

October 16th 1894

Special Meeting Called for Considering
the employment of Librarian and
other business.

Present Directors Doolittle, Dudley,
Miss Coffin, Bullen, Frawley, Starr
and Cotten.

President Doolittle called the meeting
to order at 7:45 P.M.

President Doolittle announced the ap-
pointment of the following Committees
to serve for the year ending with July
1895:

COMMITTEES

Committee on Library;

Directors, Dudley, Weiss & Cotten

Committee on Finance;

Directors, Coffin, Bullen & Hoynes

Committee on Rooms;

Director Starr, Frawley & Doolittle

Bills

A bill from Mrs. ^{ada} Teupleton for services as
assistant Librarian from Sept 15/94 to date
was read and after being approved by the
Finance Committee was allowed and
ordered paid. Amount of bill being \$6.⁰⁰

Director Dudley stated that there were about
two days and evenings each week that
the Librarian needed assistance, and on
his motion the Librarian Miss Hoyt was
authorized to employ a suitable person to
assist her at busy times, at the rate of One
dollar per day (\$1.⁰⁰) provided such services
should not ever to exceed Two dollars
(\$2.⁰⁰) per week, until further action of this
Board.

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Continued

Other bills approved by the Finance Committee were presented and ordered paid as follows.

Bills	Do	Do	Sept 17/94	"	"	12.50
	Do	Do	Sept 17/94	"	"	10.00
	Do	Do	Oct. 16/94	"	"	7.35
						<u>29.85</u>

The Secretary then announced the result of his correspondence with Mrs. Sarah H. Miner, she being unwilling to assume the duties of Librarian here for less than One thousand dollars per year (1000.⁰⁰).

The Secretary also read the correspondence with Miss West of Milwaukee, Miss Clark of Chicago and Miss Mary S. Cullen Vice Director of the Albany Library School, and various persons who had been recommended to us, or had applied for the position of Librarian.

The correspondence and letters of recommendation were carefully considered and after due deliberation it was on motion of Director Miss unanimously voted to employ Miss Louise Bittermeister now in the employ of the Library Company of Philadelphia to come here as Librarian at a salary of Nine hundred dollars (\$900.⁰⁰) per year, and the Secretary was directed to notify her of such action.

- Director, and President Doolittle reported that he had arranged with Miss Jessie Hoyt, or rather reported that Miss Hoyt was willing to remain as Assistant Librarian at a salary of Four hundred twenty dollars (\$420.⁰⁰) per year, after the employment of a Librarian and on motion it was voted unanimously to retain her in such position at the salary named; which action was confirmed by the Board of Directors.

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Continued

The Finance Committee presented bills from Eastman Book Stationery Co. duly approved, amounting to 13.81 which were allowed and ordered paid as follows:

In Aug. 2/94	.95	Cenals + Paper Fastenings
" 10/94	2.50	- 500 Cards
" 16/94	.55	Book + Rubber Bands
" 18/94	2.75	Books
" 23/94	5.75	1000 Book Cards
" 29/94	1.31	1 Book
Total	13.81	

Directors Doolittle, Dudley Coffin were appointed as a committee to look after and manage the Lecture Course to be given during the coming winter under the auspices and for the benefit of the Library.

No further business appearing, the Board adjourned.

A. H. Coffin Secy.