

1999 annual report

L.E. Phillips Memorial Public Library



**Eau Claire
Wisconsin**

DIRECTOR'S NOTE

The Library Board and staff took giant steps in 1999 to significantly improve customer services over the long term and maximize the library's usefulness to the community. One major decision was to expand the planned upgrade of the existing automated library system into a shared system linking 20 libraries in the area, including the Chippewa Valley Technical College library. A participation agreement for the shared system was negotiated and signed and a vendor was selected, with implementation of the new system expected in spring 2000.

With the new system, all collection items owned by the participating libraries will be listed in a single automated catalog. Customers will be able to order any item from any library electronically, without staff intervention. Since the average delivery time will be two or three days, customers will essentially have access to a single, larger library with twenty locations.

The library established a website in mid-year, located at www.eau Claire.lib.wi.us. The Board envisions significant expansion of electronic library services to area residents at their homes through the library's website, starting in fall 2000.

The library began a campaign of increased community outreach with a presence at area fairs, festivals, expositions and schools and special high interest inter-generational programs. Children's Services staff expanded its outreach and programming efforts to include new audiences, such as pre-toddlers in a new lapsit program, and provided more programs year-around that focus on elementary and middle-school children. Popular library programming for adults was significantly increased and exterior and interior banners were designed and installed.

The 23-year-old carpeting was replaced throughout the public areas of the building late in the year, thanks to special action by City Council. This was a major project since it

(continued on following page)

1999 ANNUAL STATISTICS AND OUTPUT MEASURES

Total Circulation	820,027
Circulation per capita--8.8	
Total Registered Borrowers	38,904
Registration as a percentage of the population served (Eau Claire City and County only)--35.1%	
Turnover Rate	2.8
The number of times each item is circulated.	
Reference Questions Answered	83,941
Volunteer Hours Contributed	1523

LIBRARY COLLECTION

At the end of 1999, the library collection included:

Books	229,541
Browsing books	11,632
Phonograph Records	825
Audiocassettes	3,807
Compact discs	7,080
Books on cassette	4,059
Videocassettes	10,034
Art prints	106
Slide tapes	48
Periodical subscriptions	582
Serials	5,836
Maps	66
TOTAL	<u>273,616</u>

(Director's Note continued)

involved moving every bookstack and every piece of furniture to replace the old carpet and then moving it all back again. As part of the project, the magazine reading area was relocated to the second floor and the highly popular video and audiocassettes were relocated to the main floor for easier public access. Customer service was improved when various services, previously provided at distant locations by Administration and Audiovisual staff, were consolidated at the reference desk.

Looking to the need for additional gifts and donations to support the long range development of library services, the Library Board and the Eau Claire Area Foundation Board agreed in 1999 to establish a separate library fund within the Eau Claire Area Foundation. This now enables the library to benefit from bequests that are made to the Eau Claire Area Foundation and avoids the extra expense that would be incurred by setting up and operating a separate foundation.

Mark Morse, Library Director

LIBRARY BOARD OF TRUSTEES

Sylvia Schilling, President
Emily Moore, Vice President
Cheryl Cutsforth, Secretary

Dennis Berry
Robert Fraser
Tom Hanson
Mary Jean Hazelton
Delores Thompson
Craig Vogt
Layne Yost

FINANCIAL REPORT (Pre-Audit) For the year ended December 31, 1999

BEGINNING BALANCE, JANUARY 1, 1999		\$57,500
Receipts:		
City of Eau Claire	\$2,206,000	
County of Eau Claire	560,534	
Indianhead Federated Library System	102,137	
Fines and Fees	104,063	
Grants and Gifts	12,804	
Miscellaneous Revenue	<u>49,248</u>	
		3,034,786
Disbursements:		
Salaries and Benefits	\$1,637,686	
Contractual Service	314,701	
Materials and Supplies	416,101	
Debt Service	0	
Capital Expenditure	<u>488,414</u>	
		(2,856,902)
BALANCE		\$235,384
Reserve for Appropriation to 2000		(40,000)
Reserve for Equipment Replacement		(162,800)
Transfer from Gift Reserve Fund		<u>8,144</u>
ENDING BALANCE, DECEMBER 31, 1999		\$40,728

THANKS TO OUR 1999 DONORS!

Ayres Associates
Bain-Wise Agency Inc.
B-Framed Galleries
Buckley Studio of Fine
Photography
Jim Carter
Catholic Charities of the
Diocese of LaCrosse Inc.
Charter Bank Eau Claire
Cora Rust Owen Trust
Cray Research, A Silicon
Graphics Company
Firstar Bank-Eau Claire

Friends of the L.E. Phillips
Memorial Public Library
Kiwanis-Clearwater
Kiwanis-Early Risers
Kiwanis-Indianhead
Latte the Coffee Place
Memory's Mirror
M&I Trust & Investment
Management
Northern States Power
Company
Norwest Bank Wisconsin, NA
Sweetwaters Bar & Restaurant
Wolter Chiropractic Office

Bookmarks Remembrance Donors over \$100:

William T. and Kathleen M. Balcom
Thomas E. Barth
Phillip DiBello
Eau Claire Golden K Kiwanis
Bob and Jane Fraser
Jeffrey T. and Elizabeth T. Goodwin
Delmer Halfmann Family
Carl M. and Susan M. Holoubek
Roland and Peggy Krause
Elizabeth Proctor
Judith Allen Wolf



**L.E. Phillips Memorial
Public Library**

400 Eau Claire Street
Eau Claire, WI 54701

Non-Profit Org.
U.S. Postage
PAID
Permit No. 1464
Eau Claire, WI 54701