

Meeting Minutes – January 18, 2016
Friends of the L.E. Phillips Memorial Public Library

CONVENED: Monday, January 18, 2016, at 7:00 p.m. at the Library by President Linda Stelter

PRESENT:

Board Members:

Linda Stelter, President

Brenda Brant, Vice President

Victoria Mayer, Secretary

Donna Weidman, Treasurer

Glenda Winders, Past President

Grace Rich, Member-At-Large

Lynda Higgins, Member-At-Large

Shelly Collins-Fuerbringer, Interim Library Director

Monica Holtz, Administrative Coordinator

I. Call to Order (Stelter)

- Motion to approve November 2015 Meeting Minutes, made by Brant, approved by Winders

II. Call for additions to agenda and announcements (Stelter)

III. Treasurer's Report:

- November – changes to line items proposed by Holtz; membership expenses
- December – \$3,000 donation; Lucky Shelf project
- Amazon Smile
- No motion to approve; Donna will look over financials and taxes; approval of November and December reports tabled until next meeting.

IV. Board Liaison Report (Brant):

- Update regarding new library director search; committee will meet in February to conduct interviews
- Library board meeting on February 9, 2016

V. Library Administrator's Report (Collins-Fuerbringer)

- Lucky Day Collection – just getting set up; rules regarding how collection works; new shelving unit; new collection with high turnover
- New Christmas tree ordered

VI. Administrative Coordinator's Report (Holtz)

- Status of Committees; updates to committees and activation of the same as needed
 - Utilizing committee chairs as resources; specifically In Honor Of Committee and Membership Committee
- Advise of open committee positions in membership newsletter
- Bette Wahl donations; still receiving donations in her name; no total yet on amount received
- Books for Babies update; Holtz working on report regarding \$5,000 grant from Women's Giving Circle received last year
- Proposal to vote on new membership discounts for book sale; proposal tabled and may be revisited in the future

VII. Book Sale Report (Rich)

- Holiday Mini Sale generated \$744 in revenue
- Interviewing intern candidate to work on book sales; gearing up for next sale

VIII. Old Business

- Transition from calendar to fiscal year
- DonorSnap – Brenda Brant is working on transition of membership information; DonorSnap will work with QuickBooks
- Sales tax issue; collection of tax; tangible assets

IX. New business (Stelter)

- Welcome to Donna Weidman, new treasurer
- Request for \$500 for Love Your Library fund-raising campaign ad (Library Board member Penny France)
 - Fundraising campaign during National Library Week; trying to raise \$75,000 by 2017 for the library;
 - Motion for \$500 for Love Your Library ad money made by Brant, seconded by Rich; approved by all
- Annual meeting (Brant); ideas for annual meeting; possibility of music and children's element; Brenda to talk with Eggplant Heroes; annual meeting tentatively scheduled for April 12 or 14, 2016, at 7:00 p.m.
- Vacant Board Positions (Winders) – Nancy Sowls and Steve Green were proposed to fill vacant board positions for 2015-16 fiscal year
- Book kits (Brant)

No motion to adjourn is needed; meeting adjourned