



PUBLIC NOTICE

Thursday, November 16, 2023, 5:00 p.m.

Carnegie Room - L.E. Phillips Memorial Public Library
400 Eau Claire St., Eau Claire, Wisconsin

AGENDA

- 1) Member Roll Call
 - 2) Citizen Comments (limited to 5 minutes per citizen)
 - 3) **Consent Agenda:** *The following matters may be acted upon by the L.E. Phillips Memorial Public Library Board of Trustees utilizing a single vote. Individual items, which any member wishes to address in greater detail or as a separate item on the regular agenda, may be removed from the Consent Agenda upon the request of any Trustee.*
 - A. Approval of the Minutes of last month's Library Board Meeting (pg. 2)
 - B. Action on Bills and Claims (pg. 4)
 - C. Reports:
 - a) Library Director (pg. 21)
 - b) Financial Report (pg. 35)
 - c) Statistical Report (pg. 40)
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OPEN SESSION

- 4) Consideration of New Business
 - A. Staff presentation on Youth Services book distribution efforts (Koenig)
 - B. Board President comments (Pesicka)
 - C. Discussion of and action on proposed 2024 closings (pg. 41)
 - D. Bylaws review (Contant)
 - E. Discussion of and action on Security Monitor grant (Kerr)
 - F. Strategic plan update (Kerr) (pg. 42)

CLOSED SESSION

Motion that the Library Board of Trustees of the L. E. Phillips Memorial Public Library convene in closed session to consider the annual evaluation and compensation of the Library Director as permitted in accordance with Section 19.85 (1) (c) of the Wisconsin Statutes.

- 5) Committee Reports
 - A. Friends of the Library
 - B. IFLS
- 6) Directives from the Library Board to the Library Director
- 7) Next meeting: December 14, 2023
- 8) Adjournment

Trustees: If you are unable to attend this meeting, please notify the Library Administrative Office

**L.E. PHILLIPS MEMORIAL PUBLIC LIBRARY
400 EAU CLAIRE STREET
EAU CLAIRE, WI 54701**

Minutes of a Meeting of the Board of Trustees

A meeting of the Board of Trustees of the L.E. Phillips Memorial Public Library was held on Thursday, October 19, 2023 at 5:00 p.m.

Board members present: Cook, Contant, Donnelly, Markgraf, Martin, Miller, Pesicka, Schell, and Xiong. Board members absent: None. Staff present: Collins-Fuerbringer, Hennings, Kerr, Langreck, Schian, Small.

CITIZEN COMMENTS

None

CONSENT AGENDA

On a motion made by Jill Markgraf and seconded by Shelley Donnelly, the Board unanimously approved the Consent Agenda items.

CONSIDERATION OF NEW BUSINESS

- A. Isa Small delivered her presentation for the board on the 2023 Chippewa Valley Book Festival. The library hosted 11 of the 14 events this year. All were well attended.
- B. Board President updates included:
 - a. An update from Kate Cook regarding her discussion with Literacy Volunteers of America and how the library can partner with them. Examples of partnership include utilization of library spaces for ESL classes and individual tutoring, and donations of books for the Little Free Libraries.
 - b. Gary reported that Cheryl Contant will be chairing the Bylaws Review Committee. She will be bringing information for the board to review at the November meeting.
 - c. Gary thanked James, Charlie, and Cheryl for advocating at the City Council public session for funding for the Security Monitor position at the library for 2024.
 - d. Gary encouraged the board members to take advantage of educational opportunities provided by DPI for library trustees.
- C. Nancy stated that the library is right on track as far as our 2023 spending YTD vs budget. We will be starting the recruiting process for the Security Monitor position in the next month with the goal of having someone in place by the beginning of the year.
- D. On a motion made by Joshua Miller and seconded by Jill Markgraf, the board unanimously approved the noted changes to sections 2 and 3 of the Employee Handbook.
- E. Nancy provided a handout of the library's mission, vision, and values as part of the next steps in the strategic planning process. This document will continue to be refined over the coming weeks with the goal to have our new strategic plan in place by early 2024.

- F. On a motion made by Sheng Xiong and seconded by Jill Markgraf, the board unanimously approved the addition of a staff survey/staff review component to the library director evaluation. The Library Board Director, in collaboration with the City HR Director, will determine the questions for the staff survey.

COMMITTEE REPORTS

Friends of the Library

- Charlie shared statistics from the Card Crawl event. Saturday, November 18th is the next Friends pop-up sale. Volunteers are still needed for the train exhibit.

IFLS

- Jill reported that the Hawkins Library joined the MORE system. They were the last IFLS library to become part of the system.

DIRECTIVES FROM THE LIBRARY BOARD OF TRUSTEES TO THE LIBRARY DIRECTOR

- There were no directives to the Library Director

NEXT MEETING – November 16, 2023

ADJOURNMENT

On a motion made by Sheng Xiong and seconded by Charlie Schell, the Board unanimously adjourned at 7:00 p.m.

Respectfully submitted,
Barb Langreck, Administrative & Human Resources Coordinator



ADMINISTRATIVE MEMORANDUM

TO: Library Board
FROM: Barb Langreck, Administrative & HR Coordinator
DATE: 11/09/2023
SUBJECT: OCTOBER 2023 Bills & Claims Report Summary

Bills & Claims Report Summary – Month Ending October 31, 2023

Operating Expenditures for the month	\$384,720.71
CIP Expenditures for the month	\$
Supplemental Bills & Claims for the month	INCL
Procurement Card Purchases for the month	INCL
Total	\$384,720.71

All expenditures will be included in the printed report each month. Exceptions to this will be months in which the City accounting staff has not yet posted the procurement card purchases or journal entries for that month. In that case, those entries will appear on the following month Bills and Claims report. Each month there are a number of large purchases of library materials. Those may include digital or hard copy material purchases totaling over \$1,000 per purchase. Questions on those purchases can be directed to the Library Director for further clarification.

Explanations of large or out of the ordinary/annual payments are shown below:

1. Account 6110 Postage & Shipping
 - \$1,065.32 paid to L&M for postage
2. Account 6112 Computer Service Charges
 - \$1,500.00 paid to Mailpoet for website subscription
3. Account 6118 Advertising/Marketing
 - \$2,323.25 paid to UWEC for Chippewa Valley Book Festival (Endowment Gift)
4. Account 6156 Professional Services
 - \$2,000.00 paid to UWEC for Chippewa Valley Book Festival
5. Account 6202 Electricity
 - \$14,159.27 paid to City of Eau Claire for electricity services
6. Account 6350 Insurance
 - \$2,583.33 paid for monthly insurance charges
7. Account 6402 Office Supplies
 - \$1,286.25 paid to Office Depot for toner

8. Account 6406 Program Supplies
 - \$2,000.00 paid to UWEC for Chippewa Valley Book Festival (FOL Gift)
9. Account 6464 Bldg Materials & Janitorial Supplies
 - \$1,051.56 paid for July & August parts charges
10. Account 6490 Equipment
 - \$2,911.00 paid to EO Johnson for new laminator

BILLS & CLAIMS - OPERATING
Transactions Processed in October 2023

ENTERED	EFFECTIVE	OBJECT	AMOUNT	ACCT NAME	VENDOR	COMMENTS
10/05/2023	10/06/2023	6010	\$17,432.71	PAYROLL WAGES	LIBRARY PAYROLL WAGES	PAY DATE: 10/06/23
10/05/2023	10/06/2023	6010	\$11,976.49	PAYROLL WAGES	LIBRARY PAYROLL WAGES	PAY DATE: 10/06/23
10/05/2023	10/06/2023	6010	\$3,468.80	PAYROLL WAGES	LIBRARY PAYROLL WAGES	PAY DATE: 10/06/23
10/05/2023	10/06/2023	6010	\$14,252.57	PAYROLL WAGES	LIBRARY PAYROLL WAGES	PAY DATE: 10/06/23
10/05/2023	10/06/2023	6010	\$16,421.86	PAYROLL WAGES	LIBRARY PAYROLL WAGES	PAY DATE: 10/06/23
10/05/2023	10/06/2023	6010	\$16,654.73	PAYROLL WAGES	LIBRARY PAYROLL WAGES	PAY DATE: 10/06/23
10/05/2023	10/06/2023	6010	\$25,987.00	PAYROLL WAGES	LIBRARY PAYROLL WAGES	PAY DATE: 10/06/23
			\$106,194.16			
10/12/2023	10/13/2023	6010	\$5,257.19	PAYROLL WAGES	CUSTODIAL PAYROLL WAGES	PAY DATE: 10/13/23
			\$5,257.19			
10/18/2023	10/20/2023	6010	\$17,420.36	PAYROLL WAGES	LIBRARY PAYROLL WAGES	PAY DATE: 10/20/23
10/18/2023	10/20/2023	6010	\$14,295.14	PAYROLL WAGES	LIBRARY PAYROLL WAGES	PAY DATE: 10/20/23
10/18/2023	10/20/2023	6010	\$11,976.48	PAYROLL WAGES	LIBRARY PAYROLL WAGES	PAY DATE: 10/20/23
10/18/2023	10/20/2023	6010	\$3,468.80	PAYROLL WAGES	LIBRARY PAYROLL WAGES	PAY DATE: 10/20/23
10/18/2023	10/20/2023	6010	\$16,739.59	PAYROLL WAGES	LIBRARY PAYROLL WAGES	PAY DATE: 10/20/23
10/18/2023	10/20/2023	6010	\$16,574.30	PAYROLL WAGES	LIBRARY PAYROLL WAGES	PAY DATE: 10/20/23
10/18/2023	10/20/2023	6010	\$25,698.07	PAYROLL WAGES	LIBRARY PAYROLL WAGES	PAY DATE: 10/20/23
			\$106,172.74			
10/26/2023	10/27/2023	6010	\$5,264.35	PAYROLL WAGES	CUSTODIAL PAYROLL WAGES	PAY DATE: 10/27/23
			\$5,264.35			
TOTAL PAYROLL WAGES			\$222,888.44			
10/26/2023	10/27/2023	6020	\$89.51	PAYROLL OVERTIME	CUSTODIAL PAYROLL WAGES	PAY DATE: 10/27/23
TOTAL PAYROLL OVERTIME			\$89.51			
10/05/2023	10/06/2023	6040	\$1,283.63	EMPLOYER PAID BENEFITS	LIBRARY PAYROLL WAGES	PAY DATE: 10/06/23
10/05/2023	10/06/2023	6040	\$1,011.13	EMPLOYER PAID BENEFITS	LIBRARY PAYROLL WAGES	PAY DATE: 10/06/23
10/05/2023	10/06/2023	6040	\$863.28	EMPLOYER PAID BENEFITS	LIBRARY PAYROLL WAGES	PAY DATE: 10/06/23
10/05/2023	10/06/2023	6040	\$253.39	EMPLOYER PAID BENEFITS	LIBRARY PAYROLL WAGES	PAY DATE: 10/06/23
10/05/2023	10/06/2023	6040	\$1,194.19	EMPLOYER PAID BENEFITS	LIBRARY PAYROLL WAGES	PAY DATE: 10/06/23
10/05/2023	10/06/2023	6040	\$1,230.80	EMPLOYER PAID BENEFITS	LIBRARY PAYROLL WAGES	PAY DATE: 10/06/23
10/05/2023	10/06/2023	6040	\$1,950.24	EMPLOYER PAID BENEFITS	LIBRARY PAYROLL WAGES	PAY DATE: 10/06/23
			\$7,786.66			

10/12/2023	10/13/2023	6040	\$385.61 EMPLOYER PAID BENEFITS	CUSTODIAL PAYROLL WAGES	PAY DATE: 10/13/23
			<u>\$385.61</u>		
10/18/2023	10/20/2023	6040	\$1,277.19 EMPLOYER PAID BENEFITS	LIBRARY PAYROLL WAGES	PAY DATE: 10/20/23
10/18/2023	10/20/2023	6040	\$1,008.75 EMPLOYER PAID BENEFITS	LIBRARY PAYROLL WAGES	PAY DATE: 10/20/23
10/18/2023	10/20/2023	6040	\$840.37 EMPLOYER PAID BENEFITS	LIBRARY PAYROLL WAGES	PAY DATE: 10/20/23
10/18/2023	10/20/2023	6040	\$253.40 EMPLOYER PAID BENEFITS	LIBRARY PAYROLL WAGES	PAY DATE: 10/20/23
10/18/2023	10/20/2023	6040	\$1,190.35 EMPLOYER PAID BENEFITS	LIBRARY PAYROLL WAGES	PAY DATE: 10/20/23
10/18/2023	10/20/2023	6040	\$1,216.01 EMPLOYER PAID BENEFITS	LIBRARY PAYROLL WAGES	PAY DATE: 10/20/23
10/18/2023	10/20/2023	6040	\$1,896.84 EMPLOYER PAID BENEFITS	LIBRARY PAYROLL WAGES	PAY DATE: 10/20/23
			<u>\$7,682.91</u>		
10/26/2023	10/27/2023	6040	\$390.01 EMPLOYER PAID BENEFITS	CUSTODIAL PAYROLL WAGES	PAY DATE: 10/27/23
			<u>\$390.01</u>		
TOTAL EMPLOYER PAID BENEFITS			<u>\$16,245.19</u>		
10/05/2023	10/06/2023	6042	\$1,126.70 WRS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 10/06/23
10/05/2023	10/06/2023	6042	\$814.41 WRS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 10/06/23
10/05/2023	10/06/2023	6042	\$894.94 WRS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 10/06/23
10/05/2023	10/06/2023	6042	\$235.88 WRS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 10/06/23
10/05/2023	10/06/2023	6042	\$1,051.17 WRS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 10/06/23
10/05/2023	10/06/2023	6042	\$1,017.18 WRS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 10/06/23
10/05/2023	10/06/2023	6042	\$1,299.80 WRS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 10/06/23
			<u>\$6,440.08</u>		
10/12/2023	10/13/2023	6042	\$321.60 WRS(ER)	CUSTODIAL PAYROLL WAGES	PAY DATE: 10/13/23
			<u>\$321.60</u>		
10/18/2023	10/20/2023	6042	\$1,180.14 WRS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 10/20/23
10/18/2023	10/20/2023	6042	\$897.84 WRS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 10/20/23
10/18/2023	10/20/2023	6042	\$814.41 WRS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 10/20/23
10/18/2023	10/20/2023	6042	\$235.88 WRS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 10/20/23
10/18/2023	10/20/2023	6042	\$1,070.74 WRS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 10/20/23
10/18/2023	10/20/2023	6042	\$1,017.18 WRS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 10/20/23
10/18/2023	10/20/2023	6042	\$1,276.23 WRS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 10/20/23
			<u>\$6,492.42</u>		
10/26/2023	10/27/2023	6042	\$328.11 WRS(ER)	CUSTODIAL PAYROLL WAGES	PAY DATE: 10/27/23
			<u>\$328.11</u>		
TOTAL WRS(ER)			<u>\$13,582.21</u>		

10/05/2023	10/06/2023	6043	\$2,673.17 HEALTH INS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 10/06/23
10/05/2023	10/06/2023	6043	\$4,854.48 HEALTH INS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 10/06/23
10/05/2023	10/06/2023	6043	\$3,523.11 HEALTH INS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 10/06/23
10/05/2023	10/06/2023	6043	\$886.62 HEALTH INS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 10/06/23
10/05/2023	10/06/2023	6043	\$4,002.82 HEALTH INS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 10/06/23
10/05/2023	10/06/2023	6043	\$1,270.80 HEALTH INS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 10/06/23
10/05/2023	10/06/2023	6043	\$3,736.02 HEALTH INS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 10/06/23
			<u>\$20,947.02</u>		
10/12/2023	10/13/2023	6043	\$1,365.46 HEALTH INS(ER)	CUSTODIAL PAYROLL WAGES	PAY DATE: 10/13/23
			<u>\$1,365.46</u>		
10/18/2023	10/20/2023	6043	\$2,633.11 HEALTH INS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 10/20/23
10/18/2023	10/20/2023	6043	\$4,854.48 HEALTH INS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 10/20/23
10/18/2023	10/20/2023	6043	\$3,523.11 HEALTH INS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 10/20/23
10/18/2023	10/20/2023	6043	\$886.62 HEALTH INS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 10/20/23
10/18/2023	10/20/2023	6043	\$4,042.88 HEALTH INS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 10/20/23
10/18/2023	10/20/2023	6043	\$1,270.80 HEALTH INS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 10/20/23
10/18/2023	10/20/2023	6043	\$3,736.02 HEALTH INS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 10/20/23
			<u>\$20,947.02</u>		
10/26/2023	10/27/2023	6043	\$1,355.35 HEALTH INS(ER)	CUSTODIAL PAYROLL WAGES	PAY DATE: 10/27/23
			<u>\$1,355.35</u>		
TOTAL HEALTH INS(ER)			<u>\$44,614.85</u>		
10/11/2023	10/10/2023	6051	\$1,773.24 RETIREE-HLTH INS	GROUP HEALTH COOPERATIVE OF EAU CLAIRE	HEALTH INSURANCE PREMIUMS
10/11/2023	10/10/2023	6051	\$2,745.13 RETIREE-HLTH INS	GROUP HEALTH COOPERATIVE OF EAU CLAIRE	HEALTH INSURANCE PREMIUMS
TOTAL RETIREE-HLTH INS			<u>\$4,518.37</u>		
10/03/2023	09/30/2023	6052	\$308.33 RETIREE DEDUCTIBLE		ALLOCATE RETIREE HEALTH DEDUCT
TOTAL RETIREE DEDUCTIBLE			<u>\$308.33</u>		
10/18/2023	10/20/2023	6096	\$6.69 AUTO ALLOWANCE	LIBRARY PAYROLL WAGES	PAY DATE: 10/20/23
TOTAL AUTO ALLOWANCE			<u>\$6.69</u>		
10/11/2023	09/30/2023	6110	\$1,065.32 POSTAGE & SHIPPING	L&M MAIL SERVICE INC	POSTAGE
10/18/2023	10/18/2023	6110	\$192.06 POSTAGE & SHIPPING	L&M MAIL SERVICE INC	POSTAGE - ART SHOW BROCHURE
10/18/2023	10/18/2023	6110	\$30.00 POSTAGE & SHIPPING	PETTY CASH - LIBRARY	PETTY CASH
10/25/2023	10/25/2023	6110	\$193.11 POSTAGE & SHIPPING	L&M MAIL SERVICE INC	POSTAGE - OPTICAL ENHANCEMENTS
TOTAL POSTAGE & SHIPPING			<u>\$1,480.49</u>		

10/03/2023	09/21/2023	6112	\$107.48 COMPUTER SERVICE CHARGES	GODADDY.COM	DOMAIN RENEWALS
10/03/2023	09/21/2023	6112	\$1,500.00 COMPUTER SERVICE CHARGES	MAILPOET	COMPUTER SERVICE CHARGE (WEBSI
10/03/2023	09/21/2023	6112	\$63.29 COMPUTER SERVICE CHARGES	WONDERSHARE.COM	VIDEO SOFTWARE (PCS)
10/24/2023	10/24/2023	6112	\$57.00 COMPUTER SERVICE CHARGES	HEARTLAND BUSINESS SYSTEMS LLC	COMPUTER SERVICE CHARGE
TOTAL COMPUTER SERVICE CHARGES			\$1,727.77		
10/03/2023	09/21/2023	6118	\$216.00 ADVERTISING/MARKETING	ALLEGRA AND IMAGE 360	PCS ADVERTISING
10/03/2023	09/21/2023	6118	\$352.95 ADVERTISING/MARKETING	AMZ*CAFEPRESS INC.	PCS ADVERTISING
10/03/2023	09/21/2023	6118	\$90.42 ADVERTISING/MARKETING	AMZ*CAFEPRESS INC.	PCS ADVERTISING (CARD CRAWL GR
10/03/2023	09/21/2023	6118	\$275.92 ADVERTISING/MARKETING	4IMPRINT	PCS ADVERTISING
10/03/2023	09/21/2023	6118	\$9.65 ADVERTISING/MARKETING	FACEBK 24BWKBPRA2	PCS ADS IN LOCAL MEDIA
10/03/2023	09/21/2023	6118	\$79.72 ADVERTISING/MARKETING	FACEBK 24BWKBPRA2	PCS ADS IN LOCAL MEDIA
10/03/2023	08/31/2023	6118	\$503.20 ADVERTISING/MARKETING	WEBBO GRAPHICS LLC	PCS MARKETING
10/18/2023	09/30/2023	6118	\$100.00 ADVERTISING/MARKETING	VOLUME ONE MAGAZINE LLC	PCS ADVERTISING
10/31/2023	10/23/2023	6118	\$115.00 ADVERTISING/MARKETING	ALLEGRA AND IMAGE 360	PCS ADVERTISING
10/31/2023	10/23/2023	6118	\$12.96 ADVERTISING/MARKETING	HOBBY LOBBY ECOMM	PCS CARD CRAWL PRIZE GIVEAWAY
10/31/2023	10/23/2023	6118	\$185.00 ADVERTISING/MARKETING	SHARP SIGNS LLC	PCS ADVERTISING
10/31/2023	10/23/2023	6118	\$2.97 ADVERTISING/MARKETING	FACEBK 24BWKBPRA2	PCS ADVERTISING
10/31/2023	10/23/2023	6118	\$182.72 ADVERTISING/MARKETING	FACEBK 24BWKBPRA2	PCS ADVERTISING
10/03/2023	09/21/2023	6118	\$21.10 ADVERTISING/MARKETING	DEX MED INC	MONTHLY TELEPHONE PHONEBOOK LI
10/31/2023	10/23/2023	6118	\$21.10 ADVERTISING/MARKETING	DEX MED INC	MONTHLY TELEPHONE LISTING
10/03/2023	10/03/2023	6118	\$2,323.25 ADVERTISING/MARK-BRANDING	UNIVERSITY OF WISCONSIN EAU CLAIRE	CVBF
10/03/2023	09/21/2023	6118	\$84.22 ADVERTISING/MARKETING-FOL 2021	FACEBK 24BWKBPRA2	PCS ADS IN LOCAL MEDIA
TOTAL ADVERTISING/MARKETING			\$4,576.18		
10/11/2023	08/31/2023	6130	\$303.05 REPAIRS TO BUILDINGS	BADGER STATE INC	REPAIR TO LIBRARY
TOTAL REPAIRS TO BUILDINGS			\$303.05		
10/03/2023	08/31/2023	6150	\$392.00 SPECIAL SERVICES	HEATHER C LEISZ	SPECIAL SERVICES
10/19/2023	09/30/2023	6150	\$494.40 SPECIAL SERVICES	UNIQUE MANAGEMENT SERVICES INC	SPECIAL SERVICES
TOTAL SPECIAL SERVICES			\$886.40		
10/20/2023	09/01/2023	6153	\$43.13 CONVENIENCE FEES	FAPS HOLDINGS INC	LIBRARY MONTHLY CC FEES
TOTAL CONVENIENCE FEES			\$43.13		
10/03/2023	09/30/2023	6156	\$600.00 PROFESSIONAL SERVICES	UNIVERSITY OF WISCONSIN EAU CLAIRE	PCS PROF SERVICES
10/03/2023	10/03/2023	6156	\$2,000.00 PROFESSIONAL SERVICES	UNIVERSITY OF WISCONSIN EAU CLAIRE	CVBF
10/03/2023	10/03/2023	6156	\$750.00 PROFESSIONAL SERVICES	STEVEN S RUSSELL	YS PROFESSIONAL SERVICES
10/18/2023	10/17/2023	6156	\$500.00 PROFESSIONAL SERVICES	ZOOZORT CORPORATION INC	YS PROFESSIONAL SERVICES
TOTAL PROFESSIONAL SERVICES			\$3,850.00		

10/03/2023	09/21/2023	6160	\$14.00 TRAINING/MEETINGS	EAU CLAIRE CO CLERK OF COURTS	PCS TRAINING
10/03/2023	09/21/2023	6160	\$209.00 TRAINING/MEETINGS	AMERICAN LIBRARY ASSOCIATION	CIVIC/SOCIAL/FRATERNAL
10/03/2023	09/21/2023	6160	\$82.00 TRAINING/MEETINGS	WISCONSIN LIBRARY ASSOCIATION INC	STAFF TRAINING CONFERENCE
10/03/2023	09/21/2023	6160	\$292.00 TRAINING/MEETINGS	WISCONSIN LIBRARY ASSOCIATION INC	STAFF TRAINING CONFERENCE
10/03/2023	09/21/2023	6160	\$167.00 TRAINING/MEETINGS	WISCONSIN LIBRARY ASSOCIATION INC	WLA CONFERENCE (KOENIG)
10/03/2023	09/21/2023	6160	\$395.00 TRAINING/MEETINGS	WISCONSIN LIBRARY ASSOCIATION INC	WLA CONFERENCE (RICE)
10/03/2023	09/21/2023	6160	\$292.00 TRAINING/MEETINGS	WISCONSIN LIBRARY ASSOCIATION INC	WLA CONFERENCE (GREEN)
10/03/2023	09/21/2023	6160	\$118.62 TRAINING/MEETINGS	ENTERPRISE RENT-A-CAR	ENTERPRISE RENT-A-CAR (PCS TRA
10/03/2023	09/21/2023	6160	\$99.00 TRAINING/MEETINGS	LEGENDARY WATERS RESOR	PCS TRAINING CONFERENCE TRAVEL
10/03/2023	09/21/2023	6160	\$386.94 TRAINING/MEETINGS	OLIVE GARDEN 00014761	OLIVE GARDEN - FOOD FOR STAFF
10/03/2023	09/21/2023	6160	\$475.00 TRAINING/MEETINGS	WISCONSIN PUBLIC TRANSPOR	PCS TRAINING CONFERENCE TRAVEL
10/03/2023	09/21/2023	6160	\$25.00 TRAINING/MEETINGS	WISCONSIN PUBLIC TRANSPOR	CVSHRM FALL LEGAL UPDATE TRAIN
10/18/2023	10/18/2023	6160	\$2.00 TRAINING/MEETINGS	PETTY CASH - LIBRARY	PETTY CASH
10/31/2023	10/23/2023	6160	\$580.00 TRAINING/MEETINGS	WISCONSIN LIBRARY ASSOCIATION INC	WLA CONFERENCE REGISTRATION (R
10/31/2023	10/23/2023	6160	\$128.15 TRAINING/MEETINGS	SANDBAR AND GRILL	EATING PLACES AND RESTAURANTS
			\$3,265.71		
10/05/2023	10/06/2023	6160	\$71.98 TRAINING/MEETINGS	LIBRARY PAYROLL WAGES	PAY DATE: 10/06/23
			\$71.98		
TOTAL TRAINING/MEETINGS			\$3,337.69		
10/31/2023	10/23/2023	6162	\$179.00 MEMBERSHIP DUES	AMZ*CAFEPRESS INC.	AMAZON PRIME SUBSCRIPTION (TS
10/31/2023	10/23/2023	6162	\$129.00 MEMBERSHIP DUES	AMZ*CAFEPRESS INC.	AMAZON PCS MEMBERSHIP
TOTAL MEMBERSHIP DUES			\$308.00		
10/31/2023	10/23/2023	6198	\$85.00 MISC CONTRACTUAL SERVICES	IN *DRYDON EQUIPMENT INC.	RESTROOM SIGN
10/03/2023	09/21/2023	6198	\$47.97 MISC CONTRACTUAL SERVICES	ZOOM.US	MONTHLY MISC CONTRACTUAL
10/03/2023	09/21/2023	6198	\$54.00 MISC CONTRACTUAL SERVICES	PLAYSIGNAGE.COM	DIGITAL SIGNAGE
10/03/2023	10/02/2023	6198	\$745.08 MISC CONTRACTUAL SERVICES	AURORA COMMUNITY SERVICES INC	EAP SERVICES FOR 2023 - REALIV
10/31/2023	10/23/2023	6198	\$47.97 MISC CONTRACTUAL SERVICES	ZOOM.US	MONTHLY CONTRACT
10/31/2023	10/23/2023	6198	\$54.00 MISC CONTRACTUAL SERVICES	PLAYSIGNAGE.COM	COMPUTER SOFTWARE STORES
TOTAL MISC CONTRACTUAL SERVICES			\$1,034.02		
10/03/2023	08/31/2023	6202	\$7,120.78 ELECTRICITY	400 EAU CLAIRE ST	
10/30/2023	09/30/2023	6202	\$7,038.49 ELECTRICITY	400 EAU CLAIRE ST	
TOTAL ELECTRICITY			\$14,159.27		
10/03/2023	08/31/2023	6208	\$114.93 GAS SERVICE	400 EAU CLAIRE ST	
10/30/2023	09/30/2023	6208	\$116.52 GAS SERVICE	400 EAU CLAIRE ST	
TOTAL GAS SERVICE			\$231.45		

10/03/2023	09/21/2023	6210	\$4.13 TELEPHONES	CENTURYLINK LUMEN	MONTHLY TELEPHONE SERVICE
10/04/2023	09/30/2023	6210	\$866.73 TELEPHONES	WISCONSIN BELL TELEPHONE COMPANY INC	TELEPHONE SERVICE
10/31/2023	10/23/2023	6210	\$2.65 TELEPHONES	CENTURYLINK LUMEN	MONTHLY PHONE SERVICE
TOTAL TELEPHONES			\$873.51		
10/03/2023	09/30/2023	6215	\$466.66 CITY GARBAGE SERVICE		GARBAGE COLLECTION CHARGES
10/24/2023	08/31/2023	6215	(\$466.66) CITY GARBAGE SERVICE		GARBAGE COLLECTION CHARGES
TOTAL CITY GARBAGE SERVICE			\$0.00		
10/03/2023	09/30/2023	6350	\$2,583.33 INSURANCE		INSURANCE CHARGES
TOTAL INSURANCE			\$2,583.33		
10/03/2023	09/21/2023	6402	\$286.59 OFFICE SUPPLIES	AMZ*CAFEPRESS INC.	CIRCULATION SUPPLIES
10/03/2023	09/21/2023	6402	\$34.50 OFFICE SUPPLIES	AMZ*CAFEPRESS INC.	CIRCULATION SUPPLIES
10/03/2023	09/21/2023	6402	\$8.31 OFFICE SUPPLIES	AMZ*CAFEPRESS INC.	CIRCULATION SUPPLIES
10/03/2023	09/21/2023	6402	\$7.99 OFFICE SUPPLIES	AMZ*CAFEPRESS INC.	CIRCULATION SUPPLIES
10/31/2023	10/23/2023	6402	\$40.95 OFFICE SUPPLIES	AMZ*CAFEPRESS INC.	CIRCULATION SUPPLIES (THERMAL
10/31/2023	10/23/2023	6402	\$108.60 OFFICE SUPPLIES	AMZ*CAFEPRESS INC.	CIRCULATION SUPPLIES
10/03/2023	09/21/2023	6402	\$308.72 OFFICE SUPPLIES	DEMCO INC	TS SUPPLIES
10/03/2023	09/21/2023	6402	\$71.88 OFFICE SUPPLIES	OFFICE DEPOT	TS SUPPLIES
10/03/2023	09/21/2023	6402	\$56.97 OFFICE SUPPLIES	OFFICE DEPOT	TS SUPPLIES (PLASTIC STORAGE C
10/03/2023	09/21/2023	6402	\$255.70 OFFICE SUPPLIES	OFFICE DEPOT	PCS SUPPLIES (PAPER)
10/03/2023	09/21/2023	6402	\$10.72 OFFICE SUPPLIES	WM SUPERCENTER#1669	TS SUPPLIES
10/03/2023	09/21/2023	6402	\$42.99 OFFICE SUPPLIES	AMZ*CAFEPRESS INC.	PCS SUPPLIES
10/03/2023	09/21/2023	6402	\$53.71 OFFICE SUPPLIES	AMZ*CAFEPRESS INC.	PCS SUPPLIES
10/03/2023	09/21/2023	6402	\$29.88 OFFICE SUPPLIES	AMZ*CAFEPRESS INC.	TS SUPPLIES
10/03/2023	09/21/2023	6402	\$72.04 OFFICE SUPPLIES	AMZ*CAFEPRESS INC.	RS OFFICE SUPPLIES
10/03/2023	09/21/2023	6402	\$16.46 OFFICE SUPPLIES	AMZ*CAFEPRESS INC.	RS SUPPLIES
10/03/2023	09/21/2023	6402	(\$79.80) OFFICE SUPPLIES	AMAZON COM SERVICES LLC	PCS SUPPLIES (REFUND)
10/12/2023	10/11/2023	6402	\$56.88 OFFICE SUPPLIES	BADGERLAND PRINTING USA INC	RS SUPPLIES
10/18/2023	10/18/2023	6402	\$63.06 OFFICE SUPPLIES	BADGERLAND PRINTING USA INC	RS SUPPLIES
10/31/2023	10/23/2023	6402	\$61.17 OFFICE SUPPLIES	OFFICE DEPOT	TS SUPPLIES
10/31/2023	10/23/2023	6402	\$377.30 OFFICE SUPPLIES	KENT ADHESIVE PRODUCT COMPANY	TS SUPPLIES (POLYCOVERS)
10/31/2023	10/23/2023	6402	\$23.86 OFFICE SUPPLIES	AMZ*CAFEPRESS INC.	TS SUPPLIES
10/31/2023	10/23/2023	6402	\$14.48 OFFICE SUPPLIES	AMZ*CAFEPRESS INC.	TS SUPPLIES (DYMO LABELING TAP
10/31/2023	10/23/2023	6402	\$118.51 OFFICE SUPPLIES	AMZ*CAFEPRESS INC.	PCS SUPPLIES / FOL GIFTS PROGR
10/31/2023	10/23/2023	6402	\$86.60 OFFICE SUPPLIES	AMZ*CAFEPRESS INC.	PCS OFFICE SUPPLIES
10/03/2023	09/21/2023	6402	\$79.78 OFFICE SUPPLIES	OFFICE DEPOT	OVERHEAD SUPPLIES (COPY PAPER)
10/03/2023	09/21/2023	6402	\$1,286.25 OFFICE SUPPLIES	OFFICE DEPOT	OVERHEAD SUPPLIES (TONER)
10/03/2023	09/21/2023	6402	\$79.78 OFFICE SUPPLIES	OFFICE DEPOT	OVERHEAD SUPPLIES (COPY PAPER)
10/03/2023	09/21/2023	6402	\$165.29 OFFICE SUPPLIES	OFFICE DEPOT	OVERHEAD SUPPLIES (TONER)
10/03/2023	09/21/2023	6402	\$425.00 OFFICE SUPPLIES	ENCORE DATA PRODUCTS, INC.	OVERHEAD SUPPLIES (DISPOSABLE
10/03/2023	09/21/2023	6402	\$273.44 OFFICE SUPPLIES	ULINE INC	OVERHEAD SUPPLIES (PPE NITRILE
10/03/2023	09/21/2023	6402	\$155.10 OFFICE SUPPLIES	ULINE INC	OVERHEAD SUPPLIES (PPE NITRILE

10/03/2023	09/21/2023	6402	\$15.48 OFFICE SUPPLIES	TARGET.COM	OVERHEAD SUPPLIES (DISHSOAP)
10/03/2023	09/21/2023	6402	\$24.68 OFFICE SUPPLIES	AMZ*CAFEPRESS INC.	OVERHEAD SUPPLIES (FACIAL TISS
10/03/2023	09/21/2023	6402	\$561.00 OFFICE SUPPLIES	AMZ*CAFEPRESS INC.	OVERHEAD SUPPLIES (TONER)
10/03/2023	09/21/2023	6402	\$207.33 OFFICE SUPPLIES	AMZ*CAFEPRESS INC.	OVERHEAD SUPPLIES (TONER)
10/03/2023	09/21/2023	6402	\$20.68 OFFICE SUPPLIES	AMZ*CAFEPRESS INC.	OVERHEAD SUPPLIES
10/03/2023	09/21/2023	6402	\$44.75 OFFICE SUPPLIES	DISPLAYS2GO	PCS OVERHEAD SUPPLIES
10/18/2023	10/18/2023	6402	\$3.52 OFFICE SUPPLIES	PETTY CASH - LIBRARY	PETTY CASH
10/31/2023	10/23/2023	6402	\$109.99 OFFICE SUPPLIES	OFFICE DEPOT	OVERHEAD SUPPLIES (DISPLAY HOL
10/31/2023	10/23/2023	6402	\$79.78 OFFICE SUPPLIES	OFFICE DEPOT	OVERHEAD SUPPLIES (COPY PAPER)
10/31/2023	10/23/2023	6402	\$106.20 OFFICE SUPPLIES	OFFICE DEPOT	OVERHEAD SUPPLIES
10/31/2023	10/23/2023	6402	\$299.95 OFFICE SUPPLIES	SHARP PHOTO & PORT	STAFF HEADSHOTS / GROUP PHOTO
10/31/2023	10/23/2023	6402	\$27.28 OFFICE SUPPLIES	AMZ*CAFEPRESS INC.	OH SUPPLIES (COMPUTER LAB CHAI
10/31/2023	10/23/2023	6402	\$54.66 OFFICE SUPPLIES	AMZ*CAFEPRESS INC.	OVERHEAD SUPPLIES (AAA BATTERI
10/31/2023	10/23/2023	6402	\$86.39 OFFICE SUPPLIES	AMZ*CAFEPRESS INC.	OVERHEAD SUPPLIES
10/31/2023	10/23/2023	6402	\$8.89 OFFICE SUPPLIES	AMZ*CAFEPRESS INC.	OVERHEAD SUPPLIES
10/03/2023	09/21/2023	6402	\$20.95 OFFICE SUPPLIES	AMZ*CAFEPRESS INC.	YS SUPPLIES
10/03/2023	09/21/2023	6402	\$51.07 OFFICE SUPPLIES	AMZ*CAFEPRESS INC.	YS SUPPLIES
10/03/2023	09/21/2023	6402	\$19.99 OFFICE SUPPLIES	AMZ*CAFEPRESS INC.	YS SUPPLIES
10/03/2023	09/21/2023	6402	\$70.93 OFFICE SUPPLIES	AMZ*CAFEPRESS INC.	YS SUPPLIES
10/03/2023	09/21/2023	6402	\$39.06 OFFICE SUPPLIES	AMZ*CAFEPRESS INC.	YS SUPPLIES
10/03/2023	09/21/2023	6402	\$17.95 OFFICE SUPPLIES	AMZ*CAFEPRESS INC.	YS SUPPLIES
10/03/2023	09/21/2023	6402	\$16.99 OFFICE SUPPLIES	AMZ*CAFEPRESS INC.	YS SUPPLIES
10/03/2023	09/21/2023	6402	\$73.96 OFFICE SUPPLIES	AMZ*CAFEPRESS INC.	YS SUPPLIES
10/03/2023	09/21/2023	6402	\$13.42 OFFICE SUPPLIES	AMAZON COM SERVICES LLC	YS SUPPLIES
10/31/2023	10/23/2023	6402	\$7.18 OFFICE SUPPLIES	MENARD INC	YS SUPPLIES (BLEACH)
10/31/2023	10/23/2023	6402	\$52.31 OFFICE SUPPLIES	OFFICE DEPOT	YS SUPPLIES
10/31/2023	10/23/2023	6402	\$8.62 OFFICE SUPPLIES	OFFICE DEPOT	YS SUPPLIES (BINDERS)
10/31/2023	10/23/2023	6402	\$5.87 OFFICE SUPPLIES	AMZ*CAFEPRESS INC.	YS SUPPLIES (BATTERIES)
10/31/2023	10/23/2023	6402	\$13.01 OFFICE SUPPLIES	AMZ*CAFEPRESS INC.	YS SUPPLIES (HANDSOAP)
TOTAL OFFICE SUPPLIES			\$6,654.60		
10/03/2023	09/21/2023	6405	\$11.99 AWRDS/TROP FOL 2023	AMZ*CAFEPRESS INC.	YS TEEN BOOK BOXES (GIFTS)
10/03/2023	09/21/2023	6405	\$69.25 AWRDS/TROP FOL 2023	OTC BRANDS, INC.	YS TEEN BOOKBOXES (GIFTS)
10/03/2023	09/21/2023	6405	\$15.23 AWRDS/TROP FOL 2023	SKOGENS FOODLINER INC	YS PROGRAM SUPPLIES / TEEN BOO
10/31/2023	10/23/2023	6405	\$98.26 AWRDS/TROP FOL 2023	AMZ*CAFEPRESS INC.	YS PRIZES (FOL PRIZES-GIFTS)
TOTAL AWRDS/TROP FOL 2023			\$194.73		
10/03/2023	09/21/2023	6406	\$123.92 LIBRARY PROGRAM SUPPLIES	AMZ*CAFEPRESS INC.	PCS PROGRAM SUPPLIES / EQUIPME
10/03/2023	09/21/2023	6406	\$76.44 LIBRARY PROGRAM SUPPLIES	AMAZON.COM*MB14A11F2	PCS PROGRAM SUPPLIES
10/31/2023	10/23/2023	6406	\$54.87 LIBRARY PROGRAM SUPPLIES	AMAZON COM SERVICES LLC	PCS PROGRAM SUPPLIES (NATURE'S
10/03/2023	09/21/2023	6406	\$66.72 LIBRARY PROGRAM SUPPLIES	AMZ*CAFEPRESS INC.	DB PROGRAM SUPPLIES
10/03/2023	09/21/2023	6406	\$38.99 LIBRARY PROGRAM SUPPLIES	AMZ*CAFEPRESS INC.	DB SUPPLIES
10/03/2023	09/21/2023	6406	\$95.74 LIBRARY PROGRAM SUPPLIES	AMZ*CAFEPRESS INC.	DB PROGRAM SUPPLIES
10/03/2023	09/21/2023	6406	\$52.82 LIBRARY PROGRAM SUPPLIES	AMZ*CAFEPRESS INC.	DB PROGRAM SUPPLIES
10/03/2023	09/21/2023	6406	\$21.88 LIBRARY PROGRAM SUPPLIES	AMZ*CAFEPRESS INC.	DB PROGRAM SUPPLIES

10/03/2023	09/21/2023	6406	\$39.97 LIBRARY PROGRAM SUPPLIES	AMAZON.COM*MB14A11F2	DB PROGRAM SUPPLIES
10/03/2023	09/21/2023	6406	\$29.93 LIBRARY PROGRAM SUPPLIES	AMAZON COM SERVICES LLC	DB SUPPLIES
10/03/2023	09/21/2023	6406	\$7.95 LIBRARY PROGRAM SUPPLIES	AMAZON COM SERVICES LLC	DB PROGRAM SUPPLIES
10/31/2023	10/23/2023	6406	\$10.54 LIBRARY PROGRAM SUPPLIES	APL*APPLE ONLINE STORE	KEEP TALKING & NOBODY EXPLODES
10/31/2023	10/23/2023	6406	\$14.94 LIBRARY PROGRAM SUPPLIES	AMZ*CAFEPRESS INC.	DB PROGRAM SUPPLIES (TABLECLOT
10/31/2023	10/23/2023	6406	\$25.00 LIBRARY PROGRAM SUPPLIES	SKOGENS FOODLINER INC	DB PROGRAM SUPPLIES (GOURDS)
10/31/2023	10/23/2023	6406	\$54.31 LIBRARY PROGRAM SUPPLIES	AMAZON.COM*MB14A11F2	DB PROGRAM SUPPLIES (PLAY-DOH/
10/31/2023	10/23/2023	6406	\$29.99 LIBRARY PROGRAM SUPPLIES	AMAZON COM SERVICES LLC	DB PROGRAM SUPPLIES
10/03/2023	09/21/2023	6406	\$28.18 LIBRARY PROGRAM SUPPLIES	AMZ*CAFEPRESS INC.	YS SUPPLIES
10/03/2023	09/21/2023	6406	\$15.19 LIBRARY PROGRAM SUPPLIES	AMZ*CAFEPRESS INC.	YS PROGRAM SUPPLIES
10/03/2023	09/21/2023	6406	\$20.78 LIBRARY PROGRAM SUPPLIES	AMZ*CAFEPRESS INC.	YS PROGRAM SUPPLIES
10/03/2023	09/21/2023	6406	\$35.49 LIBRARY PROGRAM SUPPLIES	AMZ*CAFEPRESS INC.	YS PROGRAM SUPPLIES
10/03/2023	09/21/2023	6406	\$55.80 LIBRARY PROGRAM SUPPLIES	AMZ*CAFEPRESS INC.	YS PROGRAM SUPPLIES
10/03/2023	09/21/2023	6406	\$15.16 LIBRARY PROGRAM SUPPLIES	AMZ*CAFEPRESS INC.	YS PROGRAM SUPPLIES (DPI TEEN
10/03/2023	09/21/2023	6406	\$68.70 LIBRARY PROGRAM SUPPLIES	SKOGENS FOODLINER INC	YS PROGRAM SUPPLIES / TEEN BOO
10/03/2023	09/21/2023	6406	\$9.98 LIBRARY PROGRAM SUPPLIES	SKOGENS FOODLINER INC	YS PROGRAM SUPPLIES
10/03/2023	09/21/2023	6406	\$4.19 LIBRARY PROGRAM SUPPLIES	AMAZON COM SERVICES LLC	YS PROGRAM SUPPLIES
10/31/2023	10/23/2023	6406	\$56.94 LIBRARY PROGRAM SUPPLIES	MICHAELS #9166	YS PROGRAM SUPPLIES
10/31/2023	10/23/2023	6406	\$10.00 LIBRARY PROGRAM SUPPLIES	PAYPAL WEB CHECKOUT	YS PROGRAM SUPPLIES (DOWNLODA
10/31/2023	10/23/2023	6406	\$86.86 LIBRARY PROGRAM SUPPLIES	AMZ*CAFEPRESS INC.	YS PROGRAM SUPPLIES
10/31/2023	10/23/2023	6406	\$23.83 LIBRARY PROGRAM SUPPLIES	AMZ*CAFEPRESS INC.	YS PROGRAM SUPPLIES (CARMEL AP
10/31/2023	10/23/2023	6406	\$37.65 LIBRARY PROGRAM SUPPLIES	AMZ*CAFEPRESS INC.	YS PROGRAM SUPPLIES
10/31/2023	10/23/2023	6406	\$59.25 LIBRARY PROGRAM SUPPLIES	SKOGENS FOODLINER INC	YS PROGRAM SUPPLIES/FOL TEEN B
10/31/2023	10/23/2023	6406	\$57.55 LIBRARY PROGRAM SUPPLIES	SKOGENS FOODLINER INC	YS PROGRAM SUPPLIES/PCS REFRES
10/31/2023	10/23/2023	6406	\$6.98 LIBRARY PROGRAM SUPPLIES	SKOGENS FOODLINER INC	YS PROGRAM SUPPLIES
10/18/2023	10/18/2023	6406	\$25.00 LIBRARY PROGRAM SUPPLIES	PETTY CASH - LIBRARY	PETTY CASH
10/31/2023	10/23/2023	6406	\$5.14 LIBRARY PROG SUPPLIES-FOL 2020	LA LUNA	RS DISPLAYS (GIFTS)
10/03/2023	09/21/2023	6406	\$132.72 LIBR SUPP - FOL-2023	SKOGENS FOODLINER INC	GIFTS FOL REFRESHMENTS
10/03/2023	09/21/2023	6406	\$62.54 LIBR SUPP - FOL-2023	SKOGENS FOODLINER INC	GIFTS FOL REFRESHMENTS
10/03/2023	09/21/2023	6406	(\$25.15) LIBR SUPP - FOL-2023	FATBRAIN TOYS	REFUND FOR BROKEN ITEM (YS PLA
10/03/2023	10/03/2023	6406	\$2,000.00 LIBR SUPP - FOL-2023	UNIVERSITY OF WISCONSIN EAU CLAIRE	CVBF
10/31/2023	10/23/2023	6406	\$44.69 LIBRARY PROG SUPPLIES-FOL-2022	WM SUPERCENTER#1669	SAMS CLUB FOOD FOR STAFF APPRE
10/31/2023	10/23/2023	6406	\$41.04 LIBRARY PROG SUPPLIES-FOL-2022	WM SUPERCENTER#1669	FOOD FOR STAFF APPRECIATION (G
10/31/2023	10/23/2023	6406	\$118.91 LIBR SUPP - FOL-2023	AMZ*CAFEPRESS INC.	YS PROGRAM SUPPLIES (GIFTS TEE
10/31/2023	10/23/2023	6406	\$102.65 LIBR SUPP - FOL-2023	AMZ*CAFEPRESS INC.	PCS SUPPLIES / FOL GIFTS PROGR
10/31/2023	10/23/2023	6406	\$67.77 LIBR SUPP - FOL-2023	AMZ*CAFEPRESS INC.	GIFTS FOL PROGRAM REFRESHMENTS
10/31/2023	10/23/2023	6406	\$38.75 LIBR SUPP - FOL-2023	AMZ*CAFEPRESS INC.	GIFTS FOL PROGRAM REFRESHMENTS
10/31/2023	10/23/2023	6406	\$11.97 LIBR SUPP - FOL-2023	SKOGENS FOODLINER INC	YS PROGRAM SUPPLIES/FOL TEEN B
10/31/2023	10/23/2023	6406	\$39.93 LIBR SUPP - FOL-2023	SKOGENS FOODLINER INC	YS PROGRAM SUPPLIES/PCS REFRES
10/31/2023	10/23/2023	6406	\$191.64 LIBR SUPP - FOL-2023	SKOGENS FOODLINER INC	GIFTS FOL PROGRAM REFRESHMENTS
10/31/2023	10/23/2023	6406	\$68.87 LIBR SUPP - FOL-2023	SKOGENS FOODLINER INC	GIFTS FOL PROGRAM REFRESHMENTS
10/31/2023	10/23/2023	6406	\$24.96 LIBR SUPP - FOL-2023	SKOGENS FOODLINER INC	GIFTS FOL PROGRAM REFRESHMENTS
10/31/2023	10/23/2023	6406	\$88.83 LIBR SUPP - FOL-2023	SKOGENS FOODLINER INC	GIFTS FOL PROGRAM REFRESHMENTS
			\$4,376.80		

10/18/2023	10/20/2023	6406	\$40.78 LIBRARY PROG SUPPLIES-FOL-2022	LIBRARY PAYROLL WAGES	PAY DATE: 10/20/23
			\$40.78		
TOTAL LIBRARY PROGRAM SUPPLIES			\$4,417.58		
10/03/2023	09/21/2023	6409	\$130.82 DIGITAL/DOWNLOADABLE	THE KIPLINGER WASHINGTON EDITORS INC	SUBSCRIPTION
10/18/2023	09/30/2023	6409	\$2,489.94 DIGITAL/DOWNLOADABLE	MIDWEST TAPE LLC	LIB MATLS DIGITAL
			\$2,620.76		
10/03/2023	09/30/2023	6409	\$108.66 LIBRARY MATERIALS-BKS JUVENILE	AMAZON COM SALES INC	JUV PRINT
10/03/2023	09/30/2023	6409	\$29.39 LIBRARY MATERIALS-BKS JUVENILE	AMAZON COM SALES INC	JUV PRINT
10/03/2023	09/30/2023	6409	\$35.90 LIBRARY MATERIALS-BKS JUVENILE	AMAZON COM SALES INC	JUV PRINT
10/03/2023	09/30/2023	6409	\$268.58 LIBRARY MATERIALS-BKS JUVENILE	BTAC ACQUISITION CORP	JUV PRINT/ IHO LEPMPL
10/03/2023	09/30/2023	6409	\$325.41 LIBRARY MATERIALS-BKS JUVENILE	BTAC ACQUISITION CORP	JUV PRINT/ L/D JUV PRINT
10/03/2023	09/30/2023	6409	\$163.24 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	AD PRINT/ JUV PRINT
10/03/2023	09/30/2023	6409	\$139.31 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	AD PRINT/ JUV PRINT/ L/D JUV P
10/03/2023	09/30/2023	6409	\$122.40 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	AD PRINT/ JUV PRINT/ L/D AD PR
10/10/2023	10/10/2023	6409	\$156.36 LIBRARY MATERIALS-BKS JUVENILE	AMAZON COM SALES INC	JUV PRINT
10/10/2023	10/10/2023	6409	\$80.70 LIBRARY MATERIALS-BKS JUVENILE	BTAC ACQUISITION CORP	JUV
10/10/2023	10/10/2023	6409	\$53.49 LIBRARY MATERIALS-BKS JUVENILE	BTAC ACQUISITION CORP	ADULT/ GIFT/ JUV
10/10/2023	10/10/2023	6409	\$308.04 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	JUV PRINT/ AD PRINT/ GIFTS-IHO
10/10/2023	09/30/2023	6409	\$178.94 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	JUV PRINT/ AD PRINT/ L/D AD PR
10/10/2023	09/30/2023	6409	\$293.25 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	LIB MATLS
10/11/2023	09/30/2023	6409	\$18.39 LIBRARY MATERIALS-BKS JUVENILE	AMAZON COM SALES INC	JUV
10/11/2023	09/30/2023	6409	\$318.59 LIBRARY MATERIALS-BKS JUVENILE	BTAC ACQUISITION CORP	JUV/ L/D JUV
10/18/2023	10/17/2023	6409	\$11.99 LIBRARY MATERIALS-BKS JUVENILE	AMAZON COM SALES INC	JUV PRINT
10/18/2023	10/17/2023	6409	\$77.49 LIBRARY MATERIALS-BKS JUVENILE	AMAZON COM SALES INC	JUV PRINT
10/18/2023	10/17/2023	6409	\$86.33 LIBRARY MATERIALS-BKS JUVENILE	AMAZON COM SALES INC	JUV PRINT
10/18/2023	10/17/2023	6409	\$251.63 LIBRARY MATERIALS-BKS JUVENILE	BTAC ACQUISITION CORP	JUV PRINT
10/18/2023	10/17/2023	6409	\$96.65 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	JUV PRINT/ AD PRINT/ IHO-LEPM
10/18/2023	10/17/2023	6409	\$127.06 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	AD PRINT/JUV PRINT/ IHO LEPMPL
10/18/2023	10/17/2023	6409	\$280.57 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	AD PRINT/ JUV PRINT
10/18/2023	09/30/2023	6409	\$509.62 LIBRARY MATERIALS-BKS JUVENILE	BTAC ACQUISITION CORP	LIB MATLS
10/24/2023	10/24/2023	6409	\$22.68 LIBRARY MATERIALS-BKS JUVENILE	AMAZON COM SALES INC	JUV PRINT
10/24/2023	10/24/2023	6409	\$97.98 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	AD PRINT / JUV PRINT / IHO-LEP
10/24/2023	10/24/2023	6409	\$133.45 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	AD PRINT / JUV PRINT
10/24/2023	10/24/2023	6409	\$61.91 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	JUV PRINT / AD PRINT / L/D JUV
10/24/2023	10/24/2023	6409	\$221.87 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	JUV PRINT / AD PRINT / L/D JUV
10/24/2023	10/24/2023	6409	\$378.50 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	AD PRINT / JUV PRINT / L/D JUV
10/24/2023	10/24/2023	6409	\$34.58 LIBRARY MATERIALS-BKS JUVENILE	AMAZON COM SALES INC	JUV PRINT
10/24/2023	10/24/2023	6409	\$74.94 LIBRARY MATERIALS-BKS JUVENILE	AMAZON COM SALES INC	JUV PRINT
10/25/2023	10/24/2023	6409	\$151.51 LIBRARY MATERIALS-BKS JUVENILE	BTAC ACQUISITION CORP	JUV PRINT/ L/D JUV PRINT
10/25/2023	10/24/2023	6409	\$11.33 LIBRARY MATERIALS-BKS JUVENILE	BTAC ACQUISITION CORP	NONPRINT/AD PRINT/ IHO-LEPMPL/
10/25/2023	10/24/2023	6409	\$476.54 LIBRARY MATERIALS-BKS JUVENILE	BTAC ACQUISITION CORP	JUV PRINT
10/25/2023	10/24/2023	6409	\$581.72 LIBRARY MATERIALS-BKS JUVENILE	BTAC ACQUISITION CORP	LIB MATLS

10/31/2023	10/23/2023	6409	\$32.64	LIBRARY MATERIALS-BKS JUVENILE	BARNES&NOBLE.COM-BN	CURIOUS GEORGE IN THE BIG SURP
10/31/2023	10/23/2023	6409	\$25.98	LIBRARY MATERIALS-BKS JUVENILE	BARNES&NOBLE.COM-BN	BEEP, BEEP, MAISY! (JUV)
			\$6,347.62			
10/03/2023	09/21/2023	6409	\$20.00	LIBRARY MATERIALS-BOOKS-ADULT	CHIPPEWA VALLEY MUSEUM INC	LIB MAT - ADULT PRINT
10/03/2023	09/30/2023	6409	\$62.86	LIBRARY MATERIALS-BOOKS-ADULT	AMAZON COM SALES INC	AD PRINT
10/03/2023	09/30/2023	6409	\$31.09	LIBRARY MATERIALS-BOOKS-ADULT	AMAZON COM SALES INC	AD PRINT
10/03/2023	09/30/2023	6409	\$41.99	LIBRARY MATERIALS-BOOKS-ADULT	AMAZON COM SALES INC	AD PRINT
10/03/2023	09/30/2023	6409	\$373.93	LIBRARY MATERIALS-BOOKS-ADULT	BTAC ACQUISITION CORP	AD PRINT/ IHO LEPMPL/ L/D AD P
10/03/2023	09/30/2023	6409	\$242.97	LIBRARY MATERIALS-BOOKS-ADULT	BTAC ACQUISITION CORP	L/D AD PRINT/AD PRINT/IHO LEPM
10/03/2023	09/30/2023	6409	\$450.01	LIBRARY MATERIALS-BOOKS-ADULT	BTAC ACQUISITION CORP	LIB MATLS/ AD PRINT/ IHO-LEPMP
10/03/2023	09/30/2023	6409	\$509.15	LIBRARY MATERIALS-BOOKS-ADULT	BTAC ACQUISITION CORP	LIB MATLS/ AD PRINT/ NONPRINT/
10/03/2023	09/30/2023	6409	\$17.08	LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT/ JUV PRINT
10/03/2023	09/30/2023	6409	\$96.37	LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT/ JUV PRINT/ L/D JUV P
10/03/2023	09/30/2023	6409	\$128.43	LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT/ JUV PRINT/ L/D AD PR
10/03/2023	10/03/2023	6409	\$11.99	LIBRARY MATERIALS-BOOKS-ADULT	AMAZON COM SALES INC	AD PRINT
10/10/2023	10/10/2023	6409	\$17.91	LIBRARY MATERIALS-BOOKS-ADULT	AMAZON COM SALES INC	AD PRINT
10/10/2023	10/10/2023	6409	\$111.38	LIBRARY MATERIALS-BOOKS-ADULT	AMAZON COM SALES INC	AD PRINT
10/10/2023	10/10/2023	6409	\$319.84	LIBRARY MATERIALS-BOOKS-ADULT	BTAC ACQUISITION CORP	ADULT/ GIFT/ JUV
10/10/2023	10/10/2023	6409	\$107.36	LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	JUV PRINT/ AD PRINT/ GIFTS-IHO
10/10/2023	09/30/2023	6409	\$78.95	LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	JUV PRINT/ AD PRINT/ L/D AD PR
10/10/2023	09/30/2023	6409	\$142.07	LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	LIB MATLS
10/11/2023	09/30/2023	6409	\$462.87	LIBRARY MATERIALS-BOOKS-ADULT	BTAC ACQUISITION CORP	LIB MATLS
10/11/2023	09/30/2023	6409	\$675.94	LIBRARY MATERIALS-BOOKS-ADULT	BTAC ACQUISITION CORP	LIB MATLS
10/11/2023	09/30/2023	6409	\$50.64	LIBRARY MATERIALS-BOOKS-ADULT	CENTER POINT INC	GIFT/ ADULT
10/12/2023	09/30/2023	6409	\$105.90	LIBRARY MATERIALS-BOOKS-ADULT	ROWMAN & LITTLEFIELD PUBLISHING GROUP	LIB MATLS - AD-PRINT
10/18/2023	10/17/2023	6409	\$55.89	LIBRARY MATERIALS-BOOKS-ADULT	AMAZON COM SALES INC	AD PRINT
10/18/2023	10/17/2023	6409	\$94.08	LIBRARY MATERIALS-BOOKS-ADULT	AMAZON COM SALES INC	AD PRINT
10/18/2023	10/17/2023	6409	\$530.96	LIBRARY MATERIALS-BOOKS-ADULT	BTAC ACQUISITION CORP	LIB MATLS
10/18/2023	10/17/2023	6409	\$87.72	LIBRARY MATERIALS-BOOKS-ADULT	CENGAGE LEARNING INC	AD PRINT
10/18/2023	10/17/2023	6409	\$140.20	LIBRARY MATERIALS-BOOKS-ADULT	CENGAGE LEARNING INC	AD PRINT
10/18/2023	10/17/2023	6409	\$64.04	LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	JUV PRINT/ AD PRINT/ IHO-LEPM
10/18/2023	10/17/2023	6409	\$109.50	LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT/JUV PRINT/ IHO LEPMPL
10/18/2023	10/17/2023	6409	\$137.06	LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT/ JUV PRINT
10/18/2023	09/30/2023	6409	\$421.91	LIBRARY MATERIALS-BOOKS-ADULT	BTAC ACQUISITION CORP	LIB MATLS
10/24/2023	10/24/2023	6409	\$16.04	LIBRARY MATERIALS-BOOKS-ADULT	AMAZON COM SALES INC	AD PRINT
10/24/2023	10/24/2023	6409	\$144.70	LIBRARY MATERIALS-BOOKS-ADULT	CENGAGE LEARNING INC	AD PRINT
10/24/2023	10/24/2023	6409	\$51.11	LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT / JUV PRINT / IHO-LEP
10/24/2023	10/24/2023	6409	\$70.57	LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT / JUV PRINT
10/24/2023	10/24/2023	6409	\$22.65	LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	JUV PRINT / AD PRINT / L/D JUV
10/24/2023	10/24/2023	6409	\$49.55	LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	JUV PRINT / AD PRINT / L/D JUV
10/24/2023	10/24/2023	6409	\$63.90	LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT / JUV PRINT / L/D JUV
10/24/2023	10/24/2023	6409	\$43.93	LIBRARY MATERIALS-BOOKS-ADULT	AMAZON COM SALES INC	AD PRINT
10/24/2023	10/24/2023	6409	\$83.90	LIBRARY MATERIALS-BOOKS-ADULT	AMAZON COM SALES INC	AD PRINT
10/25/2023	10/24/2023	6409	\$198.99	LIBRARY MATERIALS-BOOKS-ADULT	AMAZON COM SALES INC	AD PRINT

10/25/2023	10/24/2023	6409	\$259.93 LIBRARY MATERIALS-BOOKS-ADULT	BTAC ACQUISITION CORP	IHO LEPMPL/AD PRINT/NONPRINT
10/25/2023	10/24/2023	6409	\$253.70 LIBRARY MATERIALS-BOOKS-ADULT	BTAC ACQUISITION CORP	NONPRINT/AD PRINT/ IHO-LEPMPL/
10/25/2023	10/24/2023	6409	\$424.35 LIBRARY MATERIALS-BOOKS-ADULT	BTAC ACQUISITION CORP	LIB MATLS
10/25/2023	10/24/2023	6409	\$355.34 LIBRARY MATERIALS-BOOKS-ADULT	BTAC ACQUISITION CORP	LIB MATLS
10/25/2023	10/24/2023	6409	\$424.18 LIBRARY MATERIALS-BOOKS-ADULT	BTAC ACQUISITION CORP	LIB MATLS
			\$8,162.93		
10/03/2023	09/21/2023	6409	\$380.00 LIBRARY MATERIALS-ECCF GRANT	OFFICE DEPOT	CV LITTLE LIBRARIES
10/03/2023	09/21/2023	6409	\$13.56 LIBRARY MATERIALS-ECCF GRANT	SCHOLASTIC EDUCATION	LITERACY CHIPPEWA VALLEY (YS L
10/31/2023	10/23/2023	6409	\$26.99 LIBRARY MATERIALS-ECCF GRANT	AMAZON COM SERVICES LLC	YS GIFTS (EARLY LITERACY INITI
10/31/2023	10/23/2023	6409	\$93.74 LIBRARY MATERIALS-ECCF GRANT	INTERSTATE BOOKS4SCHOOL	YS GIFTS (EARLY LITERACY INITI
10/31/2023	10/23/2023	6409	\$33.75 LIBRARY MATERIALS-ECCF GRANT	AVERY PRODUCTS CORPORATIO	YS GIFTS (EARLY LITERACY INITI
			\$548.04		
10/02/2023	06/27/2023	6409	\$45.99 LIBRARY MATERIALS-KITS, TOOLS	AMAZON COM SALES INC	KITS
10/18/2023	10/17/2023	6409	\$13.99 LIBRARY MATERIALS-KITS, TOOLS	AMAZON COM SALES INC	KITS
10/31/2023	10/23/2023	6409	\$73.58 LIBRARY MATERIALS-KITS, TOOLS	BLICK ART MATERIALS LLC	MESH ZIPPER BAGS (KITS)
10/31/2023	10/23/2023	6409	\$396.00 LIBRARY MATERIALS-KITS, TOOLS	MOBILE BEACON	HotSpot replacements for non-r
10/31/2023	10/23/2023	6409	\$21.90 LIBRARY MATERIALS-KITS, TOOLS	CANAKIT.COM	CANAKIT RASPBERRY PI4 PISWITCH
			\$551.46		
10/03/2023	09/30/2023	6409	\$397.57 LIBRARY MATERIALS-MORE DVD'S	AMAZON COM SALES INC	HIGH DEMAND HOLDS
10/03/2023	09/30/2023	6409	\$115.96 LIBRARY MATERIALS-MORE DVD'S	BTAC ACQUISITION CORP	L/D AD PRINT/AD PRINT/IHO LEPM
10/03/2023	09/30/2023	6409	\$23.09 LIBRARY MATERIALS-MORE DVD'S	CENGAGE LEARNING INC	HD HOLDS/ LD AD PRINTS/ LD JUV
10/04/2023	09/30/2023	6409	\$201.20 LIBRARY MATERIALS-MORE DVD'S	BLACKSTONE AUDIO INC	LIB MATLS - HD HOLDS
10/11/2023	09/30/2023	6409	\$29.72 LIBRARY MATERIALS-MORE DVD'S	AMAZON COM SALES INC	HIGH DEMAND
			\$767.54		
10/03/2023	09/21/2023	6409	\$15.00 LIBRARY MATERIALS-NON-PRINT	4TE*GEOTIX EVENT TICKETS	LIB MATERIALS - NONPRINT
10/03/2023	09/30/2023	6409	\$70.05 LIBRARY MATERIALS-NON-PRINT	AMAZON COM SALES INC	NONPRINT
10/03/2023	09/30/2023	6409	\$102.75 LIBRARY MATERIALS-NON-PRINT	AMAZON COM SALES INC	NONPRINT
10/03/2023	09/30/2023	6409	\$22.96 LIBRARY MATERIALS-NON-PRINT	AMAZON COM SALES INC	NONPRINT
10/03/2023	09/30/2023	6409	\$14.84 LIBRARY MATERIALS-NON-PRINT	BTAC ACQUISITION CORP	L/D AD PRINT/AD PRINT/IHO LEPM
10/03/2023	09/30/2023	6409	\$71.49 LIBRARY MATERIALS-NON-PRINT	BTAC ACQUISITION CORP	LIB MATLS/ AD PRINT/ NONPRINT/
10/10/2023	10/10/2023	6409	\$12.96 LIBRARY MATERIALS-NON-PRINT	AMAZON COM SALES INC	NONPRINT
10/10/2023	09/30/2023	6409	\$192.66 LIBRARY MATERIALS-NON-PRINT	MIDWEST TAPE LLC	NONPRINT
10/10/2023	09/30/2023	6409	\$641.79 LIBRARY MATERIALS-NON-PRINT	MIDWEST TAPE LLC	LIB MATLS
10/11/2023	09/30/2023	6409	\$33.00 LIBRARY MATERIALS-NON-PRINT	BTAC ACQUISITION CORP	LIB MATLS
10/18/2023	10/17/2023	6409	\$6.99 LIBRARY MATERIALS-NON-PRINT	AMAZON COM SALES INC	NONPRINT
10/18/2023	10/17/2023	6409	\$17.99 LIBRARY MATERIALS-NON-PRINT	AMAZON COM SALES INC	NONPRINT
10/18/2023	10/17/2023	6409	\$58.57 LIBRARY MATERIALS-NON-PRINT	AMAZON COM SALES INC	NONPRINT
10/18/2023	10/17/2023	6409	\$75.62 LIBRARY MATERIALS-NON-PRINT	AMAZON COM SALES INC	NONPRINT
10/18/2023	10/17/2023	6409	\$98.77 LIBRARY MATERIALS-NON-PRINT	AMAZON COM SALES INC	NONPRINT
10/18/2023	10/17/2023	6409	\$276.68 LIBRARY MATERIALS-NON-PRINT	AMAZON COM SALES INC	NONPRINT

10/18/2023	10/17/2023	6409	\$334.39 LIBRARY MATERIALS-NON-PRINT	MIDWEST TAPE LLC	NONPRINT
10/24/2023	10/24/2023	6409	\$48.63 LIBRARY MATERIALS-NON-PRINT	AMAZON COM SALES INC	NONPRINT
10/25/2023	10/24/2023	6409	\$311.22 LIBRARY MATERIALS-NON-PRINT	AMAZON COM SALES INC	NONPRINT
10/25/2023	10/24/2023	6409	\$24.75 LIBRARY MATERIALS-NON-PRINT	BTAC ACQUISITION CORP	IHO LEPMPL/AD PRINT/NONPRINT
10/25/2023	10/24/2023	6409	\$19.24 LIBRARY MATERIALS-NON-PRINT	BTAC ACQUISITION CORP	NONPRINT/AD PRINT/ IHO-LEPMPL/
10/25/2023	10/24/2023	6409	\$27.49 LIBRARY MATERIALS-NON-PRINT	BTAC ACQUISITION CORP	LIB MATLS
10/25/2023	10/24/2023	6409	\$22.00 LIBRARY MATERIALS-NON-PRINT	BTAC ACQUISITION CORP	LIB MATLS
10/25/2023	10/24/2023	6409	\$46.75 LIBRARY MATERIALS-NON-PRINT	BTAC ACQUISITION CORP	LIB MATLS
			\$2,546.59		
10/31/2023	10/23/2023	6409	\$347.50 LIBRARY MATERIALS-PERIODICALS	APG MEDIA OF WISCONSIN LLC	LEADER TELEGRAM YEARLY SUBSCRI
10/31/2023	10/23/2023	6409	\$347.50 LIBRARY MATERIALS-PERIODICALS	APG MEDIA OF WISCONSIN LLC	LEADER TELEGRAM YEARLY SUBSCRI
			\$695.00		
10/02/2023	06/27/2023	6409	(\$45.99) LIBRARY MATLS-WELLNESS KITS	AMAZON COM SALES INC	KITS
10/11/2023	09/30/2023	6409	\$197.98 LIBRARY MATLS-WELLNESS KITS	AMAZON COM SALES INC	GIFT
10/11/2023	09/30/2023	6409	\$434.84 LIBRARY MATLS-WELLNESS KITS	AMAZON COM SALES INC	GIFT
10/18/2023	10/17/2023	6409	\$152.50 LIBRARY MATLS-WELLNESS KITS	AMAZON COM SALES INC	MAYO WELLNESS KITS
10/24/2023	10/24/2023	6409	\$18.43 LIBRARY MATLS-WELLNESS KITS	AMAZON COM SALES INC	MAYO WELLNESS KITS
10/25/2023	10/24/2023	6409	\$257.52 LIBRARY MATLS-WELLNESS KITS	AMAZON COM SALES INC	MAYO WELLNESS KITS
10/31/2023	10/23/2023	6409	\$9.00 LIBRARY MATLS-WELLNESS KITS	PAYPAL WEB CHECKOUT	FEELINGS BINGO (GIFTS)
			\$1,024.28		
10/11/2023	09/30/2023	6409	\$104.53 MATERIALS-BOOKMARKS	CENTER POINT INC	GIFT/ ADULT
10/18/2023	10/17/2023	6409	\$33.96 MATERIALS-BOOKMARKS	BTAC ACQUISITION CORP	LIB MATLS
10/18/2023	10/17/2023	6409	\$19.68 MATERIALS-BOOKMARKS	INGRAM LIBRARY SERVICES	AD PRINT/JUV PRINT/ IHO LEPMPL
10/24/2023	10/24/2023	6409	\$59.18 MATERIALS-BOOKMARKS	CENGAGE LEARNING INC	IHO-FOL / IHO LEPMPL
10/24/2023	10/24/2023	6409	\$63.98 MATERIALS-BOOKMARKS	AMAZON COM SALES INC	IHO-FOL
10/25/2023	10/24/2023	6409	\$15.09 MATERIALS-BOOKMARKS	BTAC ACQUISITION CORP	NONPRINT/AD PRINT/ IHO-LEPMPL/
10/25/2023	10/24/2023	6409	\$18.20 MATERIALS-BOOKMARKS	BTAC ACQUISITION CORP	LIB MATLS
10/25/2023	10/24/2023	6409	\$55.65 MATERIALS-BOOKMARKS	BTAC ACQUISITION CORP	LIB MATLS
10/25/2023	10/25/2023	6409	\$25.32 MATERIALS-BOOKMARKS	CENTER POINT INC	LIB MATLS - IHO
			\$395.59		
10/03/2023	09/30/2023	6409	\$98.17 MATERIALS-LEPMPL/BOOKMARKS	AMAZON COM SALES INC	IHO LEPMPL
10/03/2023	09/30/2023	6409	\$27.50 MATERIALS-LEPMPL/BOOKMARKS	AMAZON COM SALES INC	IHO LEPMPL
10/03/2023	09/30/2023	6409	\$29.95 MATERIALS-LEPMPL/BOOKMARKS	AMAZON COM SALES INC	IHO LEPMPL
10/03/2023	09/30/2023	6409	\$33.57 MATERIALS-LEPMPL/BOOKMARKS	BTAC ACQUISITION CORP	JUV PRINT/ IHO LEPMPL
10/03/2023	09/30/2023	6409	\$90.16 MATERIALS-LEPMPL/BOOKMARKS	BTAC ACQUISITION CORP	AD PRINT/ IHO LEPMPL/ L/D AD P
10/03/2023	09/30/2023	6409	\$26.38 MATERIALS-LEPMPL/BOOKMARKS	BTAC ACQUISITION CORP	L/D AD PRINT/AD PRINT/IHO LEPM
10/03/2023	09/30/2023	6409	\$54.45 MATERIALS-LEPMPL/BOOKMARKS	BTAC ACQUISITION CORP	LIB MATLS/ AD PRINT/ IHO-LEPMP
10/03/2023	09/30/2023	6409	\$66.48 MATERIALS-LEPMPL/BOOKMARKS	BTAC ACQUISITION CORP	LIB MATLS/ AD PRINT/ NONPRINT/
10/10/2023	10/10/2023	6409	\$52.28 MATERIALS-LEPMPL/BOOKMARKS	AMAZON COM SALES INC	GIFT
10/10/2023	10/10/2023	6409	\$33.56 MATERIALS-LEPMPL/BOOKMARKS	BTAC ACQUISITION CORP	ADULT/ GIFT/ JUV

10/10/2023	10/10/2023	6409	\$30.97 MATERIALS-LEPMPL/BOOKMARKS	INGRAM LIBRARY SERVICES	JUV PRINT/ AD PRINT/ GIFTS-IHO
10/10/2023	09/30/2023	6409	\$36.18 MATERIALS-LEPMPL/BOOKMARKS	INGRAM LIBRARY SERVICES	JUV PRINT/ AD PRINT/ L/D AD PR
10/10/2023	09/30/2023	6409	\$33.53 MATERIALS-LEPMPL/BOOKMARKS	INGRAM LIBRARY SERVICES	LIB MATLS
10/11/2023	09/30/2023	6409	\$10.89 MATERIALS-LEPMPL/BOOKMARKS	AMAZON COM SALES INC	GIFT
10/11/2023	09/30/2023	6409	\$11.24 MATERIALS-LEPMPL/BOOKMARKS	AMAZON COM SALES INC	GIFT
10/11/2023	09/30/2023	6409	\$141.67 MATERIALS-LEPMPL/BOOKMARKS	BTAC ACQUISITION CORP	LIB MATLS
10/11/2023	09/30/2023	6409	\$32.46 MATERIALS-LEPMPL/BOOKMARKS	BTAC ACQUISITION CORP	LIB MATLS
10/11/2023	09/30/2023	6409	\$26.62 MATERIALS-LEPMPL/BOOKMARKS	CENTER POINT INC	GIFT
10/11/2023	09/30/2023	6409	\$26.62 MATERIALS-LEPMPL/BOOKMARKS	CENTER POINT INC	GIFT/ ADULT
10/18/2023	10/17/2023	6409	\$55.28 MATERIALS-LEPMPL/BOOKMARKS	AMAZON COM SALES INC	IHO - LEPMPL
10/18/2023	10/17/2023	6409	\$87.96 MATERIALS-LEPMPL/BOOKMARKS	BTAC ACQUISITION CORP	LIB MATLS
10/18/2023	10/17/2023	6409	\$10.81 MATERIALS-LEPMPL/BOOKMARKS	INGRAM LIBRARY SERVICES	JUV PRINT/ AD PRINT/ IHO-LEPM
10/18/2023	10/17/2023	6409	\$45.69 MATERIALS-LEPMPL/BOOKMARKS	INGRAM LIBRARY SERVICES	AD PRINT/JUV PRINT/ IHO LEPMPL
10/18/2023	09/30/2023	6409	\$11.96 MATERIALS-LEPMPL/BOOKMARKS	BTAC ACQUISITION CORP	LIB MATLS
10/18/2023	09/30/2023	6409	\$130.75 MATERIALS-LEPMPL/BOOKMARKS	BTAC ACQUISITION CORP	LIB MATLS
10/24/2023	10/24/2023	6409	(\$28.00) MATERIALS-LEPMPL/BOOKMARKS	AMAZON COM SALES INC	IHO LEPMPL
10/24/2023	10/24/2023	6409	\$27.99 MATERIALS-LEPMPL/BOOKMARKS	CENGAGE LEARNING INC	IHO LEPMPL
10/24/2023	10/24/2023	6409	\$82.37 MATERIALS-LEPMPL/BOOKMARKS	CENGAGE LEARNING INC	IHO-FOL / IHO LEPMPL
10/24/2023	10/24/2023	6409	\$18.24 MATERIALS-LEPMPL/BOOKMARKS	INGRAM LIBRARY SERVICES	AD PRINT / JUV PRINT / IHO-LEP
10/24/2023	10/24/2023	6409	\$65.18 MATERIALS-LEPMPL/BOOKMARKS	AMAZON COM SALES INC	IHO-LEPMPL
10/25/2023	10/24/2023	6409	\$52.07 MATERIALS-LEPMPL/BOOKMARKS	BTAC ACQUISITION CORP	IHO LEPMPL/AD PRINT/NONPRINT
10/25/2023	10/24/2023	6409	\$51.35 MATERIALS-LEPMPL/BOOKMARKS	BTAC ACQUISITION CORP	NONPRINT/AD PRINT/ IHO-LEPMPL/
10/25/2023	10/24/2023	6409	\$31.26 MATERIALS-LEPMPL/BOOKMARKS	BTAC ACQUISITION CORP	LIB MATLS
10/25/2023	10/24/2023	6409	\$127.55 MATERIALS-LEPMPL/BOOKMARKS	BTAC ACQUISITION CORP	LIB MATLS
10/25/2023	10/24/2023	6409	\$125.48 MATERIALS-LEPMPL/BOOKMARKS	BTAC ACQUISITION CORP	LIB MATLS
10/25/2023	10/25/2023	6409	\$25.32 MATERIALS-LEPMPL/BOOKMARKS	CENTER POINT INC	LIB MATLS - IHO
			\$1,783.94		
TOTAL LIBRARY MATERIALS-BOOKS-ADULT			\$25,443.75		
10/03/2023	09/30/2023	6415	\$81.82 LOST/DAMAGED-BOOKS JUVENILLE	AMAZON COM SALES INC	L/D JUV PRINT
10/03/2023	09/30/2023	6415	\$131.05 LOST/DAMAGED-BOOKS JUVENILLE	BTAC ACQUISITION CORP	JUV PRINT/ L/D JUV PRINT
10/03/2023	09/30/2023	6415	\$19.99 LOST/DAMAGED-BOOKS JUVENILLE	CENGAGE LEARNING INC	HD HOLDS/ LD AD PRINTS/ LD JUV
10/03/2023	09/30/2023	6415	\$104.47 LOST/DAMAGED-BOOKS JUVENILLE	INGRAM LIBRARY SERVICES	AD PRINT/ JUV PRINT/ L/D JUV P
10/03/2023	09/30/2023	6415	\$50.91 LOST/DAMAGED-BOOKS JUVENILLE	INGRAM LIBRARY SERVICES	AD PRINT/ JUV PRINT/ L/D AD PR
10/11/2023	09/30/2023	6415	\$75.94 LOST/DAMAGED-BOOKS JUVENILLE	BTAC ACQUISITION CORP	JUV/ L/D JUV
10/18/2023	10/17/2023	6415	\$19.17 LOST/DAMAGED-BOOKS JUVENILLE	AMAZON COM SALES INC	L/D JUV PRINT
10/18/2023	10/17/2023	6415	\$5.08 LOST/DAMAGED-BOOKS JUVENILLE	INGRAM LIBRARY SERVICES	JUV PRINT/ AD PRINT/ IHO-LEPM
10/18/2023	10/17/2023	6415	\$64.29 LOST/DAMAGED-BOOKS JUVENILLE	INGRAM LIBRARY SERVICES	AD PRINT/JUV PRINT/ IHO LEPMPL
10/19/2023	09/29/2023	6415	\$6.35 LOST/DAMAGED-BOOKS JUVENILLE	INGRAM LIBRARY SERVICES	JUV PRINT/ AD PRINT/ L/D AD PR
10/24/2023	10/24/2023	6415	\$12.37 LOST/DAMAGED-BOOKS JUVENILLE	AMAZON COM SALES INC	L/D JUV PRINT
10/24/2023	10/24/2023	6415	\$129.94 LOST/DAMAGED-BOOKS JUVENILLE	INGRAM LIBRARY SERVICES	JUV PRINT / AD PRINT / L/D JUV
10/24/2023	10/24/2023	6415	\$35.35 LOST/DAMAGED-BOOKS JUVENILLE	INGRAM LIBRARY SERVICES	JUV PRINT / AD PRINT / L/D JUV
10/24/2023	10/24/2023	6415	\$7.88 LOST/DAMAGED-BOOKS JUVENILLE	INGRAM LIBRARY SERVICES	AD PRINT / JUV PRINT / L/D JUV
10/24/2023	10/24/2023	6415	\$47.81 LOST/DAMAGED-BOOKS JUVENILLE	AMAZON COM SALES INC	L/D JUV PRINT

10/25/2023	10/24/2023	6415	\$65.73	LOST/DAMAGED-BOOKS JUVENILE	BTAC ACQUISITION CORP	JUV PRINT/ L/D JUV PRINT
			\$858.15			
10/03/2023	09/30/2023	6415	\$54.89	LOST/DAMAGED-BOOKS-ADULT	AMAZON COM SALES INC	L/D AD PRINT
10/03/2023	09/30/2023	6415	\$86.30	LOST/DAMAGED-BOOKS-ADULT	AMAZON COM SALES INC	L/D - AD PRINT
10/03/2023	09/30/2023	6415	\$18.99	LOST/DAMAGED-BOOKS-ADULT	AMAZON COM SALES INC	L/D AD PRINT
10/03/2023	09/30/2023	6415	\$34.96	LOST/DAMAGED-BOOKS-ADULT	AMAZON COM SALES INC	L/D AD PRINT
10/03/2023	09/30/2023	6415	\$5.66	LOST/DAMAGED-BOOKS-ADULT	BTAC ACQUISITION CORP	AD PRINT/ IHO LEPMPL/ L/D AD P
10/03/2023	09/30/2023	6415	\$69.71	LOST/DAMAGED-BOOKS-ADULT	BTAC ACQUISITION CORP	L/D AD PRINT/AD PRINT/IHO LEPM
10/03/2023	09/30/2023	6415	\$30.39	LOST/DAMAGED-BOOKS-ADULT	CENGAGE LEARNING INC	HD HOLDS/ LD AD PRINTS/ LD JUV
10/03/2023	09/30/2023	6415	\$16.93	LOST/DAMAGED-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT/ JUV PRINT/ L/D JUV P
10/03/2023	09/30/2023	6415	\$60.88	LOST/DAMAGED-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT/ JUV PRINT/ L/D AD PR
10/10/2023	09/30/2023	6415	\$6.35	LOST/DAMAGED-BOOKS-ADULT	INGRAM LIBRARY SERVICES	JUV PRINT/ AD PRINT/ L/D AD PR
10/10/2023	09/30/2023	6415	\$59.32	LOST/DAMAGED-BOOKS-ADULT	INGRAM LIBRARY SERVICES	LIB MATLS
10/11/2023	09/30/2023	6415	\$14.98	LOST/DAMAGED-BOOKS-ADULT	AMAZON COM SALES INC	L/D AD PRINT
10/11/2023	09/30/2023	6415	\$31.97	LOST/DAMAGED-BOOKS-ADULT	BTAC ACQUISITION CORP	LIB MATLS
10/18/2023	10/17/2023	6415	\$21.55	LOST/DAMAGED-BOOKS-ADULT	AMAZON COM SALES INC	L/D AD PRINT
10/18/2023	10/17/2023	6415	\$44.55	LOST/DAMAGED-BOOKS-ADULT	AMAZON COM SALES INC	L/D AD PRINT
10/18/2023	10/17/2023	6415	\$117.03	LOST/DAMAGED-BOOKS-ADULT	INGRAM LIBRARY SERVICES	JUV PRINT/ AD PRINT/ IHO-LEPM
10/18/2023	10/17/2023	6415	\$36.13	LOST/DAMAGED-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT/JUV PRINT/ IHO LEPMPL
10/18/2023	09/30/2023	6415	\$25.83	LOST/DAMAGED-BOOKS-ADULT	BTAC ACQUISITION CORP	LIB MATLS
10/19/2023	09/29/2023	6415	(\$6.35)	LOST/DAMAGED-BOOKS-ADULT	INGRAM LIBRARY SERVICES	INT/ GIFT IHO LEPMPL
10/24/2023	10/24/2023	6415	\$7.95	LOST/DAMAGED-BOOKS-ADULT	AMAZON COM SALES INC	L/D AD PRINT
10/24/2023	10/24/2023	6415	\$22.76	LOST/DAMAGED-BOOKS-ADULT	AMAZON COM SALES INC	L/D AD PRINT
10/24/2023	10/24/2023	6415	\$39.04	LOST/DAMAGED-BOOKS-ADULT	INGRAM LIBRARY SERVICES	JUV PRINT / AD PRINT / L/D JUV
10/24/2023	10/24/2023	6415	\$21.60	LOST/DAMAGED-BOOKS-ADULT	INGRAM LIBRARY SERVICES	JUV PRINT / AD PRINT / L/D JUV
10/24/2023	10/24/2023	6415	\$59.59	LOST/DAMAGED-BOOKS-ADULT	AMAZON COM SALES INC	L/D AD PRINT
10/25/2023	10/24/2023	6415	\$27.48	LOST/DAMAGED-BOOKS-ADULT	BTAC ACQUISITION CORP	LIB MATLS
			\$908.49			
10/03/2023	09/30/2023	6415	\$64.97	LOST/DAMAGED-NON-PRNT MATERIAL	AMAZON COM SALES INC	L/D NON PRINT
10/03/2023	09/30/2023	6415	\$12.49	LOST/DAMAGED-NON-PRNT MATERIAL	AMAZON COM SALES INC	L/D NONPRINT
10/10/2023	09/30/2023	6415	\$7.49	LOST/DAMAGED-NON-PRNT MATERIAL	MIDWEST TAPE LLC	LIB MATLS
10/24/2023	10/24/2023	6415	\$107.70	LOST/DAMAGED-NON-PRNT MATERIAL	AMAZON COM SALES INC	L/D NONPRINT
			\$192.65			
TOTAL LOST/DAMAGED-BOOKS-ADULT			\$1,959.29			
10/06/2023	08/31/2023	6450	\$315.48	GASOLINE		JUL-AUG FUEL CHARGES
10/12/2023	09/30/2023	6450	\$130.58	GASOLINE		SEP FUEL CHARGES
TOTAL GASOLINE			\$446.06			
10/04/2023	09/21/2023	6460	\$12.54	REPAIR PARTS & SUPPLIES	SITEONE LANDSCAPE SUPPLY HOLDING LLC	IRRIGATION SUPPLIES FOR LIBRAR
TOTAL REPAIR PARTS & SUPPLIES			\$12.54			

10/03/2023	09/21/2023	6464	\$90.79 BLDG MTRLS & JNTRL SUPPLIES	THE WEBSTAURANTSTORE	OVERHEAD SUPPLIES (STAFF LOUNG
10/03/2023	09/21/2023	6464	\$219.66 BLDG MTRLS & JNTRL SUPPLIES	AMERAPRODUC	CUSTODIAL SUPPLIES (KOALA KARE
10/04/2023	09/21/2023	6464	\$12.61 BLDG MTRLS & JNTRL SUPPLIES	MENARD INC	JANITORIAL SUPPLIES FOR THE LI
10/09/2023	08/31/2023	6464	\$1,051.56 BLDG MTRLS & JNTRL SUPPLIES		JUL & AUG PARTS CHARGES
10/12/2023	09/30/2023	6464	\$43.11 BLDG MTRLS & JNTRL SUPPLIES		SEP PARTS CHARGES
TOTAL BLDG MTRLS & JNTRL SUPPLIES			\$1,417.73		
10/03/2023	09/21/2023	6490	\$22.95 EQUIPMENT PURCHASES (< \$5,000)	AMZ*CAFEPRESS INC.	PCS PROGRAM SUPPLIES / EQUIPME
10/03/2023	09/21/2023	6490	\$61.56 EQUIPMENT PURCHASES (< \$5,000)	AMAZON COM SERVICES LLC	RS EQUIPMENT
10/31/2023	10/23/2023	6490	\$34.62 EQUIPMENT PURCHASES (< \$5,000)	AMZ*CAFEPRESS INC.	PCS SUPPLIES / FOL GIFTS PROGR
10/03/2023	09/21/2023	6490	\$19.99 EQUIPMENT PURCHASES (< \$5,000)	AMZ*CAFEPRESS INC.	MONITOR MOUNT (KN OFC)
10/03/2023	09/21/2023	6490	\$11.63 EQUIPMENT PURCHASES (< \$5,000)	AMZ*CAFEPRESS INC.	MICROPHONE ADAPTER CABLE (PCS)
10/03/2023	09/21/2023	6490	\$19.95 EQUIPMENT PURCHASES (< \$5,000)	AMAZON COM SERVICES LLC	MICROPHONE ADAPTER CABLE (PCS)
10/03/2023	09/21/2023	6490	\$7.99 EQUIPMENT PURCHASES (< \$5,000)	AMAZON COM SERVICES LLC	HEADPHONE JACK ADAPTER (PCS)
10/03/2023	09/21/2023	6490	\$151.54 EQUIPMENT PURCHASES (< \$5,000)	CDW GOVT #ZLV8658	VOIP PHONE (LR OFC)
10/03/2023	09/21/2023	6490	\$500.96 EQUIPMENT PURCHASES (< \$5,000)	CDW GOVT #ZLV8658	DELL OPTIPLEX PRT PC
10/03/2023	09/21/2023	6490	\$633.68 EQUIPMENT PURCHASES (< \$5,000)	CDW GOVT #ZLV8658	HP FUSER AND TRANSFER KITS (PU
10/31/2023	10/23/2023	6490	\$19.98 EQUIPMENT PURCHASES (< \$5,000)	AMZ*CAFEPRESS INC.	Cases for YS Galaxy Tabs
10/31/2023	10/23/2023	6490	\$32.20 EQUIPMENT PURCHASES (< \$5,000)	CDW GOVT #ZLV8658	wireless k/m for RebS
10/31/2023	10/23/2023	6490	\$543.18 EQUIPMENT PURCHASES (< \$5,000)	CDW GOVT #ZLV8658	Galaxy Tabs for YS Storytime
10/31/2023	10/23/2023	6490	\$266.30 EQUIPMENT PURCHASES (< \$5,000)	CDW GOVT #ZLV8658	2 barcode scanners and stands
10/03/2023	09/21/2023	6490	\$23.95 EQUIPMENT PURCHASES (< \$5,000)	AMZ*CAFEPRESS INC.	DB EQUIPMENT
10/03/2023	09/21/2023	6490	\$288.51 EQUIPMENT PURCHASES (< \$5,000)	SP * FOUND FOOTAGE FES	DB EQUIPMENT (AMERICAN BUTTON
10/31/2023	10/23/2023	6490	\$69.96 EQUIPMENT PURCHASES (< \$5,000)	AMZ*CAFEPRESS INC.	DB EQUIPMENT (DESK FILE ORGANI
10/31/2023	10/23/2023	6490	\$6.60 EQUIPMENT PURCHASES (< \$5,000)	SP * FOUND FOOTAGE FES	DB EQUIPMENT (REPLACEMENT ITEM
10/03/2023	09/21/2023	6490	\$900.00 EQUIPMENT PURCHASES (< \$5000)	AMZ*CAFEPRESS INC.	OH EQUIPMENT (CELL PHONE CHARG
10/10/2023	09/30/2023	6490	\$2,911.00 EQUIPMENT PURCHASES (< \$5000)	EO JOHNSON COMPANY INC	OH EQUIPMENT
TOTAL EQUIPMENT PURCHASES (< \$5,000)			\$6,526.55		
TOTAL OPERATING EXPENDITURES			\$384,720.71		

**Director's Report to the Library Board
November 2023**

**Administrative Services
Nancy Kerr, Library Director**



I attended two very different events for library directors in October, both providing connections with other directors as well as useful information and food for thought. The first was a “new” director boot camp for those new to Wisconsin. It included discussions on how to handle difficult scenarios, as well as a good overview of Wisconsin library law. The second was an all-day retreat for IFLS directors, with an excellent speaker on how to look at and handle stress, as well as an opportunity to ask questions and get to know directors in our system.

The beginning of the month was all about budget, as I asked and answered questions and attended City Council meetings to hear our Board members passionately express our library's need for a full-time security presence next year. As we decided to fund security regardless of whether or not we received extra funding to do so, we met with a representative from a local security firm, and decided that we really needed our security monitor to be a library employee with ready access to library records and our staff.

Our Management Team held a Strategic Planning retreat on Friday, October 6th. Armed with a plethora of information from our surveys, focus groups and staff planning day, we made good progress in winnowing down our goals into 6 categories on which to

concentrate in the coming 3 years. We truly appreciate all of the efforts that have gone into this process.

We are in the process now of winding up a 4-week time study. We've learned a lot in this initial attempt to quantify how and where we spend our time. While there are some changes we'll make when we do this again, we hope that study results will let us know where we need to find ways to spend less time, and how much time we actually have (or do not have) available to potentially add new programs or services.

Shelly Collins-Fuerbringer, Deputy Director



The security monitor job description was finalized and is currently posted on the library's website. Kim Hennings and the Police Liaison Committee were extremely helpful with crafting a well thought out description based on the library's needs. The job description can be viewed [here](#).

We have had an extremely good response to the job posting which closes on Tuesday, November 14. We will be reviewing applications after that date and hope to interview at the end of November/early December. We are currently working on developing interview questions, training materials and taking care of the many details that come with a new position.

Monthly ALB stats are included here. Incidents increased significantly from September.

ALB violations	October	YTD
Animals/not service	0	5
Attire/Odor	1	16
Blocked Access	17	138
Smoking/vaping products visible	3	78
Disruptive Noise	2	36
Sleeping	28	189
Inappropriate language/conversation	2	58
Inappropriate behavior	19	146
Making a mess	9	47
Alcohol/Drug Use	2	13
Damage to Property/stealing	4	21
Fighting/threatening/stalking/intimidating	0	14
Sexually explicit material	2	5
	89	766

Kimberly Hennings, Deputy Director



CPR/AED Library and City Hall staff recently participated in CPR and AED training (pictured here). The City encourages staff to participate so that an emergency in the workplace or the community can be addressed until paramedics arrive. All participants were able to practice the skills they learned and will be certified in CPR and AED use for two years. Thanks to Paula for being the point person on the day of training while I was out of the office.



Open Enrollment Barb has been working with the City to roll out our benefits open enrollment. Full time employees are encouraged to attend one of the informational meetings being held at the library and presented by Group Health, SolidaritUS, and Oakleaf to learn more about your health insurance, the Health Promotion Program, and the direct primary care plans.

HR Basics Kim is participating in a series of classes at CVTC this year on Human Resources. The first in the series held in October was Intro to HR Management & Employment Law. In this class we examined the role and goals of human resource management in today's businesses. Identify key employment laws and strategies to prevent discrimination in the workplace such as harassment, bullying and other illegal behavior.

Youth Services
Kelly Witt, Youth Services Manager



October was an eventful month in Youth Services. Over 2100 children and families attended October events facilitated by YS staff! In total we hosted over 40 programs and led 15 storytimes at partnering childcare facilities.

Staff worked with the Chippewa Valley Book Festival to host an author event for children and families as part of this year's festival offerings. We were pleased to host Stephen Shaskan, author of the highly popular Pizza and Taco graphic novel series, on Friday, October 13th. Mr. Shaskan provided an interactive presentation that included a draw along and ukulele music, followed by book signing with the author and free pizza generously donated by Toppers Pizza. 170 attendees enjoyed this lively event.



The following Monday, October 16th, In Capable Hands performed the Circus Science Spectacular for 176 children and caregivers as part of the Wisconsin Science Festival. Attendees laughed along as they learned about science concepts through circus comedy and juggling. We encouraged community members to continue their exploration of science through a partnership with the Pablo Center and Children's Museum for expo-style science events.

To wrap up the month of October, we hosted our annual Halloween Storytime! 159 customers sang, danced and joined a trick or treat parade at the library. Staff expressed gratitude for volunteers who helped make the event a success! It was a great way to end a busy month here at the library.



On top of a full programming schedule, five YS staff members presented at the 2023 Wisconsin Library Association annual conference in Middleton on Friday, October 27. In one presentation, “From a Book Desert to a Book Oasis”, we described our efforts toward increasing access to books in Eau Claire through targeted outreach programs. In another presentation, “Teen Internship Pilot Program”, we presented on the experience of hosting a teen intern. We are excited to be able to share our successes with librarians from around the state.

Reference Services
Elizabeth Steans, Reference Services Manager



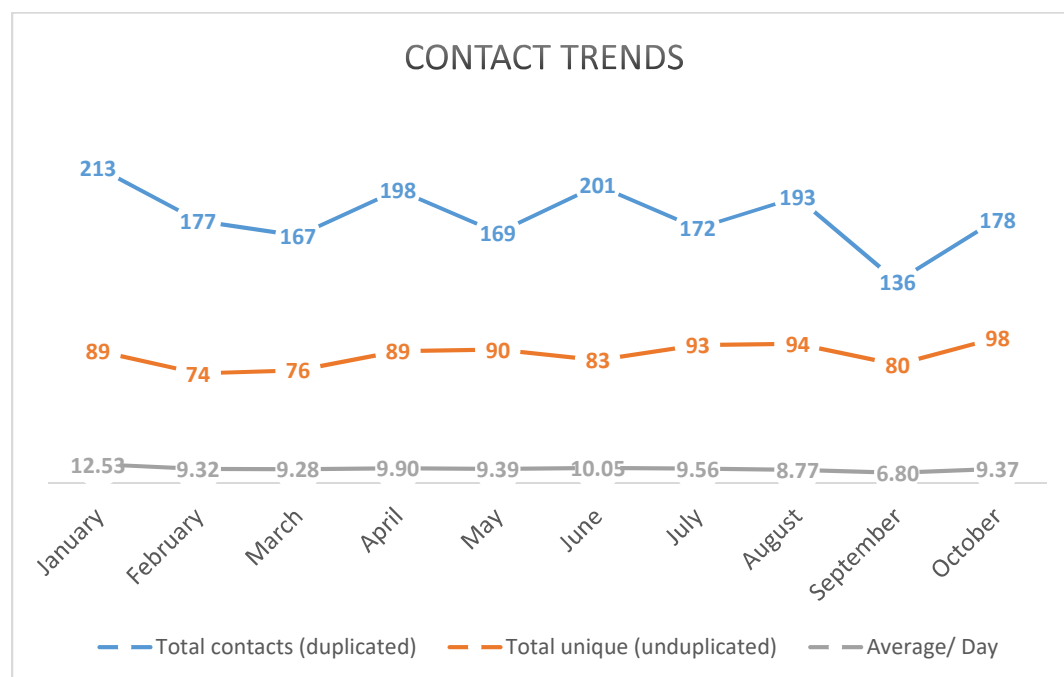
In October, I conducted several interviews to fill our vacant assistant position. Stephanie oversaw several projects, including banned book week and establishing the layout for the new RA display area in lounge A. Local authors, trending topics, tough topics, and the reading challenge are highlighted in this display.



Jan introduced a new genealogy series for beginner family historians. Alyson was one of the special presenters in the 1st of 3 sessions in the series; the series was very well received! Jenny has been successfully leading the home delivery program as our new coordinator and is working with

Elizabeth on revising and implementing new home delivery practices and expectations of both customers and volunteers; due to be released in early 2024.

Libby experienced an uptick in unique contact with clients in October, the highest recorded this year. In an average of 4 hours/day, Libby saw about 9 clients on average each day. That equates to about an average 30 minutes per client.



Reference programs and services stats in October:

- 9 Dabble Box (DB) open labs offered, 234 customers attended.
- 4 Stitch Club and 4 Sketch Club offerings in the DB; 42 total attended.
- 2 Genealogy offerings (Pathways to the Past), 26 customers attended.
- 2 Let's Learn Libby – iPhone/iPad edition; 8 customers attended.
- Tough Topics Book Club met; 6 customers attended.

Several blogs were published promoting recommended reads, resources, and culture.

Have a look at these blogs for more:

- [Disco Will Survive: A Closer Look at an Important Musical Movement](#) by Alex, Circulation Services
- [AW, Rats! \(Cuddle up to a Great Pet with a Bad Rap\)](#) by Christine, Reference Services
- [International Games Month 2023!](#) by Brad, Reference Services

2nd floor service desks documented **1,592** reference transactions in October 2023.

Programming and Communications Services
Isa Small, PCS Manager



As the temperatures fall, adult library programming is wrapping up. The vast majority of our scheduled fall programs took place in September and October, with just a dozen or so events in November. December we will take a pause while the Friends of the Library host a fundraiser train exhibit in the Riverview Room throughout the month of December.

Although we've been in the new building for over a year, we are still experiencing firsts. This past October we hosted the first community-led art exhibit in the Lower Level exhibit area, near the Dabble Box. Art Therapist Amy Hahn curated an exhibit of work her clients have produced, which included about 40 pieces ranging greatly in medium and themes. The reception was well attended with many of the art therapy clients in attendance—they were thrilled to see their artwork hanging in the library and the turnout for the exhibit. Up next will be another project curated by Amy Hahn and in March a photography exhibit in coordination with a Sierra Club partnership program.

Circulation Services
Paula Stanton, Circulation Manager



October was a month of learning for the Circulation team. Ten Circulation staff members watched Homelessness 301 as part of their continuing education on deescalating problematic behaviors. Paula also attended a Human Resources conference specific to government employees. It is one of the most useful conferences of her year. Five Circulation staff members also got CPR and AED certified. Eight Circulation staff members also attended New Circulation Staff Training day where they learned more about the larger library functions, MORE/IFLS functions, communication tools and de-escalation strategies.





In addition to all the learning, staff had plenty of fun this month! Kim K. and Paula helped organize Taste The Rainbow day [pictured], where the Friends of the Library sponsored a salad bar for staff to show appreciation. Costumes and Halloween spirit [pictured, above and below] were also prevalent during “spooky month”, as several staff lovingly called October. The group theme for Halloween for Circulation staff was “decades”.



Technical Services
Julie Woodruff, Technical Services Manager



Our mission is to ensure the collection (both physical and online) is attractive, findable, and accessible to all customers and library staff. Our core values are quality, knowledge, collaboration, and innovation.

Midway through October, all library staff spent time figuring out how to fill out our time study. I hope to use it to figure out where we need to implement efficiencies and redistribute tasks in Technical Services. So far, it really highlighted how much time we spend on certain tasks like mending and working on kits (Library of Things). I also realized how much time we spend on unplanned meetings and how email can really interrupt the workflow.



Displays are an excellent way to highlight our various collections. Displays were created for Books to Scare your Pants Off in the Too Good to Miss fiction and If Books Could Kill in the large print fiction display. The cube display on the second-floor had displays celebrating materials for Hispanic Heritage month and Express Yourself (creative arts titles). The display unit by the customer services desk had displays spotlighting country

music and spooky movies (this display was based on a customer suggestion). The Cave display featured spooky stories.

October was a busy month for kits. TS spend a lot of time ordering, cataloging, and processing kits. Check out a few of the new kits added:

Social and emotional learning play kit:

<https://www.ecpubliclibrary.info/wp-content/uploads/2023/11/social-and-emotional-learning-play-kit-scaled.jpg>

Obstacle Course game

<https://www.ecpubliclibrary.info/wp-content/uploads/2023/11/Obstacle-Course-game.jpg>

Drawing Tablet kit

<https://www.ecpubliclibrary.info/wp-content/uploads/2023/11/Drawing-Tablet-Kit.jpg>

Glockenspiel

<https://www.ecpubliclibrary.info/wp-content/uploads/2023/11/Glockenspiel-tag-photo.jpg>

NinjaSafe Obstacle Course

<https://www.ecpubliclibrary.info/wp-content/uploads/2023/11/NinjaSafe-Obstacle-Course-tag-photo.jpg>

Electric spinning wheel kit

<https://www.ecpubliclibrary.info/wp-content/uploads/2023/11/Yarn-Spinning-Kit-scaled.jpg>

Information Technology
Kris Nickel, Technology Manager



October was all about the self-checks. Two of them were having intermittent and very random startup problems when they powered on in the morning. They could be fine for weeks at a time, so it was difficult to pin down the source of the issue. There was an easy fix when it happened, but it kept happening. After troubleshooting mostly outside of open hours, and occasionally during, I discovered that the OneStop program shortcut was in two different startup folders. Aha, fixed! Once that was resolved, Circulation staff alerted me to a scanning issue with a different self-check. “Great, a hardware problem – I’ll just contact EnvisionWare for a replacement scanner.” After opening a case, I was informed that the USB hub was original equipment and had a known issue. I received the replacement within a couple of days, and now Self-Check 2 is scanning beautifully.

YS staff asked about the possibility of replacing their Samsung Galaxy tabs that they use for storytime music. I was happy to do so, as these were very old and becoming slower. Things were going great with the configuration and transfer of music...until I tried to play some of the tracks – nothing. After digging into it, I discovered that the music app the staff use no longer supported the WMA filetype, as of a previous Android version upgrade. I then converted all of their tracks to mp3, sync’d, and we were in business!

Budget Notes for October, 2023

Our budget reports show the status of our budgeted income and expenditures through 83.33% of the year. As of October 31, 2023 we had actually spent 80.7% of our budget. While this gives us some wiggle room, the more we use to pay expenses, the more we will need to use from our fund balance and donations carryover.

Personnel expenditures are slightly under in most categories, which is normal. We budget as though everyone in each position stayed put all year, when in fact there are always some gaps between the time that a position is vacated and a new person starts.

A few categories where we are overspent, and why:

- Postage and Shipping, as costs have gone up
- Special Services, for our collection agency, shredding and pest control
- Miscellaneous Contractual, paying for PerMar Security through the end of May
- Telephones, as costs have gone up
- Gasoline, representing higher gas prices throughout most of the year
- Transfer to debt service, which was over \$73,000 higher than the amount estimated by the City during budget planning.

Revenues (without the addition of fund balance used to balance the budget) are running slightly above predictions. I would expect to receive another \$15,000 in revenue this year.

As we near year-end, we have some items that we would potentially like to fund out of this year's budget rather than carrying them over to next year. This non-exhaustive list includes the following items:

Essential:

- Transmission work on the library van: \$6000
- An expense not covered in building project funds for additional phone lines: \$6000
- A self-checkout unit to be housed in Youth Services to help with long lines at the current machines in the lobby: \$7336

Of high importance:

- Adding handicap push button or buttons to the interior entry to staff space and potentially the service entrance: obtaining quotes
- Replacement carpet squares: unknown
- Electrical added to YS to install a charging station (already owned) there: unknown
- Lightweight tables for the Riverview Room as the existing tables are too heavy for staff and the public to lift and set up: Research into costs ongoing
- Scanning bulky items such as City directories, VHS tapes, and an Atlas to free up room in Reference: \$4755

If funds are available in this year's budget:

- Registration and airfare for the Public Library Association Conference in Columbus, Ohio next March: \$4000
- Reconfigured door alarm system for doors to staff areas: \$12,521

LE PHILLIPS MEMORIAL PUBLIC LIBRARY

**2023 YTD BUDGET REPORT - Operating
For the Period Ended October 31, 2023**

OBJ #	ACCOUNT NAME	2023 BUDGETED REVENUE	ACTUAL YTD REVENUE	RE- CEIVABLE	REMAINING UNCOLLECTED	% COLLECTED
PUBLIC LIBRARY REVENUE						
4330	Library Fines & Miscellaneous Revenue	3,000.00	3,253.55	-	(253.55)	108.5%
4398	Other Penalties (Collection Agency)	2,000.00	3,106.00	-	(1,106.00)	155.3%
4451	Electronic Copy Revenue	4,000.00	6,328.24	-	(2,328.24)	158.2%
4452	Copier Revenue	2,000.00	1,467.22	-	532.78	73.4%
4562	Vending Commission	500.00	246.60	-	253.40	49.3%
4602	Service to Eau Claire County	902,600.00	997,539.00	-	(94,939.00)	110.5%
4608	IFLS	23,000.00	23,000.00	-	-	100.0%
4608	IFLS - High Demand Holds	10,000.00	4,999.75	-	5,000.25	50.0%
4636	Service Charges - Public Transit	1,400.00	1,060.95	-	339.05	75.8%
4798	Misc. Service Revenues (Act 150)	293,500.00	293,405.33	-	94.67	100.0%
4802	Interest Allocation	100.00	775.32	-	(675.32)	775.3%
4834	Misc. Library Sales - Taxable	500.00	347.84	-	152.16	69.6%
4836	Misc. Grant Revenue	14,000.00	14,000.00	-	-	N/A
4850	Gift Revenue	84,698.00	64,224.95	-	20,473.05	75.8%
4852	Misc. Reimbursements-Lost Items	14,500.00	15,834.30	-	(1,334.30)	109.2%
4853	Energy Improvement Rebates				-	N/A
4854	Payment for Shared Expenses	1,000.00	200.00	-	800.00	20.0%
4855	Reimbursement from Employee		15.56	-	(15.56)	N/A
4858	Refund of Prior Year		-		-	N/A
4898	Miscellaneous Revenue	2,200.00	3,153.19	-	(953.19)	143.3%
5102	General Property Tax-City tsf from GF	4,725,884.00	4,725,900.00	-	(16.00)	100.0%
5152	Sale of Capital Assets	500.00	-	-	500.00	0.0%
		<u>\$ 6,085,382.00</u>	<u>\$ 6,158,857.80</u>	<u>\$ -</u>	<u>\$ (73,475.80)</u>	<u>101.2%</u>
5580	Fund Balance Used for Operating	211,000.00	-	-	211,000.00	0.0%
5586	Fund Balance Used - Donations Carryover	150,000.00	-	-	150,000.00	N/A
5590	Fund Balance Used for CIP	-	-	-	-	N/A
	TOTAL REVENUE	<u><u>\$ 6,446,382.00</u></u>	<u><u>\$ 6,158,857.80</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 287,524.20</u></u>	<u><u>95.5%</u></u>

OBJ #	ACCOUNT NAME	2023 APPROP.	ACTUAL YTD EXPENDED	ENCUM- BRANCES	AVAIL. BUDGET	% USED
PUBLIC LIBRARY EXPENDITURE						
6010	Payroll Wages	\$ 2,803,000.00	\$ 2,187,081.04		\$ 615,918.96	78.0%
6030	Special Pays	500.00	197.31		302.69	39.5%
6040	Employer Paid Benefits	215,200.00	158,858.60		56,341.40	73.8%
6042	WRS (ER)	165,800.00	132,146.44		33,653.56	79.7%
6043	Health insurance-Employer	511,400.00	416,806.94		94,593.06	81.5%
6047	Health insurance Deductible	24,400.00	16,266.64		8,133.36	66.7%
6051	Retiree Health Insurance	61,200.00	48,948.14	4,051.86	8,200.00	86.6%
6052	Retiree Health Care Deductible	3,700.00	3,083.30		616.70	83.3%
6055	Vision Insurance		(7.17)		7.17	
6096	Auto Allowance	500.00	6.69		493.31	1.3%
6099	Misc. Reimbursements		-		-	N/A
6108	Unemployment Compensation		-		-	N/A
6110	Postage & Shipping	17,100.00	9,938.02	6,269.89	892.09	94.8%
6112	Computer Service Charges	136,955.99	86,232.20	150.00	50,573.79	63.1%
6116	Binding	500.00	-		500.00	N/A
6118	Advertising	20,000.00	17,913.45		2,086.55	89.6%
6120	Auditing	3,700.00	2,821.10		878.90	76.2%
6122	Cataloging				-	N/A
6126	Repairs & Maintenance to Auto	1,800.00	749.07		1,050.93	41.6%
6128	Repairs to Tools & Equip		292.41		(292.41)	N/A
6134	Lab/Medical Testing	400.00	-		400.00	N/A
6138	Equipment Rental				-	N/A
6142	Other Rental				-	N/A
6150	Special Services	9,000.00	6,400.00	1,700.00	900.00	90.0%
6153	Convenience Fees	1,500.00	909.80	-	590.20	60.7%
6156	Professional Services	26,000.00	17,162.77		8,837.23	66.0%
6160	Staff Training/Conference	20,400.00	11,669.07		8,730.93	57.2%
6162	Membership Dues	3,000.00	662.00		2,338.00	22.1%
6166	Recruitment Expenses		309.00		(309.00)	N/A
6198	Miscellaneous Contractual	94,488.20	101,816.66	3,509.11	(10,837.57)	111.5%
6210	Telephones	10,100.00	15,212.73	1,983.99	(7,096.72)	170.3%
6306	License & Permits				-	N/A
6308	Special Assessments	700.00	84.94		615.06	12.1%
6350	Liability & Property Insurance	31,000.00	25,833.30		5,166.70	83.3%
6398	Insurance Claims Reimbursement				-	N/A
6402	Office, AV, Library Supplies	46,000.00	39,109.24		6,890.76	85.0%
6405	Awards & Trophies	1,000.00	-		1,000.00	0.0%
6406	Library Program Supplies	29,800.00	9,109.58		20,690.42	30.6%
6409	Library Materials	400,000.00	323,726.95		76,273.05	80.9%

OBJ #	ACCOUNT NAME	2023 APPROP.	ACTUAL YTD EXPENDED	ENCUM- BRANCES	AVAIL. BUDGET	% USED
6415	Lost/Damaged Collection Materials	15,000.00	14,405.47		594.53	96.0%
6450	Gasoline	1,000.00	1,275.55		(275.55)	127.6%
6464	Bldg Materials/Janitorial Supplies		179.76		(179.76)	N/A
6490	Equipment Purchases < \$5000	82,200.00	46,289.29		35,910.71	56.3%
6495	Grant Expenditures		-		-	N/A
6496	Gift Expenditures	163,698.00	44,131.55		119,566.45	0.0%
6498	Other Materials & Supplies	700.00	-		700.00	0.0%
6802	Capital Purchases				-	0.0%
7020	Transfer to Debt Service	\$ 1,079,184.00	1,152,726.39	-	(73,542.39)	106.8%
7044	Transfer to Library Capital Projects				-	N/A
		<u>\$ 5,980,926.19</u>	<u>\$ 4,892,348.23</u>	<u>\$ 17,664.85</u>	<u>\$ 1,070,913.11</u>	<u>82.1%</u>

OBJ #	ACCOUNT NAME	2023 APPROP.	ACTUAL YTD EXPENDED	ENCUM- BRANCES	AVAIL. BUDGET	% USED
LIB CUSTODIAL EXPENDITURE						
6010	Payroll Wages	\$ 118,300.00	\$ 107,698.95		\$ 10,601.05	91.0%
6020	Payroll Overtime	2,000.00	6,662.22		(4,662.22)	333.1%
6030	Special Pays	300.00	12.50		287.50	4.2%
6040	Employer Paid Benefits	10,200.00	8,354.45		1,845.55	70.3%
6042	WRS (ER)	7,800.00	7,173.66		626.34	321.6%
6043	Health Ins (ER)	29,800.00	25,084.71		4,715.29	4.9%
6047	Health Insurance Deductible	2,200.00	1,466.64		733.36	66.7%
6128	Repairs to Tools & Equipment	600.00	-		600.00	0.0%
6130	Repairs to Buildings	5,000.00	2,566.37		2,433.63	51.3%
6144	Laundry & Dry Cleaning				-	N/A
6150	Special Services	21,848.00	8,663.69	2,274.08	10,910.23	50.1%
6198	Miscellaneous Contractual	166,129.15	2,186.32	18,815.27	145,127.56	12.6%
6202	Electricity	85,000.00	60,361.24		24,638.76	71.0%
6208	Gas Service	12,000.00	37,257.48		(25,257.48)	310.5%
6215	Garbage Service	5,600.00	4,666.60		933.40	83.3%
6252	Water Service	2,500.00	812.40		1,687.60	32.5%
6254	Sewer Service	1,700.00	796.56		903.44	46.9%
6256	Storm water Charges	1,200.00	656.13		543.87	54.7%
6460	Repair Part & Supplies		393.08		(393.08)	0.0%
6464	Building Materials & Janitorial Supplies	12,000.00	10,371.78		1,628.22	86.4%
6490	Equipment Purchases	-		-	-	N/A
		<u>\$ 484,177.15</u>	<u>\$ 285,184.78</u>	<u>\$ 21,089.35</u>	<u>\$ 177,903.02</u>	<u>63.3%</u>
TOTAL EXPENSES		<u>\$ 6,465,103.34</u>	<u>\$ 5,177,533.01</u>	<u>\$ 38,754.20</u>	<u>\$ 1,248,816.13</u>	<u>80.7%</u>

LE PHILLIPS MEMORIAL PUBLIC LIBRARY
LTD CAPITAL IMPROVEMENT BUDGET REPORT
For the Period Ended October 31, 2023

OBJ #	ACCOUNT NAME	2023 CURRENT APPROP.	ACTUAL SINCE INCEPTION EXPENDED	ENCUM- BRANCES	AVAILABLE BUDGET	% USED
490.5149	2019/2020/2022 LIBRARY IMPROVEMENTS					
4850	GIFTS & DONATIONS	\$ (8,500,000.00)	\$ (4,971,384.28)		(3,528,615.72)	
4853	ENERGY IMPROVEMENT REBATE		\$ (57,703.06)		57,703.06	
5114	TRANSFER FROM LIBRARY FUND BAL	-	(888,695.75)	-	888,695.75	
5590	FUND BALANCE USED FOR CIP	(12,058,012.00)	-	-	(12,058,012.00)	
	TOTAL REVENUE	<u>\$ (20,558,012.00)</u>	<u>\$ (5,917,783.09)</u>	<u>\$ -</u>	<u>\$ (14,640,228.91)</u>	
6198	MISC CONTRACTUAL SERVICES	-	25,546.27	-	(25,546.27)	
6156	PROFESSIONAL SERVICES	-	2,446,065.02	10,049.50	(2,456,114.52)	
6682	BOND ISSUANCE COSTS		32,497.65		(32,497.65)	
6810	CAPITAL COSTS	20,558,012.00	17,027,962.11	199,733.88	3,330,316.01	83.8%
6810.59037	SPACE REALLOCATION	-	138,060.62		(138,060.62)	
6810.59038	SELF-CHECK MACHINES	-	32,017.99	-	(32,017.99)	
	TOTAL EXPENSE	<u>\$ 20,558,012.00</u>	<u>\$ 19,702,149.66</u>	<u>\$ 209,783.38</u>	<u>\$ 646,078.96</u>	96.9%
490.5244	2020 BOND ISSUE COSTS					
6682	BOND ISSUE COSTS	\$ 65,000.00	\$ 53,851.28		\$ 11,148.72	
	TOTAL EXPENSE	65,000.00	53,851.28		11,148.72	
490.5428	2022 BOND ISSUE COSTS					
5590	FUND BALANCE USED FOR CIP	(50,000.00)			(50,000.00)	
	TOTAL REVENUE	(50,000.00)	-		(50,000.00)	
6682	BOND ISSUE COSTS	50,000.00			50,000.00	
	TOTAL EXPENSE	50,000.00	-		50,000.00	
TOTAL REVENUE - FUND 490		\$ (20,608,012.00)	\$ (5,917,783.09)		\$ (14,690,228.91)	
TOTAL EXPENSE - FUND 490		<u>\$ 20,673,012.00</u>	<u>\$ 19,756,000.94</u>	<u>\$ 209,783.38</u>	<u>\$ 707,227.68</u>	
TOTAL - FUND 490		<u>\$ 65,000.00</u>	<u>\$ 13,838,217.85</u>	<u>\$ 209,783.38</u>	<u>\$ (13,983,001.23)</u>	

October 2023 by the Numbers



PEOPLE

VISITORS: 21,465 Total this Month; 108,306 YTD (new door counter)

CARDHOLDERS: 18,649 City Residents; 27,844 Total Card Holders



CHECKOUTS

CIRCULATION: 51,176 Total this Month; 531,661 YTD

CHILDREN'S (BIRTH–11): 16,742 Total this Month;
183,388 YTD

HOME DELIVERY: 684 Total this Month; 6,721 YTD

BORROWED FROM MORE LIBRARIES:

6,307 Total this Month; 63,599 YTD

LOANED TO MORE LIBRARIES: 5,058 Total this Month;
50,400 YTD

INTERLIBRARY LOANS: 184 Incoming; 70 Outgoing



ONLINE

ACCESS TO TECHNOLOGY: 152,540 Public Wireless Internet Users;
1,736 Computer Users; 166,641 Website Engagements

USE OF ELECTRONIC MATERIAL: 8,086 E-Books;
9,476 E-Audiobooks; 100 E-Videos; 16,177 E-Databases



PROGRAMS

AGES 0–5: 41 Programs this Month; 1,396 Attendees this Month;
7,562 Attendees YTD

AGES 6–11: 9 Programs this Month; 445 Attendees this Month;
12,571 Attendees YTD

AGES 12–18: 4 Programs this Month; 31 Attendees this Month; 786
Attendees YTD

AGES 19+: 5 Programs this Month; 210 Attendees this Month; 1065
Attendees YTD

ALL AGES: 28 Programs this Month; 851 Attendees this Month;
9,852 Attendees YTD

L.E. Phillips Memorial Public Library

2024 Proposed Closings

Monday, January 1	New Year's Day
Monday, January 15	All Staff In-service (Martin Luther King Day)
Monday, May 27	Memorial Day
Thursday, July 4	Independence Day
Monday, September 2	Labor Day
Thursday, November 28	Thanksgiving Day
Tuesday, December 24	Christmas Eve
Wednesday, December 25	Christmas Day

Mission Statement

The library promotes lifelong learning, creates collaborative spaces, and supports open access to diverse materials and resources to enhance the quality of life in the community.

Values

These are the values intrinsic to library services, and are reflected in our staff, resources, and programs:

Access: The library strives to ensure open and supported access to library facilities, materials, programming, and information resources for all.

Intellectual freedom: The library recognizes, supports, and protects the right of every individual to both seek and receive information, and provides resources and programs that offer a wide variety of viewpoints on a broad range of topics.

Collaboration: The library strives to be a good steward of the investment and trust the public has placed in it by working together with non-profit organizations, governmental entities, businesses, and individuals that share the library's mission to maximize the benefits available to the community.

Service: The library provides knowledgeable assistance and quality resources to ensure a positive and welcoming customer experience.

Equity, Diversity, and Inclusion: The library recognizes the worth of each person and fosters an environment of inclusion, diversity, and equity in order to serve as a reflection of the community we serve.

Lifelong Learning: The library meets learners of all ages and stages where they are, helping them access knowledge that will unlock everything from wonder and opportunity to leisure and adventure.

Vision Statement

We envision the L.E. Phillips Memorial Public Library providing excellent customer service and library spaces that foster a convenient, welcoming, and inclusive environment for all.

As envisioned, the Library contributes to the development of an informed and engaged community. It will grow a new generation of young readers and foster the joy of reading for all generations. It will both attract and nurture new library customers as well as enhance services valued by traditional library customers.

The library will create spaces and opportunities that promote community connections, creativity and collaboration, in a manner reflective of and tailored to the community we serve, making the library a destination where everyone feels welcome and supported.

Brand

So much more.

The purpose of this brand is to highlight the diverse range of materials, programs and services offered by the library. It also encourages customers to consider how the library can add value to the quality of their lives.

Strategic Plan Goals

1. MAKE THE MOST OF THE NEW BUILDING

- Evaluate space usage.
- Optimize use of both indoor and outdoor spaces.
- Identify workflow efficiencies to optimize operations and improve performance.

2. CHAMPION PUBLIC ACCESS

- Identify barriers to access.
- Evaluate building hours and usage patterns.
- Advocate for public parking.
- Connect community to services through outreach and marketing.

3. PROVIDE A CONSISTENT EXPERIENCE

- Encourage a positive staff outlook toward change and growth.
- Educate customers on foundational library skills.
- Ensure consistent customer treatment through effective staff training.
- Evaluate staff structure, wages, and benefits.

4. FOSTER GOOD STEWARDSHIP OF PUBLIC INVESTMENT

- Develop guidelines for evaluating community partnerships.
- Pursue and broaden funding opportunities.
- Assess programs and services to ensure relevance and resource efficiency.
- Advocate for fair and justifiable funding with an eye towards long-term sustainability.
- Maintain budget transparency with both staff and the community.

5. DEVELOP AND MAINTAIN DIVERSE COLLECTIONS

- Increase collection usage.
- Reflect the unique needs of our community.
- Leverage usage data to drive collection growth.
- Interconnect collections with programs and services for mutual benefit.
- Develop collection promotions using effective strategies and evaluation methods.

6. DEVELOP AND MAINTAIN CRUCIAL PROGRAMS AND SERVICES

- Reflect the unique wants and needs of our community.
- Develop effective tools to evaluate community impact.
- Leverage usage data to ensure continuous relevance and resource efficiency.
- Develop promotions using effective strategies and evaluation methods.