

THE EAU CLAIRE PUBLIC
LIBRARY STORY

1969

THE FAUCONIER PUBLIC

LIBRARY STORY

1909

Eau Claire Public Library

217 SO. FARWELL STREET • EAU CLAIRE, WISCONSIN 54701

CHARLES R. GRASMICK, Director

Common Council
City of Eau Claire
Eau Claire, Wisconsin 54701

Gentlemen

On behalf of the Eau Claire Public Library Board of Trustees, it is a pleasure for me to submit the 1969 annual library report.

Emphasis has been placed on the service to the individual and to groups as well as on the circulation of books and materials. The indicated statistics and narrative indicate the quality and quantity of library service offered in the city of Eau Claire.

The purchase of new books and other needed materials was continued. The art collection has proved to be a most sought after service that the library is offering. The phonograph record collection had increased usage of over twenty-five per cent. In general, the services of the library have been called upon in greater demand to fit the needs of our citizens.

The Board wishes to express its appreciation for the support and cooperation of this program by the City Manager, the staff of city officials and other city departments, as well as the Council. The excellent relations in the operation of the library have continued, and we believe that the community as a whole takes pride in the progress which the library has shown over recent years.

Respectfully submitted

Charles R. Grasmick

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Director

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BOARD OF TRUSTEES
OF THE
EAU CLAIRE PUBLIC LIBRARY
1969

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SERVICES OF THE EAU CLAIRE PUBLIC LIBRARY

The Eau Claire library patron has at his disposal not only the indicated materials listed here in this report, but collections of several other libraries in and out of the state through reference referral and inter-library loan. State and Federal funds paid for the teletype machine rental and time used by the Tri-Valley System of which Eau Claire is the headquarters.

Reference service is provided by the professional staff who answered 11,154 questions, a 6.1 per cent increase. Eau Claire patrons had 341 reference referrals via the teletype. About 50 of these requests were for copying of material from specialized periodicals or ones not locally available.

Historical material for the local history of Eau Claire are housed in the library vault. The collection is continuously expanding and it is being used.

Adult service has continued to provide individual patron service. A new service program initiated was to bring Eau Claire residents the service offered to the physically handicapped and blind under the Federal program.

Phonograph records collection with its varied collection saw the greatest increase in service in the library. The adults used the service 31.2 per cent more and juveniles 16 per cent more.

Periodicals are in demand with holdings of over 237 periodicals and 16 newspapers.

Microfilm collection has expanded to 996 reels. The circulation count on microfilm does indicate a decrease in circulation. It has not shown a noticeable decline in actuality. The reason could be a different method of counting circulation.

Framed art reproductions have become a most sought after service. The five additional prints were placed into circulation late in 1969 and the circulation is one less than 1968. These have been used by individuals in many ways to meet their needs.

Films received through the Wisconsin Film Circuit, the Canadian films, and the four owned by the library have been seen in 1,645 bookings by an estimated audience of 135,194.

Pre-school story hour for the 4-6 year-old children attracted about 60 children per week.

Summer reading program had 1,200 children registered for the eight weeks, June 10-August 31.

Class visits brought 465 visitors in 30 groups.

Monday evening hours have continued to be used by juveniles. The circulation in the Children's Department has dropped to .7 per cent. It is possible that the evening hours need to be extended to other evenings.

STATISTICS

	<u>1969</u>	<u>PERCENTAGE CHANGE</u>
CIRCULATION		
Books		
Adult	130,169	5.2
Juvenile	<u>83,487</u>	- .7
Total	213,656	2.8
Phonograph Records		
Adult	9,465	31.2
Juvenile	<u>6,164</u>	16.
Total	15,629	25.8
Reference Questions	11,154	6.1
Photocopy	965	36.8
Microfilm	463	-28.6
Framed Art Reproductions	652	
*Films		
Films Available	467	
Bookings	1,645	24.5
Estimated Audience	135,194	25.2
REGISTRATION		
Adult (new)	2,347	- 3.8
Juvenile (new)	<u>1,124</u>	-13.9
Total	3,471	
TOTAL NUMBER OF REGISTERED BORROWERS		
Nonresident Borrowers	16,848	2.
Eau Claire County	144	-24.2
Other places	<u>275</u>	26.
	419	
TRI-VALLEY SYSTEM		
References		
[Of which Eau Claire filled 790]	1,724	3.7
Phonograph Records	920	
Films Available	288	
Bookings	913	
Estimated Audience	86,902	

*This information also includes Tri-Valley showings.

FINANCIAL REPORT, YEAR ENDING DECEMBER 31, 1969

BALANCE ON HAND, JANUARY 1, 1969

City Treasurer	\$ 11,677.90	
Revolving Fund	<u>125.00</u>	
Total		\$ 11,802.90

REVENUE

Appropriation from City	\$171,822.00	
Miscellaneous Fines, Fees, etc.	6,373.54	
F. B. White Bequest	25,000.00	
Interest Revenue (White Bequest)	774.99	
Tri-Valley System	<u>10,000.00</u>	
Total		213,970.53

TOTAL AVAILABLE \$225,773.43

	<u>Library Gen'l Fund</u>	<u>Tri-Valley Library System Fund</u>	<u>Hobbs Grant Fund</u>
Balance 1/1/69	\$ 4,681.01	\$ 4,797.33	\$2,268.31
Revenues	<u>178,195.54</u>	<u>10,000.00</u>	<u>---</u>
Total Available	\$182,876.55	\$14,797.33	\$2,268.31
Expenditures	<u>177,804.96</u>	<u>14,077.54</u>	<u>2,104.11</u>
*Balance 12/31/69	<u>\$ 5,071.59</u>	<u>\$ 719.79</u>	<u>\$ 164.20</u>

	<u>White Bequest Fund</u>	<u>Federal Microfilm Fund</u>	<u>Total Funds</u>
Balance 1/1/69	\$ ---	\$56.25	\$ 11,802.90
Revenues	<u>25,774.99</u>	<u>--</u>	<u>213,970.53</u>
Total Available	\$ 25,774.99	\$56.25	\$225,773.43
Expenditures	<u>---</u>	<u>56.25</u>	<u>194,042.86</u>
Balance 12/31/69	\$ 25,774.99	\$ --	\$ 31,730.57

*Total Available 1/1/69 \$182,876.55
 *Budgeted 1969 - 179,614.00
3,262.55

*Unexpended Budget 1969 + 1,809.04

*Balance 12/31/69 \$ 5,071.59

1969
EXPENDITURES

A. <u>Personal Services</u>	
Salaries and Wages	\$109,072.43
B. <u>Contractual Services</u>	
Library Service	1,907.21
Transportation and Communication	2,611.23
Utilities	4,555.83
Equipment and Building Maintenance	712.31
Special Services	175.00
Insurance	3,702.01
C. <u>Materials and Supplies</u>	
Library Materials	32,292.97
Office and Library Supplies	2,300.17
Operating and Maintenance Supplies	438.34
D. <u>Sundry</u>	
Retirement and FICA	11,330.40
E. <u>Capital Outlay</u>	
Building	3,698.00
Furniture and Equipment	5,009.06
SUBTOTAL	177,804.96
Hobbs Grant	2,104.11
Federal Microfilm Grant	56.25
Tri-Valley System	<u>14,077.54</u>
GRAND TOTAL	\$194,042.86

ACQUISITIONS

Collection totals at end of December 1969

Books	83,802
Added	5,571
Withdrew	7,699
Phonograph Records	1,654
Added	394
Withdrew	73
Microfilm	996
Added	357
Filmstrips	190
Added	190
Framed Art Reproductions	80
Added	5

Total items in collection as of December 31, 1968, 87,977, and as of December 31, 1969, 86,772. Net loss, 1,205.

One hundred fifty-eight items were added as gifts.

A heavy weeding of the collection occurred in the last quarter to make space for the new books.

TRI-VALLEY LIBRARY SYSTEM

The Tri-Valley Library System, administered and serviced by Eau Claire Public Library, had twenty public library members in Chippewa, Barron, St. Croix, Dunn, and Eau Claire counties in 1969. The System members began in January 1969 of locally supporting the System budget with \$4,797.33 Federal funds--providing that balance.

The main services offered by the System are inter-library loan, rotating collections of films and phonograph records and in-service training workshops.

The members forwarded 1,724 requests, 3.7 per cent increase for materials or information. From a possible two hundred eighty-eight available films, there were 913 bookings with an estimated audience of 86,902. The record fund purchased and saw distributed nine hundred twenty albums.

Some school and academic libraries began to use the Tri-Valley inter-library loan as was suggested possible at the Department of Instruction.

L I B R A R Y S T A F F

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ADMINISTRATION

Charles R. Grasmick, Director
Mabel A. von Berg, Administrative Assistant

ADULT SERVICES

Carol R. Dawson, Adult Services Librarian
Doris E. Friedman, Reference Librarian
Ethel A. Gordon, Circulation Assistant
Darlene A. Honadel, Library Assistant
Lucille E. Kringle, Clerical Assistant*
Rolland C. Larson, Clerical Assistant*

CHILDREN'S SERVICES

Harriett R. Christy, Children's Librarian
Emma M. Peterson, Library Assistant

CATALOGING

Almeda F. Latshaw, Catalog Librarian
Patricia E. Hawkins, Library Assistant
Norma L. Osberg, Library Assistant
Bonnie J. Johnson, Library Assistant

BOOK PROCESSING

Eleanor M. Spindler, Library Assistant
Sigra O. Wollum, Library Assistant

TRI-VALLEY LIBRARY SYSTEM

Josephine D. Peterson, Library Assistant
Ellen J. Smick, Library Assistant

CUSTODIAN

Roy E. Ruellele, Custodian
Rosella C. Plemon*

* Part-time Employees





