

PUBLIC NOTICE

Thursday, February 19, 2026

Carnegie Room - L.E. Phillips Memorial Public Library
400 Eau Claire St., Eau Claire, Wisconsin

[Teams Meeting Link](#)

AGENDA

- 1) Member Roll Call
- 2) Citizen Comments (limited to 5 minutes per citizen)
- 3) **Consent Agenda:** *The following matters may be acted upon by the L.E. Phillips Memorial Public Library Board of Trustees utilizing a single vote. Individual items, which any member wishes to address in greater detail or as a separate item on the regular agenda, may be removed from the Consent Agenda upon the request of any Trustee.*
 - A. Approval of the Minutes of prior month Board Meeting (pg. 2)
 - B. Action on Bills and Claims (pg. 5)
 - C. Reports:
 - a) Library Director (pg. 20)
 - b) Financial Report (pg. 32)
 - c) Statistical Report (pg. 36)
- 4) Board President report/comments – Cheryl
 - A. Distinguished Service Award Ad-Hoc Committee
- 5) Board Development – Building leadership capacity: where do we need committee volunteers? - Cheryl
- 6) Consideration of New Business
 - A. Discussion of and action on Carnegie grant – Nancy (pg. 37)
 - B. Discussion of and action on 2025 annual report to the Department of Public Instruction – Nancy
 - C. Discussion of and action on the proposed changes to the Grant Policy – Kim (pg. 38)
- 7) Committee Reports
 - A. Friends of the Library
 - B. IFLS
- 8) Directives:
 - a. To the Library Board
 - b. To the Library Director
- 9) Next meeting: **March 19, 2026**
- 10) Adjournment

Trustees: If you are unable to attend this meeting, please notify the Library Administrative Office

**L.E. PHILLIPS MEMORIAL PUBLIC LIBRARY
400 EAU CLAIRE STREET
EAU CLAIRE, WI 54701**

Minutes of a Meeting of the Board of Trustees

A meeting of the Board of Trustees of the L.E. Phillips Memorial Public Library was held on Thursday, January 15, 2026. The meeting was called to order at 5:02 p.m.

Board members present: Ann Brand, Cheryl Contant, Paul LaLiberte, James Martin, Gary Pesicka, Ethan Reed, Charlie Schell, Amy Weiss

Board members absent: Shelley Donnelly

Staff/guests present: Nancy Kerr, Kim Hennings, Shelly Collins-Fuerbringer, Barb Langreck, Joe Carlson (presenter)

CITIZEN COMMENTS

None

CONSENT AGENDA

On a motion made by Gary and seconded by Charlie, the Board unanimously approved the Consent Agenda items.

BOARD PRESIDENT COMMENTS

- On a motion made by Ethan and seconded by Charlie, the board unanimously approved the Guidelines for Salary Determination for the Library Director document.
- On a motion made by James and seconded by Ann, the board unanimously approved removing the Library Director position from the Library Wage Plan.
- Kim is currently updating the Distinguished Service Award nomination form. Nominations will be collected through the month of February. The board will discuss the formation of an ad-hoc DSA committee at the February meeting.

BOARD DEVELOPMENT

- Joe Carlson from the Eau Claire Community Foundation gave a presentation to the board regarding the partnership between ECCF and the library and their management of the endowment funds for the library.

CONSIDERATION OF NEW BUSINESS

- A. On a motion made by James and seconded by Amy, the board unanimously approved the changes to the Emergency Closings policy as presented by Kim.
- B. On a motion made by Charlie and seconded by Amy, the board unanimously approved the changes to the Parking policy as presented by Kim.
- C. On a motion made by Gary and seconded by Charlie, the board unanimously approved the MOU between the Library and ECPD regarding the use of security cameras.

COMMITTEE REPORTS

Friends of the Library – Gary Pesicka

- No update

IFLS – Charlie Schell

- No update

DIRECTIVES TO THE LIBRARY BOARD

- Library Legislative Day will be on Tuesday, February 10, 2026. Board members need to let Cheryl know if they are interested in attending.
- February agenda items include approval of the annual report and discussion of gift requests to the Friends.

DIRECTIVES TO THE LIBRARY DIRECTOR

- Nancy to send the February 16 staff training day agenda to board members.

ADJOURNMENT

On a motion made by Ethan and seconded by Paul, the board moved to adjourn at 6:34 p.m.

OPEN SESSION MOTION

The board reconvened in open session and adjourned at 7:39 p.m.

NEXT MEETING – December 18, 2025

Respectfully submitted,

Barb Langreck
Administrative & Human Resources Coordinator



ADMINISTRATIVE MEMORANDUM

TO: Library Board

FROM: Barb Langreck, Administrative & HR Coordinator

DATE: 2/11/2026

SUBJECT: JANUARY 2026 Bills & Claims Report Summary

Bills & Claims Report Summary – Month Ending January 31, 2026

Operating Expenditures for the month	\$699,421.69
(includes supplemental bill & claims and p-card purchases)	
CIP Expenditures for the month	\$
Total	\$699,421.69

All expenditures will be included in the printed report each month. Exceptions to this will be months in which the City accounting staff has not yet posted the procurement card purchases or journal entries for that month. In that case, those entries will appear on the following month Bills and Claims report. Each month there are a number of large purchases of library materials. Those may include digital or hard copy material purchases totaling over \$1,000 per purchase. Questions on those purchases can be directed to the Library Director for further clarification.

Explanations of large (\$1,000 or greater) or out of the ordinary/annual payments are shown below. Normal recurring and/or monthly expenses, such as utilities, postage or insurance will not be noted in this memorandum.

1. Account 6112 Computer Service Charges
 - \$6,063.08 paid to Tyler Technologies for Munis annual fees
 - \$1,139.40 paid to SurveyMonkey for annual subscription
 - \$50,911.14 paid to IFLS for MORE/IFLS annual operating & maint charges
2. Account 6130 Repairs to Buildings
 - \$3,609.60 paid to Tweet Garot Mechanical for roof drain replacement/repair
3. Account 6166 Recruitment Expenses
 - \$2,891.75 paid to NeoGov for annual recruitment expenses
4. Account 6198 Misc Contractual Services
 - \$3,371.89 paid to Envisionware for annual support/maintenance of self checkouts
 - \$31,719.00 paid to EO Johnson for Ricoh printer
 - \$90,583.02 paid to IFLS for MORE/IFLS annual operating & maint charges
 - \$41,249.00 paid to Lyngsoe Systems for annual maintenance for AMH
5. Account 6402 Office Supplies
 - \$1,880.00 paid to Pajor Graphics for acrylic panels for signage
6. Account 6490 Equipment
 - \$1,806.86 paid to Amazon for Dell PCs in Tween area
 - \$2,250.00 paid to Xtool for desktop laser cutter for Dabble Box

BILLS & CLAIMS - OPERATING
Transactions Processed in January 2026

ENTERED	EFFECTIVE	OBJECT	AMOUNT	ACCT NAME	VENDOR	COMMENTS
01/06/2026	01/02/2026	6010	(\$1.53)	PAYROLL WAGES	CUSTODIAL PAYROLL WAGES	PAY DATE: 01/02/26
01/06/2026	01/02/2026	6010	\$5,117.06	PAYROLL WAGES	CUSTODIAL PAYROLL WAGES	PAY DATE: 01/02/26
			<u>\$5,115.53</u>			
01/15/2026	01/09/2026	6010	\$20,476.12	PAYROLL WAGES	LIBRARY PAYROLL WAGES	PAY DATE: 01/09/26
01/15/2026	01/09/2026	6010	\$18,132.77	PAYROLL WAGES	LIBRARY PAYROLL WAGES	PAY DATE: 01/09/26
01/15/2026	01/09/2026	6010	\$24,948.15	PAYROLL WAGES	LIBRARY PAYROLL WAGES	PAY DATE: 01/09/26
01/15/2026	01/09/2026	6010	\$17,653.31	PAYROLL WAGES	LIBRARY PAYROLL WAGES	PAY DATE: 01/09/26
01/15/2026	01/09/2026	6010	\$15,045.19	PAYROLL WAGES	LIBRARY PAYROLL WAGES	PAY DATE: 01/09/26
01/15/2026	01/09/2026	6010	\$12,546.88	PAYROLL WAGES	LIBRARY PAYROLL WAGES	PAY DATE: 01/09/26
01/15/2026	01/09/2026	6010	\$3,795.36	PAYROLL WAGES	LIBRARY PAYROLL WAGES	PAY DATE: 01/09/26
			<u>\$112,597.78</u>			
01/16/2026	01/16/2026	6010	(\$0.72)	PAYROLL WAGES	CUSTODIAL PAYROLL WAGES	PAY DATE: 01/16/26
01/16/2026	01/16/2026	6010	\$4,758.37	PAYROLL WAGES	CUSTODIAL PAYROLL WAGES	PAY DATE: 01/16/26
			<u>\$4,757.65</u>			
01/21/2026	01/23/2026	6010	\$19,821.13	PAYROLL WAGES	LIBRARY PAYROLL WAGES	PAY DATE: 01/23/26
01/21/2026	01/23/2026	6010	\$19,166.52	PAYROLL WAGES	LIBRARY PAYROLL WAGES	PAY DATE: 01/23/26
01/21/2026	01/23/2026	6010	\$25,430.26	PAYROLL WAGES	LIBRARY PAYROLL WAGES	PAY DATE: 01/23/26
01/21/2026	01/23/2026	6010	\$18,116.73	PAYROLL WAGES	LIBRARY PAYROLL WAGES	PAY DATE: 01/23/26
01/21/2026	01/23/2026	6010	\$15,567.43	PAYROLL WAGES	LIBRARY PAYROLL WAGES	PAY DATE: 01/23/26
01/21/2026	01/23/2026	6010	\$12,839.85	PAYROLL WAGES	LIBRARY PAYROLL WAGES	PAY DATE: 01/23/26
01/21/2026	01/23/2026	6010	\$3,879.20	PAYROLL WAGES	LIBRARY PAYROLL WAGES	PAY DATE: 01/23/26
			<u>\$114,821.12</u>			
01/30/2026	01/30/2026	6010	\$5,584.86	PAYROLL WAGES	CUSTODIAL PAYROLL WAGES	PAY DATE: 01/30/26
			<u>\$5,584.86</u>			
TOTAL PAYROLL WAGES			<u>\$242,876.94</u>			
01/06/2026	01/02/2026	6020	\$491.75	PAYROLL OVERTIME	CUSTODIAL PAYROLL WAGES	PAY DATE: 01/02/26
			<u>\$491.75</u>			
01/16/2026	01/16/2026	6020	(\$90.00)	PAYROLL OVERTIME	CUSTODIAL PAYROLL WAGES	PAY DATE: 01/16/26
01/16/2026	01/16/2026	6020	\$349.01	PAYROLL OVERTIME	CUSTODIAL PAYROLL WAGES	PAY DATE: 01/16/26
			<u>\$259.01</u>			
01/30/2026	01/30/2026	6020	(\$117.57)	PAYROLL OVERTIME	CUSTODIAL PAYROLL WAGES	PAY DATE: 01/30/26

01/30/2026	01/30/2026	6020	\$1,250.82 PAYROLL OVERTIME	CUSTODIAL PAYROLL WAGES	PAY DATE: 01/30/26
			\$1,133.25		
TOTAL PAYROLL OVERTIME			\$1,884.01		
01/06/2026	01/02/2026	6030	\$33.11 SPECIAL PAYS	CUSTODIAL PAYROLL WAGES	PAY DATE: 01/02/26
01/16/2026	01/16/2026	6030	\$33.11 SPECIAL PAYS	CUSTODIAL PAYROLL WAGES	PAY DATE: 01/16/26
01/30/2026	01/30/2026	6030	\$33.11 SPECIAL PAYS	CUSTODIAL PAYROLL WAGES	PAY DATE: 01/30/26
TOTAL SPECIAL PAYS			\$99.33		
01/06/2026	12/31/2025	6040	(\$0.12) EMPLOYER PAID BENEFITS		DEC LIFE INSURANCE
			(\$0.12)		
01/06/2026	01/02/2026	6040	\$406.47 EMPLOYER PAID BENEFITS	CUSTODIAL PAYROLL WAGES	PAY DATE: 01/02/26
			\$406.47		
01/15/2026	01/09/2026	6040	\$1,501.97 EMPLOYER PAID BENEFITS	LIBRARY PAYROLL WAGES	PAY DATE: 01/09/26
01/15/2026	01/09/2026	6040	\$1,350.81 EMPLOYER PAID BENEFITS	LIBRARY PAYROLL WAGES	PAY DATE: 01/09/26
01/15/2026	01/09/2026	6040	\$1,862.83 EMPLOYER PAID BENEFITS	LIBRARY PAYROLL WAGES	PAY DATE: 01/09/26
01/15/2026	01/09/2026	6040	\$1,315.81 EMPLOYER PAID BENEFITS	LIBRARY PAYROLL WAGES	PAY DATE: 01/09/26
01/15/2026	01/09/2026	6040	\$1,077.17 EMPLOYER PAID BENEFITS	LIBRARY PAYROLL WAGES	PAY DATE: 01/09/26
01/15/2026	01/09/2026	6040	\$870.79 EMPLOYER PAID BENEFITS	LIBRARY PAYROLL WAGES	PAY DATE: 01/09/26
01/15/2026	01/09/2026	6040	\$273.87 EMPLOYER PAID BENEFITS	LIBRARY PAYROLL WAGES	PAY DATE: 01/09/26
			\$8,253.25		
01/16/2026	01/16/2026	6040	\$364.95 EMPLOYER PAID BENEFITS	CUSTODIAL PAYROLL WAGES	PAY DATE: 01/16/26
			\$364.95		
01/21/2026	01/23/2026	6040	\$1,413.52 EMPLOYER PAID BENEFITS	LIBRARY PAYROLL WAGES	PAY DATE: 01/23/26
01/21/2026	01/23/2026	6040	\$1,419.42 EMPLOYER PAID BENEFITS	LIBRARY PAYROLL WAGES	PAY DATE: 01/23/26
01/21/2026	01/23/2026	6040	\$1,872.52 EMPLOYER PAID BENEFITS	LIBRARY PAYROLL WAGES	PAY DATE: 01/23/26
01/21/2026	01/23/2026	6040	\$1,347.58 EMPLOYER PAID BENEFITS	LIBRARY PAYROLL WAGES	PAY DATE: 01/23/26
01/21/2026	01/23/2026	6040	\$1,104.98 EMPLOYER PAID BENEFITS	LIBRARY PAYROLL WAGES	PAY DATE: 01/23/26
01/21/2026	01/23/2026	6040	\$885.94 EMPLOYER PAID BENEFITS	LIBRARY PAYROLL WAGES	PAY DATE: 01/23/26
01/21/2026	01/23/2026	6040	\$280.29 EMPLOYER PAID BENEFITS	LIBRARY PAYROLL WAGES	PAY DATE: 01/23/26
			\$8,324.25		
01/30/2026	01/30/2026	6040	\$514.32 EMPLOYER PAID BENEFITS	CUSTODIAL PAYROLL WAGES	PAY DATE: 01/30/26
			\$514.32		
TOTAL EMPLOYER PAID BENEFITS			\$17,863.12		
01/06/2026	01/02/2026	6042	\$403.29 WRS(ER)	CUSTODIAL PAYROLL WAGES	PAY DATE: 01/02/26

			\$403.29		
01/15/2026	01/09/2026	6042	\$1,375.35 WRS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 01/09/26
01/15/2026	01/09/2026	6042	\$1,186.89 WRS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 01/09/26
01/15/2026	01/09/2026	6042	\$1,330.62 WRS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 01/09/26
01/15/2026	01/09/2026	6042	\$1,155.81 WRS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 01/09/26
01/15/2026	01/09/2026	6042	\$996.74 WRS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 01/09/26
01/15/2026	01/09/2026	6042	\$903.38 WRS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 01/09/26
01/15/2026	01/09/2026	6042	\$273.27 WRS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 01/09/26
			\$7,222.06		
01/16/2026	01/16/2026	6042	\$365.31 WRS(ER)	CUSTODIAL PAYROLL WAGES	PAY DATE: 01/16/26
			\$365.31		
01/21/2026	01/23/2026	6042	\$1,343.25 WRS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 01/23/26
01/21/2026	01/23/2026	6042	\$1,217.42 WRS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 01/23/26
01/21/2026	01/23/2026	6042	\$1,351.22 WRS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 01/23/26
01/21/2026	01/23/2026	6042	\$1,188.84 WRS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 01/23/26
01/21/2026	01/23/2026	6042	\$1,032.55 WRS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 01/23/26
01/21/2026	01/23/2026	6042	\$924.47 WRS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 01/23/26
01/21/2026	01/23/2026	6042	\$279.30 WRS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 01/23/26
			\$7,337.05		
01/30/2026	01/30/2026	6042	\$487.98 WRS(ER)	CUSTODIAL PAYROLL WAGES	PAY DATE: 01/30/26
			\$487.98		
TOTAL WRS(ER)			\$15,815.69		
01/06/2026	12/31/2025	6043	\$26.24 HEALTH INS(ER)		DEC HEALTH INSURANCE
			\$26.24		
01/06/2026	01/02/2026	6043	\$1,855.28 HEALTH INS(ER)	CUSTODIAL PAYROLL WAGES	PAY DATE: 01/02/26
			\$1,855.28		
01/15/2026	01/09/2026	6043	\$5,003.36 HEALTH INS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 01/09/26
01/15/2026	01/09/2026	6043	\$1,412.22 HEALTH INS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 01/09/26
01/15/2026	01/09/2026	6043	\$4,351.78 HEALTH INS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 01/09/26
01/15/2026	01/09/2026	6043	\$2,102.92 HEALTH INS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 01/09/26
01/15/2026	01/09/2026	6043	\$4,884.90 HEALTH INS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 01/09/26
01/15/2026	01/09/2026	6043	\$4,212.45 HEALTH INS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 01/09/26
01/15/2026	01/09/2026	6043	\$958.71 HEALTH INS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 01/09/26
			\$22,926.34		

01/16/2026	01/16/2026	6043	\$1,658.72 HEALTH INS(ER)	CUSTODIAL PAYROLL WAGES	PAY DATE: 01/16/26
			<u>\$1,658.72</u>		
01/21/2026	01/23/2026	6043	\$5,003.36 HEALTH INS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 01/23/26
01/21/2026	01/23/2026	6043	\$1,412.22 HEALTH INS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 01/23/26
01/21/2026	01/23/2026	6043	\$4,276.25 HEALTH INS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 01/23/26
01/21/2026	01/23/2026	6043	\$2,102.92 HEALTH INS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 01/23/26
01/21/2026	01/23/2026	6043	\$4,960.43 HEALTH INS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 01/23/26
01/21/2026	01/23/2026	6043	\$4,212.45 HEALTH INS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 01/23/26
01/21/2026	01/23/2026	6043	\$958.71 HEALTH INS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 01/23/26
			<u>\$22,926.34</u>		
TOTAL HEALTH INS(ER)			<u>\$49,392.92</u>		
01/08/2026	12/31/2025	6047	\$2,343.17 HEALTH INSURANCE DEDUCTIBLE		HEALTH INSURANCE DEDUCTIBLE CH
01/08/2026	12/31/2025	6047	\$116.25 HEALTH INSURANCE DEDUCTIBLE		HEALTH INSURANCE DEDUCTIBLE CH
TOTAL HEALTH INSURANCE DEDUCTIBLE			<u>\$2,459.42</u>		
01/08/2026	01/08/2026	6051	\$4,169.74 RETIREE-HLTH INS	MEDICA INSURANCE COMPANY	PREMIUM PAYMENT FOR MONTH OF J
01/29/2026	01/28/2026	6051	\$4,169.74 RETIREE-HLTH INS	MEDICA INSURANCE COMPANY	PREMIUM PAYMENT FOR MONTH OF F
TOTAL RETIREE-HLTH INS			<u>\$8,339.48</u>		
01/06/2026	12/31/2025	6052	\$292.92 RETIREE DEDUCTIBLE		ALLOCATE RETIREE HEALTH DEDUCT
01/06/2026	12/31/2025	6052	(\$0.04) RETIREE DEDUCTIBLE		FINAL ADJUSTMENT YE
TOTAL RETIREE DEDUCTIBLE			<u>\$292.88</u>		
01/15/2026	01/09/2026	6056	\$1,125.00 HSA CONTRIBUTION (ER)	LIBRARY PAYROLL WAGES	PAY DATE: 01/09/26
01/15/2026	01/09/2026	6056	\$750.00 HSA CONTRIBUTION (ER)	LIBRARY PAYROLL WAGES	PAY DATE: 01/09/26
01/15/2026	01/09/2026	6056	\$750.00 HSA CONTRIBUTION (ER)	LIBRARY PAYROLL WAGES	PAY DATE: 01/09/26
01/15/2026	01/09/2026	6056	\$1,500.00 HSA CONTRIBUTION (ER)	LIBRARY PAYROLL WAGES	PAY DATE: 01/09/26
01/15/2026	01/09/2026	6056	\$1,500.00 HSA CONTRIBUTION (ER)	LIBRARY PAYROLL WAGES	PAY DATE: 01/09/26
01/15/2026	01/09/2026	6056	\$1,125.00 HSA CONTRIBUTION (ER)	LIBRARY PAYROLL WAGES	PAY DATE: 01/09/26
01/15/2026	01/09/2026	6056	\$750.00 HSA CONTRIBUTION (ER)	LIBRARY PAYROLL WAGES	PAY DATE: 01/09/26
			<u>\$7,500.00</u>		
01/16/2026	01/16/2026	6056	\$112.50 HSA CONTRIBUTION (ER)	CUSTODIAL PAYROLL WAGES	PAY DATE: 01/16/26
			<u>\$112.50</u>		
TOTAL HSA CONTRIBUTION (ER)			<u>\$7,612.50</u>		
01/07/2026	12/31/2025	6110	\$1,062.79 POSTAGE & SHIPPING	L&M MCS INC	POSTAGE & SHIPPING CHARGES
01/15/2026	01/14/2026	6110	\$192.92 POSTAGE & SHIPPING	L&M MCS INC	POSTAGE - ART SHOW MAILER
01/20/2026	11/30/2025	6110	\$87.95 POSTAGE & SHIPPING		PO FEE ALLOCATION
TOTAL POSTAGE & SHIPPING			<u>\$1,343.66</u>		

01/12/2026	01/09/2026	6112	\$6,063.08	COMPUTER SERVICE CHARGES	TYLER TECHNOLOGIES INC	Munis Annual Fees (Financials
01/26/2026	01/26/2026	6112	\$399.73	COMPUTER SERVICE CHARGES	GOVERNMENTJOBS COM INC	2026 Neogov Expenses - Payroll
01/12/2026	12/23/2025	6112	\$47.97	COMPUTER SERVICE CHARGES	ZOOM.US	ZOOM DEC 2025
01/12/2026	12/23/2025	6112	\$1,139.40	COMPUTER SERVICE CHARGES	SURVEYMONKEY INC	SURVEY MONKEY SUBSCRIPTION DEC
01/12/2026	12/23/2025	6112	\$149.00	COMPUTER SERVICE CHARGES	MAILPOET	BLOGGER LICENSE ANNUAL RENEWAL
01/12/2026	12/23/2025	6112	\$384.00	COMPUTER SERVICE CHARGES	GIMLET	COMPUTER SERVICE CHARGES (ANNU
01/12/2026	12/23/2025	6112	\$8.11	COMPUTER SERVICE CHARGES	WONDERSHARE.COM	Website software - Mike P
01/12/2026	12/23/2025	6112	\$607.69	COMPUTER SERVICE CHARGES	ENVISIONWARE INC	Princh renewal
01/12/2026	12/23/2025	6112	\$199.99	COMPUTER SERVICE CHARGES	DNH*GODADDY.COM	COMPUTER SERVICE CHARGES (ANNU
01/12/2026	12/23/2025	6112	\$702.00	COMPUTER SERVICE CHARGES	SITEGROUND HOSTING	COMPUTER SERVICE CHARGES (RENE
01/12/2026	12/23/2025	6112	\$99.00	COMPUTER SERVICE CHARGES	ROCKETGENIUS, INC.	COMPUTER SERVICE CHARGES (GRAV
01/29/2026	01/28/2026	6112	\$230.79	COMPUTER SERVICE CHARGES	HEARTLAND BUSINESS SYSTEMS LLC	CSP MONTHLY/DATA CENTER SERVIC
01/29/2026	01/27/2026	6112	\$50,911.14	COMPUTER SERVICE CHARGES	INDIANHEAD FEDERATED LIBRARY SYSTEM	MORE/IFLS ANNUAL OPERATING/MAI
TOTAL COMPUTER SERVICE CHARGES			\$60,941.90			
01/08/2026	12/31/2025	6118	\$200.00	ADVERTISING/MARKETING	VOLUME ONE MAGAZINE LLC	PCS ADVERTISING - INBOX DELIGH
01/12/2026	12/23/2025	6118	\$700.00	ADVERTISING/MARKETING	VOLUME ONE MAGAZINE LLC	ADVERTISING
01/12/2026	12/23/2025	6118	\$7.76	ADVERTISING/MARKETING	FACEBOOK.COM*4TPP422AD	PCS ADVERTISING (ARTS WEST ADV
01/15/2026	01/14/2026	6118	\$255.00	ADVERTISING/MARKETING	ARWEN RASMUSSEN	PCS ADVERTISING
01/29/2026	12/31/2025	6118	\$670.00	ADVERTISING/MARKETING	WEBBO GRAPHICS LLC	ROONEY PRINTING - PCS ADVERTIS
01/29/2026	12/31/2025	6118	\$111.00	ADVERTISING/MARKETING	FSP*ALLEGRA-IMAGE360-STAR	PCS ADVERTISING (FOAMBOARD - R
TOTAL ADVERTISING/MARKETING			\$1,943.76			
01/08/2026	12/31/2025	6130	\$242.25	REPAIRS TO BUILDINGS	MECHANICAL TECHNOLOGIES INC	BUILDING REPAIRS - EXHAUST FAN
01/08/2026	12/31/2025	6130	\$3,609.60	REPAIRS TO BUILDINGS	TWEET GAROT MECHANICAL INC	LIBRARY ROOF DRAIN REPLACEMENT
01/12/2026	12/23/2025	6130	\$35.52	REPAIRS TO BUILDINGS	CINTAS CORPORATION NO 2	OCTOBER 2025 RUGS AND MOPS
01/29/2026	12/31/2025	6130	\$72.23	REPAIRS TO BUILDINGS	CINTAS CORPORATION NO 2	JANITORIAL MOPS AND RUGS (NOV
01/29/2026	01/28/2026	6130	\$371.45	REPAIRS TO BUILDINGS	BADGER STATE INC	LIBRARY BUILDING REPAIRS
01/29/2026	12/31/2025	6130	\$265.00	REPAIRS TO BUILDINGS	HELLAND ENTERPRISES LLC	BUILDING REPAIRS - UNCLOG SEWE
TOTAL REPAIRS TO BUILDINGS			\$4,596.05			
01/21/2026	12/31/2025	6150	\$48.00	SPECIAL SERVICES	SHREDAWAY USA INC	SPECIAL SERVICES - SHREDDING D
01/28/2026	12/31/2025	6150	\$576.80	SPECIAL SERVICES	UNIQUE MANAGEMENT SERVICES INC	COLLECTION AGENCY FEES
01/08/2026	12/31/2025	6150	\$424.00	SPECIAL SERVICES	HEATHER C LEISZ	SPECIAL SERVICES - PLANT RENTA
TOTAL SPECIAL SERVICES			\$1,048.80			
01/14/2026	12/01/2025	6153	\$43.13	CONVENIENCE FEES	FAPS HOLDINGS INC	LIBRARY MONTHLY CC FEES - NOVE
TOTAL CONVENIENCE FEES			\$43.13			
01/12/2026	12/23/2025	6160	\$375.00	TRAINING/MEETINGS	INNOVATIVE USERS GROUP	STAFF CE TRAINING (LYNN GATES
01/12/2026	12/23/2025	6160	\$512.00	TRAINING/MEETINGS	MARITZ AT&L* ALA	TRAINING/TRAVEL KATIE KRUTH PL
01/12/2026	12/23/2025	6160	\$109.00	TRAINING/MEETINGS	EAU CLAIRE AREA CHAMBER OF COMMERCE	TRAINING - HR CONFERENCE
TOTAL TRAINING/MEETINGS			\$996.00			

01/12/2026	12/23/2025	6162	\$49.00	MEMBERSHIP DUES	FSP*ALLEGRA-IMAGE360-STAR	CVSHRM MEMBERSHIP
01/12/2026	12/23/2025	6162	\$125.00	MEMBERSHIP DUES	AMERICAN LIBRARY ASSOCIATION	ALA MEMBERSHIP FOR KATIE KRUTH
TOTAL MEMBERSHIP DUES			\$174.00			
01/26/2026	01/26/2026	6166	\$2,891.75	RECRUITMENT EXPENSES	GOVERNMENTJOBS COM INC	NEOGOV INSIGHT & ONBOARD PAYME
TOTAL RECRUITMENT EXPENSES			\$2,891.75			
01/08/2026	01/08/2026	6198	\$296.00	MISC CONTRACTUAL SERVICES	DATA FINANCIAL INC	ANNUAL SERVICE AGREEMENT
01/12/2026	12/23/2025	6198	\$54.00	MISC CONTRACTUAL SERVICES	PLAYSIGNAGE.COM	NOVEMBER 2025 (3 SCREENS)
01/14/2026	01/13/2026	6198	\$3,371.89	MISC CONTRACTUAL SERVICES	ENVISIONWARE INC	MISC CONTRACTUAL
01/14/2026	01/13/2026	6198	\$712.11	MISC CONTRACTUAL SERVICES	AURORA COMMUNITY SERVICES INC	EAP SERVICES FOR 2026 - REALIV
01/21/2026	01/21/2026	6198	(\$90.60)	MISC CONTRACTUAL SERVICES	EO JOHNSON BUSINESS TECHNOLOGIES	MISC CONTRACTUAL (2025) CREDIT
01/21/2026	12/31/2025	6198	\$31,719.00	MISC CONTRACTUAL SERVICES	EO JOHNSON BUSINESS TECHNOLOGIES	RICHO PRO C5400 DIGITAL PRESS
01/26/2026	12/31/2025	6198	\$35.46	MISC CONTRACTUAL SERVICES	EMPLOYEE BENEFITS CORPORATION	COBRA ADMIN CHARGES FOR 125 PL
01/26/2026	12/31/2025	6198	\$46.68	MISC CONTRACTUAL SERVICES	EMPLOYEE BENEFITS CORPORATION	ADMIN CHARGES FOR 125 PLAN DEC
01/29/2026	01/27/2026	6198	\$90,583.02	MISC CONTRACTUAL SERVICES	INDIANHEAD FEDERATED LIBRARY SYSTEM	MORE/IFLS ANNUAL OPERATING/MAI
01/29/2026	01/27/2026	6198	\$41,249.00	MISC CONTRACTUAL SERVICES	LYNGSOE SYSTEMS INC	MISC CONTRACTUAL - AMH MAINT A
01/12/2026	12/23/2025	6198	\$1,000.00	MISC CONTRACTUAL SERVICES	SQUARE INC	BARSTOW AND GRAND ADVERTISING
01/08/2026	12/31/2025	6198	\$152.00	MISC CONTRACTUAL SERVICES	HEARTQUEST TRAINERS LLC	2025 QUARTERLY AED CHECKS
TOTAL MISC CONTRACTUAL SERVICES			\$169,128.56			
01/22/2026	12/31/2025	6202	\$6,637.95	ELECTRICITY		400 EAU CLAIRE ST
TOTAL ELECTRICITY			\$6,637.95			
01/22/2026	12/31/2025	6208	\$52.24	GAS SERVICE		400 EAU CLAIRE ST
TOTAL GAS SERVICE			\$52.24			
01/07/2026	12/31/2025	6210	\$421.35	TELEPHONES	WISCONSIN BELL TELEPHONE COMPANY INC	MONTHLY TELEPHONE SERVICE FOR
01/12/2026	12/23/2025	6210	\$0.90	TELEPHONES	CENTURYLINK LUMEN	NOV 2025 TELEPHONE
01/12/2026	12/23/2025	6210	\$0.90	TELEPHONES	CENTURYLINK LUMEN	DEC 2025 TELEPHONE
01/16/2026	12/31/2025	6210	\$684.18	TELEPHONES		DEC CENTREX VOIP PHONE CHRG
TOTAL TELEPHONES			\$1,107.33			
01/05/2026	12/31/2025	6215	\$483.33	CITY GARBAGE SERVICE		GARBAGE COLLECTION CHARGES
01/05/2026	12/31/2025	6215	\$0.04	CITY GARBAGE SERVICE		FINAL ADJUSTMENT YE
TOTAL CITY GARBAGE SERVICE			\$483.37			
01/05/2026	10/31/2025	6252	\$84.32	WATER SERVICE		400 EAU CLAIRE ST
01/05/2026	10/31/2025	6252	\$828.87	WATER SERVICE		400 EAU CLAIRE ST
01/05/2026	10/31/2025	6252	\$109.62	WATER SERVICE		400 EAU CLAIRE ST
TOTAL WATER SERVICE			\$1,022.81			
01/05/2026	10/31/2025	6254	\$10.04	SEWER SERVICE		400 EAU CLAIRE ST
01/05/2026	10/31/2025	6254	\$1,985.94	SEWER SERVICE		400 EAU CLAIRE ST

TOTAL SEWER SERVICE			\$1,995.98		
01/05/2026	10/31/2025	6256	\$387.50	STORMWATER CHARGES	400 EAU CLAIRE ST
TOTAL STORMWATER CHARGES			\$387.50		
01/05/2026	12/31/2025	6350	\$2,866.67	INSURANCE	INSURANCE CHARGES
01/05/2026	12/31/2025	6350	(\$0.04)	INSURANCE	FINAL ADJUSTMENT YE
TOTAL INSURANCE			\$2,866.63		
01/12/2026	12/23/2025	6402	\$13.64	OFFICE SUPPLIES	OVERHEAD SUPPLIES
01/12/2026	12/23/2025	6402	\$83.98	OFFICE SUPPLIES	OFFICE SUPPLIES (2 CASES COPY
01/12/2026	12/23/2025	6402	\$57.18	OFFICE SUPPLIES	OFFICE SUPPLIES (DISINFECTING
01/12/2026	12/23/2025	6402	\$8.49	OFFICE SUPPLIES	OFFICE SUPPLIES (1 REAM GREEN
01/12/2026	12/23/2025	6402	\$25.47	OFFICE SUPPLIES	OFFICE SUPPLIES (3 REAMS GOLDE
01/12/2026	12/23/2025	6402	\$16.99	OFFICE SUPPLIES	OFFICE SUPPLIES (SCOTCH TAPE R
01/12/2026	12/23/2025	6402	\$83.98	OFFICE SUPPLIES	OFFICE SUPPLIES (2 CASES COPY
01/12/2026	12/23/2025	6402	\$69.22	OFFICE SUPPLIES	PCS OFFICE SUPPLIES (5 REAMS P
01/12/2026	12/23/2025	6402	\$83.98	OFFICE SUPPLIES	OFFICE SUPPLIES (2 CASES COPY
01/12/2026	12/23/2025	6402	\$63.92	OFFICE SUPPLIES	OFFICE SUPPLIES (BULK FACIAL T
01/12/2026	12/23/2025	6402	\$11.98	OFFICE SUPPLIES	OFFICE SUPPLIES (2 PACKS OF 40
01/12/2026	12/23/2025	6402	\$9.59	OFFICE SUPPLIES	OFFICE SUPPLIES (DISHWASHING L
01/12/2026	12/23/2025	6402	\$20.99	OFFICE SUPPLIES	ADMIN SUPPLIES (2026 PLANNER S
01/12/2026	12/23/2025	6402	\$44.72	OFFICE SUPPLIES	OFFICE SUPPLIES (4 MOUSE PADS/
01/12/2026	12/23/2025	6402	\$23.96	OFFICE SUPPLIES	OFFICE SUPPLIES (WET ERASE MAR
01/12/2026	12/23/2025	6402	\$17.74	OFFICE SUPPLIES	OFFICE SUPPLIES (MONITOR STAND
01/12/2026	12/23/2025	6402	(\$17.74)	OFFICE SUPPLIES	ADMIN OFFICE SUPPLIES (RETURN
01/12/2026	12/23/2025	6402	\$9.99	OFFICE SUPPLIES	OFFICE SUPPLIES (CLEANER PODS)
01/12/2026	12/23/2025	6402	\$13.56	OFFICE SUPPLIES	OFFICE SUPPLIES (MONITOR STAND
01/21/2026	01/21/2026	6402	(\$950.00)	OFFICE SUPPLIES	SUPPLIES (2025) CREDIT MEMO
01/28/2026	12/31/2025	6402	\$1,880.00	OFFICE SUPPLIES	ACRYLIC PANELS FOR LIBRARY SIG
01/29/2026	12/31/2025	6402	\$349.00	OFFICE SUPPLIES	ONE SOURCE IMAGING - ADMIN PRI
01/12/2026	12/23/2025	6402	(\$20.00)	OFFICE SUPPLIES	YS SUPPLIES REFUND (BASKETS)
01/12/2026	12/23/2025	6402	\$16.00	OFFICE SUPPLIES	YS SUPPLIES (BASKETS)
01/12/2026	12/23/2025	6402	\$20.00	OFFICE SUPPLIES	YS SUPPLIES (2 BASKETS) TEEN M
01/12/2026	12/23/2025	6402	\$4.00	OFFICE SUPPLIES	YS PROGRAM SUPPLIES AND YS OFF
01/12/2026	12/23/2025	6402	\$107.35	OFFICE SUPPLIES	YS SUPPLIES (GLITTER PAINT PEN
01/12/2026	12/23/2025	6402	\$12.99	OFFICE SUPPLIES	YS OFFICE SUPPLIES (2026 CALEN
01/29/2026	12/31/2025	6402	\$50.88	OFFICE SUPPLIES	YS SUPPLIES (WINDEX ELECTRONIC
01/12/2026	12/23/2025	6402	\$5.92	OFFICE SUPPLIES	CIRC SUPPLIES (DRY ERASE BOARD
01/12/2026	12/23/2025	6402	\$210.00	OFFICE SUPPLIES	CS SUPPLIES (30 KWIK CASES DVD
01/12/2026	12/23/2025	6402	\$7.67	OFFICE SUPPLIES	TS SUPPLIES AND CIRC SUPPLIES
01/12/2026	12/23/2025	6402	(\$5.90)	OFFICE SUPPLIES	CIRC SUPPLIES REFUND (MISSING
01/12/2026	12/23/2025	6402	\$70.47	OFFICE SUPPLIES	CIRC SUPPLIES (2026 CALENDARS/
01/12/2026	12/23/2025	6402	\$117.40	OFFICE SUPPLIES	RS OFFICE SUPPLIES
01/12/2026	12/23/2025	6402	\$4.93	OFFICE SUPPLIES	CIRC SUPPLIES (2026 DESK CALEN
01/12/2026	12/23/2025	6402	\$201.23	OFFICE SUPPLIES	RS OFFICE SUPPLIES (STRAIGHT B

01/29/2026	12/31/2025	6402	\$24.99 OFFICE SUPPLIES	OFFICE DEPOT	RS SUPPLIES (LABELS)
01/12/2026	12/23/2025	6402	\$12.50 OFFICE SUPPLIES	AMAZON MARK* NU2IY9JB3	SUPPLIES (2 CARL CUTTING MATS)
01/12/2026	12/23/2025	6402	\$28.49 OFFICE SUPPLIES	AMAZON MARK* NU2IY9JB3	SUPPLIES (ROLL TOWEL 12 COUNT)
01/12/2026	12/23/2025	6402	\$218.01 OFFICE SUPPLIES	BAYSCAN TECHNOLOGIES LLC	TS SUPPLIES (BULK BLACK DVD CA
01/12/2026	12/23/2025	6402	\$18.00 OFFICE SUPPLIES	MENARD INC	TS SUPPLIES (DISTILLED WATER F
01/12/2026	12/23/2025	6402	\$97.68 OFFICE SUPPLIES	DEMCO INC	LOST & DAMAGED PARTS / TS SUPP
01/12/2026	12/23/2025	6402	\$200.94 OFFICE SUPPLIES	OFFICE DEPOT	TS SUPPLIES AND CIRC SUPPLIES
01/12/2026	12/23/2025	6402	\$117.36 OFFICE SUPPLIES	AMZ*CAFEPRESS INC.	TS SUPPLIES (SCISSORS/BOOK GLU
01/12/2026	12/23/2025	6402	\$9.99 OFFICE SUPPLIES	AMZ*CAFEPRESS INC.	PCS SUPPLIES (DESKTOP ORGANIZ
01/12/2026	12/23/2025	6402	\$7.59 OFFICE SUPPLIES	AMZ*CAFEPRESS INC.	SUPPLIES (MULTI COLOR CABLE ST
01/12/2026	12/23/2025	6402	\$122.20 OFFICE SUPPLIES	AMZ*CAFEPRESS INC.	SUPPLIES (EXPANDING HANGING FI
01/12/2026	12/23/2025	6402	\$130.37 OFFICE SUPPLIES	AMZ*CAFEPRESS INC.	SUPPLIES (2026 PLANNER/2 CALEN
01/12/2026	12/23/2025	6402	\$58.78 OFFICE SUPPLIES	AMZ*CAFEPRESS INC.	SUPPLIES (2 ACRYLIC BROCHURE H
01/12/2026	12/23/2025	6402	\$24.98 OFFICE SUPPLIES	AMZ*CAFEPRESS INC.	SUPPLIES (STACKABLE BINS WITH
01/12/2026	12/23/2025	6402	\$15.98 OFFICE SUPPLIES	AMZ*CAFEPRESS INC.	SUPPLIES (DOUBLE SIDED HEAVY D
01/12/2026	12/23/2025	6402	\$8.95 OFFICE SUPPLIES	AMZ*CAFEPRESS INC.	SUPPLIES (MAGNETIC SQUARES 120
01/12/2026	12/23/2025	6402	\$24.98 OFFICE SUPPLIES	AMZ*CAFEPRESS INC.	SUPPLIES (PLASTIC STORAGE BIN
01/12/2026	12/23/2025	6402	\$14.22 OFFICE SUPPLIES	AMZ*CAFEPRESS INC.	SUPPLIES (REPLACEMENT STRAIGHT
01/29/2026	12/31/2025	6402	\$14.99 OFFICE SUPPLIES	AMAZON MARK* NU2IY9JB3	PCS SUPPLIES (AVERY PRINTABLE
TOTAL OFFICE SUPPLIES			\$3,874.58		
01/12/2026	12/23/2025	6405	\$19.07 AWRDS/TROP FOL 2023	INDIANHEAD FOODSERVICE DISTRIBUTOR INC	FOL GIFTS STAFF AFFAIRS (COOKI
01/12/2026	12/23/2025	6405	\$12.18 AWRDS/TROP FOL 2023	INDIANHEAD FOODSERVICE DISTRIBUTOR INC	FOL GIFTS STAFF AFFAIRS (COOKI
01/12/2026	12/23/2025	6405	\$54.63 AWRDS/TROP FOL 2023	WM SUPERCENTER#1669	FOL GIFTS STAFF AFFAIRS (COOKI
01/12/2026	12/23/2025	6405	\$65.35 AWRDS/TROP FOL 2023	AMZ*CAFEPRESS INC.	FOL GIFTS STAFF AFFAIRS (COOKI
01/12/2026	12/23/2025	6405	\$1.11 AWARDS & TROPHIES-FOL 2024	AMZ*CAFEPRESS INC.	FOL YS PRIZES AND INCENTIVES (
01/12/2026	12/23/2025	6405	\$71.43 AWARDS & TROPHIES-FOL-2025	AMZ*CAFEPRESS INC.	FOL YS PRIZES AND INCENTIVES (
01/12/2026	12/23/2025	6405	\$60.95 AWARDS & TROPHIES-FOL-2025	AMZ*CAFEPRESS INC.	FOL YS GIFTS WINTER READING PR
01/12/2026	12/23/2025	6405	\$32.74 AWRDS/TROP FOL 2023	AMZ*CAFEPRESS INC.	RS PROGRAM SUPPLIES AND FOL GI
TOTAL AWRDS/TROP FOL 2023			\$317.46		
01/12/2026	12/23/2025	6406	\$67.98 LIBRARY PROGRAM SUPPLIES	AVERY PRODUCTS CORPORATIO	YS PROGRAM SUPPLIES (EASY PEEL
01/12/2026	12/23/2025	6406	\$52.32 LIBRARY PROGRAM SUPPLIES	AMAZON COM SERVICES LLC	YS PROGRAM SUPPLIES (INDEX CAR
01/12/2026	12/23/2025	6406	\$54.98 LIBRARY PROGRAM SUPPLIES	MICHAELS #9166	YS PROGRAM SUPPLIES
01/12/2026	12/23/2025	6406	\$18.69 LIBRARY PROGRAM SUPPLIES	MICHAELS #9166	YS PROGRAM SUPPLIES
01/12/2026	12/23/2025	6406	\$46.10 LIBRARY PROGRAM SUPPLIES	TARGET.COM	YS PROGRAM SUPPLIES AND YS OFF
01/12/2026	12/23/2025	6406	\$170.13 LIBRARY PROGRAM SUPPLIES	AMZ*CAFEPRESS INC.	YS PROGRAM SUPPLIES (12/31/25
01/12/2026	12/23/2025	6406	\$55.35 LIBRARY PROGRAM SUPPLIES	AMZ*CAFEPRESS INC.	YS PROGRAM SUPPLIES (NOON YEAR
01/12/2026	12/23/2025	6406	\$9.49 LIBRARY PROGRAM SUPPLIES	AMZ*CAFEPRESS INC.	YS PROGRAM SUPPLIES (GYM LOCKE
01/12/2026	12/23/2025	6406	\$30.50 LIBRARY PROGRAM SUPPLIES	AMZ*CAFEPRESS INC.	YS PROGRAM SUPPLIES (NOON YEAR
01/12/2026	12/23/2025	6406	\$33.62 LIBRARY PROGRAM SUPPLIES	AMZ*CAFEPRESS INC.	YS PROGRAM SUPPLIES (GROSS OLO
01/12/2026	12/23/2025	6406	\$51.00 LIBRARY PROGRAM SUPPLIES	AMZ*CAFEPRESS INC.	YS PROGRAM SUPPLIES (NOON YEAR
01/12/2026	12/23/2025	6406	\$41.86 LIBRARY PROGRAM SUPPLIES	SKOGENS FOODLINER INC	YS PROGRAM SUPPLIES FOR TEEN P
01/12/2026	12/23/2025	6406	\$90.00 LIBRARY PROGRAM SUPPLIES	AVERY PRODUCTS CORPORATIO	YS PROGRAM SUPPLIES (2X2 PRINT
01/29/2026	12/31/2025	6406	\$14.03 LIBRARY PROGRAM SUPPLIES	SKOGENS FOODLINER INC	YS PROGRAM SUPPLIES (12/12/25
01/29/2026	12/31/2025	6406	\$10.28 LIBRARY PROGRAM SUPPLIES	SKOGENS FOODLINER INC	YS PROGRAM SUPPLIES (NOON YEAR

01/12/2026	12/23/2025	6406	\$51.00 LIBRARY PROGRAM SUPPLIES	AMZ*CAFEPRESS INC.	SUPPLIES (STACKABLE BINS WITH
01/12/2026	12/23/2025	6406	\$97.68 LIBRARY PROGRAM SUPPLIES	WM SUPERCENTER#1669	DB PROGRAM SUPPLIES (GIFT WRAP
01/12/2026	12/23/2025	6406	\$37.24 LIBRARY PROGRAM SUPPLIES	MICHAELS #9166	DB PROGRAM SUPPLIES (1 OF 4 SH
01/12/2026	12/23/2025	6406	\$21.77 LIBRARY PROGRAM SUPPLIES	MICHAELS #9166	DB PROGRAM SUPPLIES (2 OF 4 SH
01/12/2026	12/23/2025	6406	\$256.46 LIBRARY PROGRAM SUPPLIES	MICHAELS #9166	DB PROGRAM SUPPLIES (3 OF 4 SH
01/12/2026	12/23/2025	6406	\$2.79 LIBRARY PROGRAM SUPPLIES	MICHAELS #9166	DB PROGRAM SUPPLIES (4 OF 4 SH
01/12/2026	12/23/2025	6406	\$19.97 LIBRARY PROGRAM SUPPLIES	AMZ*CAFEPRESS INC.	DB PROGRAM SUPPLIES (50 COUNT
01/12/2026	12/23/2025	6406	\$55.86 LIBRARY PROGRAM SUPPLIES	AMZ*CAFEPRESS INC.	DB PROGRAM SUPPLIES (COMMUNITY
01/12/2026	12/23/2025	6406	\$40.34 LIBRARY PROGRAM SUPPLIES	AMZ*CAFEPRESS INC.	DB PROGRAM SUPPLIES (WRAPPING
01/12/2026	12/23/2025	6406	\$13.98 LIBRARY PROGRAM SUPPLIES	AMZ*CAFEPRESS INC.	DB PROGRAM SUPPLIES (24 PACK C
01/12/2026	12/23/2025	6406	\$884.59 LIBRARY PROGRAM SUPPLIES	AMZ*CAFEPRESS INC.	DB PROGRAM SUPPLIES & DB EQUIP
01/29/2026	12/31/2025	6406	\$85.98 LIBRARY PROGRAM SUPPLIES	AMZ*CAFEPRESS INC.	DB PROGRAM SUPPLIES (LIENE STI
01/12/2026	12/23/2025	6406	\$40.43 LIBRARY PROGRAM SUPPLIES	AMZ*CAFEPRESS INC.	RS PROGRAM SUPPLIES AND FOL GI
01/12/2026	12/23/2025	6406	\$294.35 LIBRARY PROG SUPPLIES-FOL-2025	LAKESHORE LEARNING MATER	FOL GIFTS PLAY & LEARN (SCIENC
01/12/2026	12/23/2025	6406	\$41.94 LIBRARY PROG SUPPLIES-FOL-2025	LITTLE CAESARS 3149-0009	NERF TEEN NIGHT YS EVENT DEC (
01/12/2026	12/23/2025	6406	\$65.70 LIBRARY PROG SUPPLIES-FOL-2025	WM SUPERCENTER#1669	FOL GIFTS EVENT REFRESHMENTS (
01/12/2026	12/23/2025	6406	\$33.14 LIBRARY PROG SUPPLIES-FOL-2025	TARGET.COM	FOL EVENT REFRESHMENTS (YS NER
01/12/2026	12/23/2025	6406	\$5.39 LIBRARY PROG SUPPLIES-FOL-2025	TARGET.COM	YS SUPPLIES (2 BASKETS) TEEN M
01/12/2026	12/23/2025	6406	\$119.92 LIBRARY PROG SUPPLIES-FOL-2025	TOPPERS PIZZA CLAIREMONT	NERF YOUTH EVENT GRADES 4-6 (F
01/12/2026	12/23/2025	6406	\$79.43 LIBRARY PROG SUPPLIES-FOL-2025	AMZ*CAFEPRESS INC.	FOL GIFTS TEEN BOOK BOXES
01/12/2026	12/23/2025	6406	\$80.87 LIBRARY PROG SUPPLIES-FOL-2025	AMZ*CAFEPRESS INC.	FOL PLAY AND LEARN GIFT
01/12/2026	12/23/2025	6406	\$8.00 LIBRARY PROG SUPPLIES-FOL-2025	AMZ*CAFEPRESS INC.	FOL GIFTS PLAY & LEARN (CLEAR
01/12/2026	12/23/2025	6406	\$37.14 LIBRARY PROG SUPPLIES-FOL-2025	SP * FOUND FOOTAGE FES	(SARAH'S SILKS) FOL GIFTS YS P
01/12/2026	12/23/2025	6406	\$11.97 LIBRARY PROG SUPPLIES-FOL-2025	SKOGENS FOODLINER INC	FOL GIFTS TEEN BOOK BOXES
01/12/2026	12/23/2025	6406	\$119.80 LIBRARY PROG SUPPLIES-FOL-2025	SKOGENS FOODLINER INC	FOL GIFTS EVENT REFRESHMENTS (
01/12/2026	12/23/2025	6406	\$29.25 LIBRARY PROG SUPPLIES-FOL-2025	SKOGENS FOODLINER INC	FOL GIFTS EVENT REFRESHMENTS (
01/29/2026	12/31/2025	6406	\$23.45 LIBRARY PROG SUPPLIES-FOL-2025	SKOGENS FOODLINER INC	FOL GIFTS PROGRAM REFRESHMENTS
01/29/2026	12/31/2025	6406	\$5.49 LIBRARY PROG SUPPLIES-FOL-2025	SKOGENS FOODLINER INC	YS PROGRAM SUPPLIES (NOON YEAR
TOTAL LIBRARY PROGRAM SUPPLIES			\$3,310.26		
01/14/2026	12/31/2025	6409	\$2,869.95 DIGITAL/DOWNLOADABLE	MIDWEST TAPE LLC	LIBRARY MATERIALS
01/29/2026	01/27/2026	6409	\$39,779.00 DIGITAL/DOWNLOADABLE	INDIANHEAD FEDERATED LIBRARY SYSTEM	MORE/IFLS ANNUAL OPERATING/MAI
			\$42,648.95		
01/12/2026	12/23/2025	6409	\$99.00 LIB MAT-ARPA MULTILINGUAL	AMZ*CAFEPRESS INC.	ARPA GRANT FUNDS (5 TIER ROTAT
			\$99.00		
01/07/2026	12/31/2025	6409	\$10,000.00 LIBRARY MATERIALS	INDIANHEAD FEDERATED LIBRARY SYSTEM	LIBRARY MATERIALS - UNALLOCATE
			\$10,000.00		
01/07/2026	12/31/2025	6409	\$582.27 LIBRARY MATERIALS-BKS JUVENILE	AMAZON COM SALES INC	LIBRARY MATERIALS - JUV
01/07/2026	12/31/2025	6409	\$597.53 LIBRARY MATERIALS-BKS JUVENILE	AMAZON COM SALES INC	LIBRARY MATERIALS - JUV
01/07/2026	12/31/2025	6409	\$618.35 LIBRARY MATERIALS-BKS JUVENILE	AMAZON COM SALES INC	LIBRARY MATERIALS - JUV
01/07/2026	12/31/2025	6409	\$28.29 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	LIBRARY MATERIALS - AD PRINT/H
01/08/2026	12/31/2025	6409	\$471.93 LIBRARY MATERIALS-BKS JUVENILE	BERTELSMANN PUBLISHING GROUP INC	JUV
01/12/2026	12/23/2025	6409	\$46.97 LIBRARY MATERIALS-BKS JUVENILE	BARNES&NOBLE.COM-BN	LIBRARY MATERIALS JUV PRINT (2

01/12/2026	12/23/2025	6409	\$95.95 LIBRARY MATERIALS-BKS JUVENILE	BARNES&NOBLE.COM-BN	LIBRARY MATERIALS JUV PRINT (5
01/12/2026	12/23/2025	6409	\$19.95 LIBRARY MATERIALS-BKS JUVENILE	BARNES&NOBLE.COM-BN	LIBRARY MATERIALS JUV PRINT (1
01/12/2026	12/23/2025	6409	\$44.98 LIBRARY MATERIALS-BKS JUVENILE	BARNES&NOBLE.COM-BN	LIBRARY MATERIALS JUV PRINT (2
01/12/2026	12/23/2025	6409	\$293.52 LIBRARY MATERIALS-BKS JUVENILE	BARNES&NOBLE.COM-BN	LIBRARY MATERIALS JUV PRINT
01/12/2026	12/23/2025	6409	\$46.98 LIBRARY MATERIALS-BKS JUVENILE	BARNES&NOBLE.COM-BN	LIBRARY MATERIALS JUV PRINT
01/12/2026	12/23/2025	6409	\$19.99 LIBRARY MATERIALS-BKS JUVENILE	BARNES&NOBLE.COM-BN	LIBRARY MATERIALS JUV PRINT (1
01/14/2026	12/31/2025	6409	\$1,146.18 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	LIBRARY MATERIALS
01/14/2026	12/31/2025	6409	\$905.66 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	LIBRARY MATERIALS
01/14/2026	12/31/2025	6409	\$124.79 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	JUV/ AD PRINT
01/14/2026	12/31/2025	6409	\$56.68 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	AD PRINT/ JUV/ NONPRINT/ GIFTS
01/14/2026	12/31/2025	6409	\$328.69 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	AD PRINT/JUV
01/14/2026	12/31/2025	6409	\$626.74 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	LIBRARY MATERIALS
01/14/2026	12/31/2025	6409	\$989.38 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	LIBRARY MATERIALS
01/21/2026	01/20/2026	6409	\$86.38 LIBRARY MATERIALS-BKS JUVENILE	AMAZON COM SALES INC	JUV
01/21/2026	01/20/2026	6409	\$100.52 LIBRARY MATERIALS-BKS JUVENILE	AMAZON COM SALES INC	JUV
01/21/2026	01/20/2026	6409	\$18.77 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	JUV
01/21/2026	01/20/2026	6409	\$18.83 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	JUV
01/21/2026	01/20/2026	6409	\$23.09 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	JUV
01/21/2026	01/20/2026	6409	\$40.50 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	JUV
01/21/2026	01/20/2026	6409	\$47.89 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	JUV
01/21/2026	01/20/2026	6409	\$42.01 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	JUV/ AD PRINT
01/21/2026	01/20/2026	6409	\$22.21 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	AD PRINT/JUV/L&D AD PRINT
01/21/2026	01/20/2026	6409	\$186.30 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	JUV/ AD PRINT
01/21/2026	01/20/2026	6409	\$251.60 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	AD PRINT/ JUV
01/21/2026	01/20/2026	6409	\$156.05 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	L&D JUV/ JUV/ L&D AD PRINT/ AD
01/21/2026	01/20/2026	6409	\$11.01 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	JUV
01/21/2026	01/20/2026	6409	\$18.08 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	JUV
01/28/2026	01/27/2026	6409	\$111.04 LIBRARY MATERIALS-BKS JUVENILE	AMAZON COM SALES INC	JUV
01/28/2026	01/27/2026	6409	(\$5.99) LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	JUV
01/28/2026	01/27/2026	6409	\$566.39 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	LIBRARY MATERIALS L&D JUV/ L&D
01/28/2026	01/27/2026	6409	\$969.51 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	LIBRARY MATERIALS JUV/ AD PRIN
01/28/2026	01/27/2026	6409	\$10.05 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	JUV
01/28/2026	01/27/2026	6409	\$10.53 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	JUV
01/28/2026	01/27/2026	6409	\$11.20 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	JUV
01/28/2026	01/27/2026	6409	\$11.23 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	JUV
01/28/2026	01/27/2026	6409	\$17.39 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	JUV
01/28/2026	01/27/2026	6409	\$42.97 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	JUV/ AD PRINT
01/28/2026	01/27/2026	6409	\$71.91 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	AD PRINT/ JUV
01/28/2026	01/27/2026	6409	\$31.65 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	JUV/ AD PRINT
01/28/2026	01/27/2026	6409	\$772.18 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	LIBRARY MATERIALS JUV/ AD PRIN
			\$10,688.13		
01/07/2026	12/31/2025	6409	(\$15.83) LIBRARY MATERIALS-BOOKS-ADULT	AMAZON COM SALES INC	AD PRINT
01/07/2026	12/31/2025	6409	\$15.83 LIBRARY MATERIALS-BOOKS-ADULT	AMAZON COM SALES INC	AD PRINT
01/07/2026	12/31/2025	6409	\$32.98 LIBRARY MATERIALS-BOOKS-ADULT	AMAZON COM SALES INC	AD PRINT
01/07/2026	12/31/2025	6409	\$60.34 LIBRARY MATERIALS-BOOKS-ADULT	AMAZON COM SALES INC	AD PRINT
01/07/2026	12/31/2025	6409	\$17.99 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT

01/07/2026	12/31/2025	6409	\$20.64 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT
01/07/2026	12/31/2025	6409	\$33.79 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT
01/07/2026	12/31/2025	6409	\$36.51 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT
01/07/2026	12/31/2025	6409	\$355.93 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	LIBRARY MATERIALS - AD PRINT/H
01/07/2026	12/31/2025	6409	\$1,410.10 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	LIBRARY MATERIALS - AD PRINT
01/08/2026	12/31/2025	6409	\$55.19 LIBRARY MATERIALS-BOOKS-ADULT	CENTER POINT INC	AD PRINT/ IHO-LEPMPL
01/12/2026	12/23/2025	6409	\$95.97 LIBRARY MATERIALS-BOOKS-ADULT	BLOOMSBURY.COM/US	LIBRARY MATERIALS ADULT PRINT
01/12/2026	12/23/2025	6409	(\$5.01) LIBRARY MATERIALS-BOOKS-ADULT	BLOOMSBURY.COM/US	ADULT PRINT PURCHASE - SALES T
01/12/2026	12/23/2025	6409	\$22.95 LIBRARY MATERIALS-BOOKS-ADULT	BARNES&NOBLE.COM-BN	LIBRARY MATERIALS JUV PRINT (2
01/12/2026	12/23/2025	6409	\$25.10 LIBRARY MATERIALS-BOOKS-ADULT	BARNES&NOBLE.COM-BN	LIBRARY MATERIALS ADULT PRINT
01/12/2026	12/23/2025	6409	\$35.00 LIBRARY MATERIALS-BOOKS-ADULT	BARNES&NOBLE.COM-BN	LIBRARY MATERIALS ADULT PRINT
01/12/2026	12/23/2025	6409	\$34.26 LIBRARY MATERIALS-BOOKS-ADULT	BARNES&NOBLE.COM-BN	LIBRARY MATERIALS ADULT PRINT
01/12/2026	12/23/2025	6409	\$26.95 LIBRARY MATERIALS-BOOKS-ADULT	BARNES&NOBLE.COM-BN	LIBRARY MATERIALS JUV PRINT (1
01/14/2026	12/31/2025	6409	\$366.20 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	LIBRARY MATERIALS
01/14/2026	12/31/2025	6409	\$13.79 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT
01/14/2026	12/31/2025	6409	\$16.00 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT
01/14/2026	12/31/2025	6409	\$16.01 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT
01/14/2026	12/31/2025	6409	\$16.58 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT
01/14/2026	12/31/2025	6409	\$17.67 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT
01/14/2026	12/31/2025	6409	\$27.98 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT
01/14/2026	12/31/2025	6409	\$28.68 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT
01/14/2026	12/31/2025	6409	\$33.66 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT
01/14/2026	12/31/2025	6409	\$34.16 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT
01/14/2026	12/31/2025	6409	\$106.79 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	JUV/ AD PRINT
01/14/2026	12/31/2025	6409	\$267.32 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT/ JUV/ NONPRINT/ GIFTS
01/14/2026	12/31/2025	6409	\$300.13 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT/JUV
01/14/2026	12/31/2025	6409	\$167.62 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	LIBRARY MATERIALS
01/14/2026	12/31/2025	6409	(\$126.70) LIBRARY MATERIALS-BOOKS-ADULT	CENGAGE LEARNING INC	AD PRINT
01/14/2026	12/31/2025	6409	(\$303.31) LIBRARY MATERIALS-BOOKS-ADULT	CENGAGE LEARNING INC	AD PRINT
01/14/2026	12/31/2025	6409	\$126.70 LIBRARY MATERIALS-BOOKS-ADULT	CENGAGE LEARNING INC	AD PRINT
01/14/2026	12/31/2025	6409	\$243.06 LIBRARY MATERIALS-BOOKS-ADULT	CENGAGE LEARNING INC	AD PRINT
01/14/2026	12/31/2025	6409	\$490.71 LIBRARY MATERIALS-BOOKS-ADULT	CENGAGE LEARNING INC	AD PRINT
01/21/2026	01/20/2026	6409	\$122.03 LIBRARY MATERIALS-BOOKS-ADULT	AMAZON COM SALES INC	AD PRINT
01/21/2026	01/20/2026	6409	\$407.75 LIBRARY MATERIALS-BOOKS-ADULT	AMAZON COM SALES INC	AD PRINT
01/21/2026	01/20/2026	6409	\$87.72 LIBRARY MATERIALS-BOOKS-ADULT	CENGAGE LEARNING INC	AD PRINT
01/21/2026	01/20/2026	6409	\$143.95 LIBRARY MATERIALS-BOOKS-ADULT	CENGAGE LEARNING INC	AD PRINT
01/21/2026	01/20/2026	6409	\$206.18 LIBRARY MATERIALS-BOOKS-ADULT	CENGAGE LEARNING INC	AD PRINT
01/21/2026	01/20/2026	6409	\$45.30 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT
01/21/2026	01/20/2026	6409	\$59.17 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT
01/21/2026	01/20/2026	6409	\$30.24 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	JUV/ AD PRINT
01/21/2026	01/20/2026	6409	\$208.22 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT/JUV/L&D AD PRINT
01/21/2026	01/20/2026	6409	\$103.91 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	JUV/ AD PRINT
01/21/2026	01/20/2026	6409	\$116.15 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT/ JUV
01/21/2026	01/20/2026	6409	\$72.11 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	L&D JUV/ JUV/ L&D AD PRINT/ AD
01/21/2026	01/20/2026	6409	\$7.20 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT
01/21/2026	01/20/2026	6409	\$11.40 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	JUV
01/21/2026	01/20/2026	6409	\$11.41 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT

01/21/2026	01/20/2026	6409	\$11.51 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT
01/21/2026	01/20/2026	6409	\$12.08 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT
01/21/2026	01/20/2026	6409	\$12.26 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT
01/21/2026	01/20/2026	6409	\$12.75 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT
01/21/2026	01/20/2026	6409	\$13.23 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT
01/21/2026	01/20/2026	6409	\$16.52 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT
01/21/2026	01/21/2026	6409	\$26.62 LIBRARY MATERIALS-BOOKS-ADULT	CENTER POINT INC	LIB MATLS - AD PRINT
01/28/2026	01/27/2026	6409	\$16.50 LIBRARY MATERIALS-BOOKS-ADULT	AMAZON COM SALES INC	AD PRINT
01/28/2026	01/27/2026	6409	\$36.79 LIBRARY MATERIALS-BOOKS-ADULT	AMAZON COM SALES INC	AD PRINT
01/28/2026	01/27/2026	6409	\$62.59 LIBRARY MATERIALS-BOOKS-ADULT	AMAZON COM SALES INC	AD PRINT
01/28/2026	01/27/2026	6409	\$244.81 LIBRARY MATERIALS-BOOKS-ADULT	AMAZON COM SALES INC	AD PRINT
01/28/2026	01/27/2026	6409	\$327.46 LIBRARY MATERIALS-BOOKS-ADULT	CENGAGE LEARNING INC	AD PRINT
01/28/2026	01/27/2026	6409	(\$15.95) LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT
01/28/2026	01/27/2026	6409	\$39.57 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	LIBRARY MATERIALS L&D JUV/ L&D
01/28/2026	01/27/2026	6409	\$176.66 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	LIBRARY MATERIALS JUV/ AD PRIN
01/28/2026	01/27/2026	6409	\$16.16 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT
01/28/2026	01/27/2026	6409	\$16.86 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT
01/28/2026	01/27/2026	6409	\$27.46 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT
01/28/2026	01/27/2026	6409	\$32.56 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT
01/28/2026	01/27/2026	6409	\$35.08 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT
01/28/2026	01/27/2026	6409	\$14.47 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	JUV/ AD PRINT
01/28/2026	01/27/2026	6409	\$16.16 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT/ JUV
01/28/2026	01/27/2026	6409	\$97.56 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT
01/28/2026	01/27/2026	6409	\$97.96 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	JUV/ AD PRINT
01/28/2026	01/27/2026	6409	\$50.27 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	LIBRARY MATERIALS JUV/ AD PRIN
01/28/2026	01/27/2026	6409	\$47.37 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT
			\$7,179.79		
01/07/2026	12/31/2025	6409	\$1,413.85 LIBRARY MATERIALS-KITS, TOOLS	MID-AMERICA BUSINESS SYSTEMS &	LIBRARY MATERIALS - KITS
			\$1,413.85		
01/07/2026	12/31/2025	6409	\$407.12 LIBRARY MATERIALS-MORE DVD'S	INGRAM LIBRARY SERVICES	LIBRARY MATERIALS - AD PRINT/H
01/14/2026	12/31/2025	6409	\$91.17 LIBRARY MATERIALS-MORE DVD'S	CENGAGE LEARNING INC	HIGH DEMAND HOLDS
			\$498.29		
01/07/2026	12/31/2025	6409	\$53.18 LIBRARY MATERIALS-NON-PRINT	AMAZON COM SALES INC	NONPRINT
01/07/2026	12/31/2025	6409	\$194.65 LIBRARY MATERIALS-NON-PRINT	MIDWEST TAPE LLC	NONPRINT
01/08/2026	12/31/2025	6409	\$1,380.06 LIBRARY MATERIALS-NON-PRINT	BERTELSMANN PUBLISHING GROUP INC	LIBRARY MATERIALS
01/14/2026	12/31/2025	6409	\$24.94 LIBRARY MATERIALS-NON-PRINT	INGRAM LIBRARY SERVICES	AD PRINT/ JUV/ NONPRINT/ GIFTS
01/14/2026	12/31/2025	6409	\$14.99 LIBRARY MATERIALS-NON-PRINT	MIDWEST TAPE LLC	NONPRINT
01/14/2026	12/31/2025	6409	\$97.28 LIBRARY MATERIALS-NON-PRINT	MIDWEST TAPE LLC	NONPRINT
01/21/2026	01/20/2026	6409	\$39.98 LIBRARY MATERIALS-NON-PRINT	AMAZON COM SALES INC	NONPRINT
01/21/2026	01/20/2026	6409	\$121.81 LIBRARY MATERIALS-NON-PRINT	AMAZON COM SALES INC	NONPRINT
01/21/2026	01/21/2026	6409	\$80.22 LIBRARY MATERIALS-NON-PRINT	MIDWEST TAPE LLC	NONPRINT
01/28/2026	01/27/2026	6409	\$11.24 LIBRARY MATERIALS-NON-PRINT	MIDWEST TAPE LLC	NONPRINT
01/28/2026	01/27/2026	6409	\$39.99 LIBRARY MATERIALS-NON-PRINT	MIDWEST TAPE LLC	NONPRINT

01/29/2026	01/27/2026	6409	\$1,646.00	LIBRARY MATERIALS-NON-PRINT	INDIANHEAD FEDERATED LIBRARY SYSTEM	MORE/IFLS ANNUAL OPERATING/MAI
			\$3,704.34			
01/29/2026	01/27/2026	6409	\$482.39	LIBRARY MATERIALS-PERIODICALS	COX SUBSCRIPTIONS INC	(PERIODICALS) SUBSCRIPTIONS
			\$482.39			
01/14/2026	12/31/2025	6409	\$19.41	MATERIALS-BOOKMARKS	INGRAM LIBRARY SERVICES	AD PRINT/ JUV/ NONPRINT/ GIFTS
			\$19.41			
01/08/2026	12/31/2025	6409	\$26.62	MATERIALS-LEPMPL/BOOKMARKS	CENTER POINT INC	AD PRINT/ IHO-LEPMPL
01/21/2026	01/20/2026	6409	\$89.67	MATERIALS-LEPMPL/BOOKMARKS	AMAZON COM SALES INC	GIFTS - IHO-LEPMPL
			\$116.29			
TOTAL LIBRARY MATERIALS			\$76,850.44			
01/12/2026	12/23/2025	6415	\$321.61	LOST/DAMAGE PART & TS SUPPLIES	DEMCO INC	LOST & DAMAGED PARTS / TS SUPP
			\$321.61			
01/21/2026	01/20/2026	6415	\$138.05	LOST/DAMAGED-BOOKS JUVENILLE	INGRAM LIBRARY SERVICES	L&D JUV/ JUV/ L&D AD PRINT/ AD
01/28/2026	01/27/2026	6415	\$238.93	LOST/DAMAGED-BOOKS JUVENILLE	INGRAM LIBRARY SERVICES	LIBRARY MATERIALS L&D JUV/ L&D
			\$376.98			
01/07/2026	12/31/2025	6415	\$10.43	LOST/DAMAGED-BOOKS-ADULT	AMAZON COM SALES INC	L&D AD PRINT
01/07/2026	12/31/2025	6415	\$30.26	LOST/DAMAGED-BOOKS-ADULT	AMAZON COM SALES INC	L&D AD PRINT
01/07/2026	12/31/2025	6415	\$59.91	LOST/DAMAGED-BOOKS-ADULT	AMAZON COM SALES INC	L&D AD PRINT
01/15/2026	12/31/2025	6415	\$30.00	LOST/DAMAGED-BOOKS-ADULT	CITY OF HUDSON	LOST & DAMAGED ADULT PRINT
01/15/2026	12/31/2025	6415	\$34.95	LOST/DAMAGED-BOOKS-ADULT	CITY OF HUDSON	LOST & DAMAGED ADULT PRINT
01/21/2026	01/20/2026	6415	\$10.91	LOST/DAMAGED-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT/JUV/L&D AD PRINT
01/21/2026	01/20/2026	6415	\$93.79	LOST/DAMAGED-BOOKS-ADULT	INGRAM LIBRARY SERVICES	L&D JUV/ JUV/ L&D AD PRINT/ AD
01/28/2026	01/27/2026	6415	\$207.30	LOST/DAMAGED-BOOKS-ADULT	INGRAM LIBRARY SERVICES	LIBRARY MATERIALS L&D JUV/ L&D
			\$477.55			
01/08/2026	12/31/2025	6415	\$174.87	LOST/DAMAGED-NON-PRNT MATERIAL	BERTELSMANN PUBLISHING GROUP INC	LIBRARY MATERIALS
			\$174.87			
TOTAL LOST/DAMAGED-BOOKS-ADULT			\$1,351.01			
01/14/2026	12/23/2025	6464	\$226.75	BLDG MTRLS & JNTRL SUPPLIES	OAK RIDGE CHEMICAL INC	ICE MELT/ORANGE CONCENTRATE-BU
01/14/2026	12/23/2025	6464	\$328.25	BLDG MTRLS & JNTRL SUPPLIES	DALCO ENTERPRISES	LIBRARY BUILDING SUPPLIES/BRUS
01/16/2026	12/31/2025	6464	\$1,801.41	BLDG MTRLS & JNTRL SUPPLIES		DEC PARTS CHARGES
TOTAL BLDG MTRLS & JNTRL SUPPLIES			\$2,356.41			
01/12/2026	12/23/2025	6490	\$82.94	EQUIPMENT PURCHASES (< \$5,000)	AMZ*CAFEPRESS INC.	YS EQUIPMENT (ROLLING STORAGE
01/12/2026	12/23/2025	6490	\$91.50	EQUIPMENT PURCHASES (< \$5,000)	AMZ*CAFEPRESS INC.	YS EQUIPMENT (BLACKLIGHT BAR/L

01/12/2026	12/23/2025	6490	\$279.99 EQUIPMENT PURCHASES (< \$5,000)	AMAZON COM SERVICES LLC	4K Monitor - MP
01/12/2026	12/23/2025	6490	\$199.00 EQUIPMENT PURCHASES (< \$5,000)	AMAZON MARK* NU2IY9JB3	EQUIPMENT (WIRELESS LAVALIER M
01/12/2026	12/23/2025	6490	\$854.00 EQUIPMENT PURCHASES (< \$5,000)	HDMI2HDMI-HIFI SERVICE	HDMI CONNECTION
01/12/2026	12/23/2025	6490	(\$854.00) EQUIPMENT PURCHASES (< \$5,000)	HDMI2HDMI-HIFI SERVICE	CANCELLED ORDER (REFUNDED) HDM
01/12/2026	12/23/2025	6490	\$854.00 EQUIPMENT PURCHASES (< \$5,000)	HDMI2HDMI-HIFI SERVICE	HDMI (EXTRON DTP HWP ADAPTOR)
01/12/2026	12/23/2025	6490	\$37.99 EQUIPMENT PURCHASES (< \$5,000)	AMZ*CAFEPRESS INC.	Monitor arm - MP
01/12/2026	12/23/2025	6490	\$1,806.86 EQUIPMENT PURCHASES (< \$5,000)	AMZ*CAFEPRESS INC.	Dell All-in-one PCs - Tweens
01/12/2026	12/23/2025	6490	\$394.18 EQUIPMENT PURCHASES (< \$5,000)	CDW GOVERNMENT	24" monitors
01/12/2026	12/23/2025	6490	\$791.55 EQUIPMENT PURCHASES (< \$5,000)	CDW GOVERNMENT	Fuser and Image transfer belt
01/29/2026	12/31/2025	6490	(\$371.18) EQUIPMENT PURCHASES (< \$5,000)	AMZ*CAFEPRESS INC.	Refund for UPS Network cards
01/12/2026	12/23/2025	6490	\$23.70 EQUIPMENT PURCHASES (< \$5,000)	TARGET.COM	DB EQUIPMENT (CLEAR STORAGE BI
01/12/2026	12/23/2025	6490	\$42.00 EQUIPMENT PURCHASES (< \$5,000)	TARGET.COM	DB EQUIPMENT (1 OF 4 SHIPMENTS
01/12/2026	12/23/2025	6490	\$34.00 EQUIPMENT PURCHASES (< \$5,000)	TARGET.COM	DB EQUIPMENT (2 OF 4 SHIPMENTS
01/12/2026	12/23/2025	6490	\$6.00 EQUIPMENT PURCHASES (< \$5,000)	TARGET.COM	DB EQUIPMENT (3 OF 4 SHIPMENTS
01/12/2026	12/23/2025	6490	\$16.00 EQUIPMENT PURCHASES (< \$5,000)	TARGET.COM	DB EQUIPMENT (4 OF 4 SHIPMENTS
01/12/2026	12/23/2025	6490	\$18.00 EQUIPMENT PURCHASES (< \$5,000)	TARGET.COM	DB EQUIPMENT (2 STORAGE BINS W
01/12/2026	12/23/2025	6490	\$112.72 EQUIPMENT PURCHASES (< \$5,000)	AMZ*CAFEPRESS INC.	DB PROGRAM SUPPLIES & DB EQUIP
01/12/2026	12/23/2025	6490	\$38.38 EQUIPMENT PURCHASES (< \$5,000)	AMZ*CAFEPRESS INC.	DABBLE BOX EQUIPMENT (FLASHFOR
01/12/2026	12/23/2025	6490	\$259.98 EQUIPMENT PURCHASES (< \$5,000)	AMZ*CAFEPRESS INC.	DABBLE BOX EQUIPMENT
01/12/2026	12/23/2025	6490	\$2,250.00 EQUIPMENT PURCHASES (< \$5,000)	SP * FOUND FOOTAGE FES	XTOOL SMART DESKTOP LASER CUTT
01/29/2026	12/31/2025	6490	\$96.21 EQUIPMENT PURCHASES (< \$5,000)	AMZ*CAFEPRESS INC.	DB EQUIPMENT (FLASHFORGE 4-PAC
TOTAL EQUIPMENT PURCHASES (< \$5,000)			\$7,063.82		
TOTAL OPERATING EXPENDITURES			\$699,421.69		

**Director's Report to the Library Board
February 2026**

**Administrative Services
Nancy Kerr, Library Director**



We all spent time in January struggling to figure out whether or not to be open during the truly inclement weather, closing on January 23 to try to ensure the safety of staff and customers who may have run into problems while trying to travel to the library in -31 degree weather. It is always a tough decision, as weather certainly doesn't always do what has been predicted.

I have completed and sent off a draft of our 2025 official Annual Report to the staff at IFLS for them to proofread. Once they verify that the report is error-free, it will go to the Board for signature and then back to IFLS for them to send to DPI, the Department of Public Instruction. These reports, while somewhat tedious to prepare, are a valuable resource for looking at statistical growth over time, and for comparative purposes between like-sized libraries and other resource libraries.

Our Management Team continues to work on organizational future planning and succession planning. This is not a project with a finite end, but one that needs to continue as we move forward with strategic planning and how our library usage changes over time. Speaking of changes, I attended the Chamber's Eggs and Issues program on January 30th, looking at the progress that has been made and will need to be made in the area of affordable housing and assistance for those experiencing

homelessness. Our January behavioral incidents were down compared to the past few years, but February's incident count seems to be climbing.

The CIP kickoff meeting was held on January 5, and we are considering what we might need in the capital project arena moving forward. Our most pressing need at the moment seems to be the removal and replacement of our main staircase tread covering, which is experiencing cracking due to heavy traffic. We will be receiving assistance from the City in getting quotes for that work. We ended up slightly over budget in 2025, in large part due to rising insurance costs and an increase in building repair costs. All public buildings with as much traffic as ours come with building repairs, and costs for parts and labor have gone up.

I look forward to our All-Staff Training day this coming Monday! It's the one chance per year to have almost all of our staff together in the same place at the same time. We have presenters from the Department of Public Instruction and our library system (IFLS) as well as from our own staff. Thanks go to Deputy Director Kim Hennings for planning this day's agenda of events!

Shelly Collins-Fuerbringer, Deputy Director



The Customer Service Guidelines have been finalized and members of the Public Service workgroup will be presenting them at the all staff day this month. These guidelines are the foundation for staff interactions with library customers. Every employee, regardless of whether they are public-facing or back of house, plays an important role in creating a welcoming environment and ensuring that all interactions are helpful and productive. Customer service is not only about meeting the customer needs. It's also about fostering a welcoming environment that encourages customers to return. We are looking forward to working through some "real life" scenarios with the staff so they can share out their expertise and we can all learn some new tips.

Kimberly Hennings, Deputy Director



Over the last month, Barb and I have completed several small updates to the staff SharePoint site. We updated and uploaded the 2026 payroll calendar, the updated employee handbook, and have been working to ensure resources are current and easy for staff to access.

I also attended the Wild Wisconsin Winter Web Conference. The sessions I participated in focused on delegation, organizational strategies, staff morale, and effective communication.

Nancy and I met with Joe Carlson from the ECCF to discuss library funds and gather information for the library's annual report statement.

The Distinguished Service Award application is LIVE. If you know a community member who has served the Library and/or the Friends of the Library please nominate them here: <https://www.ecpubliclibrary.info/dsa/>

Youth Services
Kelly Witt, Youth Services Manager



Youth Services welcomed the new year with strong participation, renewed energy, and several exciting updates for families in our community. January was filled with engaging passive activities, refreshed book displays, the launch of a new Play & Learn theme and the start of our storytime session!



YS partnered with 4-H to host Kids in the Kitchen, a four-part series for youth in grades four through six, in January. Participants explored nutrition and food preparation by creating a variety of salads. Staff were particularly impressed with the participants' willingness to try new foods and expand their comfort zones.

Despite extreme cold requiring a reschedule, the January Teen Late Night remained a strong success! Teens participated in a scavenger hunt and robot relay challenge before tackling a "Barbie: Extreme Sports Edition" activity, where they engineered bungee cords and parachutes for test drops from the second-floor bridge. Get a glimpse of the robot racing here:

https://www.tiktok.com/@ecpubliclibrary/video/7603460642250460430?is_from_webapp=1&sender_device=pc&web_id=7603460468120880670.



YS also launched a new outreach initiative in January after more than two years of research, planning, and development. The new service, Library Delivery for Families, is a partnership with the Eau Claire City-County Health Department's Nurse-Family Partnership (NFP) program. This service supports families who are expecting a child or have a child between birth and three months of age and who meet program eligibility requirements. Participating families receive monthly library resource bags for one year.

Each bag includes board books, early literacy activity ideas, and information about library services. These materials are delivered directly to families by NFP nurses, helping remove barriers to library access during a critical stage of early childhood development.

January also meant the addition of a brand-new position for YS! We are excited to welcome Brittany Parr as our new YS Desk Clerk. Since Brittany has joined the team she has already begun building positive relationships with families and supporting daily operations.

Reference Services
Elizabeth Steans, Reference Services Manager



Reference Services (RS) began the New Year with the return of popular passive programs, curated RA displays, launched the big reading challenge, and a whole lot more!

Bethany, RS Librarian, Jan, RS Coordinator, and Stephanie, RS Coordinator, collaboratively presented *Take it Outside: Creative Library Programming in Outdoor Spaces* for a WiLS sponsored webinar. This presentation highlighted our beloved adult open lab program, *Dabble on the Patio (With Mocktails)*, where we're inches from seeing 100 adults in attendance during the first of three programs in Summer 2025. We expect to hit 100 at the first of three offerings during our summer program this year.

The exciting return of the well-loved Plant Propagation Station is upon us! Stephanie, created this offering several years ago and its popularity stays true. To expand upon the love of plants, Stephanie also put together a nearby RA book display on houseplants for the aspiring plant whisperers in our midst.



Jan oversaw the launch of the 2026 Reading Challenge, [Body of Reading](#). Joel, RS Assistant, prepared January's Reading Challenge display. The scope of January's reading topic was "eyes", enticing participants to read a title with themes around perception and how not everything is as it seems. Joel reports 57 titles were checked out from this display and nearly 100 print journals were distributed to participants who prefer tracking their reading progress on paper, while over 340 participants engage in the program using the online platform, Bean Stack.

Due to popular demand, Bethany launched a whole new year of Spice of the Month on January 26! The 2025 program ended strong, and our service desk documented *at least* 300 transaction with customers regarding these spices and the special monthly curated recipe brochure, meticulously updated monthly by Christine, RS Assistant. 926 brochures and 846 spices were distributed in 2025!

Jenny, RS Coordinator, reports that Home Delivery Services (HDS) served 112 customers in January. Jenny praises our volunteers for venturing out into the cold winter weather when air temperatures were extremely low. One of our volunteers shared that all of the customers she delivers to “are just lovely.” We think so, too!

RS program stats for January 2026:

- Spice of the Month – Clearance, 129 participants
- 9 Dabble Box Open Labs, 297 attendees
- 2 Update Your Resume (work sessions), 18 registrants, 11 attendees

The Staff Blog provides recommended reads, library resources, and culture. Have a look at these blogs!:

- [To a Former Poet Who Lost Her Way](#) by Katie, Programming and Communication Services
- [Resolving to Take Up Space](#) by Christine, Reference Services

RS desk staff documented 1,718 reference transactions in January 2026.

The top three topics include:

1. Room reservations (241 transactions)
2. Guest pass information or distribution (162 transactions)
3. Assistant customer’s search for titles in the MORE catalog (151 transactions)

RS desk staff experienced a 9% increase of overall customer transactions in January 2026 compared to January 2025.

Circulation Services
Paula Stanton, Circulation Manager



In January, Tawnie and Trinity both were promoted and started their new roles in the library. Tawnie was promoted to Circulation Assistant after a year and a half as a Desk Clerk. Trinity was promoted to that vacated Desk Clerk position after a year as a Page. Both are well into their training period and doing well at their new tasks.

Peter K. retired after 15 years with the library and Susan S. left her second stint of library employment to relocate. Both of those Page positions have been reclassified as Desk Clerk positions. Interviews for those vacated positions have been going on throughout the last several weeks of January.

The final statistics came in for the 2025 year and library card numbers were up by an average of 1,807. This is thanks in part to our library card retention committee: Katie, Kim, Paula & Sheila. This past year, they reviewed current retention strategies, including an expiration warning email. This next year, they will review how well we welcome customers to the library and new ways we can encourage repeat Library customers.

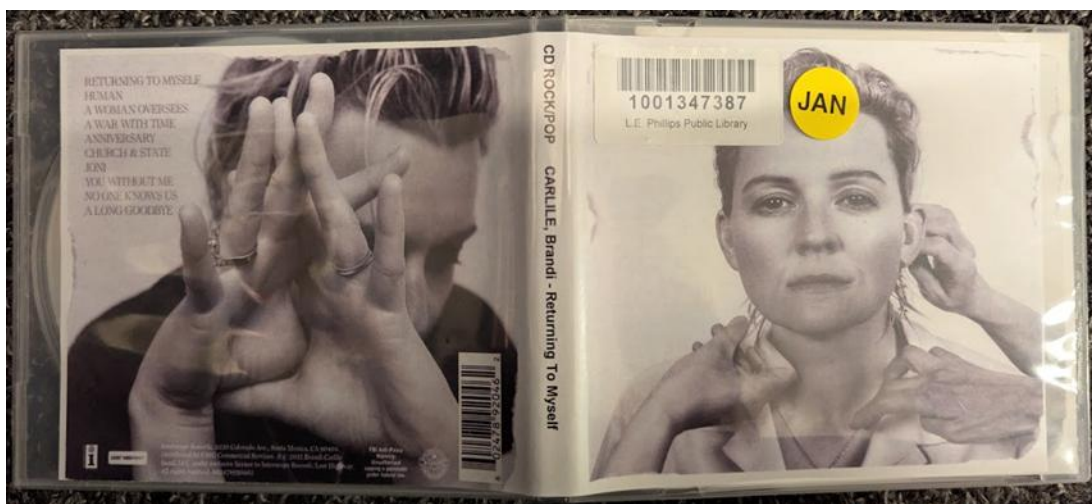
Paula and Lynn have both been a part of the IFLS Integrated Library Software (ILS) evaluation committee. In January, they reviewed staff survey responses evaluating satisfaction with our current ILS, Sierra. Overall satisfaction is high. However, the committee is tasked with evaluating our current ILS as well as other ILS's on the market in case we want to make a change in 2027.

Technical Services
Lynn Gates, Technical Services Manager



January starts slow for the Technical Services department, we're waiting for the last few things that we ordered in December and for final payments to go through so that we can do our fiscal roll over. By late January, all bets were off and ordering started with a bang! January is also the time we start working on a proposed Collection Development budget to take to the Collection Development Committee in February.

Also in January, after months of working with our main A/V vendor, Midwest Tape, we received our very first pre-processed CD. Going forward every CD we purchase from them will come to us with the barcode, call number, and disc hub labels already applied. As you can see in the picture we are upgrading how the call number displays, making sure the artist & title is on the spine of every CD. We also purchased labels and are working with PCS to design spine labels that we will add to our current CDs so that they match the new ones.



Our 2nd floor display encouraged customers to read something new, first with popular nonfiction books, then with a new genre. The pop-up display gave selectors a chance to give good books one last opportunity to be checked out before being weeded.

Information Technology
Kris Nickel, Technology Manager



Happy New Year! In January, I updated all of the YS iPad to the latest IOS version, as well as restoring the base image. Despite being as locked down as possible, if something can be changed around, kids will find it. This process was all the more streamlined due to having freed up 2 additional iPads from the Tween area last month. I could work on this project during regular hours and not impact customer access.

Last month I also fixed a very vexing problem related to sharing Microsoft OneDrive files via SharePoint. Paula had been unable to share her OD files with Jon, who had returned after a brief retirement, and therefore had a new account created but with the same name. I surmised that the issue was with Paula's account's looking for the "Old Jon" record but "New Jon" had a new ID number. I found and tried many suggested solutions, but finally landed on the correct one, in which I located and removed the stale information. Great start to the year!

Nancy, Elizabeth, and I met with Chris Terranova from EnvisionWare. He demo'd the latest incarnation of their pay-to-print product, Cloud Nine. This new version will not require an on-prem server (hence the name). Even better, EnvisionWare has taken over the credit card processing piece end-to-end, which in the past has prevented us from offering CC payments due to City policy. There will also be a cost savings over our current model. We are looking forward to going ahead with this new offering.

LE PHILLIPS MEMORIAL PUBLIC LIBRARY
2026 YTD BUDGET REPORT - Operating Revenue
For the Period Ended January 31, 2026

OBJ #	ACCOUNT NAME	2026 BUDGETED REVENUE	ACTUAL YTD REVENUE	RE- CEIVABLE	REMAINING UNCOLLECTED	% COLLECTED
PUBLIC LIBRARY REVENUE						
4330	Library Fines & Miscellaneous Revenue	2,800.00	357.58	-	2,442.42	12.8%
4398	Other Penalties (Collection Agency)	3,700.00	230.00	-	3,470.00	6.2%
4451	Electronic Copy Revenue	10,800.00	906.63	-	9,893.37	8.4%
4452	Copier Revenue	1,825.00	248.49	-	1,576.51	13.6%
4562	Vending Commission	375.00	-	-	375.00	0.0%
4602	Service to Eau Claire County	999,593.00	-	-	999,593.00	0.0%
4608	IFLS	23,000.00	5,750.00	-	17,250.00	25.0%
4608	IFLS - High Demand Holds	5,800.00	2,502.56	-	3,297.44	43.1%
4666	Service Charge - EC County Health Dept.	-	-	-	-	#DIV/0!
4798	Misc. Service Revenues (Act 150)	364,875.00	107,861.00	-	257,014.00	29.6%
4802	Interest Allocation	2,500.00	-	-	2,500.00	0.0%
4834	Misc. Library Sales - Taxable	2,325.00	97.22	-	2,227.78	4.2%
4836	Grant Revenue	-	-	-	-	
4850	Gift Revenue	15,000.00	6,655.38	-	8,344.62	44.4%
4852	Misc. Reimbursements-Lost Items	14,250.00	1,203.07	-	13,046.93	8.4%
4855	Reimb from employee - uniforms	-	-	-	-	
4858	Prior Year Refund	-	-	-	-	
4898	Miscellaneous Revenue	3,000.00	-	-	3,000.00	0.0%
5102	General Property Tax-City tsf from GF	4,802,728.00	-	-	4,802,728.00	0.0%
		<u>\$ 6,252,571.00</u>	<u>\$ 125,811.93</u>	<u>\$ -</u>	<u>\$ 6,126,759.07</u>	2.0%
5580	Fund Balance Used for Operating	200,000.00	-	-	200,000.00	0.0%
5586	Fund Balance Used - Donations Carryover	-	-	-	-	N/A
5590	Fund Balance Used for CIP	103,000.00	-	-	103,000.00	N/A
	TOTAL REVENUE	<u><u>\$ 6,555,571.00</u></u>	<u><u>\$ 125,811.93</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 6,429,759.07</u></u>	1.9%

OBJ #	ACCOUNT NAME	2026 APPROP.	ACTUAL YTD EXPENDED	ENCUM- BRANCES	AVAIL. BUDGET	% USED
PUBLIC LIBRARY EXPENDITURE						
6010	Payroll Wages	\$ 3,100,424.00	\$ 137,340.68		\$ 2,963,083.32	4.4%
6030	Special Pays				-	#DIV/0!
6040	Employer Paid Benefits	238,382.00	9,974.89		228,407.11	4.2%
6042	WRS (ER)	195,667.00	8,781.46		186,885.54	4.5%
6043	Health insurance-Employer	592,002.00	27,511.60		564,490.40	4.6%
6047	Health insurance Deductible	-	-		-	#DIV/0!
6051	Retiree Health Insurance	55,647.00	8,339.48		47,307.52	15.0%
6052	Retiree Health Care Deductible	-	-		-	#DIV/0!
6055	Vision Insurance		-		-	
6056	HSA Contribution	-	7,500.00		(7,500.00)	#DIV/0!
6096	Auto Allowance	-	-		-	#DIV/0!
6099	Misc. Reimbursements		-		-	
6108	Unemployment Compensation		-		-	
6110	Postage & Shipping	13,000.00	192.92		12,807.08	1.5%
6112	Computer Service Charges	150,000.00	64,166.09	-	85,833.91	42.8%
6116	Binding	-	-		-	
6118	Advertising	22,000.00	255.00		21,745.00	1.2%
6120	Auditing	3,200.00	-		3,200.00	0.0%
6122	Cataloging				-	
6126	Repairs & Maintenance to Auto	1,500.00	-		1,500.00	0.0%
6128	Repairs to Tools & Equip	-			-	
6134	Lab/Medical Testing				-	
6138	Equipment Rental				-	
6142	Other Rental				-	
6150	Special Services	5,500.00	-	-	5,500.00	0.0%
6153	Convenience Fees	2,000.00	130.30	-	1,869.70	6.5%
6156	Professional Services	-		-	-	#DIV/0!
6160	Staff Training/Conference	10,000.00	-	-	10,000.00	0.0%
6162	Membership Dues	1,999.00	129.00	-	1,870.00	6.5%
6166	Recruitment Expenses	1,000.00	2,891.75		(1,891.75)	289.2%
6198	Miscellaneous Contractual	220,501.00	137,921.42	2,136.34	80,443.24	63.5%
6210	Telephones	11,500.00	-	-	11,500.00	0.0%
6306	License & Permits				-	
6308	Special Assessments	-	-		-	#DIV/0!
6350	Liability & Property Insurance	38,800.00	-		38,800.00	0.0%
6398	Insurance Claims Reimbursement	-	-		-	
6402	Office, AV, Library Supplies	52,200.00	(950.00)		53,150.00	-1.8%
6405	Awards & Trophies	350.00	-		350.00	0.0%
6406	Library Program Supplies	14,004.00	-		14,004.00	0.0%
6409	Library Materials	394,100.00	63,125.85	(4,753.76)	335,727.91	14.8%

OBJ #	ACCOUNT NAME	2026 APPROP.	ACTUAL YTD EXPENDED	ENCUM- BRANCES	AVAIL. BUDGET	% USED
6415	Lost/Damaged Collection Materials	15,501.00	688.98		14,812.02	4.4%
6450	Gasoline	1,600.00	-		1,600.00	0.0%
6464	Bldg Materials/Janitorial Supplies				-	
6490	Equipment Purchases < \$5000	64,100.00	-	-	64,100.00	0.0%
6496	Gift & Grant Expenditures	13,147.00	331.06	-	12,815.94	0.0%
6498	Other Materials & Supplies	-	-		-	#DIV/0!
6802	Capital Purchases					0.0%
7020	Transfer to Debt Service	\$ 859,328.00	-	-	859,328.00	0.0%
7044	Transfer to Library Capital Projects	103,000.00	-		103,000.00	0.0%
		<u>\$ 6,180,452.00</u>	<u>\$ 468,330.48</u>	<u>\$ (2,617.42)</u>	<u>\$ 5,714,738.94</u>	<u>7.5%</u>

OBJ #	ACCOUNT NAME	2026 APPROP.	ACTUAL YTD EXPENDED	ENCUM- BRANCES	AVAIL. BUDGET	% USED
LIB CUSTODIAL EXPENDITURE						
6010	Payroll Wages	\$ 128,799.00	\$ 8,915.22		\$ 119,883.78	6.9%
6020	Payroll Overtime	8,000.00	1,314.56		6,685.44	16.4%
6030	Special Pays	600.00	56.29		543.71	9.4%
6040	Employer Paid Benefits	10,511.00	769.78		9,741.22	7.1%
6042	WRS (ER)	8,957.00	743.70		8,213.30	13.0%
6043	Health Ins (ER)	39,591.00	1,161.10		38,429.90	0.0%
6047	Health Insurance Deductible	1,260.00	-		1,260.00	0.0%
6056	HSA Contribution	-	112.50		(112.50)	#DIV/0!
6128	Repairs to Tools & Equipment	-	-		-	#DIV/0!
6130	Repairs to Buildings	32,000.00	371.45	-	31,628.55	1.2%
6144	Laundry & Dry Cleaning				-	
6150	Special Services	13,000.00	424.00		12,576.00	3.3%
6198	Miscellaneous Contractual	20,000.00	-	64.64	19,935.36	0.3%
6202	Electricity	70,000.00	-		70,000.00	0.0%
6208	Gas Service	1,700.00	-		1,700.00	0.0%
6215	Garbage Service	6,200.00	-		6,200.00	0.0%
6252	Water Service	2,900.00	-		2,900.00	0.0%
6254	Sewer Service	2,500.00	-		2,500.00	0.0%
6256	Storm water Charges	1,500.00	-		1,500.00	0.0%
6442	Safety Equipment	101.00	-		101.00	0.0%
6460	Repair Part & Supplies	2,500.00	-		2,500.00	0.0%
6464	Building Materials & Janitorial Supplies	25,000.00	-	-	25,000.00	0.0%
6490	Equipment Purchases	-	-	-	-	
		<u>\$ 375,119.00</u>	<u>\$ 13,868.60</u>	<u>\$ 64.64</u>	<u>\$ 361,185.76</u>	<u>3.7%</u>
TOTAL EXPENSES		<u>\$ 6,555,571.00</u>	<u>\$ 482,199.08</u>	<u>\$ (2,552.78)</u>	<u>\$ 6,075,924.70</u>	<u>7.3%</u>

LE PHILLIPS MEMORIAL PUBLIC LIBRARY
LTD CAPITAL IMPROVEMENT BUDGET REPORT
For the Period Ended January 31, 2026

OBJ #	ACCOUNT NAME	2026 CURRENT APPROP.	ACTUAL SINCE INCEPTION EXPENDED	ENCUM- BRANCES	AVAILABLE BUDGET	% USED
490.5149	2019/2020/2022 LIBRARY IMPROVEMENTS					
4850	GIFTS & DONATIONS	\$ (8,500,000.00)	\$ (6,366,912.28)		(2,133,087.72)	
4853	ENERGY IMPROVEMENT REBATE		\$ (57,703.06)		57,703.06	
5114	TRANSFER FROM LIBRARY FUND BAL	-	(888,695.75)	-	888,695.75	
5590	FUND BALANCE USED FOR CIP	(12,058,012.00)	-	-	(12,058,012.00)	
	TOTAL REVENUE	<u>\$ (20,558,012.00)</u>	<u>\$ (7,313,311.09)</u>	<u>\$ -</u>	<u>\$ (13,244,700.91)</u>	
6198	MISC CONTRACTUAL SERVICES	-	48,562.17	-	(48,562.17)	
6156	PROFESSIONAL SERVICES	-	2,446,065.02		(2,446,065.02)	
6682	BOND ISSUANCE COSTS		32,497.65		(32,497.65)	
6810	CAPITAL COSTS	20,558,012.00	17,027,962.11		3,530,049.89	82.8%
6810.59037	SPACE REALLOCATION	-	138,060.62		(138,060.62)	
6810.59038	SELF-CHECK MACHINES	-	32,017.99	-	(32,017.99)	
	TOTAL EXPENSE	<u>\$ 20,558,012.00</u>	<u>\$ 19,725,165.56</u>	<u>\$ -</u>	<u>\$ 832,846.44</u>	95.9%
490.5244	2020 BOND ISSUE COSTS					
6682	BOND ISSUE COSTS	\$ 65,000.00	\$ 53,851.28		\$ 11,148.72	
	TOTAL EXPENSE	65,000.00	53,851.28		11,148.72	
490.5428	2022 BOND ISSUE COSTS					
5590	FUND BALANCE USED FOR CIP	(50,000.00)			(50,000.00)	
	TOTAL REVENUE	(50,000.00)	-		(50,000.00)	
6682	BOND ISSUE COSTS	50,000.00			50,000.00	
	TOTAL EXPENSE	50,000.00	-		50,000.00	
490.5773	TSF FROM LIBRARY	(58,000.00)			(58,000.00)	
5114	TOTAL REVENUE	(58,000.00)			(58,000.00)	
490.5773	CAP COSTS - PROFESSIONAL PRINTER	58,000.00			58,000.00	
6810	TOTAL EXPENSE	58,000.00			58,000.00	
490.5774	TSF FROM LIBRARY	(45,000.00)			(45,000.00)	
5114	TOTAL REVENUE	(45,000.00)			(45,000.00)	
490.5774	CAPITAL COSTS - VEHICLE	45,000.00			45,000.00	
6810	TOTAL EXPENSE	45,000.00			45,000.00	
TOTAL REVENUE - FUND 490		\$ (20,711,012.00)	\$ (7,313,311.09)		\$ (13,397,700.91)	
TOTAL EXPENSE - FUND 490		<u>\$ 20,776,012.00</u>	<u>\$ 19,779,016.84</u>	<u>\$ -</u>	<u>\$ 996,995.16</u>	
TOTAL - FUND 490		<u>\$ 65,000.00</u>	<u>\$ 12,465,705.75</u>	<u>\$ -</u>	<u>\$ (12,400,705.75)</u>	

January 2026 by the Numbers



PEOPLE

VISITORS: 18,615 Total this Month; 18,615 YTD

CARDHOLDERS: 21,544 City Residents; 32,298 Total Card Holders

CIRCULATION: 52,575 Total this Month; 52,575 YTD

CHILDREN'S (BIRTH–11): 17,242 Total this Month; 17,242 YTD

HOME DELIVERY: 560 Total this Month; 522 YTD



CHECKOUTS

BORROWED FROM MORE LIBRARIES:

6,855 Total this Month; 6,855 YTD

LOANED TO MORE LIBRARIES: 5,314 Total this Month;
5,314 YTD

INTERLIBRARY LOANS: 162 Incoming; 23 Outgoing



ONLINE

ACCESS TO TECHNOLOGY: 7,972 Public Wireless Internet Users;
1,699 PCS sessions; 182,857 Website Engagements

USE OF ELECTRONIC MATERIAL: 8,883 E-Books;
11,138 E-Audiobooks; 23,234 E-Databases; 0 E-Videos



PROGRAMS

AGES 0–5: 24 Programs this Month; 771 Attendees this Month;
771 Attendees YTD

AGES 6–11: 24 Programs this Month; 750 Attendees this Month;
750 Attendees YTD

AGES 12–18: 7 Programs this Month; 44 Attendees this Month;
44 Attendees YTD

AGES 19+: 3 Programs this Month; 140 Attendees this Month;
140 Attendees YTD

ALL AGES: 33 Programs this Month; 297 Attendees this Month;
297 Attendees YTD



January 16, 2026

Nancy Kerr, Library Director
L.E. Phillips Memorial Public Library
400 Eau Claire Street
Eau Claire, WI 54701

Dear L.E. Phillips Memorial Public Library,

It gives me great pleasure to enclose this check from Carnegie Corporation of New York in celebration of the 250th anniversary of the Declaration of Independence. Andrew Carnegie wrote that libraries are "cradles of democracy" and it has been truly inspiring to hear accounts from across America of how the 1350-plus surviving Carnegie Libraries are serving their communities today.

This gift is freely given without conditions or expectations, you can spend it however you choose for the benefit of your library and community in commemoration of the 250th anniversary.

The response we have had to our renewed focus on libraries has been overwhelming and overwhelmingly positive. At a time of unprecedented strain to our social cohesion, libraries are among the few public institutions which play a genuinely unifying role. Thank you for all the good work you are doing.

With best regards,

A handwritten signature in blue ink that reads "Louise Richardson".

Dame Louise Richardson
President, Carnegie Corporation of New York



L.E. Phillips Memorial
Public Library

Number: 7

Category: Administration

Policy Title: GRANT POLICY

Date adopted: 03/18/88

Date amended: 12/20/96; 01/18/01; 04/21/16; 07/21/22

Date last reviewed: 02/19/26~~07/21/22~~

The purpose of grants is to create opportunities for additional, diverse programs that support the goals of L.E. Phillips Memorial Public Library. The LEPMPL Library Board of Trustees recognizes that many innovative program ideas go unrealized due to insufficient funds and therefore wishes to do its part to further the library's ability to enhance the library experience.

Before a grant is written, approval to draft an application for a grant must be obtained from the Library Director. The Library Director is authorized to approve submission of any grant application.

Written grant applications and fiscal rules must be reviewed and approved by the Library Director before submission to the granting agency. The Library Director will review the fiscal portion of all grants, as well as the particular accounting rules governing individual grants, and make a report and recommendation to the Director about any difficulties the library may have in meeting the requirements.

The L.E. Phillips Memorial Public Library will be named as the grantee organization.

Whenever possible, existing or planned grants and their revenue and expense amounts will be included in the following year's budget.

The Library Director will be named as the Fiscal Agent (or whatever financial title is used) and will be responsible for all reporting requirements both to the granting organization and to the City for financial and auditing purposes.

When compiling the fiscal portion of the grant, all amounts are to be rounded to the nearest dollar to avoid unnecessary penny computations.

Letters of support for grant applications written by other agencies may only commit the library to receiving funds or services under the grant and must be approved by the Library Director. No commitment may be made to provide staff support or expend any library funds for such a grant without prior approval of the Library Director.

Library Board approval is required for acceptance of all grants totaling \$5,000 or more.

City Council approval is required for all grants that legally bind the City/Library to any specific conditions including but not limited to specific wage and hour laws, financial match or obligation by the City/Library, and insurance or indemnification requirements). The Library Director will submit all required documents to the City Clerk for review when necessary.

All grants will be brought before the City Council for appropriation of funds either quarterly or by special submission to the City Council any time during the budget year.