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**L.E. Phillips Memorial
Public Library**
400 Eau Claire Street
Eau Claire, WI 54701

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2003

L. E. PHILLIPS PUBLIC LIBRARY



1000805061

2003 Annual Report

L.E. Phillips Memorial Public Library



Eau Claire, Wisconsin

www.eauclaire.lib.wi.us

DIRECTOR'S NOTE

The MORE shared automated library system has proven enormously popular with library customers and use levels continued to spike in 2003. Along with 30 other libraries in eight western Wisconsin counties, the library updated and constantly improved our single shared catalog that lists the holdings of all 30 MORE consortium member libraries.

As a consequence of the improved catalog and the convenience customers find in being able to electronically order items from the other 30 libraries, our intake of items from the other 30 libraries jumped from about 2,000 items per month in 2001 to 4,500 per month in 2003. The monthly outgo of items from our collection to the other libraries is slightly greater than the number we borrow.

The budget axe fell on the library in 2003, as it did on other units of city government. The library made over \$120,000 in permanent operating expenditure reductions as a result of major shortfalls in the state budget. The library eliminated three full-time positions to achieve this budget reduction target.

In order to minimize, as much as possible, the negative impacts that these cuts must inevitably make on service to our customers, the library successfully sought grants in 2003 from the Bill and Melinda Gates Foundation and the Wisconsin Department of Public Instruction. In addition, the library set up an endowment fund within the Eau Claire Area Foundation. A volunteer fund-raising committee, consisting primarily of members of the Friends of the Library, successfully solicited over \$200,000 in pledges for the library endowment fund by the end of the year.

To further soften the impact for customers from the loss of three full time positions, the library installed new technology in the Reference and public Internet service areas. The new PHAROS software automatically registers and queues customers who wish to use the public Internet workstations, and it automatically

shuts down the computers when the allotted time has expired. In addition, by the end of the year, the Reference area was enhanced by the installation of monitors informing the public about events and specialized information services at the library, along with information about ways that customers can make better use of the library's program of services. Interactive kiosks with information about the library building and the location of our collections were developed for customer use early in 2004.

Mark Morse
Library Director

LIBRARY BOARD OF TRUSTEES

Emily Moore, President
Robert Fraser, Vice President
Susan Savolainen, Secretary

Cheryl Cutsforth
Mary Jurmain
Donald Perry
Sylvia Schilling
Jon Theisen
Bob Von Haden
Donald Wisner

FINANCIAL REPORT (Pre-Audit) For the year ended December 31, 2003

BEGINNING BALANCE, JANUARY 1, 2003		\$157,863
Receipts:		
City of Eau Claire	\$2,591,900	
County of Eau Claire	\$581,442	
Other Wisconsin Counties	\$57,069	
Indianhead Federated Library System	\$128,824	
Fines and Fees	\$126,933	
Grants and Gifts	\$30,892	
Miscellaneous Revenue	<u>\$9,911</u>	
Disbursements:		3,526,971
Salaries and Benefits	\$2,181,826	
Contractual Service	\$417,883	
Materials and Supplies	\$598,695	
Debt Service	\$134,016	
Capital Expenditure	<u>\$276,918</u>	
		(3,609,338)
BALANCE		\$75,496
Reverse previous year designations-2003	\$130,500	
Designated to Succeeding Years-2004	(\$73,000)	
Net transfer to Gift Reserve Fund	(\$9,065)	
ENDING BALANCE, DECEMBER 31, 2003		\$123,931

2003 ANNUAL STATISTICS AND OUTPUT MEASURES

Total Circulation (including Interlibrary Loan) without renewals	994,540
Total Registered Borrowers in MORE consortium from:	
City of Eau Claire	40,830
Eau Claire County municipalities without libraries	8,556
City of Altoona	3,693
City of Augusta	190
Village of Fall Creek	318
Town and Village of Fairchild	75
Registration as a percentage of the population served	55.0%
Annual library visits	405,098
Number of users of electronic resources	86,788
Reference questions answered	87,932
Volunteer hours contributed	2,063

LIBRARY COLLECTION

At the end of 2003, the library collection included:

Art Prints	103
Audiobooks - cassette	4,925
Audiobooks - compact disc	757
Books	194,477
CD-ROM software	408
DVDs	2,585
Magazines	32,128
Microfilm/fiche	4,184
Music cassettes	3,204
Music compact discs	10,435
Videocassettes	15,145
Other materials	<u>29,526</u>
TOTAL	297,877

THANKS TO OUR 2003 DONORS!

Donating directly to the Library

Susan J Bruce Remainder Trust
Jim Carter & Victoria Miller
Coalition for Youth
Charter Bank
Carol Fairbanks
Friends of the Library
Bill & Melinda Gates Foundation
Richard Geraghty
Gary & Janet Hurd
Kiwanis Clubs of Eau Claire
Brian Larson

Northland Frame & Art
Cora Rust Owen Memorial Trust
Sacred Heart Hospital
Sally Nestor
Sweetwaters Restaurant & Bar
Walmart
Wells Fargo Bank
Wisconsin State Genealogical Society
Xcel Energy

Donating \$100 or more to Bookmarks Remembrance

Ted & Kathy Balcom
Bob & Jane Fraser
Friends Morning Book Group
Friends of the Library
Genealogical Research Society
of Eau Claire

Sandra Jacobson
Library Board of Trustees
William Maierhofer & Jan Randall
Ernest Seymour
Nadine & Robert St. Louis
J.M. Thorpe & S.K. Peltier

Donating to the Library Fund of Eau Claire Area Foundation

James & Karen Alexander
American Materials/Paul & Shelley Ayres
David & Carol Anderson
Karl & Helen Andresen
Anonymous (5)
The Attermeiers
Ayres Associates
Sara & Robert Baer
Janet Barland (John Morris Memorial)
Tom & Jill Barland (John Morris Memorial)
Charlie & Lucy Bauer
Bill & Winnie Bean
Ruth Becker
James & Carol Benning (John Morris Memorial)
Michael & Carol Benrud
Marty & Everett Blakeley Jr. in memory of Beverly Blakeley
Ada & Adam Bors
Bob & Dawn Bosold
Tom Browne

Susan Bruce
Dick & Marlene Cable (John Morris Memorial)
Janet Carson
Jim Carter & Victoria Miller
Linda Cecchini
Jules & Carol Chan
Denny & Mary Clark
Marian Cochrane
William & Carlyn Conway
Ted and Phyllis Czech
R. Dale & Beverly Dick
Diane Dreher
Don & Marion Ellickson
Don & Jan Etnier
Robert & Phyllis Fabiny
David Flesch & Theresa Larson
Friends of the Library
Robert Furrer
Carol & Bill Gabler
Charles & Joanne Graaskamp
Drs. Donald & Cynthia Gray-Mash

Donating to the Library Fund of Eau Claire Area Foundation (continued)

Larry & Pat Griffin
Joe Gustafson
Dorellen Haas
Mary and Peter Hable
Phyllis Hambleton
Virginia Hansis
Mandy Heard
Patty & Jeff Henry
Ann Heywood
Tim & Karen Hirsch
Drs. Donald & Roma Hoff
Ray & Dianne Hughes
Alan & Lu Jackson in memory of Charles Sandy
John Jacobson
Jerome & Jane Johnson
Charles & Marsha Kaiser
Dr. Daniel & Kerry Kincaid
H. Joan Kriedeman
Evelyn A. Krigsvold
Steve & Denise Kristo Family
Robert & Jane Kuchta
Mildred Kurtz
Ray & Betty Larson Jr.
Dee Lewis
Kae Lieberman
Mark & Jane Lindsay (John Morris Memorial)
Henry & Judith Lippold (John Morris Memorial)
Cecilia Lokken
Elaine & Alton Lonning
Karl & Jill Markgraf
Margaret Marshall
Dennis & Deb Mathson
Bill & Karen McDonnell
Susan McLeod
Dorothy Mercier
Ruth Mickelson
Midelfort Clinic
William & Kathleen Morin
Martha Munger & Donald Lowry
Joan Rohr Myers
Michael & Martha O'Halloran
James & Margaret Olson
James & Margaret Olson (John Morris Memorial)
Dorothy H. Owen
Parco Manufacturing Inc
Sue & Doug Pearson

William & Barbara Pearson
Scott & Paula Persing
Gary & Vera Peterangelo
Karen & Ted Peters
Dwayne & Eleanor Peterson (John Morris Memorial)
Prof. William Phillips & Prof. Eva Santo-Phillips
Sue Popple
Elizabeth Preston
Susan Preston
Merrey & Jerry Price
Putnam Heights Liquor Mart
Virginia Quayle
Eleanor Rice
Winthrop E. Richmond II
Richard & Susan Savolainen
Jean Schanen
Adolph Schildknecht
Sylvia Schilling
Jane Schley in memory of Kristine Mason
Cindy Schlosser & Paul Wagner
Mary Schumacher
Jim & Judy Schwarzmeier
Jim & Pat Simonsen (John Morris Memorial)
Sylvia & Mort Sipress
John Sirianni in memory of Charles Wood
Donald & Susan Smith
Vicki Snider
Sherry & John Sprague
John & Lynnette Stoneberg
Deborah Swan
Jon & Jen Theisen
Harry & Marge Thimke
Delores & William Thompson
Dr. Charles Van Der Heide
Ken and Roberta Vance
Bob & Penny Von Haden
Eric & Bette Wahl
Bruce & Phyllis Willett
Dorothy Williams
Dorothy M. Williams
Jayne Woodburn
Xcel Energy
Janet Zais
Sharon Zenner in memory of Lester J. Zenner