limited circumstances, such as if the exhibit is too large for the space or adequate security cannot be provided. Alteration or removal of an exhibit which displays material not protected by the First Amendment may also be required.

Art exhibits in the second floor gallery are arranged by the Library Art Committee. The committee reviews artists' work and selects artists for exhibit based on artistic merit. Art work is also chosen by outside jurors. Priority is given to regional artists.

A decision of the Art Committee may be appealed to the Library Director, whose determination is appealable to the Library Board. The standards and criteria provided in this policy shall be applied in deciding any such appeal.