

Meeting Minutes – November 16, 2015
Friends of the L.E. Phillips Memorial Public Library

CONVENED: Monday, November 16, 2015, at 7:00 p.m., at the Library, by President Linda Stelter

PRESENT:

Board Members:

Linda Stelter, President

Brenda Brant, Vice President

Victoria Mayer, Secretary

Glenda Winders, Past President

Grace Rich, Member-At-Large

Lynda Higgins, Member-At-Large

John Stoneberg, Library Director & Ex Officio Member

Theresa Kriese, library business manager

Book Sale Intern Steve Green

Administrative coordinator Monica Holtz

Absent: Carol Accola, Treasurer

I. Call to Order (Stelter)

- Motion to approve October 19, 2015 Meeting Minutes; made by Rich; seconded by Higgins; approved by all

II. Call for additions to agenda and announcements (Stelter)

III. Treasurer's Report (Accola):

- Motion to approve; all approved

IV. Library Administrator's Report (Stoneberg)

- Motion to Approve - payment for Lucky Day Shelving; Motion made by Brant, seconded Winders; approved by all
- Transitioning from fiscal to calendar year
- Review of Articles and By-Laws
- Sales Tax issues
- Donor Snap analysis

V. Board Liaison Report (Brant):

- No meeting, no report

VI. Administrative Coordinator's Report (Holtz)

- Riddle Me Readers follow-up: 70+ kids who learned the database
- Color printer: Pros and cons of getting a new printer; will research and order printer
- United for Libraries – ALA – renewal

VII. Book Sale Report (Rich)

- November Sale: \$5,700; \$1,000 in credit card sales
- Reading Corner success (Steve Green)
- Chelsea did a suggestion box
- December 16 and 17 mini sale scheduled

VIII. Old business – none

IX. New business (Stelter)

- No meeting in December; next meeting will be in January
- We'll need articles for the newsletter (Holtz)
- Book Sale schedule for 2016 discussed

No motion to adjourn is needed