

A special meeting of the Board of Directors of the Eau Claire Public Library was held at the library rooms on Monday evening, September 21st, 1903, at 7:30 o'clock. The following were present, President Starr presiding: Directors Cotton, Frayley, Halvorsen, Allen, Coffin, Lockwood, and the librarian, Miss Hawkins. The following were absent: Directors Gross, Ingram and Mrs. Putnam. The record of the annual meeting of July 13th was read and approved, with the following exception: It was ordered that the following clause be inserted. "It was voted that Miss ^{Jean}~~Gene~~ Hawkins, of Malone, New York, be engaged as librarian at a salary of \$900.00 per annum, and the Secretary was instructed to telegraph her to that effect."

The following committees for the ensuing year were announced by the President:

Executive Committee: W. H. E. Cotton, C. L. Allen, Lewis Halvorsen.

Committee on Literature: M. S. Frayley, C. W. Lockwood, Mrs. H. C. Putnam.

Finance Committee: W. K. Coffin, C. H. Ingram, O. C. Gross.

The bond of Hoepfner, Bartlett & Company, the

general contractors on the library building, amounting to \$18,000.00, with A. H. Stevens, Robert A. Lange, H. S. Schlegelmilch and Thomas McDermott as sureties, was presented, and on motion it was voted that the Secretary refer the same to the city attorney, and that, if approved by him, it be accepted and the certified check of the principals returned.

A communication from Miss Anna Pinkum applying for a situation as assistant librarian was read. A communication from Mary E. Coffin requesting an increase of salary was read. A communication from W. H. Lowdermilk & Company offering for sale a portrait of Andrew Carnegie was read. The Secretary then read the following statement of receipts and disbursements of the library for the year ending June 30th, 1903, and the statement of sundry receipts and disbursements by the librarian for the six months ending June 30th, 1903, as follows:

Statement of receipts and disbursements of the Eau Claire Public Library for the year ending June 30, 1903.

RECEIPTS.

Balance on hand with City Treasurer

July 1, 1902,	\$130.35
January 1st, 1903, appropriation,	4000.00

Jan. 1, 1903, appropriation for purchase of site,	\$7000.00
January 8th, 1903, fines,	139.60
January 31, 1903, return insurance premium,	2.37
April 20, 1903, Carnegie Building Fund,	1000.00
May 22, 1903, " " "	<u>5000.00</u>
Total,	\$17272.32

DISBURSEMENTS.

Salaries,	\$1993.02
Periodicals,	237.75
Supplies & Expense,	244.91
Books,	829.23
Book Service,	115.50
Binding & Repairs,	294.47
-Children's Room,	54.10
Building Site,	7000.00
Interest on above payment,	148.17
Buildings,	2759.20
Lighting,	163.80
Rent,	75.00
Furniture & Fixtures,	12.57
Annual Report,	30.00
Balance on hand in building fund,	3251.68
Balance on hand in general fund,	<u>62.92</u>
Total,	\$17272.32

C. W. Lockwood,
Secy.

Statement of sundry receipts at the Eau Claire
Public Library for six months ending June 30, 1903.

On hand January 1st, 1903:

Fines main library,	\$51.45
" children'd library,	14.23
Country patrons,	3.50
Books lost and paid for,	6.65
Loaned copies,	6.80
Slips,	<u>.05</u>
Total,	\$82.68

July 1st, 1903, deposited with the

City Treas.,	\$ 25.00
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Aug. 18, 1903, " " "

City Treas.,	<u>57.68</u>
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Total,	\$82.68
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The Secretary then read the annual report of the President and librarian for the year ending June 30th, 1903, and on motion of Director Coffin, seconded by Director Cotton, it was voted that the reports be accepted, placed on file and that the action of the President in submitting them to the Mayor and Common Council in advance of the meeting be approved.

The following bids for printing the annual re-

port were then read: Leader Company, 500 copies, \$200.00; J. H. Tiffit & Company, \$23.65; Eau Claire Book & Stationery Company, \$36.50. The bids were referred to the librarian and Committee on Literature with power to act.

The bid of H. Walter for carving and placing the panel in the pediment of the new library building, amounting to \$115.00, was read, and on motion of Director Coffin it was voted to approve the action of the Building Committee in accepting it.

A letter from Patton & Miller, the architects, in regard to wired glass for the rear windows of the library building was then read, and, on motion, was referred to the Building Committee with power to act.

The bid of H. Walter for furnishing steps for the approach from the sidewalk to the front of the building and the coping along the front of the lot along the sidewalk, amounting to \$657.00, was read and was referred to the Building Committee with power to act. It was recommended that the bid be accepted if other items for the building could be reduced sufficiently to bring the total expense inside the amount of the building fund and contributions.

There being no further business the meeting adjourned.

W. L. Loomis
Secy