



PUBLIC NOTICE

Thursday, March 19, 2026

**Carnegie Room - L.E. Phillips Memorial Public Library
400 Eau Claire St., Eau Claire, Wisconsin**

[Teams meeting link](#)

AGENDA

- 1) Member Roll Call
- 2) Citizen Comments (limited to 5 minutes per citizen)
- 3) **Consent Agenda:** *The following matters may be acted upon by the L.E. Phillips Memorial Public Library Board of Trustees utilizing a single vote. Individual items, which any member wishes to address in greater detail or as a separate item on the regular agenda, may be removed from the Consent Agenda upon the request of any Trustee.*
 - A. Approval of the Minutes of prior month Board Meeting (pg. 2)
 - B. Action on Bills and Claims (pg. 4)
 - C. Reports:
 - a) Library Director (pg. 16)
 - b) Financial Report (pg. 33)
 - c) Statistical Report (pg. 37)
- 4) Board President report/comments (Cheryl Contant)
 - A. Innovation Funding
- 5) Board Development – 2026-2027 Board Responsibilities Assignments (Cheryl Contant) (pg. 38)
- 6) Consideration of New Business
 - A. Discussion on proposed budget cuts (Nancy Kerr)
 - B. Discussion of and action on the Management of Remaining Pledges through the Foundation (Nancy Kerr) (pg. 39)
 - C. Discussion of and action on the 2026 Annual Friends Gift Request (Kim Hennings) (pg. 40)
 - D. Discussion of and action on the Weapon-Free Workplace Policy (Kim Hennings) (pg. 43)
 - E. Discussion of and action on the proposed changes to the Policy on Use of Tobacco Products (Kim Hennings) (pg. 44)
- 7) Committee Reports
 - A. Friends of the Library
 - B. IFLS
- 8) Directives:
 - a. To the Library Board
 - b. To the Library Director
- 9) Next meeting: **April 16, 2026**
- 10) Adjournment

Trustees: If you are unable to attend this meeting, please notify the Library Administrative Office

**L.E. PHILLIPS MEMORIAL PUBLIC LIBRARY
400 EAU CLAIRE STREET
EAU CLAIRE, WI 54701**

Minutes of a Meeting of the Board of Trustees

A meeting of the Board of Trustees of the L.E. Phillips Memorial Public Library was held on Thursday, February 19, 2026. The meeting was called to order at 5:03 p.m.

Board members present: Ann Brand, Cheryl Contant, Shelly Donnelly, James Martin, Gary Pesicka, Charlie Schell, Amy Weiss

Board members absent: Paul LaLiberte, Ethan Reed

Staff/guests present: Nancy Kerr, Kim Hennings, Shelly Collins-Fuerbringer

CITIZEN COMMENTS

None

CONSENT AGENDA

On a motion made by Ann and seconded by Gary, the Board unanimously approved the Consent Agenda items.

BOARD PRESIDENT COMMENTS

- Other committee involvement will be discussed, but Cheryl will serve this year on the Distinguished Service Award committee.

BOARD DEVELOPMENT

- Cheryl began with the statement that the Board works better when all contribute. Cheryl listed and described areas where Board members are encouraged to participate, and distributed preference sheets for Board members to fill out and return.
- Opportunities include IFLS representative, Friends Liaison, Board Secretary, and multiple Ad Hoc committees.

CONSIDERATION OF NEW BUSINESS

- A. On a motion by Amy and seconded by Shelley, the Board unanimously approved acceptance of the Carnegie Grant in the amount of \$10,000.
- B. On a motion made by Shelley and seconded by Charlie, the board unanimously approved the completed 2025 Annual Report to the Department of Public Instruction.
- C. On a motion made by Shelley and seconded by Ann, the Board unanimously approved proposed changes to the Grant Policy.

COMMITTEE REPORTS

Friends of the Library – Gary Pesicka

- The Friends met February 9th, and Gary noted that 3851 books were given out through the Give a Kid a Book program. The train exhibit brought in \$5200, and the January bag sale \$2800. The cost of an FOL membership will be raised to \$15.

IFLS – Charlie Schell

- The number of items shipped went up from 35,000 to 37,000, and security issues are on the rise in member libraries.

DIRECTIVES TO THE LIBRARY BOARD

- Turn in slips denoting participation preferences to Cheryl.

DIRECTIVES TO THE LIBRARY DIRECTOR

- Submit the Annual Report as directed and provide the Board with a list of maintenance issues before summer.

ADJOURNMENT

On a motion made by Ann and seconded by Gary, the Board Meeting adjourned at 6:35 PM.



ADMINISTRATIVE MEMORANDUM

TO: Library Board
FROM: Barb Langreck, Administrative & HR Coordinator
DATE: 3/11/2026
SUBJECT: FEBRUARY 2026 Bills & Claims Report Summary

Bills & Claims Report Summary – Month Ending February 28, 2026

Operating Expenditures for the month	\$397,555.24
(includes supplemental bill & claims and p-card purchases)	
CIP Expenditures for the month	\$ _____
Total	\$397,555.24

All expenditures will be included in the printed report each month. Exceptions to this will be months in which the City accounting staff has not yet posted the procurement card purchases or journal entries for that month. In that case, those entries will appear on the following month Bills and Claims report. Each month there are a number of large purchases of library materials. Those may include digital or hard copy material purchases totaling over \$1,000 per purchase. Questions on those purchases can be directed to the Library Director for further clarification.

Explanations of large (\$1,000 or greater) or out of the ordinary/annual payments are shown below. Normal recurring and/or monthly expenses, such as utilities, postage or insurance will not be noted in this memorandum.

1. Account 6112 Computer Service Charges
 - \$6,561.35 paid to CDW for Adobe All Apps Pro and InDesign
 - \$12,450.00 paid to Library Market for website design & development (50% due upon contract signing)
2. Account 6130 Repairs to Buildings
 - \$2,278.50 paid to Mechanical Technologies for repair of heat pump module
3. Account 6198 Misc Contractual Services
 - \$1,800.00 paid to WI Library Services for 2026 City Library Collective annual fee
 - \$1,181.00 paid for agency fund management (Eau Claire Community Foundation)
 - \$1,549.00 paid to Hudson Electric for install of electrical receptacle for new printer
4. Account 6490 Equipment
 - \$2,799.96 paid to Amazon for 4 PC's

BILLS & CLAIMS - OPERATING
Transactions Processed in February 2026

ENTERED	EFFECTIVE	OBJECT	AMOUNT	ACCT NAME	VENDOR	COMMENTS
02/09/2026	02/06/2026	6010	\$19,821.12	PAYROLL WAGES	LIBRARY PAYROLL WAGES	PAY DATE: 02/06/26
02/09/2026	02/06/2026	6010	\$19,166.52	PAYROLL WAGES	LIBRARY PAYROLL WAGES	PAY DATE: 02/06/26
02/09/2026	02/06/2026	6010	\$24,375.28	PAYROLL WAGES	LIBRARY PAYROLL WAGES	PAY DATE: 02/06/26
02/09/2026	02/06/2026	6010	\$18,109.44	PAYROLL WAGES	LIBRARY PAYROLL WAGES	PAY DATE: 02/06/26
02/09/2026	02/06/2026	6010	\$15,511.85	PAYROLL WAGES	LIBRARY PAYROLL WAGES	PAY DATE: 02/06/26
02/09/2026	02/06/2026	6010	\$11,925.12	PAYROLL WAGES	LIBRARY PAYROLL WAGES	PAY DATE: 02/06/26
02/09/2026	02/06/2026	6010	\$3,879.21	PAYROLL WAGES	LIBRARY PAYROLL WAGES	PAY DATE: 02/06/26
			\$112,788.54			
02/13/2026	02/13/2026	6010	(\$0.61)	PAYROLL WAGES	CUSTODIAL PAYROLL WAGES	PAY DATE: 02/13/26
02/13/2026	02/13/2026	6010	\$5,536.22	PAYROLL WAGES	CUSTODIAL PAYROLL WAGES	PAY DATE: 02/13/26
			\$5,535.61			
02/19/2026	02/20/2026	6010	\$19,821.13	PAYROLL WAGES	LIBRARY PAYROLL WAGES	PAY DATE: 02/20/26
02/19/2026	02/20/2026	6010	\$19,166.52	PAYROLL WAGES	LIBRARY PAYROLL WAGES	PAY DATE: 02/20/26
02/19/2026	02/20/2026	6010	\$26,037.93	PAYROLL WAGES	LIBRARY PAYROLL WAGES	PAY DATE: 02/20/26
02/19/2026	02/20/2026	6010	\$17,926.76	PAYROLL WAGES	LIBRARY PAYROLL WAGES	PAY DATE: 02/20/26
02/19/2026	02/20/2026	6010	\$15,543.61	PAYROLL WAGES	LIBRARY PAYROLL WAGES	PAY DATE: 02/20/26
02/19/2026	02/20/2026	6010	\$12,222.87	PAYROLL WAGES	LIBRARY PAYROLL WAGES	PAY DATE: 02/20/26
02/19/2026	02/20/2026	6010	\$3,879.20	PAYROLL WAGES	LIBRARY PAYROLL WAGES	PAY DATE: 02/20/26
			\$114,598.02			
TOTAL PAYROLL WAGES			\$232,922.17			
02/13/2026	02/13/2026	6020	\$429.12	PAYROLL OVERTIME	CUSTODIAL PAYROLL WAGES	PAY DATE: 02/13/26
TOTAL PAYROLL OVERTIME			\$429.12			
02/13/2026	02/13/2026	6030	\$42.32	SPECIAL PAYS	CUSTODIAL PAYROLL WAGES	PAY DATE: 02/13/26
TOTAL SPECIAL PAYS			\$42.32			
02/09/2026	02/06/2026	6040	\$1,451.86	EMPLOYER PAID BENEFITS	LIBRARY PAYROLL WAGES	PAY DATE: 02/06/26
02/09/2026	02/06/2026	6040	\$1,429.85	EMPLOYER PAID BENEFITS	LIBRARY PAYROLL WAGES	PAY DATE: 02/06/26
02/09/2026	02/06/2026	6040	\$1,819.76	EMPLOYER PAID BENEFITS	LIBRARY PAYROLL WAGES	PAY DATE: 02/06/26
02/09/2026	02/06/2026	6040	\$1,350.73	EMPLOYER PAID BENEFITS	LIBRARY PAYROLL WAGES	PAY DATE: 02/06/26
02/09/2026	02/06/2026	6040	\$1,112.18	EMPLOYER PAID BENEFITS	LIBRARY PAYROLL WAGES	PAY DATE: 02/06/26
02/09/2026	02/06/2026	6040	\$823.22	EMPLOYER PAID BENEFITS	LIBRARY PAYROLL WAGES	PAY DATE: 02/06/26
02/09/2026	02/06/2026	6040	\$280.28	EMPLOYER PAID BENEFITS	LIBRARY PAYROLL WAGES	PAY DATE: 02/06/26
			\$8,267.88			

02/13/2026	02/13/2026	6040	\$431.59 EMPLOYER PAID BENEFITS	CUSTODIAL PAYROLL WAGES	PAY DATE: 02/13/26
			<u>\$431.59</u>		
02/19/2026	02/20/2026	6040	\$1,413.53 EMPLOYER PAID BENEFITS	LIBRARY PAYROLL WAGES	PAY DATE: 02/20/26
02/19/2026	02/20/2026	6040	\$1,419.44 EMPLOYER PAID BENEFITS	LIBRARY PAYROLL WAGES	PAY DATE: 02/20/26
02/19/2026	02/20/2026	6040	\$1,918.91 EMPLOYER PAID BENEFITS	LIBRARY PAYROLL WAGES	PAY DATE: 02/20/26
02/19/2026	02/20/2026	6040	\$1,333.02 EMPLOYER PAID BENEFITS	LIBRARY PAYROLL WAGES	PAY DATE: 02/20/26
02/19/2026	02/20/2026	6040	\$1,094.66 EMPLOYER PAID BENEFITS	LIBRARY PAYROLL WAGES	PAY DATE: 02/20/26
02/19/2026	02/20/2026	6040	\$838.73 EMPLOYER PAID BENEFITS	LIBRARY PAYROLL WAGES	PAY DATE: 02/20/26
02/19/2026	02/20/2026	6040	\$280.29 EMPLOYER PAID BENEFITS	LIBRARY PAYROLL WAGES	PAY DATE: 02/20/26
			<u>\$8,298.58</u>		
TOTAL EMPLOYER PAID BENEFITS			<u>\$16,998.05</u>		
02/09/2026	02/06/2026	6042	\$1,343.25 WRS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 02/06/26
02/09/2026	02/06/2026	6042	\$1,217.42 WRS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 02/06/26
02/09/2026	02/06/2026	6042	\$1,355.45 WRS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 02/06/26
02/09/2026	02/06/2026	6042	\$1,188.31 WRS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 02/06/26
02/09/2026	02/06/2026	6042	\$1,028.55 WRS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 02/06/26
02/09/2026	02/06/2026	6042	\$858.60 WRS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 02/06/26
02/09/2026	02/06/2026	6042	\$279.30 WRS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 02/06/26
			<u>\$7,270.88</u>		
02/13/2026	02/13/2026	6042	\$428.58 WRS(ER)	CUSTODIAL PAYROLL WAGES	PAY DATE: 02/13/26
			<u>\$428.58</u>		
02/19/2026	02/20/2026	6042	\$1,343.25 WRS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 02/20/26
02/19/2026	02/20/2026	6042	\$1,217.42 WRS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 02/20/26
02/19/2026	02/20/2026	6042	\$1,442.56 WRS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 02/20/26
02/19/2026	02/20/2026	6042	\$1,178.63 WRS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 02/20/26
02/19/2026	02/20/2026	6042	\$1,030.83 WRS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 02/20/26
02/19/2026	02/20/2026	6042	\$880.05 WRS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 02/20/26
02/19/2026	02/20/2026	6042	\$279.30 WRS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 02/20/26
			<u>\$7,372.04</u>		
TOTAL WRS(ER)			<u>\$15,071.50</u>		
02/09/2026	02/06/2026	6043	\$5,003.36 HEALTH INS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 02/06/26
02/09/2026	02/06/2026	6043	\$1,412.22 HEALTH INS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 02/06/26
02/09/2026	02/06/2026	6043	\$4,299.08 HEALTH INS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 02/06/26
02/09/2026	02/06/2026	6043	\$2,102.92 HEALTH INS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 02/06/26
02/09/2026	02/06/2026	6043	\$4,937.60 HEALTH INS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 02/06/26
02/09/2026	02/06/2026	6043	\$4,212.45 HEALTH INS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 02/06/26
02/09/2026	02/06/2026	6043	\$958.71 HEALTH INS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 02/06/26

			\$22,926.34			
02/13/2026	02/13/2026	6043	\$1,792.32 HEALTH INS(ER)	CUSTODIAL PAYROLL WAGES	PAY DATE: 02/13/26	
			\$1,792.32			
02/19/2026	02/20/2026	6043	\$5,003.36 HEALTH INS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 02/20/26	
02/19/2026	02/20/2026	6043	\$1,412.22 HEALTH INS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 02/20/26	
02/19/2026	02/20/2026	6043	\$4,286.04 HEALTH INS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 02/20/26	
02/19/2026	02/20/2026	6043	\$2,102.92 HEALTH INS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 02/20/26	
02/19/2026	02/20/2026	6043	\$4,950.64 HEALTH INS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 02/20/26	
02/19/2026	02/20/2026	6043	\$4,212.45 HEALTH INS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 02/20/26	
02/19/2026	02/20/2026	6043	\$958.71 HEALTH INS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 02/20/26	
			\$22,926.34			
TOTAL HEALTH INS(ER)			\$47,645.00			
02/26/2026	02/26/2026	6051	\$4,169.74 RETIREE-HLTH INS	MEDICA INSURANCE COMPANY	PREMIUM PAYMENT FOR MONTH OF M	
TOTAL RETIREE-HLTH INS			\$4,169.74			
02/11/2026	01/31/2026	6110	\$1,104.28 POSTAGE & SHIPPING	L&M MCS INC	POSTAGE & SHIPPING	
02/25/2026	02/24/2026	6110	\$189.49 POSTAGE & SHIPPING	L&M MCS INC	POSTAGE & SHIPPING	
TOTAL POSTAGE & SHIPPING			\$1,293.77			
02/04/2026	01/31/2026	6112	\$6,561.35 COMPUTER SERVICE CHARGES	CDW LLC	COMPUTER SERVICE CHARGES	
02/11/2026	01/21/2026	6112	\$47.97 COMPUTER SERVICE CHARGES	ZOOM.US	COMPUTER SERVICE CHARGES (JANU	
02/11/2026	01/21/2026	6112	\$8.11 COMPUTER SERVICE CHARGES	OCE*WONDERSHAREGLOBAL	Website subscription - MP	
02/25/2026	02/24/2026	6112	\$12,450.00 COMPUTER SERVICE CHARGES	EVERGREEN SERVICE GROUP	COMPUTER SERVICE CHARGES	
02/26/2026	02/25/2026	6112	\$240.15 COMPUTER SERVICE CHARGES	HEARTLAND BUSINESS SYSTEMS LLC	CSP MONTHLY/ DATA CENTER SERVI	
TOTAL COMPUTER SERVICE CHARGES			\$19,307.58			
02/11/2026	01/21/2026	6118	\$92.71 ADVERTISING/MARKETING	FACEBK 24BWKBPRA2	PCS ADVERTISING (ARTS WEST CAM	
TOTAL ADVERTISING/MARKETING			\$92.71			
02/11/2026	01/21/2026	6128	\$527.90 REPAIRS TO TOOLS & EQUIP	RFP ENTERPRISES INC	LIBRARY BUILDING FLOOR SCRUBBE	
TOTAL REPAIRS TO TOOLS & EQUIP			\$527.90			
02/03/2026	12/31/2025	6130	\$550.00 REPAIRS TO BUILDINGS	HELLAND ENTERPRISES LLC	BUILDING REPAIRS	
02/11/2026	10/31/2025	6130	\$2,278.50 REPAIRS TO BUILDINGS	MECHANICAL TECHNOLOGIES INC	BUILDING REPAIRS	
02/11/2026	01/31/2026	6130	\$164.00 REPAIRS TO BUILDINGS	MECHANICAL TECHNOLOGIES INC	BUILDING REPAIRS	
TOTAL REPAIRS TO BUILDINGS			\$2,992.50			
02/26/2026	01/31/2026	6150	\$278.10 SPECIAL SERVICES	UNIQUE MANAGEMENT SERVICES INC	SPECIAL SERVICES	
02/05/2026	01/31/2026	6150	\$424.00 SPECIAL SERVICES	HEATHER C LEISZ	SPECIAL SERVIES-PLANT RENTAL J	

TOTAL SPECIAL SERVICES			\$702.10			
02/19/2026	01/02/2026	6153	\$119.47	CONVENIENCE FEES	FAPS HOLDINGS INC	LIBRARY MONTHLY CC FEES - DECE
TOTAL CONVENIENCE FEES			\$119.47			
02/05/2026	02/05/2026	6162	(\$129.00)	MEMBERSHIP DUES	AMAZON COM SALES INC	TS AMAZON MEMBERSHIP
02/11/2026	01/21/2026	6162	\$137.50	MEMBERSHIP DUES	INNOVATIVE USERS GROUP	MEMBERSHIP DUES (LYNN GATES) 1
TOTAL MEMBERSHIP DUES			\$8.50			
02/04/2026	01/31/2026	6198	\$1,800.00	MISC CONTRACTUAL SERVICES	WISCONSIN LIBRARY SERVICES INC	MISC CONTRACTUAL (LIBRARY COLL
02/11/2026	01/21/2026	6198	\$150.00	MISC CONTRACTUAL SERVICES	EO JOHNSON BUSINESS TECHNOLOGIES	MIS CONTRACTUAL
02/11/2026	01/21/2026	6198	\$136.17	MISC CONTRACTUAL SERVICES	EO JOHNSON BUSINESS TECHNOLOGIES	MISC CONTRACTUAL
02/11/2026	01/21/2026	6198	\$54.00	MISC CONTRACTUAL SERVICES	PLAYSIGNAGE.COM	DECEMBER 2025 DIGITAL SIGNAGE
02/20/2026	01/30/2026	6198	\$168.11	MISC CONTRACTUAL SERVICES	EMPLOYEE BENEFITS CORPORATION	ADMIN CHARGES FOR MONTH OF JAN
02/23/2026	12/31/2025	6198	\$1,181.00	MISC CONTRACTUAL SERVICES		RECORD AGENCY FUND
02/23/2026	12/31/2025	6198	\$657.44	MISC CONTRACTUAL SERVICES		RECORD AGENCY FUND
02/26/2026	02/25/2026	6198	\$400.00	MISC CONTRACTUAL SERVICES	CONFLUENCE COUNCIL INC	PCS - MISC CONTRACTUAL
02/11/2026	01/31/2026	6198	\$100.00	MISC CONTRACTUAL SERVICES	THE EAU CLAIRE BREWING PROJECT LLC	DB MISC CONTRACTUAL
02/18/2026	02/18/2026	6198	\$1,549.00	MISC CONTRACTUAL SERVICES	HUDSON ELECTRIC INC	MISC CONTRACTUAL
TOTAL MISC CONTRACTUAL SERVICES			\$6,195.72			
02/23/2026	01/31/2026	6202	\$6,312.40	ELECTRICITY		400 EAU CLAIRE ST
TOTAL ELECTRICITY			\$6,312.40			
02/23/2026	01/31/2026	6208	\$54.32	GAS SERVICE		400 EAU CLAIRE ST
TOTAL GAS SERVICE			\$54.32			
02/11/2026	01/31/2026	6210	\$439.45	TELEPHONES	WISCONSIN BELL TELEPHONE COMPANY INC	PHONE SERVICE
02/11/2026	01/21/2026	6210	\$388.99	TELEPHONES	WM SUPERCENTER#1669	Cell Phone with 1yr minutes -
02/11/2026	01/21/2026	6210	\$43.64	TELEPHONES	AMZ*CAFEPRESS INC.	Case for van cell phone
02/11/2026	01/21/2026	6210	\$0.63	TELEPHONES	CENTURYLINK LUMEN	DECEMBER 2025 TELEPHONE
02/11/2026	01/21/2026	6210	\$0.63	TELEPHONES	CENTURYLINK LUMEN	JAN 2026 TELEPHONE
02/19/2026	01/31/2026	6210	\$606.09	TELEPHONES		JAN CENTREX VOIP PHONE CHR
TOTAL TELEPHONES			\$1,479.43			
02/11/2026	01/21/2026	6402	\$160.32	OFFICE SUPPLIES	OFFICE DEPOT	HP 134X BLACK HIGH YIELD TONER
02/11/2026	01/21/2026	6402	\$41.99	OFFICE SUPPLIES	OFFICE DEPOT	RS OFFICE SUPPLIES (CARL REPLA
02/11/2026	01/21/2026	6402	\$78.16	OFFICE SUPPLIES	OFFICE DEPOT	OFFICE SUPPLIES (10 REAMS POLA
02/11/2026	01/21/2026	6402	\$54.00	OFFICE SUPPLIES	AMZ*CAFEPRESS INC.	OFFICE SUPPLIES (2 MOTOROLA EA
02/11/2026	01/21/2026	6402	\$107.48	OFFICE SUPPLIES	AMZ*CAFEPRESS INC.	OFFICE SUPPLIES (4 MOTOROLA EA
02/11/2026	01/21/2026	6402	\$42.19	OFFICE SUPPLIES	AMZ*CAFEPRESS INC.	AMAZON COPY PAPER 1 CASE
02/11/2026	01/21/2026	6402	\$5.64	OFFICE SUPPLIES	AMZ*CAFEPRESS INC.	OFFICE SUPPLIES
02/11/2026	01/21/2026	6402	\$20.99	OFFICE SUPPLIES	AMAZON COM SERVICES LLC	OFFICE SUPPLIES (AAA BULK BATT
02/11/2026	01/21/2026	6402	\$36.77	OFFICE SUPPLIES	AMAZON COM SERVICES LLC	OFFICE SUPPLIES (2 POCKET FOLD

02/11/2026	01/21/2026	6402	\$698.00 OFFICE SUPPLIES	IN *DRYDON EQUIPMENT INC.	ONE SOURCE IMAGING (INK FOR AD
02/11/2026	01/21/2026	6402	\$15.89 OFFICE SUPPLIES	OFFICE DEPOT	RS OFFICE SUPPLIES (CARL REPLA
02/11/2026	01/21/2026	6402	\$31.25 OFFICE SUPPLIES	DOLRTREE 4842 00048421	YS SUPPLIES (PAPER PLATES AND
02/11/2026	01/21/2026	6402	\$14.98 OFFICE SUPPLIES	TARGET.COM	YS SUPPLIES (CONTACT PAPER)
02/11/2026	01/21/2026	6402	\$61.48 OFFICE SUPPLIES	AMZ*CAFEPRESS INC.	TS SUPPLIES (WHITE BOARD AND M
02/11/2026	01/21/2026	6402	\$102.66 OFFICE SUPPLIES	UNIVERSITY OF CHICAGO	ALA BOOK SEALS (GEISEL GOLD/CS
02/11/2026	01/21/2026	6402	\$55.00 OFFICE SUPPLIES	AVERY PRODUCTS CORPORATIO	AVERY PRODUCTS (TS SUPPLIES) P
02/11/2026	01/21/2026	6402	\$197.61 OFFICE SUPPLIES	BAYSCAN TECHNOLOGIES LLC	TS SUPPLIES (DVD CASES BULK)
02/11/2026	01/31/2026	6402	\$156.86 OFFICE SUPPLIES	THE SAMUELS GROUP INC	TS SUPPLIES
02/19/2026	02/18/2026	6402	\$217.92 OFFICE SUPPLIES	COMPUTYPE INC	TS SUPPLIES
02/19/2026	01/31/2026	6402	\$139.34 OFFICE SUPPLIES	BERTELSMANN PUBLISHING GROUP INC	LIB MATLS - TS SUPPLIES
TOTAL OFFICE SUPPLIES			\$2,238.53		
02/11/2026	01/21/2026	6405	\$120.69 AWRDS/TROP FOL 2023	AMZ*CAFEPRESS INC.	FOL GIFTS RS TOUGH TOPICS (ADU
02/11/2026	01/21/2026	6405	\$161.90 AWARDS & TROPHIES-FOL-2025	SKOGENS FOODLINER INC	FOL GIFTS RS ADULT PROGRAM INC
TOTAL AWRDS/TROP FOL 2023			\$282.59		
02/11/2026	01/21/2026	6406	\$46.96 LIBRARY PROGRAM SUPPLIES	AMZ*CAFEPRESS INC.	YS PROGRAM SUPPLIES (BULK PONY
02/11/2026	01/21/2026	6406	\$16.14 LIBRARY PROGRAM SUPPLIES	AMZ*CAFEPRESS INC.	YS PROGRAM SUPPLIES (LARGE FOA
02/11/2026	01/21/2026	6406	\$132.78 LIBRARY PROGRAM SUPPLIES	AMZ*CAFEPRESS INC.	DB PROGRAM SUPPLIES
02/11/2026	01/21/2026	6406	\$57.13 LIBRARY PROGRAM SUPPLIES	AMZ*CAFEPRESS INC.	DB PROGRAM SUPPLIES (BLANK LEA
02/11/2026	01/21/2026	6406	\$99.94 LIBRARY PROG SUPPLIES-FOL-2025	WM SUPERCENTER#1669	FOL PROGRAM REFRESHMENTS GIFTS
02/11/2026	01/21/2026	6406	\$27.41 LIBRARY PROG SUPPLIES-FOL-2025	WM SUPERCENTER#1669	FOL EVENT REFRESHMENTS (COOKIE
02/11/2026	01/21/2026	6406	\$3.97 LIBRARY PROG SUPPLIES-FOL-2025	WM SUPERCENTER#1669	FOL GIFTS EVENT REFRESHMENTS (
02/11/2026	01/21/2026	6406	\$27.85 LIBR SUPP - FOL-2023	AMZ*CAFEPRESS INC.	FOL GIFT FUNDS RS TOUGH TOPICS
02/11/2026	01/21/2026	6406	\$67.43 LIBRARY PROG SUPPLIES-FOL-2025	AMZ*CAFEPRESS INC.	FOL SEED LIBRARY GIFT ACCOUNT
02/11/2026	01/21/2026	6406	\$90.44 LIBRARY PROG SUPPLIES-FOL-2025	AMZ*CAFEPRESS INC.	FOL PLAY AND LEARN GIFTS YS
02/11/2026	01/21/2026	6406	\$34.94 LIBRARY PROG SUPPLIES-FOL-2025	SP * FOUND FOOTAGE FES	CONSTRUCTIVE PLAYTHINGS (TRANS
02/11/2026	01/21/2026	6406	\$232.00 LIBRARY PROG SUPPLIES-FOL-2025	SP * FOUND FOOTAGE FES	FOL GIFTS SEED LIBRARY (69 PAC
02/11/2026	01/21/2026	6406	\$125.00 LIBR SUPP - FOL-2023	UNIVERSITY OF WISCONSIN NON-PAYROLL	UWEC EVENT REGISTRATION BRONZE
02/11/2026	01/21/2026	6406	\$155.75 LIBRARY PROG SUPPLIES-FOL-2025	JUNG SEED	FOL GIFTS SEED LIBRARY (29 SEE
02/11/2026	01/21/2026	6406	\$41.65 LIBRARY PROG SUPPLIES-FOL-2025	R. H. SHUMWAY	FOL GIFTS SEED LIBRARY (14 PAC
TOTAL LIBRARY PROGRAM SUPPLIES			\$1,159.39		
02/04/2026	01/31/2026	6409	\$6,549.00 DIGITAL/DOWNLOADABLE	NEWSBANK INC	LIBRARY MATERIALS
02/04/2026	01/31/2026	6409	\$3,408.13 DIGITAL/DOWNLOADABLE	WISCONSIN LIBRARY SERVICES INC	LIBRARY MATERIALS
02/04/2026	01/31/2026	6409	\$600.00 DIGITAL/DOWNLOADABLE	EDWARD G HINKELMAN	LIBRARY MATERIALS
02/18/2026	02/18/2026	6409	\$581.00 DIGITAL/DOWNLOADABLE	EBSCO INDUSTRIES INC	LIBRARY MATERIALS
			\$11,138.13		
02/04/2026	01/31/2026	6409	\$210.55 LIBRARY MATERIALS-BKS JUVENILE	MIDAMERICA BOOKS	JUV
02/04/2026	01/31/2026	6409	\$33.03 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	JUV
02/04/2026	01/31/2026	6409	\$41.64 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	JUV
02/04/2026	01/31/2026	6409	\$34.54 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	AD PRINT/ JUV
02/04/2026	01/31/2026	6409	\$22.10 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	AD PRINT/ JUV/ NONPRINT
02/04/2026	01/31/2026	6409	\$272.47 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	AD PRINT/ JUV

02/04/2026	01/31/2026	6409	\$73.36 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	LIBRARY MATERIALS
02/04/2026	01/31/2026	6409	\$121.12 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	LIBRARY MATERIALS
02/05/2026	01/31/2026	6409	\$186.03 LIBRARY MATERIALS-BKS JUVENILE	CAVENDISH SQUARE PUBLISHING, LLC	LIB MATLS - JUV PRINT
02/05/2026	01/31/2026	6409	\$51.48 LIBRARY MATERIALS-BKS JUVENILE	LERNER UNIVERSAL CORPORATION	LIB MATLS - JUV PRINT
02/05/2026	01/31/2026	6409	\$62.99 LIBRARY MATERIALS-BKS JUVENILE	BERTELSMANN PUBLISHING GROUP INC	JUV
02/05/2026	01/31/2026	6409	\$7.79 LIBRARY MATERIALS-BKS JUVENILE	AMAZON COM SALES INC	JUV
02/05/2026	01/31/2026	6409	\$24.68 LIBRARY MATERIALS-BKS JUVENILE	AMAZON COM SALES INC	JUV
02/05/2026	01/31/2026	6409	\$25.48 LIBRARY MATERIALS-BKS JUVENILE	AMAZON COM SALES INC	JUV
02/05/2026	01/31/2026	6409	\$45.46 LIBRARY MATERIALS-BKS JUVENILE	AMAZON COM SALES INC	JUV
02/05/2026	01/31/2026	6409	\$208.47 LIBRARY MATERIALS-BKS JUVENILE	AMAZON COM SALES INC	JUV
02/05/2026	01/31/2026	6409	\$239.37 LIBRARY MATERIALS-BKS JUVENILE	AMAZON COM SALES INC	JUV
02/05/2026	01/31/2026	6409	\$10.31 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	JUV
02/05/2026	01/31/2026	6409	\$12.33 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	JUV
02/11/2026	02/10/2026	6409	\$119.22 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	AD PRINT/ JUV
02/11/2026	02/10/2026	6409	\$348.12 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	JUV
02/11/2026	02/10/2026	6409	\$210.73 LIBRARY MATERIALS-BKS JUVENILE	AMAZON COM SALES INC	JUV
02/11/2026	02/10/2026	6409	\$269.85 LIBRARY MATERIALS-BKS JUVENILE	AMAZON COM SALES INC	JUV
02/11/2026	02/10/2026	6409	\$333.37 LIBRARY MATERIALS-BKS JUVENILE	AMAZON COM SALES INC	JUV
02/11/2026	01/31/2026	6409	(\$10.44) LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	JUV
02/11/2026	01/31/2026	6409	\$172.11 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	JUV/ NONPRINT/AD PRINT
02/11/2026	01/31/2026	6409	\$32.12 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	AD PRINT/ JUV
02/11/2026	01/31/2026	6409	\$163.63 LIBRARY MATERIALS-BKS JUVENILE	ABDO PUBLISHING COMPANY INC	LIB MATLS - JUV PRINT
02/18/2026	02/17/2026	6409	\$9.99 LIBRARY MATERIALS-BKS JUVENILE	AMAZON COM SALES INC	JUV
02/18/2026	02/17/2026	6409	\$14.99 LIBRARY MATERIALS-BKS JUVENILE	AMAZON COM SALES INC	JUV
02/18/2026	02/17/2026	6409	\$59.29 LIBRARY MATERIALS-BKS JUVENILE	AMAZON COM SALES INC	JUV
02/18/2026	02/17/2026	6409	\$17.30 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	LIBRARY MATERIALS
02/18/2026	02/17/2026	6409	\$10.62 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	JUV
02/18/2026	02/17/2026	6409	\$11.03 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	JUV
02/18/2026	02/17/2026	6409	\$11.04 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	JUV
02/18/2026	02/17/2026	6409	\$11.10 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	JUV
02/18/2026	02/17/2026	6409	\$11.48 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	JUV
02/18/2026	02/17/2026	6409	\$15.14 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	JUV
02/18/2026	02/17/2026	6409	\$8.81 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	AD PRINT/ JUV
02/18/2026	02/17/2026	6409	\$31.39 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	JUV
02/18/2026	02/17/2026	6409	\$13.21 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	AD PRINT/ NONPRINT/ JUV
02/18/2026	02/17/2026	6409	\$35.75 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	AD PRINT/ JUV
02/18/2026	02/17/2026	6409	\$41.72 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	AD PRINT/ JUV
02/18/2026	02/17/2026	6409	\$69.96 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	AD PRINT/ JUV
02/18/2026	02/17/2026	6409	\$344.29 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	JUV/ AD PRINT
02/18/2026	02/17/2026	6409	\$341.69 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	LIBRARY MATERIALS
02/19/2026	02/18/2026	6409	\$52.48 LIBRARY MATERIALS-BKS JUVENILE	LERNER UNIVERSAL CORPORATION	JUV
02/19/2026	01/31/2026	6409	\$75.47 LIBRARY MATERIALS-BKS JUVENILE	COUGHLAN COMPANIES LLC	JUV
02/25/2026	02/24/2026	6409	\$170.58 LIBRARY MATERIALS-BKS JUVENILE	AMAZON COM SALES INC	JUV
02/25/2026	02/24/2026	6409	\$174.59 LIBRARY MATERIALS-BKS JUVENILE	AMAZON COM SALES INC	JUV
02/25/2026	02/24/2026	6409	\$251.33 LIBRARY MATERIALS-BKS JUVENILE	AMAZON COM SALES INC	JUV
02/25/2026	02/24/2026	6409	\$9.92 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	JUV
02/25/2026	02/24/2026	6409	\$10.48 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	JUV

02/25/2026	02/24/2026	6409	\$11.10 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	JUV
02/25/2026	02/24/2026	6409	\$18.35 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	JUV
02/25/2026	02/24/2026	6409	\$22.36 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	JUV
02/25/2026	02/24/2026	6409	\$23.86 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	JUV
02/25/2026	02/24/2026	6409	(\$41.63) LIBRARY MATERIALS-BKS JUVENILE	AMAZON COM SALES INC	JUV
02/25/2026	02/24/2026	6409	\$31.04 LIBRARY MATERIALS-BKS JUVENILE	AMAZON COM SALES INC	JUV
02/25/2026	02/24/2026	6409	\$53.24 LIBRARY MATERIALS-BKS JUVENILE	AMAZON COM SALES INC	JUV
02/25/2026	02/24/2026	6409	\$84.62 LIBRARY MATERIALS-BKS JUVENILE	AMAZON COM SALES INC	JUV
02/25/2026	02/24/2026	6409	(\$6.49) LIBRARY MATERIALS-BKS JUVENILE	AMAZON COM SALES INC	JUV
02/25/2026	02/24/2026	6409	\$67.38 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	AD PRINT/ JUV
02/25/2026	02/24/2026	6409	\$23.51 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	AD PRINT/ JUV/ GIFTS IHO-LEPMP
02/25/2026	02/24/2026	6409	\$13.12 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	AD PRINT/ JUV
02/25/2026	02/24/2026	6409	\$11.60 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	AD PRINT/ JUV
02/25/2026	02/24/2026	6409	\$42.04 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	JUV
02/25/2026	02/24/2026	6409	\$21.47 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	AD PRINT/ JUV
02/25/2026	02/24/2026	6409	\$68.58 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	JUV
02/25/2026	02/24/2026	6409	\$19.40 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	AD PRINT/ JUV
02/25/2026	02/24/2026	6409	\$35.01 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	JUV/ AD PRINT
02/25/2026	02/24/2026	6409	\$195.73 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	JUV
02/26/2026	02/26/2026	6409	\$18.00 LIBRARY MATERIALS-BKS JUVENILE	ROBIN KELLEY	LIB MATLS - JUV PRINT
02/26/2026	02/26/2026	6409	\$145.08 LIBRARY MATERIALS-BKS JUVENILE	LIBRARY IDEAS LLC	JUV PRINT
02/26/2026	02/26/2026	6409	\$387.30 LIBRARY MATERIALS-BKS JUVENILE	MIDAMERICA BOOKS	LIB MATLS - JUV PRINT
			\$6,370.23		

02/04/2026	01/31/2026	6409	\$11.98 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT/ JUV
02/04/2026	01/31/2026	6409	\$33.06 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT/ JUV/ NONPRINT
02/04/2026	01/31/2026	6409	\$33.31 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT/ JUV
02/04/2026	01/31/2026	6409	\$430.58 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	LIBRARY MATERIALS
02/04/2026	01/31/2026	6409	\$720.57 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	LIBRARY MATERIALS
02/05/2026	01/31/2026	6409	\$54.54 LIBRARY MATERIALS-BOOKS-ADULT	CENTER POINT INC	AD PRINT
02/05/2026	01/31/2026	6409	\$32.34 LIBRARY MATERIALS-BOOKS-ADULT	AMAZON COM SALES INC	AD PRINT
02/05/2026	01/31/2026	6409	\$24.69 LIBRARY MATERIALS-BOOKS-ADULT	CENGAGE LEARNING INC	AD PRINT
02/05/2026	01/31/2026	6409	\$11.58 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT
02/05/2026	01/31/2026	6409	\$15.88 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT
02/05/2026	01/31/2026	6409	\$18.54 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT
02/11/2026	02/10/2026	6409	\$294.18 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT
02/11/2026	02/10/2026	6409	\$216.16 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT/ JUV
02/11/2026	02/10/2026	6409	\$200.14 LIBRARY MATERIALS-BOOKS-ADULT	AMAZON COM SALES INC	AD PRINT
02/11/2026	02/10/2026	6409	\$206.38 LIBRARY MATERIALS-BOOKS-ADULT	AMAZON COM SALES INC	AD PRINT
02/11/2026	02/10/2026	6409	\$236.65 LIBRARY MATERIALS-BOOKS-ADULT	AMAZON COM SALES INC	AD PRINT
02/11/2026	02/10/2026	6409	\$328.56 LIBRARY MATERIALS-BOOKS-ADULT	AMAZON COM SALES INC	AD PRINT
02/11/2026	01/31/2026	6409	\$31.39 LIBRARY MATERIALS-BOOKS-ADULT	AMAZON COM SALES INC	AD PRINT
02/11/2026	01/31/2026	6409	\$263.59 LIBRARY MATERIALS-BOOKS-ADULT	AMAZON COM SALES INC	AD PRINT
02/11/2026	01/31/2026	6409	\$349.32 LIBRARY MATERIALS-BOOKS-ADULT	AMAZON COM SALES INC	AD PRINT
02/11/2026	01/31/2026	6409	\$54.54 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	JUV/ NONPRINT/AD PRINT
02/11/2026	01/31/2026	6409	\$345.32 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT/ JUV
02/18/2026	02/17/2026	6409	(\$28.22) LIBRARY MATERIALS-BOOKS-ADULT	AMAZON COM SALES INC	AD PRINT

02/18/2026	02/17/2026	6409	\$17.99 LIBRARY MATERIALS-BOOKS-ADULT	AMAZON COM SALES INC	AD PRINT
02/18/2026	02/17/2026	6409	\$18.10 LIBRARY MATERIALS-BOOKS-ADULT	AMAZON COM SALES INC	AD PRINT
02/18/2026	02/17/2026	6409	\$41.50 LIBRARY MATERIALS-BOOKS-ADULT	AMAZON COM SALES INC	AD PRINT
02/18/2026	02/17/2026	6409	\$53.58 LIBRARY MATERIALS-BOOKS-ADULT	AMAZON COM SALES INC	AD PRINT
02/18/2026	02/17/2026	6409	\$80.67 LIBRARY MATERIALS-BOOKS-ADULT	AMAZON COM SALES INC	AD PRINT
02/18/2026	02/17/2026	6409	\$220.53 LIBRARY MATERIALS-BOOKS-ADULT	AMAZON COM SALES INC	AD PRINT
02/18/2026	02/17/2026	6409	\$490.37 LIBRARY MATERIALS-BOOKS-ADULT	AMAZON COM SALES INC	AD PRINT
02/18/2026	02/17/2026	6409	\$23.39 LIBRARY MATERIALS-BOOKS-ADULT	CENGAGE LEARNING INC	AD PRINT
02/18/2026	02/17/2026	6409	\$70.82 LIBRARY MATERIALS-BOOKS-ADULT	CENGAGE LEARNING INC	AD PRINT
02/18/2026	02/17/2026	6409	\$112.46 LIBRARY MATERIALS-BOOKS-ADULT	CENGAGE LEARNING INC	AD PRINT
02/18/2026	02/17/2026	6409	\$201.68 LIBRARY MATERIALS-BOOKS-ADULT	CENGAGE LEARNING INC	AD PRINT
02/18/2026	02/17/2026	6409	\$257.92 LIBRARY MATERIALS-BOOKS-ADULT	CENGAGE LEARNING INC	AD PRINT
02/18/2026	02/17/2026	6409	\$149.20 LIBRARY MATERIALS-BOOKS-ADULT	CENGAGE LEARNING INC	AD PRINT
02/18/2026	02/17/2026	6409	\$946.38 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	LIBRARY MATERIALS
02/18/2026	02/17/2026	6409	\$15.56 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT
02/18/2026	02/17/2026	6409	\$15.66 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT
02/18/2026	02/17/2026	6409	\$15.99 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT
02/18/2026	02/17/2026	6409	\$16.54 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT
02/18/2026	02/17/2026	6409	\$16.54 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT
02/18/2026	02/17/2026	6409	\$16.60 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT
02/18/2026	02/17/2026	6409	\$17.08 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT/ JUV
02/18/2026	02/17/2026	6409	\$32.75 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT/ NONPRINT/ JUV
02/18/2026	02/17/2026	6409	\$80.45 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT
02/18/2026	02/17/2026	6409	\$85.09 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT
02/18/2026	02/17/2026	6409	\$95.17 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT/ JUV
02/18/2026	02/17/2026	6409	\$133.84 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT/ GIFTS IHO-FOL
02/18/2026	02/17/2026	6409	\$143.35 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT/ JUV
02/18/2026	02/17/2026	6409	\$132.86 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT/ JUV
02/18/2026	02/17/2026	6409	\$202.49 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT/ GIFTS IHO-FOL
02/18/2026	02/17/2026	6409	\$31.59 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	JUV/ AD PRINT
02/18/2026	02/17/2026	6409	\$316.68 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	LIBRARY MATERIALS
02/18/2026	02/17/2026	6409	\$574.45 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	LIBRARY MATERIALS
02/25/2026	02/24/2026	6409	\$224.50 LIBRARY MATERIALS-BOOKS-ADULT	AMAZON COM SALES INC	AD PRINT
02/25/2026	02/24/2026	6409	\$376.06 LIBRARY MATERIALS-BOOKS-ADULT	AMAZON COM SALES INC	AD PRINT
02/25/2026	02/24/2026	6409	\$11.74 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT
02/25/2026	02/24/2026	6409	\$16.55 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT
02/25/2026	02/24/2026	6409	\$16.72 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT
02/25/2026	02/24/2026	6409	\$14.97 LIBRARY MATERIALS-BOOKS-ADULT	AMAZON COM SALES INC	AD PRINT
02/25/2026	02/24/2026	6409	\$73.26 LIBRARY MATERIALS-BOOKS-ADULT	AMAZON COM SALES INC	AD PRINT
02/25/2026	02/24/2026	6409	\$53.28 LIBRARY MATERIALS-BOOKS-ADULT	CENGAGE LEARNING INC	AD PRINT
02/25/2026	02/24/2026	6409	\$23.39 LIBRARY MATERIALS-BOOKS-ADULT	CENGAGE LEARNING INC	AD PRINT/ HIGH DAMAND HOLDS
02/25/2026	02/24/2026	6409	\$216.41 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT
02/25/2026	02/24/2026	6409	\$159.38 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT/ JUV
02/25/2026	02/24/2026	6409	\$225.55 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT/ JUV/ GIFTS IHO-LEMP
02/25/2026	02/24/2026	6409	\$12.76 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT/ JUV
02/25/2026	02/24/2026	6409	\$27.64 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT
02/25/2026	02/24/2026	6409	\$28.09 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT

02/25/2026	02/24/2026	6409	\$28.17 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT
02/25/2026	02/24/2026	6409	\$28.19 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT
02/25/2026	02/24/2026	6409	\$18.34 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT/ JUV
02/25/2026	02/24/2026	6409	\$42.90 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT
02/25/2026	02/24/2026	6409	\$45.81 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT
02/25/2026	02/24/2026	6409	\$45.85 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT
02/25/2026	02/24/2026	6409	\$51.26 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT
02/25/2026	02/24/2026	6409	\$54.42 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT
02/25/2026	02/24/2026	6409	\$43.56 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT/ JUV
02/25/2026	02/24/2026	6409	\$71.37 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT
02/25/2026	02/24/2026	6409	\$75.33 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT
02/25/2026	02/24/2026	6409	\$77.13 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT
02/25/2026	02/24/2026	6409	\$102.36 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT/ JUV
02/25/2026	02/24/2026	6409	\$118.12 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	JUV/ AD PRINT
			\$10,795.47		
02/11/2026	01/21/2026	6409	\$360.00 LIBRARY MATERIALS-KITS, TOOLS	MOBILE BEACON	Renewals - 3 circulating hotsp
02/25/2026	02/24/2026	6409	\$20.93 LIBRARY MATERIALS-KITS, TOOLS	AMAZON COM SALES INC	KITS
			\$380.93		
02/11/2026	02/10/2026	6409	\$102.03 LIBRARY MATERIALS-MORE DVD'S	AMAZON COM SALES INC	HIGH DEMAN HOLDS
02/18/2026	02/17/2026	6409	\$30.09 LIBRARY MATERIALS-MORE DVD'S	AMAZON COM SALES INC	HIGH DEMAN HOLDS
02/18/2026	02/17/2026	6409	\$505.08 LIBRARY MATERIALS-MORE DVD'S	AMAZON COM SALES INC	LIBRARY MATERIALS - HIGH DEMAN
02/25/2026	02/24/2026	6409	\$140.34 LIBRARY MATERIALS-MORE DVD'S	CENGAGE LEARNING INC	AD PRINT/ HIGH DAMAND HOLDS
			\$777.54		
02/04/2026	01/31/2026	6409	\$30.72 LIBRARY MATERIALS-NON-PRINT	INGRAM LIBRARY SERVICES	AD PRINT/ JUV/ NONPRINT
02/04/2026	01/31/2026	6409	\$49.99 LIBRARY MATERIALS-NON-PRINT	MIDWEST TAPE LLC	NONPRINT
02/04/2026	01/31/2026	6409	\$340.68 LIBRARY MATERIALS-NON-PRINT	MIDWEST TAPE LLC	NONPRINT
02/05/2026	01/31/2026	6409	\$18.92 LIBRARY MATERIALS-NON-PRINT	AMAZON COM SALES INC	NONPRINT
02/05/2026	01/31/2026	6409	\$136.16 LIBRARY MATERIALS-NON-PRINT	AMAZON COM SALES INC	NONPRINT
02/11/2026	02/10/2026	6409	\$63.43 LIBRARY MATERIALS-NON-PRINT	AMAZON COM SALES INC	NONPRINT
02/11/2026	01/31/2026	6409	\$22.26 LIBRARY MATERIALS-NON-PRINT	INGRAM LIBRARY SERVICES	JUV/ NONPRINT/AD PRINT
02/11/2026	01/31/2026	6409	\$164.02 LIBRARY MATERIALS-NON-PRINT	MIDWEST TAPE LLC	NONPRINT
02/11/2026	02/11/2026	6409	\$63.74 LIBRARY MATERIALS-NON-PRINT	BERTELSMANN PUBLISHING GROUP INC	NONPRINT
02/11/2026	02/11/2026	6409	\$137.68 LIBRARY MATERIALS-NON-PRINT	BERTELSMANN PUBLISHING GROUP INC	NONPRINT
02/11/2026	01/31/2026	6409	\$331.45 LIBRARY MATERIALS-NON-PRINT	BERTELSMANN PUBLISHING GROUP INC	NONPRINT
02/11/2026	01/31/2026	6409	\$30.94 LIBRARY MATERIALS-NON-PRINT	BLACKSTONE AUDIO INC	NONPRINT/ GIFTS IHO-FOL
02/18/2026	02/17/2026	6409	\$412.53 LIBRARY MATERIALS-NON-PRINT	AMAZON COM SALES INC	NONPRINT
02/18/2026	02/17/2026	6409	\$23.00 LIBRARY MATERIALS-NON-PRINT	INGRAM LIBRARY SERVICES	AD PRINT/ NONPRINT/ JUV
02/18/2026	02/18/2026	6409	\$26.99 LIBRARY MATERIALS-NON-PRINT	MIDWEST TAPE LLC	NONPRINT
02/18/2026	02/18/2026	6409	\$255.33 LIBRARY MATERIALS-NON-PRINT	MIDWEST TAPE LLC	NONPRINT
02/19/2026	01/31/2026	6409	\$138.17 LIBRARY MATERIALS-NON-PRINT	BLACKSTONE AUDIO INC	NONPRINT/ L&D NONPRINT
02/25/2026	02/24/2026	6409	\$100.79 LIBRARY MATERIALS-NON-PRINT	AMAZON COM SALES INC	NONPRINT
02/25/2026	02/24/2026	6409	\$135.71 LIBRARY MATERIALS-NON-PRINT	AMAZON COM SALES INC	NONPRINT
02/25/2026	02/24/2026	6409	\$271.50 LIBRARY MATERIALS-NON-PRINT	AMAZON COM SALES INC	NONPRINT

02/25/2026	02/24/2026	6409	\$359.09 LIBRARY MATERIALS-NON-PRINT	MIDWEST TAPE LLC	NONPRINT
			<u>\$3,113.10</u>		
02/05/2026	01/31/2026	6409	\$44.59 MATERIALS-BOOKMARKS	AMAZON COM SALES INC	GIFTS IHO-FOL
02/05/2026	01/31/2026	6409	\$86.81 MATERIALS-BOOKMARKS	AMAZON COM SALES INC	GIFTS IHO-FOL
02/11/2026	01/31/2026	6409	\$65.94 MATERIALS-BOOKMARKS	AMAZON COM SALES INC	GIFTS IHO-FOL
02/11/2026	01/31/2026	6409	\$154.97 MATERIALS-BOOKMARKS	BLACKSTONE AUDIO INC	NONPRINT/ GIFTS IHO-FOL
02/18/2026	02/17/2026	6409	\$78.01 MATERIALS-BOOKMARKS	AMAZON COM SALES INC	GIFTS IHO-FOL
02/18/2026	02/17/2026	6409	\$51.79 MATERIALS-BOOKMARKS	INGRAM LIBRARY SERVICES	LIBRARY MATERIALS
02/18/2026	02/17/2026	6409	\$27.94 MATERIALS-BOOKMARKS	INGRAM LIBRARY SERVICES	AD PRINT/ GIFTS IHO-FOL
02/18/2026	02/17/2026	6409	\$16.70 MATERIALS-BOOKMARKS	INGRAM LIBRARY SERVICES	AD PRINT/ GIFTS IHO-FOL
02/18/2026	02/17/2026	6409	\$140.78 MATERIALS-BOOKMARKS	INGRAM LIBRARY SERVICES	LIBRARY MATERIALS
02/25/2026	02/24/2026	6409	\$12.04 MATERIALS-BOOKMARKS	INGRAM LIBRARY SERVICES	GIFTS IHO-FOL
02/25/2026	02/24/2026	6409	\$71.46 MATERIALS-BOOKMARKS	AMAZON COM SALES INC	GIFTS IHO-FOL
02/25/2026	02/24/2026	6409	\$10.26 MATERIALS-BOOKMARKS	INGRAM LIBRARY SERVICES	AD PRINT/ JUV/ GIFTS IHO-LEPMP
			<u>\$761.29</u>		
02/05/2026	01/31/2026	6409	\$17.88 MATERIALS-LEPMPL/BOOKMARKS	AMAZON COM SALES INC	GIFTS IHO-LEPMPL
02/05/2026	01/31/2026	6409	\$19.22 MATERIALS-LEPMPL/BOOKMARKS	AMAZON COM SALES INC	GIFTS IHO-LEPMPL
02/05/2026	01/31/2026	6409	\$72.89 MATERIALS-LEPMPL/BOOKMARKS	AMAZON COM SALES INC	GIFTS IHO-LEPMPL
02/18/2026	02/17/2026	6409	\$33.00 MATERIALS-LEPMPL/BOOKMARKS	AMAZON COM SALES INC	GIFTS IHO-LEPMPL
02/18/2026	02/17/2026	6409	\$95.65 MATERIALS-LEPMPL/BOOKMARKS	AMAZON COM SALES INC	GIFTS IHO-LEPMPL
02/18/2026	02/17/2026	6409	\$35.28 MATERIALS-LEPMPL/BOOKMARKS	INGRAM LIBRARY SERVICES	LIBRARY MATERIALS
02/18/2026	02/17/2026	6409	\$24.86 MATERIALS-LEPMPL/BOOKMARKS	INGRAM LIBRARY SERVICES	LIBRARY MATERIALS
02/18/2026	02/17/2026	6409	\$10.46 MATERIALS-LEPMPL/BOOKMARKS	INGRAM LIBRARY SERVICES	LIBRARY MATERIALS
02/25/2026	02/24/2026	6409	\$16.50 MATERIALS-LEPMPL/BOOKMARKS	AMAZON COM SALES INC	GIFTS IHO-LEPMPL
02/25/2026	02/24/2026	6409	\$108.96 MATERIALS-LEPMPL/BOOKMARKS	INGRAM LIBRARY SERVICES	AD PRINT/ JUV/ GIFTS IHO-LEPMP
			<u>\$434.70</u>		
TOTAL LIBRARY MATERIALS-BKS JUVENILE			<u>\$33,771.39</u>		
02/18/2026	02/17/2026	6415	\$8.27 LOST/DAMAGED-BOOKS JUVENILE	INGRAM LIBRARY SERVICES	L/D JUV
02/19/2026	02/18/2026	6415	\$48.36 LOST/DAMAGED-BOOKS JUVENILE	LIBRARY IDEAS LLC	LIB MATLS - L&D JUV PRINT
02/25/2026	02/24/2026	6415	\$107.89 LOST/DAMAGED-BOOKS JUVENILE	AMAZON COM SALES INC	L&D JUV
			<u>\$164.52</u>		
02/19/2026	01/31/2026	6415	\$18.94 LOST/DAMAGED-NON-PRNT MATERIAL	BLACKSTONE AUDIO INC	NONPRINT/ L&D NONPRINT
			<u>\$18.94</u>		
TOTAL LOST/DAMAGED-BOOKS JUVENILE			<u>\$183.46</u>		
02/06/2026	12/31/2025	6450	\$123.76 GASOLINE		DEC FUEL CHARGES
TOTAL GASOLINE			<u>\$123.76</u>		
02/11/2026	12/31/2025	6464	\$137.34 BLDG MTRLs & JNTRL SUPPLIES	DALCO ENTERPRISES	CUSTODIAL SUPPLIES/LIBRARY

02/11/2026	12/31/2025	6464	\$123.29	BLDG MTRLS & JNTRL SUPPLIES	SCHILLING SUPPLY COMPANY	CUSTODIAL SUPPLIES/ICE MELT/AL
02/11/2026	01/21/2026	6464	\$16.13	BLDG MTRLS & JNTRL SUPPLIES	MENARD INC	LIBRARY BUILDING SUPPLIES
02/11/2026	01/21/2026	6464	\$107.91	BLDG MTRLS & JNTRL SUPPLIES	DALCO ENTERPRISES	ICE MELT FOR CITY BUILDINGS
TOTAL BLDG MTRLS & JNTRL SUPPLIES			\$384.67			
02/11/2026	01/21/2026	6490	\$14.99	EQUIPMENT PURCHASES (< \$5,000)	AMZ*CAFEPRESS INC.	PCS EQUIPMENT (2 PACK OUTLET C
02/11/2026	01/21/2026	6490	\$26.40	EQUIPMENT PURCHASES (< \$5,000)	AMZ*CAFEPRESS INC.	PCS EQUIPMENT (HDMI EXTENDER C
02/11/2026	01/21/2026	6490	\$2,799.96	EQUIPMENT PURCHASES (< \$5,000)	AMZ*CAFEPRESS INC.	4 PCs, AS-JD, AS-BL, YS01, YS0
02/11/2026	01/21/2026	6490	\$29.44	EQUIPMENT PURCHASES (< \$5,000)	AMZ*CAFEPRESS INC.	Cable mgmt organizer
02/11/2026	01/21/2026	6490	\$169.00	EQUIPMENT PURCHASES (< \$5,000)	AMAZON COM SERVICES LLC	Local printer for PS
02/11/2026	01/21/2026	6490	\$7.36	EQUIPMENT PURCHASES (< \$5,000)	AMAZON COM SERVICES LLC	15ft USB cable for PS printer
TOTAL EQUIPMENT PURCHASES (< \$5,000)			\$3,047.15			
TOTAL OPERATING EXPENDITURES			\$397,555.24			

**Director's Report to the Library Board
March 2026**

**Administrative Services
Nancy Kerr, Library Director**



February and early March brought a variety of activities to my/our plate/plates. Kim and I met with Joe Carlson from the Eau Claire Community Foundation to continue discussing our plans moving forward and details of closing out the final pledges from the capital campaign. I met with City staff on February 4th to touch base on the City's Strategic Plan, then at the City once again the next day for the CIP kickoff. On February 10th I met with consultant Jay Shambeau, as requested by the City, to discuss the library's potential involvement in an Innovation Grant process, then the next day with the Steering Committee for the Imagination Fund at the Family Resource Center.

A highlight was definitely the All Staff Day on February 16th! Special thanks go to Kim for organizing an informative and fun experience for all. I took a few days off at the end of February to visit my son in California, and was a bit jealous of the sprinter van they turned in to a mini-bookmobile at the library where he works. It has really made a huge difference in their ability to do more community outreach.

I attended a meeting to learn more about the new system that we are using to place custodial requests. It will be a great way for custodial staff to keep track of how many hours they spend doing specific tasks in multiple locations, which helps with task planning as well as budgeting.

We put together information with the help of City and custodial staff for several CIP requests, ranging from installing flooring with a more durable scratch-free surface in the youth program room, planning for a mechanical inspection to identify a bunch of small building issues that need attention before they become big things, and a new floor scrubber to keep our concrete floors shiny. A near-future CIP request will be required to fix cracking issues in the covering of the main staircase stair treads, but it will be a tricky process to find a solution that won't end up having the same issues over time. We also have several small building maintenance projects planned using our "regular" budget as we are able. Our building is beautiful and looks new, but it's showing its real age in some areas, which is to be expected. Our furniture on the first floor is newly steam-cleaned and looks wonderful – the 2nd floor furniture is next this Friday.

Paula (Circulation), Isa and Katie (PCS) and I will be heading to the Public Library Association Conference the first week in April, this year located practically next door in Minneapolis. With the entire focus on public libraries, this is the best conference to find new and interesting ideas and solutions to implement, and to look in person at the many new tech gadgets. We plan to divide and conquer so that we can see as many sessions as possible!

Shelly Collins-Fuerbringer, Deputy Director



The Public Service Committee had a lengthy discussion recently about how challenging Saturday shifts can be for public desk staff. Statistics show that Saturday is the busiest day of the week, but also the day when we have the least staff in the building. With our newly created customer service guidelines in mind, the group did some brainstorming on steps to lessen the challenge. What makes the day so busy? There is programming for all ages, a lot of families are in the building enjoying multiple spaces, and it's a popular day to visit for customers who work during the week. In addition to Saturday being the busiest day, some staff work longer shifts. Being on a public facing desk for up to eight or nine hours makes providing the excellent customer service much more difficult.

One of the solutions the group came up with is shifting the duties of the Saturday support staff. Saturday Support was a concept that the Public Service group came up with shortly after we moved into the building. The original intention of the support person was to help with ALB (Appropriate Library Behavior) issues. These can be difficult and time-consuming, so having a non-desk staff member to focus on them was helpful. The good news is that behavior issues have improved and no longer take a significant amount of time during the Saturday shift. With that in mind, the focus for the support member will now will be on supporting staff by jumping in to help at service points during breaks and/or when divisions are short-staffed due to unplanned absences. Taking a break on a very long, public-facing day is a must, but currently we have divisions who are not taking breaks because of the high activity level. We feel this is a

solid first step to alleviate some of the “Saturday stress” and also to help build staff morale for the public service staff who work a regular weekend rotation.

Kimberly Hennings, Deputy Director



On February 16th we hosted our annual all staff development day that celebrated our core value of EDI, access, collaboration, lifelong learning, and intellectual freedom. We had a mixture of staff led and outside presentations, panels, and some hands-on activities.

We started the day with recognizing milestone anniversaries. This year we celebrated the following individuals:

5 years

Kaitlin Augustine

We rely on Kaitlin to get the job done right! Kaitlin does a great job keeping aware of policies and procedures and following those consistently and thoroughly. Kaitlin is also a superstar at finding issues and correcting them. Kaitlin's matter-of-fact approach to problem solving is helpful to both customers and coworkers.

Joel Forke

Congratulations to Joel on 5 years of service at the library, where his dedicated drive to deliver high-quality customer service means every customer experiences being seen, helped, and valued! Joel's meticulous performance assisting with the Yearlong Reading Challenge, and performing Home Delivery Service tasks ensures that no customer is left behind. Thank you for your service, Joel!

Katie Halama

Katie is one of the most versatile and dependable programmers in YS. From helping to craft our wonderful Play & Learn themes for littles to thinking up trendy programming for teens, she is always finding fun ways to engage our community youth. She brings a positive, creative spirit to the team and is always open to embracing even the most off-the-wall ideas we throw her way.

Charlie Moore

Charlie continues to impress with their ability to improve their library service again and again. They have such a growth mindset it's a pleasure to work with them and see them challenge themselves to continuously improve their own processes and the processes of the department. Charlie's professionalism is perfect for both coworkers and customers!

10 Years**Bradley Lindstrom**

Congratulations to Brad on 10 years of dedicated service, where his passion for makerspace programs and commitment to merging technology has transformed the way we serve our makerspace customers! Brad's infectious joy for sharing innovative 3D printing solutions is a true testament to the creativity and enthusiasm he brings to our team every single day. Thank you for your service, Brad!

25 Years**Alisha Green**

It's the quiet ones you have to watch out for...if there's a fun prank to be had, Alisha's involved. Alisha is a kind, fun-loving, and devoted team member. Alisha has a wealth of institutional knowledge, which is so valuable--she is my go-to person when it comes to EC library history. Her love of the library and her pride in the services we provide is so clear.

Kim Kohls

If you want something done with enthusiasm and energy, Kim's your gal. I'm so happy to work with someone who takes so much pride and joy in their work. I really appreciate that Kim shows up on time, brings her positive outlook to work daily, challenges herself to complete tasks and creates a joyful space for customers and coworkers.

Katie Sullivan

Katie was meant to be a librarian. She has amazing attention to detail, is consistently focused on accuracy in her work, and brings a wealth of knowledge to the Desk Clerk team. We can rely on Katie to find and fix flaws in our plans, know all the keyboard shortcuts and move with speed and efficiency that comes with 25 years of service.

The highlight of the morning was a panel discussion facilitated by Paula Stanton. We invited several community leaders to share their experience and expertise with marginalized groups in the Chippewa Valley.

Dennis Beale – Power of Perception

Semone Thomas – Family Promise of the Chippewa Valley – Beacon House

Lisa Wells, Dementia Care Specialist – ADRC of EC County

Danielle Luer – Multilingual Language Coordinator – ECASD

Michelle Pride – Feed My People Food Bank

After lunch we were able to turn the focus on lifelong learning and our own internal creativity. Staff shared a series of 5-minute style TED talks on a variety of skills. Highlights included staff sharing their expertise on everything from 3D printing to fiber arts.

We wrapped up the day with sessions on Collaboration and Intellectual Freedom with John Thompson from IFLS and Teresa Schmidt from the Bureau of Libraries at the Dept. of Public Instruction. Giving a bigger picture of how local libraries work within the larger governmental framework.



Youth Services
Kelly Witt, Youth Services Manager



February may be the shortest month of the year, but YS certainly made the most of it! The department stayed busy celebrating the many participants who completed our Winter Library Program. With over 450 families participating, it made for a busy season! Children who finished the program received a token for our prize vending machine, where each spin brought the excitement of a mystery prize. Some lucky readers even discovered a golden ticket inside their bubble, allowing them to select from a special collection of books and larger prizes. Teens who completed the program were also rewarded with their pick from a special selection of books and fun items.



One of the biggest highlights of the month was our rescheduled K-Pop Family Dance Party, which brought incredible energy to the library on a busy Friday evening. Fans of K-Pop Demon Hunters, some arriving in costume, filled the space with enthusiasm and impressive dance moves. The event drew an estimated 250 participants, creating a lively, welcoming celebration that truly showcased the fun and creativity of our community.



Youth Services also received some wonderful attention in the local media this month. Volume One highlighted our [1,000 Books Before Kindergarten](#) program in a February 9 article, and the Leader-Telegram featured Youth Services twice, first on February 19 with a story about our \$5,250 [grant from the Women's Giving Circle of the Eau Claire Community Foundation](#), and again on February 26 with coverage of our [call for submissions for the upcoming "Here's Looking at You, Kid" program](#).

Programming momentum continued with a Winter Olympics–themed Curiosity Club. Forty-four participants joined us for an evening packed with Olympics-inspired activities ranging from art projects and crafts to mini game challenges. Kids even had the chance to try their hand at “indoor curling” and “ice skating,” which brought plenty of laughs and friendly competition. Judging by the many enthusiastic thank-yous from families at the end of the night, the program once again delivered a winning experience.

All in all, February was full of energy, creativity, and connection. From celebrating winter reading achievements to dancing under blacklights and experimenting with Olympic-style challenges, YS continues to create joyful spaces where kids, teens, and families can learn, play, and build lasting memories together.

Reference Services
Elizabeth Steans, Reference Services Manager



February ends and Reference Services (RS) still managed to squeeze in several programs and services in this notoriously short month!

Brad, RS Coordinator, hosted 6(!) sessions of “Let’s Make a Retro Game: Game Boy”, which consisted of 3 sessions for teens and 3 sessions for adults that took place over 3 weeks. One customer’s feedback expressed their apprehension to try something new with worry they wouldn’t be able to follow along. They said, “Brad was an amazing instructor and is very knowledgeable, patient, and helpful. He gave me the confidence I needed to feel comfortable and successful! I am soooo glad Eau Claire has this library and all of its events and resources!” We are so fortunate to have Brad, who celebrates 10 years with us this year!



Stephanie, RS Coordinator, reports that during our first quarter reference question tally (collected over a two-week period at all service points in the building), 1,048 questions specific to reference questions were asked. According to the WI DPI, Reference questions do not include questions relating to where something is located in the building, how to use room scheduling software, how to place holds on items, registering a customer for an event, or even how to use the library photocopier. Over this two-week period, just at the RS desk alone, we answered 543 questions about room-reservations, library equipment, placing holds, issuing guest passes which are not numbers included in our reference tally week data... here is a useful 3 page guide provided by the WI DPI [defining reference transactions](#).

RS program stats for February 2026:

- 8 Dabble Box Open Labs, 242 attendees
- 6 Retro Game Dev., 37 participants
- 2 Cozy Coloring, 16 participants
- Feltastic Crafts Workshop, 12 participants

The Staff Blog provides recommended reads, library resources, and culture. Have a look at these blogs!:

- [Unapologetic Reading](#) by Nancy, Library Director
- [Tax Form Resources](#) by Riley, Reference Services

RS desk staff documented 1,704 customer questions in February 2026.

The top three topics include:

1. Room reservations (270 transactions)
2. Assist customer's search for titles in the MORE catalog (167 transactions)
3. Assist customer's in releasing print jobs from public printer (147 transactions)

RS desk staff experienced a 14% increase of overall customer transactions in February 2026 compared to February 2025.

Programming and Communications Services
Isa Small, PCS Manager



February was a productive and creative month for the Programming and Communications Services division, with a strong focus on arts programming, video production, and promotion of upcoming events.

Website engagement dipped slightly from January's record-setting numbers but still showed growth compared to February 2025. The team continued producing engaging digital content, including several library videos. One video has already surpassed 11,000 organic views on Instagram, making it the library's second most-viewed video on that platform. PCS also partnered with Downtown Eau Claire, Inc. to create a short promotional video featuring the library.

Promotion efforts centered on upcoming March programs and exhibitions. The team launched campaigns for the *Dabbler in Residence* and *Here's Looking at You, Kid* calls for submissions, and helped promote *Poetry & Pi(e) 2026: A Taste of Home*, a partnership with the Wisconsin Academy of Sciences, Arts & Letters and the Chippewa Valley Writers Guild. Marketing and production work for Wisconsin ArtsWest 47 also ramped up after a record-breaking 309 submissions were received, with 39 works selected for the exhibition.

PCS also supported the seventh and final livestreamed workshop in the **Certificate in Nonprofit Leadership Development** series hosted by the Pablo Foundation and

presented in partnership with Viterbo University. The series helps prepare participants with nonprofit leadership skills that support organizational readiness and growth.

The team continued supporting internal library projects as well. Work began on the annual *Summer at the Library* video with Youth Services and a new how-to video for the MORE library app with Circulation. Staff also refreshed several website pages, created new promotional materials for Spring Break programming, and provided technical support for issues involving SharePoint, public AV equipment, and Adobe software.

Additional projects included designing new seed packet labels for the Seed Library, assisting with Library of Things labeling and promotion, creating a CD cover template for Technical Services to streamline processing, updating informational pamphlets for Ricoh printing, and entering Youth Services summer events into the online calendar.

Overall, February balanced creative work, technical support, and major promotional efforts as PCS prepares for a busy spring season.

Circulation Services
Paula Stanton, Circulation Manager



In February, Circulation added two new Desk Clerks. Emily M. [pictured, left] and Willow. They started training and are well on their way to staffing the Circulation Desk.



During the all staff training day, two circulation staff were awarded 25-year anniversary awards: Kim K. [pictured, above right] and Katie S.!

Linda F. and Kim K. attended their final Working Better Together cohort meeting [pictured, right, eating at the Community Table]. They went to area organizations to learn about marginalized communities in Eau Claire. This leadership experience has given them the opportunity to develop their leadership skills with an eye towards inclusivity.



Technical Services
Lynn Gates, Technical Services Manager



February can be an interesting month in Technical Services. We're just about caught up on ordering from the end of year pause and trying to get ahead as selectors send us lots of carts. It feels like books and DVDs and everything are all arriving at once and need to get cataloged, processed, and sent out to our customers. But there might also be slow stretches where we're working on projects while waiting for things to arrive. We stay busy working and planning projects.

In February I was on the Soup-er Bowl staff appreciation team and it was so much fun to be part of the planning and decorating, the clean-up not so much. Michaela and I met with Kim about the draft collections budget, which then went to the Collection Development Committee for discussion and approval. The Display Task Force finalized the best practices guide and made plans for making the information easily accessible to the whole library staff. We also started relabeling older DVDs, Blu-rays, & 4Ks so that their call numbers are all the same. We've been interfiling them for a while now, so with this change the call number for movies and nonfiction will start with VIDEO and the call number for TV shows will start with TV. The Blu-ray & 4K stickers that we add to the spines will continue to be present.

Our 2nd floor display highlighted rom-coms & romances followed by murder, mayhem, shock, and scandal. The perfect pre- and post-Valentines trends! The Recommended Reads display changed up a little bit and now has a sticker similar to the Too Good To Miss sections. The books on the pop-up display for Black History Month were flying off the display in its new location!

Information Technology
Kris Nickel, Technology Manager



Early in the month I was reminded of the wisdom of Occam's razor, and how it applies particularly to technology troubleshooting. Reference staff alerted me to a problem with the ScanPro, our microfilm reader. It was *mostly* working, minus the ability to wind/unwind the film via the client. After determining it wasn't a software problem, I was convinced it was a hardware malfunction. As we have great support, I reached out to Jeff with Mid-America Systems, who got back to me right away and suggested I check the cabling. That was it. 'No idea why someone would mess with the connections; I was just happy to get it resolved.

Before



After



After my polite but persistent prodding, I was contacted by EnvisionWare to test their pre-release of the latest version of Branch Manager. This application on the Self-Checks is an alert system for staff for hardware problems and customer help requests,

as well as being responsible for emailing customers' checkout receipts on demand. The current version uses an older, basic form of authentication – SMTP Auth which Microsoft will be retiring soon, and I had been waiting for an update to the modern, secure OAuth. Over parts of two days I worked with EnvisionWare support and Justin from Heartland to get OAuth up and running. While we quickly got things working on the Microsoft side of things, the EnvisionWare tech could not get the receipt messages to actually send. We ended things with “I’ll have to take this back to the developers”. At least it's on their radar.

LE PHILLIPS MEMORIAL PUBLIC LIBRARY
2026 YTD BUDGET REPORT - Operating Revenue
For the Period Ended February 28, 2026

OBJ #	ACCOUNT NAME	2026 BUDGETED REVENUE	ACTUAL YTD REVENUE	RE- CEIVABLE	REMAINING UNCOLLECTED	% COLLECTED
PUBLIC LIBRARY REVENUE						
4330	Library Fines & Miscellaneous Revenue	2,800.00	600.34	-	2,199.66	21.4%
4398	Other Penalties (Collection Agency)	3,700.00	330.00	-	3,370.00	8.9%
4451	Electronic Copy Revenue	10,800.00	1,840.80	-	8,959.20	17.0%
4452	Copier Revenue	1,825.00	421.43	-	1,403.57	23.1%
4562	Vending Commission	375.00	-	-	375.00	0.0%
4602	Service to Eau Claire County	999,593.00	503,095.00	-	496,498.00	50.3%
4608	IFLS	23,000.00	5,750.00	-	17,250.00	25.0%
4608	IFLS - High Demand Holds	5,800.00	2,502.56	-	3,297.44	43.1%
4666	Service Charge - EC County Health Dept.	-	-	-	-	#DIV/0!
4798	Misc. Service Revenues (Act 150)	364,875.00	361,451.42	-	3,423.58	99.1%
4802	Interest Allocation	2,500.00	-	-	2,500.00	0.0%
4834	Misc. Library Sales - Taxable	2,325.00	152.53	-	2,172.47	6.6%
4836	Grant Revenue	-	-	-	-	
4850	Gift Revenue	15,000.00	1,050.38	-	13,949.62	7.0%
4852	Misc. Reimbursements-Lost Items	14,250.00	1,874.69	-	12,375.31	13.2%
4855	Reimb from employee - uniforms	-	-	-	-	
4858	Prior Year Refund	-	-	-	-	
4898	Miscellaneous Revenue	3,000.00	1,070.87	-	1,929.13	35.7%
5102	General Property Tax-City tsf from GF	4,802,728.00	-	-	4,802,728.00	0.0%
		<u>\$ 6,252,571.00</u>	<u>\$ 880,140.02</u>	<u>\$ -</u>	<u>\$ 5,372,430.98</u>	14.1%
5580	Fund Balance Used for Operating	200,000.00	-	-	200,000.00	0.0%
5586	Fund Balance Used - Donations Carryover	-	-	-	-	N/A
5590	Fund Balance Used for CIP	103,000.00	-	-	103,000.00	N/A
	TOTAL REVENUE	<u><u>\$ 6,555,571.00</u></u>	<u><u>\$ 880,140.02</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 5,675,430.98</u></u>	13.4%

OBJ #	ACCOUNT NAME	2026 APPROP.	ACTUAL YTD EXPENDED	ENCUM- BRANCES	AVAIL. BUDGET	% USED
PUBLIC LIBRARY EXPENDITURE						
6010	Payroll Wages	\$ 3,100,424.00	\$ 364,727.24		\$ 2,735,696.76	11.8%
6030	Special Pays				-	#DIV/0!
6040	Employer Paid Benefits	238,382.00	26,541.35		211,840.65	11.1%
6042	WRS (ER)	195,667.00	23,424.38		172,242.62	12.0%
6043	Health insurance-Employer	592,002.00	73,364.28		518,637.72	12.4%
6047	Health insurance Deductible	-	-		-	#DIV/0!
6051	Retiree Health Insurance	55,647.00	12,509.22		43,137.78	22.5%
6052	Retiree Health Care Deductible	-	-		-	#DIV/0!
6055	Vision Insurance		-		-	
6056	HSA Contribution	-	7,500.00		(7,500.00)	#DIV/0!
6096	Auto Allowance	-	-		-	#DIV/0!
6099	Misc. Reimbursements		-		-	
6108	Unemployment Compensation		-		-	
6110	Postage & Shipping	13,000.00	2,478.73	10,214.19	307.08	97.6%
6112	Computer Service Charges	150,000.00	77,608.52	16,845.75	55,545.73	63.0%
6116	Binding	-	-		-	
6118	Advertising	22,000.00	383.11		21,616.89	1.7%
6120	Auditing	3,200.00	-		3,200.00	0.0%
6122	Cataloging				-	
6126	Repairs & Maintenance to Auto	1,500.00	93.17		1,406.83	6.2%
6128	Repairs to Tools & Equip	-			-	
6134	Lab/Medical Testing				-	
6138	Equipment Rental				-	
6142	Other Rental				-	
6150	Special Services	5,500.00	328.10	689.90	4,482.00	18.5%
6153	Convenience Fees	2,000.00	249.77	-	1,750.23	12.5%
6156	Professional Services	-		-	-	#DIV/0!
6160	Staff Training/Conference	10,000.00	859.33	-	9,140.67	8.6%
6162	Membership Dues	1,999.00	137.50	-	1,861.50	6.9%
6166	Recruitment Expenses	1,000.00	2,891.75		(1,891.75)	289.2%
6198	Miscellaneous Contractual	220,501.00	139,317.89	2,511.30	78,671.81	64.3%
6210	Telephones	11,500.00	1,913.23	-	9,586.77	16.6%
6306	License & Permits				-	
6308	Special Assessments	-	-		-	#DIV/0!
6350	Liability & Property Insurance	38,800.00	-		38,800.00	0.0%
6398	Insurance Claims Reimbursement	-	-		-	
6402	Office, AV, Library Supplies	52,200.00	4,519.99		47,680.01	8.7%
6405	Awards & Trophies	350.00	-		350.00	0.0%
6406	Library Program Supplies	14,004.00	605.38		13,398.62	4.3%
6409	Library Materials	394,100.00	89,861.69	(451.56)	304,689.87	22.7%

OBJ #	ACCOUNT NAME	2026 APPROP.	ACTUAL YTD EXPENDED	ENCUM- BRANCES	AVAIL. BUDGET	% USED
6415	Lost/Damaged Collection Materials	15,501.00	1,071.88	(92.05)	14,521.17	6.3%
6450	Gasoline	1,600.00	-		1,600.00	0.0%
6464	Bldg Materials/Janitorial Supplies				-	
6490	Equipment Purchases < \$5000	64,100.00	5,766.04	-	58,333.96	9.0%
6496	Gift & Grant Expenditures	13,147.00	9,903.75	4,698.37	(1,455.12)	0.0%
6498	Other Materials & Supplies	-	-		-	#DIV/0!
6802	Capital Purchases			7,749.36	(7,749.36)	0.0%
7020	Transfer to Debt Service	\$ 859,328.00	-	-	859,328.00	0.0%
7044	Transfer to Library Capital Projects	103,000.00	-		103,000.00	0.0%
		<u>\$ 6,180,452.00</u>	<u>\$ 846,056.30</u>	<u>\$ 42,165.26</u>	<u>\$ 5,292,230.44</u>	<u>14.4%</u>

OBJ #	ACCOUNT NAME	2026 APPROP.	ACTUAL YTD EXPENDED	ENCUM- BRANCES	AVAIL. BUDGET	% USED
LIB CUSTODIAL EXPENDITURE						
6010	Payroll Wages	\$ 128,799.00	\$ 19,891.55		\$ 108,907.45	15.4%
6020	Payroll Overtime	8,000.00	2,091.49		5,908.51	26.1%
6030	Special Pays	600.00	131.72		468.28	22.0%
6040	Employer Paid Benefits	10,511.00	1,611.74		8,899.26	15.3%
6042	WRS (ER)	8,957.00	1,588.02		7,368.98	17.7%
6043	Health Ins (ER)	39,591.00	4,731.40		34,859.60	12.0%
6047	Health Insurance Deductible	1,260.00	-		1,260.00	0.0%
6056	HSA Contribution	-	112.50		(112.50)	#DIV/0!
6128	Repairs to Tools & Equipment	-	527.90		(527.90)	#DIV/0!
6130	Repairs to Buildings	32,000.00	1,350.45	7,075.59	23,573.96	26.3%
6144	Laundry & Dry Cleaning				-	
6150	Special Services	13,000.00	1,789.98	6,158.02	5,052.00	61.1%
6198	Miscellaneous Contractual	20,000.00	1,549.00		18,451.00	7.7%
6202	Electricity	70,000.00	6,312.40		63,687.60	9.0%
6208	Gas Service	1,700.00	54.32		1,645.68	3.2%
6215	Garbage Service	6,200.00	-		6,200.00	0.0%
6252	Water Service	2,900.00	-		2,900.00	0.0%
6254	Sewer Service	2,500.00	-		2,500.00	0.0%
6256	Storm water Charges	1,500.00	-		1,500.00	0.0%
6442	Safety Equipment	101.00	-		101.00	0.0%
6460	Repair Part & Supplies	2,500.00	1,016.74		1,483.26	40.7%
6464	Building Materials & Janitorial Supplies	25,000.00	283.19	-	24,716.81	1.1%
6490	Equipment Purchases	-	-	-	-	
		<u>\$ 375,119.00</u>	<u>\$ 43,042.40</u>	<u>\$ 13,233.61</u>	<u>\$ 318,842.99</u>	<u>15.0%</u>
	TOTAL EXPENSES	<u><u>\$ 6,555,571.00</u></u>	<u><u>\$ 889,098.70</u></u>	<u><u>\$ 55,398.87</u></u>	<u><u>\$ 5,611,073.43</u></u>	<u><u>14.4%</u></u>

LE PHILLIPS MEMORIAL PUBLIC LIBRARY
LTD CAPITAL IMPROVEMENT BUDGET REPORT
For the Period Ended February 28, 2026

OBJ #	ACCOUNT NAME	2026 CURRENT APPROX.	ACTUAL SINCE INCEPTION EXPENDED	ENCUM- BRANCES	AVAILABLE BUDGET	% USED
490.5149	2019/2020/2022 LIBRARY IMPROVEMENTS					
4850	GIFTS & DONATIONS	\$ (8,500,000.00)	\$ (6,366,912.28)		(2,133,087.72)	
4853	ENERGY IMPROVEMENT REBATE		\$ (57,703.06)		57,703.06	
5114	TRANSFER FROM LIBRARY FUND BAL	-	(888,695.75)	-	888,695.75	
5590	FUND BALANCE USED FOR CIP	(12,058,012.00)	-	-	(12,058,012.00)	
	TOTAL REVENUE	<u>\$ (20,558,012.00)</u>	<u>\$ (7,313,311.09)</u>	<u>\$ -</u>	<u>\$ (13,244,700.91)</u>	
6198	MISC CONTRACTUAL SERVICES	-	48,562.17	-	(48,562.17)	
6156	PROFESSIONAL SERVICES	-	2,446,065.02		(2,446,065.02)	
6682	BOND ISSUANCE COSTS		32,497.65		(32,497.65)	
6810	CAPITAL COSTS	20,558,012.00	17,027,962.11		3,530,049.89	82.8%
6810.59037	SPACE REALLOCATION	-	138,060.62		(138,060.62)	
6810.59038	SELF-CHECK MACHINES	-	32,017.99	-	(32,017.99)	
	TOTAL EXPENSE	<u>\$ 20,558,012.00</u>	<u>\$ 19,725,165.56</u>	<u>\$ -</u>	<u>\$ 832,846.44</u>	95.9%
490.5244	2020 BOND ISSUE COSTS					
6682	BOND ISSUE COSTS				\$ -	
	TOTAL EXPENSE	<u>-</u>	<u>-</u>		<u>-</u>	
490.5428	2022 BOND ISSUE COSTS					
5590	FUND BALANCE USED FOR CIP				-	
	TOTAL REVENUE	<u>-</u>	<u>-</u>		<u>-</u>	
6682	BOND ISSUE COSTS				-	
	TOTAL EXPENSE	<u>-</u>	<u>-</u>		<u>-</u>	
490.5773	TSF FROM LIBRARY				-	
5114	TOTAL REVENUE	<u>-</u>			<u>-</u>	
490.5773	CAP COSTS - PROFESSIONAL PRINTER				-	
6810	TOTAL EXPENSE	<u>-</u>			<u>-</u>	
490.5774	TSF FROM LIBRARY	(45,000.00)			(45,000.00)	
5114	TOTAL REVENUE	<u>(45,000.00)</u>			<u>(45,000.00)</u>	
490.5774	CAPITAL COSTS - VEHICLE	45,000.00			45,000.00	
6810	TOTAL EXPENSE	<u>45,000.00</u>			<u>45,000.00</u>	
TOTAL REVENUE - FUND 490		\$ (20,603,012.00)	\$ (7,313,311.09)		\$ (13,289,700.91)	
TOTAL EXPENSE - FUND 490		<u>\$ 20,603,012.00</u>	<u>\$ 19,725,165.56</u>	<u>\$ -</u>	<u>\$ 877,846.44</u>	
TOTAL - FUND 490		<u>\$ -</u>	<u>\$ 12,411,854.47</u>	<u>\$ -</u>	<u>\$ (12,411,854.47)</u>	

February 2026 by the Numbers



PEOPLE

VISITORS: 17,406 Total this Month; 36,021 YTD

CARDHOLDERS: 21,327 City Residents; 31,968 Total Card Holders

CIRCULATION: 48,800 Total this Month; 101,375 YTD

CHILDREN'S (BIRTH–11): 17,067 Total this Month; 34,309 YTD

HOME DELIVERY: 503 Total this Month; 1,025 YTD



CHECKOUTS

BORROWED FROM MORE LIBRARIES:

6,052 Total this Month; 12,907 YTD

LOANED TO MORE LIBRARIES: 3,915 Total this Month;
9,229 YTD

INTERLIBRARY LOANS: 171 Incoming; 17 Outgoing



ONLINE

ACCESS TO TECHNOLOGY: 8,037 Public Wireless Internet Users;
1,585 PCS sessions; 161,711 Website Engagements

USE OF ELECTRONIC MATERIAL: 7,995 E-Books;
9,411 E-Audiobooks; 18,703 E-Databases; 0 E-Videos



PROGRAMS

AGES 0–5: 39 Programs this Month; 1,378 Attendees this Month;
2,149 Attendees YTD

AGES 6–11: 16 Programs this Month; 875 Attendees this Month;
1,625 Attendees YTD

AGES 12–18: 6 Programs this Month; 51 Attendees this Month;
95 Attendees YTD

AGES 19+: 7 Programs this Month; 129 Attendees this Month;
269 Attendees YTD

ALL AGES: 9 Programs this Month; 254 Attendees this Month;
551 Attendees YTD

LE Phillips Memorial Public Library
PRELIMINARY
Board Member Responsibilities for July 1, 2026 through June 30, 2027

Following is the outcome of the Preference requests from Board members for our work beginning July 1, 2026 through June 30, 2027. Most of you got your first choice; others got other options (sorry!), but all roles were filled by people willing to take on that task.

IFLS representative/Board member – Paul LaLiberte

Friends of the Library liaison -- Ann Brand

Board secretary -- Amy Weiss

Ad Hoc Board Handbook/Resource committee (2) -- James Martin (chair); Charlie Schell

Ad Hoc Endowment committee (2) -- Gary Pesicka (chair); Ann Brand

Distinguished Service Award – Shelley Donnelly

Story Builder Campaign

Fund History

- Pass Through Fund originated 3/6/2019 with a term of 5 years and 6 months
- Fund should have closed on 9/6/2024
- **\$4,636,314** has been raised in this fund and routed through ECCF

Fund Agreement

- Administrative Fee for managing fund was set at \$50,000, payable monthly over 5 years. \$833.33 monthly
- Original funding goal in the agreement was 8.5M – 11.5M with approx. 2,000 contributions
 - \$50,000 fee for an 8.5M fund = .58%
 - \$50,000 fee for an 11.5M fund = .43%
 - \$50,000 fee for a 4.9M fund = 1.0%
- Excess fees were collected October 2024 – December 2025
 - o \$10,833
 - o No fee has been collected for January 2026

Current Pledges

- There are currently 8 donors with open pledges of \$271,885
- Pledges are set to expire 12/31/2027

Bottom Line

- ECCF has collected excess fees of \$10,833.00
- ECCF services were scheduled to expire on 9/6/2024 but have continued to date
- Existing pledges of \$271,885 are set to conclude on 12/31/2027

Resolutions

- ECCF can return the excess fees collected of \$10,833 and transfer collection of the remaining pledges to the library / City of Eau Claire
- ECCF can continue to provide the existing services until the pledges are fully collected. Fee structure for doing so:
 - 0.43% fee on the open pledges of \$271,855. 0.43% is the lowest fee based on the original agreement.
 - Fee would be approx. \$11,691
 - \$10,833 overcharge can be applied against this balance
 - Remaining fee can be collected at once, or on a monthly basis

2026 Annual Friends of the L.E. Phillips Memorial Public Library Gift Request

Acknowledgement

For more than 30 years, the Friends of the L.E. Phillips Memorial Public Library have provided the library with generous financial and volunteer support. This critical funding allows the library to meet our strategic plan goals in a way that our taxpayer-supported budget alone cannot. Friends funding has served to spearhead new initiatives, revamp existing offerings, and sustain critical programming. On behalf of the library board of trustees, staff, and the community we serve, we would like to extend our heartfelt appreciation and gratitude for their continued support.

2026 Request Overview

Request	Amount
Book Display	\$1,000.00
Seed Library	\$750.00
Adult Program Services & Incentives	\$2,100.00
Youth Prizes and Incentives	\$2,500.00
Youth Spaces	\$3,000.00
Teen Book Boxes	\$1,200.00
Gaming System	\$650.00
Program Refreshments	\$3,000.00
Arts West Prize and Refreshments	\$800.00
TOTAL	\$15,000.00

Book Display | Request: \$1,000

This display will replace the paperback spinners in the second floor browsing and display area, allowing us to create thoughtful displays that highlight our collections. The books displayed will be easier for customers to browse and will face a seating area so customers can see and enjoy them.

Seed Library | Request \$750

The Reference Department would like funding to continue our popular Seed Library. In 2025, we distributed more than 3,200 packets of seeds! Seeds are ordered in January, so requests are made for the next calendar year. The Seed Library supports sustainable practices, healthy eating and lifestyles, outdoor exploration, and lifelong learning for all ages. Funding would cover the cost of seeds, as well as the envelopes and labels required for distribution.

Adult Services and Program Incentives | Request \$2,100

The library offers a variety of adult programs and services driven by the love of reading and lifelong learning. Programs and services include the 2027 Reading Challenge, Adult Summer at the Library, Banned Books Week, Spice of the Month Club, passive programming, genealogy programs, Home

Delivery Services' customer and volunteer incentives, and so much more. We would like to offer prizes and giveaways in various ways as part of our programs and services to further support varieties of adult literacy in our community.

Youth Prizes and Incentives | Request: \$2,500

This request is part of an ongoing effort to increase participation in programs, particularly the summer library program. Since 2015, the Friends have provided funding to help buy a book for every child who finishes a reading log. This prize has been a huge hit with parents and a major incentive for kids. We give out approximately 1,500 books each summer to babies, kids, and teens. This year's request for funding will make it possible for us to continue offering books as a final prize for kids who finish their reading log as well as other incentive-based programs throughout the year.

Youth Spaces | Request: \$3,000

In addition to our collections, Youth Services maintains four distinct spaces for children from birth to age 18 and their families to enjoy. This funding request will support the ongoing refreshing and enhancement of these spaces to ensure they continue to meet the developmental and recreational needs of children.

Our Play & Learn area was introduced in 2011 as part of our Strategic Plan, and was expanded during the recent renovation to accommodate the high traffic. This space features toys and activities for children from birth to age five which help to build literacy skills through play. Themes are changed on a quarterly basis. With each change of theme, toys and costumes are rotated in and out and furniture is rearranged. This space has been recognized as a popular destination for families in the Eau Claire area. Many families include a visit to Play & Learn as a part of their weekly routine.

The Tween and Teen Lounges are space that are similar to Play & Learn that's reserved kids in grades 4-12. They feature interactive displays, art projects, board games, and technology all geared toward giving these age groups their own "home" here at the library.

Finally, we use our Youth Program Room for activities and invite families to play there between our formal, scheduled programs. This larger open space serves as an appropriate place for children to do some large motor movement, which is especially helpful during winter months.

Teen Book Boxes | Request: \$1,200

In 2021, the Youth Services Department launched a monthly incentive-based program for teens with support from the Friends of the Library. Teens request a themed monthly box that includes small incentives or gifts and a library book to check out. The Teen BookBox program has continued to be incredibly popular over the last few years, with an average of 24 teens served per month. It resonates with a wide variety of ages and interests and attracts both teens who are regular library users and those who don't otherwise engage with library programming.

Teens these days are busy. Providing these coordinated book boxes allows teens to participate in the reading and discussion portion of the book club by making the logistics easier. Many parents stop in to grab them while their teens are otherwise engaged in extracurricular activities. Providing this service keeps teens engaged with the library at a time when their peers may not be regular visitors. Having the attractive boxes and library "swag" on their desks also provides an opportunity for friends and visitors to inquire about the program and the library.

Gaming System | Request \$650

Group gaming is a very popular social activity for youth. This updated Nintendo Switch 2 video game system would be used to provide programming opportunities for elementary-aged kids, teens, and their families. Gaming together at the library is a positive experience that helps build new friendships in a neutral environment. The Nintendo platform offers the most family-friendly games and is highly appealing to a wide variety of ages. Updating the library's video game console will help keep youth engaged in library offerings.

Program Refreshments | Request: \$3,000

When asking any event planner for advice on how to get people to attend an event, the answer nearly always includes providing some form of refreshment. Since changing the standard evening program start time to 6 p.m. (to accommodate closing at 8 p.m.), refreshments have been especially appreciated by those attendees coming straight from work without a chance to grab dinner. For that reason, refreshments are a standard offering for most adult programs and several special events for audiences of all ages throughout the year. Removing the meal barrier allows more participation, especially from working adults. For kids and family events, providing snacks (especially for longer events) reduces the number of kids who may otherwise have had to leave for a light snack.

ArtsWest Prize & Refreshments | Request: \$800

For over two decades, the Friends have sponsored the cash prizes and reception refreshments for the Wisconsin ArtsWest juried art exhibit. Now in its 46th year, ArtsWest attracts artists from every corner of the state and is one of the most prestigious and longest-running annual juried exhibits in the state. The increase in requested funds will allow for a slight increase in each of the cash prizes, which haven't increased in over two decades.

While formal art galleries and museums can feel inaccessible or unaffordable, anyone can enjoy art at the public library without needing to pay a fee or feeling insecure because they don't "know enough" about art. Offering a small honorarium to encourage entrants has yielded an excellent pool of submissions and a competitive jurying process, with only roughly 15% of submissions being accepted for the show.



L.E. Phillips Memorial
Public Library

Number: 9

Category: Human Resources

Policy Title: WEAPON-FREE WORKPLACE

Date adopted: 10/20/11

Date amended:

Date last reviewed: ~~01/19/23~~03/19/26

No employee, other than a law enforcement officer or other City employee designated by the Eau Claire Chief of Police, while on-duty shall carry, possess or transport a weapon in an open or concealed manner. A weapon includes a firearm, electric weapon, a knife (other than a small utility knife) and a billy club. Employees may transport and store weapons in their personal motor vehicles, including those parked in City parking lots, if transported and stored safely and lawfully according to state law. Employees that elect to transport any weapon(s) in their personal motor vehicle are prohibited from removing that weapon from their vehicle at any time while on-duty.



L.E. Phillips Memorial
Public Library

Number: 8
Category: Customer Relations

Policy Title: **TOBACCO AND SMOKE-FREE POLICY**~~USE OF TOBACCO~~
PRODUCTS

Date adopted: 04/01/88

Date amended: 12/18/87; 03/17/05; 08/20/09; 11/15/12; 12/20/12; 03/20/14; **03/19/26**

Date last reviewed: ~~01/19/23~~**03/19/26**

Smoking and all tobacco use are not allowed inside the library, in library vehicles, or anywhere on library property except in designated smoking areas. This includes:

- Smoking, displaying, or visibly carrying any pipe, cigar, cigarette, or other smoking device
- Using electronic smoking devices ("vaping")
- Rolling tobacco
- Using smoke-free oral tobacco products

~~Use of all tobacco and smoking products is prohibited throughout the library building and on library property. This includes the smoking, displaying, or visible carrying of any kind of pipe, cigar, cigarette, or any other smoking equipment; using any electronic device that simulates smoking ("vaping"); rolling tobacco; or using smoke-free oral tobacco products. Library property is a tobacco-free and electronic-cigarette-free environment.~~

This policy applies to all employees, customers, and visitors.