

Borrower Name (please print): _____

Current Address: _____

Library Card #: _____ Photo ID Verification _____

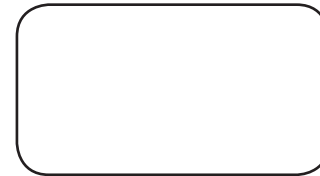
(Staff Initials)

Rules of Use:

- An iPad Air for in-house use only is available for a maximum loan period of up to 4 hours and may be checked out by customers 18 years of age or older who are current library cardholders in good standing.
- A loaned iPad Air will be checked out onto the eligible library cardholder's library account. Only one checkout of an iPad Air per day per library cardholder will be permitted regardless of total time actually used.
- An iPad Air must remain inside the library building walls at all times and may not be brought past security detection gates. Do not leave the iPad Air unattended. Library staff is not responsible for checked out iPads or accessories.
- Overdue fees will be charged for the iPad Air not returned directly to library staff at the Circulation Desk by the specified time in the amount of \$5 for every 15 minutes overdue. There is no grace period.
- You will be held responsible for all applicable replacement costs and processing fees, up to **\$800.00** for the iPad Air and/or accessories if lost, stolen or damaged while checked out to you. The library will not accept a replacement iPad Air or accessories purchased by the customer.
- Failure to pay any amount owed will be considered an outstanding debt to L.E. Phillips Memorial Public Library and will be added as a fine to your library card. In addition, failure to resolve this matter may result in legal action under WI statute 943.61 or local ordinance.

Accessories
Checked Out
Every Time:

- | | |
|--|---------------------------------------|
| <input type="checkbox"/> LifeProof case | <input type="checkbox"/> Carrying bag |
| <input type="checkbox"/> Adapter | <input type="checkbox"/> Instructions |
| <input type="checkbox"/> Lightning cable | |



iPad Barcode #: _____ Date/Time CKO: _____ Time to be Returned: _____

*I understand that I am fully responsible for this borrowed iPad Air and any accompanying accessories, and for its safe and timely return to staff at the library Circulation Desk from which it was borrowed. **I understand that I am responsible for all applicable charges if the iPad Air is damaged, lost or stolen, or accessories are missing or damaged, or late fees or other fees are incurred.** I have read, understand, and agree to the Rules of Use listed in this agreement and the iPad Guidelines. I agree to return the iPad Air by the due date noted.*

Borrower Signature _____ **Date** _____

For Return Process

Return Date/Time: _____ Late Fines: _____

iPad Physical Condition (circle): Satisfactory Problem Observed

Please specify any problems observed by staff or reported by customer: _____

Staff initials: _____

Accessories
Checked Out
Every Time:

- | | |
|--|---------------------------------------|
| <input type="checkbox"/> LifeProof case | <input type="checkbox"/> Carrying bag |
| <input type="checkbox"/> Adapter | <input type="checkbox"/> Instructions |
| <input type="checkbox"/> Lightning cable | |

I understand I remain liable for any damage caused to this iPad and/or its accessories, even after initial check-in, until such time a thorough inspection can be performed by authorized staff.

Borrower Signature _____ **Date** _____