

Earl Cairn Wis April 2 1897

Regular Meeting

Directors present Mrs H.C. Putnam, W. J. Starr, O. H. Ingram, C. A. Buller and F. H. C. C. C.

The meeting was called to order by President Starr.

Mrs Putnam submitted a list of books which had been examined by the Library Committee - the purchase of which was recommended by the Committee. The list of books was estimated to cost about \$190.⁰⁰ and on motion the Library Committee was authorized to purchase the books in question.

Bills The following bills - previously approved by the Librarian were examined, approved and ordered paid viz:

Des Foye & Co.	Inv 3/27	64.09
do.	" 4/14	61.00
do.	" 4/20	3.05
E. C. Book Store	" 4/2	2.50
A. C. McClung & Co.	" 4/5	10.96
do.	" 4/5	19.53
do.	" 4/17	15.00
The Miss Birden Co.	" 3/29	.54
Fred Blackwell	" 3/7-4/17	12.25
do.	" 4/19-4/24	2.00
Library Bureau	" 3/25	2.10
do.	" 4/2	7.10
do.	" 4/15	.96
Ellen D. Discor	yr. July 2/96 to Dec 31/96	27.33
do.	yr. Jan 1/97 to Sept 1/97	15.29
D. Appleton & Co.	Johnson's Cyclopaedia	52.64

The Secretary was requested to make an effort to get some concession from D. Appleton & Co. in the price of Johnson's Cyclopaedia - on yr. of the question of whether we really ordered it or not being unsettled.

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The Board Committee was authorized to purchase a new Book Stock for use in the library.

Mr. DeGrauer Loring leased the room which we had been using gratuitously as a store room - and the needs of the library requiring such a room President Starr was authorized to execute a lease with Mr. DeGrauer for the use of another room - ^{suitable for our use,} the annual rental to be seventy five dollars (\$75.00) per annum.

Miss Pisor - reported that Miss Hoyt had been absent from the library for some days and that she, Miss Hoyt, desired a vacation of two weeks. - Miss Pisor also reported that Miss Coffin & McLeod had been helping with the work in Miss Hoyt's absence.

The Directors discussed at some length the question of Miss Hoyt's frequent absence and inability to attend to the duties of her position and also the question of continuing her in the position unless she could more regularly attend to the work - the discussion resulted in the introduction of the following resolution by Director C.A. Bullen:

Resolved; - That Miss Jennie F. Hoyt be granted a vacation of two weeks, to be taken at once, and that she be notified that she will be expected to resume her duties in the library at the expiration of that time, and in the event that she is unable thereafter to regularly attend to her work, it will be necessary for the Board of Directors to appoint some one able to properly discharge the duties of the position; and that she also be notified that hereafter vacations
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must be taken at such a time or
times as will not interfere with the
interests of the Library, and that appli-
cation for such vacancies must be
made to the Board of Directors."

The Resolution was unanimously adop-
ted and the Secretary was instructed
to advise Miss Hoyt of the action of the
Board-

No further business being presented
the meeting was adjourned

F. H. Cotton Secy