

PUBLIC NOTICE

Thursday, June 18, 2026 – 5:00 p.m.

**Carnegie Room - L.E. Phillips Memorial Public Library
400 Eau Claire St., Eau Claire, Wisconsin**

[Teams Meeting Link](#)

AGENDA

- 1) Member Roll Call
- 2) Citizen Comments (limited to 5 minutes per citizen)
- 3) **Consent Agenda:** *The following matters may be acted upon by the L.E. Phillips Memorial Public Library Board of Trustees utilizing a single vote. Individual items, which any member wishes to address in greater detail or as a separate item on the regular agenda, may be removed from the Consent Agenda upon the request of any Trustee.*
 - A. Approval of the Minutes of prior month Board Meeting (pg. 2)
 - B. Action on Bills and Claims (pg. 4)
 - C. Reports:
 - a) Library Director (pg. 17)
 - b) Financial Report (pg. 29)
 - c) Statistical Report (pg. 33)
- 4) Board President report/comments (Cheryl Contant)
- 5) Board Development
- 6) Consideration of New Business
 - A. Staff Presentation – Interlibrary Loans (Rebecca Scharlau)
 - B. Election of 2026-2027 Executive Board officers (Cheryl Contant)
 - C. Trustee Training Registration information - <https://www.wistrusteetraining.com/> (Nancy Kerr) (pg. 34)
 - D. Organizational Staffing Updates (Kim Hennings) (pg. 36)
 - E. Discussion of and action on proposed change to operating hours (Nancy Kerr) (pg. 38)
 - F. Discussion of and action on proposed changes to the Library Employees as Library Customers policy (Kim Hennings) (pg. 40)
 - G. Discussion of and action on proposed changes to the Appropriate Library Behavior policy (Kim Hennings) (pg. 41)
- 7) Committee Reports
 - A. Friends of the Library
 - B. IFLS
- 8) Directives:
 - a. To the Library Board
 - b. To the Library Director
- 9) Next meeting: **July 16, 2026**
- 10) Adjournment

Trustees: If you are unable to attend this meeting, please notify the Library Administrative Office

**L.E. PHILLIPS MEMORIAL PUBLIC LIBRARY
400 EAU CLAIRE STREET
EAU CLAIRE, WI 54701**

Minutes of a Meeting of the Board of Trustees

A meeting of the Board of Trustees of the L.E. Phillips Memorial Public Library was held on Thursday, May 21, 2026. The meeting was called to order at 5:00 p.m.

Board members present: Ann Brand, Cheryl Contant, Shelley Donnelly, Paul LaLiberte, James Martin, Nate Otto, Gary Pesicka, Charlie Schell, and Amy Weiss

Board members absent: None

Staff/guests present: Nancy Kerr, Shelly Collins-Fuerbringer, Megan Hamzawi, Kim Hennings, Barb Langreck, Paula Stanton

CITIZEN COMMENTS

None

CONSENT AGENDA

On a motion made by Gary and seconded by Paul, the Board unanimously approved the Consent Agenda items.

BOARD PRESIDENT COMMENTS

- Cheryl welcomed Nate Otto, our city council rep, to the board.
- Amy Weiss was appointed as Secretary effective immediately to replace Ethan Brand.
- Thank you to the Chippewa Valley Humanists for their volunteer efforts in maintaining the library landscaping and keeping it beautiful.
- Cheryl attended the Friends annual meeting where the DSA awarded was presented. Sarah Beer, the Associate University Archivist at McIntyre Library, did a presentation at the annual meeting on genealogy resources.
- Cheryl shared with the board the Ad Hoc Committee Report draft as it appears in the board packet. This report will be added as an agenda item to future board meetings.
- Cheryl thanked Shelly Collins-Fuerbringer for her leadership and her willingness to serve as our Interim Director on two separate occasions, including during Covid and the library move to the temp location. Shelly will be retiring from the library in early June.

BOARD DEVELOPMENT

- Nothing to report.

CONSIDERATION OF NEW BUSINESS

- A. Megan Hamzawi, Youth Services Coordinator, did a presentation for the board on Summer at the Library and the various activities and programs that we will have throughout the summer, for both kids and adults.
- B. Shelley Donnelly reported on the slate of candidates for the Executive Board effective July 1, 2026 which are: Amy Weiss, Secretary; Cheryl Contant, President; Charlie Schell, Vice President. The board will be voting on the candidates at the June meeting.
- C. Friends and Trustees Day at the WI Library Association Annual Conference will be Wednesday, October 21. Nancy will share more details as they become available.
- D. On a motion made by Gary and seconded by Ann, the board unanimously approved the purchase of a new library van, not to exceed \$50,000.
- E. On a motion made by Charlie and seconded by Amy, the board unanimously approved the changes to the Event, Meeting, and Study Rooms policy.
- F. On a motion made by James, and seconded by Shelley, the board unanimously approved the changes to the Policies policy.

COMMITTEE REPORTS

Friends of the Library – Gary Pesicka

- The annual meeting was well attended.
- The art for the silent auction will be displayed in the library lower level from May 26 – June 2. The artist reception will be held on Tuesday, May 26.
- The Friends made their final \$15,000 contribution towards the library's capital campaign.

IFLS – Charlie Schell

- No meeting last month
- The next IFLS board meeting is Wednesday, May 27 at the New Richmond Library. Charlie invited any board members who are interested in making the road trip to New Richmond to let him know.

DIRECTIVES TO THE LIBRARY BOARD

- Cheryl asked board members to look at the Ad Hoc Committee Report template and come prepared with any changes to the next board meeting.
- Staff appreciation event will be held in June, date TBD

DIRECTIVES TO THE LIBRARY DIRECTOR

- Nancy was asked to provide a mid-year budget update for the July meeting.

ADJOURNMENT

On a motion made by Nate and seconded by Paul, the Board Meeting adjourned at 6:25 PM.



ADMINISTRATIVE MEMORANDUM

TO: Library Board
FROM: Barb Langreck, Administrative & HR Coordinator
DATE: 6/11/2026
SUBJECT: MAY 2026 Bills & Claims Report Summary

Bills & Claims Report Summary – Month Ending May 31, 2026

Operating Expenditures for the month	\$541,524.55
(includes supplemental bill & claims and p-card purchases)	
CIP Expenditures for the month	\$ _____
Total	\$541,524.55

All expenditures will be included in the printed report each month. Exceptions to this will be months in which the City accounting staff has not yet posted the procurement card purchases or journal entries for that month. In that case, those entries will appear on the following month Bills and Claims report. Each month there are a number of large purchases of library materials. Those may include digital or hard copy material purchases totaling over \$1,000 per purchase. Questions on those purchases can be directed to the Library Director for further clarification.

Explanations of large (\$1,000 or greater) or out of the ordinary/annual payments are shown below. Normal recurring and/or monthly expenses, such as utilities, postage or insurance will not be noted in this memorandum.

1. Account 6118 Advertising/Marketing
 - \$5,710 paid to Rooney Digital for Shelf Life event catalog printing
2. Account 6160 Training/Meetings
 - \$1,742.48 paid to reimburse employees for travel-related expenses
3. Account 6198 Miscellaneous Contractual
 - \$1,725.60 paid to XTool for portable dual laser engraver/desktop air purifier (DB Endowment gift fund used)
 - \$1,788.61 paid to Karpfinger Agency for honorarium for CV Book Festival (Hmong in CV gift funds used)
 - \$10,000.00 paid to Dell Marketing for 10 gaming laptops for Dabble Box (Carnegie grant funds used)
4. Account 6406 Program Supplies
 - \$3,716.61 paid to Dell Marketing for gaming laptops (Carnegie grant funds used)
 - \$1,107.14 paid to Dell Marketing for gaming laptops for Dabble Box (Carnegie grant funds used)
5. Account 6490 Equipment
 - \$2,366.36 paid to CDW Government for Dell micro PCs for RS Desk

BILLS & CLAIMS - OPERATING
Transactions Processed in May 2026

ENTERED	EFFECTIVE	OBJECT	AMOUNT	ACCT NAME	VENDOR	COMMENTS
05/01/2026	05/01/2026	6010	\$19,084.52	PAYROLL WAGES	LIBRARY PAYROLL WAGES	PAY DATE: 05/01/26
05/01/2026	05/01/2026	6010	\$28,472.68	PAYROLL WAGES	LIBRARY PAYROLL WAGES	PAY DATE: 05/01/26
05/01/2026	05/01/2026	6010	\$18,291.54	PAYROLL WAGES	LIBRARY PAYROLL WAGES	PAY DATE: 05/01/26
05/01/2026	05/01/2026	6010	\$15,456.28	PAYROLL WAGES	LIBRARY PAYROLL WAGES	PAY DATE: 05/01/26
05/01/2026	05/01/2026	6010	\$12,400.68	PAYROLL WAGES	LIBRARY PAYROLL WAGES	PAY DATE: 05/01/26
05/01/2026	05/01/2026	6010	\$3,879.21	PAYROLL WAGES	LIBRARY PAYROLL WAGES	PAY DATE: 05/01/26
05/01/2026	05/01/2026	6010	\$19,821.13	PAYROLL WAGES	LIBRARY PAYROLL WAGES	PAY DATE: 05/01/26
			<u>\$117,406.04</u>			
05/08/2026	05/08/2026	6010	\$6,513.87	PAYROLL WAGES	CUSTODIAL PAYROLL WAGES	PAY DATE: 05/08/26
			<u>\$6,513.87</u>			
05/14/2026	05/15/2026	6010	\$19,151.19	PAYROLL WAGES	LIBRARY PAYROLL WAGES	PAY DATE: 05/15/26
05/14/2026	05/15/2026	6010	\$27,783.72	PAYROLL WAGES	LIBRARY PAYROLL WAGES	PAY DATE: 05/15/26
05/14/2026	05/15/2026	6010	\$18,158.58	PAYROLL WAGES	LIBRARY PAYROLL WAGES	PAY DATE: 05/15/26
05/14/2026	05/15/2026	6010	\$3,879.21	PAYROLL WAGES	LIBRARY PAYROLL WAGES	PAY DATE: 05/15/26
05/14/2026	05/15/2026	6010	\$15,511.84	PAYROLL WAGES	LIBRARY PAYROLL WAGES	PAY DATE: 05/15/26
05/14/2026	05/15/2026	6010	\$12,911.04	PAYROLL WAGES	LIBRARY PAYROLL WAGES	PAY DATE: 05/15/26
05/14/2026	05/15/2026	6010	\$19,821.12	PAYROLL WAGES	LIBRARY PAYROLL WAGES	PAY DATE: 05/15/26
			<u>\$117,216.70</u>			
05/22/2026	05/22/2026	6010	(\$0.95)	PAYROLL WAGES	CUSTODIAL PAYROLL WAGES	PAY DATE: 05/22/26
05/22/2026	05/22/2026	6010	\$6,962.89	PAYROLL WAGES	CUSTODIAL PAYROLL WAGES	PAY DATE: 05/22/26
			<u>\$6,961.94</u>			
05/27/2026	05/29/2026	6010	\$19,238.06	PAYROLL WAGES	LIBRARY PAYROLL WAGES	PAY DATE: 05/29/26
05/27/2026	05/29/2026	6010	\$26,888.11	PAYROLL WAGES	LIBRARY PAYROLL WAGES	PAY DATE: 05/29/26
05/27/2026	05/29/2026	6010	\$18,136.43	PAYROLL WAGES	LIBRARY PAYROLL WAGES	PAY DATE: 05/29/26
05/27/2026	05/29/2026	6010	\$15,575.37	PAYROLL WAGES	LIBRARY PAYROLL WAGES	PAY DATE: 05/29/26
05/27/2026	05/29/2026	6010	\$12,911.05	PAYROLL WAGES	LIBRARY PAYROLL WAGES	PAY DATE: 05/29/26
05/27/2026	05/29/2026	6010	\$3,879.20	PAYROLL WAGES	LIBRARY PAYROLL WAGES	PAY DATE: 05/29/26
05/27/2026	05/29/2026	6010	\$20,533.96	PAYROLL WAGES	LIBRARY PAYROLL WAGES	PAY DATE: 05/29/26
			<u>\$117,162.18</u>			
TOTAL PAYROLL WAGES			<u>\$365,260.73</u>			
05/08/2026	05/08/2026	6020	\$683.25	PAYROLL OVERTIME	CUSTODIAL PAYROLL WAGES	PAY DATE: 05/08/26
TOTAL PAYROLL OVERTIME			<u>\$683.25</u>			

05/08/2026	05/08/2026	6030	\$33.11 SPECIAL PAYS	CUSTODIAL PAYROLL WAGES	PAY DATE: 05/08/26
05/22/2026	05/22/2026	6030	\$33.11 SPECIAL PAYS	CUSTODIAL PAYROLL WAGES	PAY DATE: 05/22/26
TOTAL SPECIAL PAYS			\$66.22		
05/01/2026	05/01/2026	6040	\$1,423.60 EMPLOYER PAID BENEFITS	LIBRARY PAYROLL WAGES	PAY DATE: 05/01/26
05/01/2026	05/01/2026	6040	\$1,364.66 EMPLOYER PAID BENEFITS	LIBRARY PAYROLL WAGES	PAY DATE: 05/01/26
05/01/2026	05/01/2026	6040	\$2,124.36 EMPLOYER PAID BENEFITS	LIBRARY PAYROLL WAGES	PAY DATE: 05/01/26
05/01/2026	05/01/2026	6040	\$276.17 EMPLOYER PAID BENEFITS	LIBRARY PAYROLL WAGES	PAY DATE: 05/01/26
05/01/2026	05/01/2026	6040	\$1,099.54 EMPLOYER PAID BENEFITS	LIBRARY PAYROLL WAGES	PAY DATE: 05/01/26
05/01/2026	05/01/2026	6040	\$859.62 EMPLOYER PAID BENEFITS	LIBRARY PAYROLL WAGES	PAY DATE: 05/01/26
05/01/2026	05/01/2026	6040	\$1,454.85 EMPLOYER PAID BENEFITS	LIBRARY PAYROLL WAGES	PAY DATE: 05/01/26
			\$8,602.80		
05/08/2026	05/08/2026	6040	\$540.02 EMPLOYER PAID BENEFITS	CUSTODIAL PAYROLL WAGES	PAY DATE: 05/08/26
			\$540.02		
05/14/2026	05/15/2026	6040	\$1,418.25 EMPLOYER PAID BENEFITS	LIBRARY PAYROLL WAGES	PAY DATE: 05/15/26
05/14/2026	05/15/2026	6040	\$2,043.78 EMPLOYER PAID BENEFITS	LIBRARY PAYROLL WAGES	PAY DATE: 05/15/26
05/14/2026	05/15/2026	6040	\$1,350.75 EMPLOYER PAID BENEFITS	LIBRARY PAYROLL WAGES	PAY DATE: 05/15/26
05/14/2026	05/15/2026	6040	\$276.16 EMPLOYER PAID BENEFITS	LIBRARY PAYROLL WAGES	PAY DATE: 05/15/26
05/14/2026	05/15/2026	6040	\$1,092.40 EMPLOYER PAID BENEFITS	LIBRARY PAYROLL WAGES	PAY DATE: 05/15/26
05/14/2026	05/15/2026	6040	\$891.37 EMPLOYER PAID BENEFITS	LIBRARY PAYROLL WAGES	PAY DATE: 05/15/26
05/14/2026	05/15/2026	6040	\$1,416.47 EMPLOYER PAID BENEFITS	LIBRARY PAYROLL WAGES	PAY DATE: 05/15/26
			\$8,489.18		
05/22/2026	05/22/2026	6040	\$492.44 EMPLOYER PAID BENEFITS	CUSTODIAL PAYROLL WAGES	PAY DATE: 05/22/26
			\$492.44		
05/27/2026	05/29/2026	6040	\$1,447.48 EMPLOYER PAID BENEFITS	LIBRARY PAYROLL WAGES	PAY DATE: 05/29/26
05/27/2026	05/29/2026	6040	\$2,052.29 EMPLOYER PAID BENEFITS	LIBRARY PAYROLL WAGES	PAY DATE: 05/29/26
05/27/2026	05/29/2026	6040	\$1,383.53 EMPLOYER PAID BENEFITS	LIBRARY PAYROLL WAGES	PAY DATE: 05/29/26
05/27/2026	05/29/2026	6040	\$1,171.56 EMPLOYER PAID BENEFITS	LIBRARY PAYROLL WAGES	PAY DATE: 05/29/26
05/27/2026	05/29/2026	6040	\$959.98 EMPLOYER PAID BENEFITS	LIBRARY PAYROLL WAGES	PAY DATE: 05/29/26
05/27/2026	05/29/2026	6040	\$289.11 EMPLOYER PAID BENEFITS	LIBRARY PAYROLL WAGES	PAY DATE: 05/29/26
05/27/2026	05/29/2026	6040	\$1,551.40 EMPLOYER PAID BENEFITS	LIBRARY PAYROLL WAGES	PAY DATE: 05/29/26
			\$8,855.35		
TOTAL EMPLOYER PAID BENEFITS			\$26,979.79		
05/01/2026	05/01/2026	6042	\$1,217.42 WRS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 05/01/26
05/01/2026	05/01/2026	6042	\$1,188.31 WRS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 05/01/26
05/01/2026	05/01/2026	6042	\$1,435.26 WRS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 05/01/26
05/01/2026	05/01/2026	6042	\$892.85 WRS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 05/01/26
05/01/2026	05/01/2026	6042	\$1,024.54 WRS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 05/01/26

05/01/2026	05/01/2026	6042	\$279.30 WRS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 05/01/26
05/01/2026	05/01/2026	6042	\$1,343.25 WRS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 05/01/26
			<u>\$7,380.93</u>		
05/08/2026	05/08/2026	6042	\$517.40 WRS(ER)	CUSTODIAL PAYROLL WAGES	PAY DATE: 05/08/26
			<u>\$517.40</u>		
05/14/2026	05/15/2026	6042	\$1,217.42 WRS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 05/15/26
05/14/2026	05/15/2026	6042	\$1,188.31 WRS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 05/15/26
05/14/2026	05/15/2026	6042	\$1,424.60 WRS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 05/15/26
05/14/2026	05/15/2026	6042	\$929.60 WRS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 05/15/26
05/14/2026	05/15/2026	6042	\$1,028.55 WRS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 05/15/26
05/14/2026	05/15/2026	6042	\$279.30 WRS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 05/15/26
05/14/2026	05/15/2026	6042	\$1,343.25 WRS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 05/15/26
			<u>\$7,411.03</u>		
05/22/2026	05/22/2026	6042	\$500.11 WRS(ER)	CUSTODIAL PAYROLL WAGES	PAY DATE: 05/22/26
			<u>\$500.11</u>		
05/27/2026	05/29/2026	6042	\$1,218.41 WRS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 05/29/26
05/27/2026	05/29/2026	6042	\$1,375.18 WRS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 05/29/26
05/27/2026	05/29/2026	6042	\$1,188.31 WRS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 05/29/26
05/27/2026	05/29/2026	6042	\$1,033.12 WRS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 05/29/26
05/27/2026	05/29/2026	6042	\$929.60 WRS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 05/29/26
05/27/2026	05/29/2026	6042	\$279.30 WRS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 05/29/26
05/27/2026	05/29/2026	6042	\$1,394.57 WRS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 05/29/26
			<u>\$7,418.49</u>		
TOTAL WRS(ER)			<u>\$23,227.96</u>		
05/01/2026	05/01/2026	6043	\$1,412.22 HEALTH INS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 05/01/26
05/01/2026	05/01/2026	6043	\$2,102.92 HEALTH INS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 05/01/26
05/01/2026	05/01/2026	6043	\$4,817.72 HEALTH INS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 05/01/26
05/01/2026	05/01/2026	6043	\$4,914.76 HEALTH INS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 05/01/26
05/01/2026	05/01/2026	6043	\$4,212.45 HEALTH INS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 05/01/26
05/01/2026	05/01/2026	6043	\$958.71 HEALTH INS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 05/01/26
05/01/2026	05/01/2026	6043	\$5,003.36 HEALTH INS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 05/01/26
			<u>\$23,422.14</u>		
05/08/2026	05/08/2026	6043	(\$1,097.69) HEALTH INS(ER)	CUSTODIAL PAYROLL WAGES	PAY DATE: 05/08/26
05/08/2026	05/08/2026	6043	\$1,941.98 HEALTH INS(ER)	CUSTODIAL PAYROLL WAGES	PAY DATE: 05/08/26
			<u>\$844.29</u>		
05/14/2026	05/15/2026	6043	\$1,412.22 HEALTH INS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 05/15/26

05/14/2026	05/15/2026	6043	\$2,102.92 HEALTH INS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 05/15/26
05/14/2026	05/15/2026	6043	\$4,794.88 HEALTH INS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 05/15/26
05/14/2026	05/15/2026	6043	\$4,937.60 HEALTH INS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 05/15/26
05/14/2026	05/15/2026	6043	\$4,212.45 HEALTH INS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 05/15/26
05/14/2026	05/15/2026	6043	\$958.71 HEALTH INS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 05/15/26
05/14/2026	05/15/2026	6043	\$5,003.36 HEALTH INS(ER)	LIBRARY PAYROLL WAGES	PAY DATE: 05/15/26
			<u>\$23,422.14</u>		
05/22/2026	05/22/2026	6043	\$2,214.72 HEALTH INS(ER)	CUSTODIAL PAYROLL WAGES	PAY DATE: 05/22/26
			<u>\$2,214.72</u>		
TOTAL HEALTH INS(ER)			<u>\$49,903.29</u>		
05/21/2026	05/20/2026	6051	\$4,169.74 RETIREE-HLTH INS	MEDICA INSURANCE COMPANY	PREMIUM PAYMENT FOR MONTH OF J
TOTAL RETIREE-HLTH INS			<u>\$4,169.74</u>		
05/26/2026	04/30/2026	6052	\$292.92 RETIREE DEDUCTIBLE		ALLOCATE RETIREE HEALTH DEDUCT
TOTAL RETIREE DEDUCTIBLE			<u>\$292.92</u>		
05/01/2026	05/01/2026	6096	\$8.70 AUTO ALLOWANCE	LIBRARY PAYROLL WAGES	PAY DATE: 05/01/26
TOTAL AUTO ALLOWANCE			<u>\$8.70</u>		
05/06/2026	04/30/2026	6110	\$1,152.18 POSTAGE & SHIPPING	L&M MCS INC	POSTAGE & SHIPPING
TOTAL POSTAGE & SHIPPING			<u>\$1,152.18</u>		
05/05/2026	04/22/2026	6112	\$8.11 COMPUTER SERVICE CHARGES	WONDERSHARE.COM	COMPUTER SERVICE CHARGES (CREA
05/05/2026	04/22/2026	6112	\$83.40 COMPUTER SERVICE CHARGES	WWW.DOODLE.COM	ANNUAL SUBSCRIPTION TO DOODLE
05/05/2026	04/22/2026	6112	\$47.97 COMPUTER SERVICE CHARGES	ZOOM.US	ZOOM (APRIL 2026)
05/05/2026	04/22/2026	6112	\$935.00 COMPUTER SERVICE CHARGES	MOVIE LICENSING USA	ANNUAL MOVIE LICENSING RENEWAL
05/05/2026	04/22/2026	6112	\$453.00 COMPUTER SERVICE CHARGES	IN *DRYDON EQUIPMENT INC.	Annual Support Subscription -
05/07/2026	04/22/2026	6112	\$42.00 COMPUTER SERVICE CHARGES	SQUARE INC	FIRST CHOICE RECYCLING/FLOOR M
05/27/2026	05/26/2026	6112	\$240.15 COMPUTER SERVICE CHARGES	HEARTLAND BUSINESS SYSTEMS LLC	CSP MONTHLY / DATA CENTER SERV
TOTAL COMPUTER SERVICE CHARGES			<u>\$1,809.63</u>		
05/05/2026	04/22/2026	6118	\$31.40 ADVERTISING/MARKETING	FACEBK P8MW6EE7F2	PCS ADVERTISING (2 AD CAMPAIGN
05/12/2026	04/30/2026	6118	\$500.00 ADVERTISING/MARKETING	FIRESIDE PRODUCTIONS LLC	ADVERTISING
05/14/2026	04/30/2026	6118	\$5,710.00 ADVERTISING/MARKETING	ROONEY DIGITAL LLC	PCS ADVERTISING
TOTAL ADVERTISING/MARKETING			<u>\$6,241.40</u>		
05/05/2026	04/22/2026	6126	\$92.65 REPAIRS & MAINT TO AUTO EQUIP	QWIK STOP	LIBRARY VAN DIAGNOSES FOR REAR
TOTAL REPAIRS & MAINT TO AUTO EQUIP			<u>\$92.65</u>		
05/07/2026	04/22/2026	6130	\$627.08 REPAIRS TO BUILDINGS	FRIDAYPARTS	GENERATOR REPAIR AT THE LIBRAR

TOTAL REPAIRS TO BUILDINGS			\$627.08			
05/07/2026	04/30/2026	6150	\$424.00	SPECIAL SERVICES	HEATHER C LEISZ	SPECIAL SERVICES - PLANT RENTA
05/07/2026	04/22/2026	6150	\$0.45	SPECIAL SERVICES	STATE OF WISCONSIN	CROSS CONNECTION ASSEMBLY 0622
05/07/2026	04/22/2026	6150	\$0.45	SPECIAL SERVICES	STATE OF WISCONSIN	CROSS CONNECTION ASSEMBLY 0622
05/07/2026	04/22/2026	6150	\$20.00	SPECIAL SERVICES	STATE OF WISCONSIN	CROSS CONNECTION ASSEMBLY 0622
05/07/2026	04/22/2026	6150	\$20.00	SPECIAL SERVICES	STATE OF WISCONSIN	CROSS CONNECTION ASSEMBLY 0622
05/07/2026	04/22/2026	6150	\$162.00	SPECIAL SERVICES	SUMMIT COMPANIES	FIRE EXTINGUISHER INSPECTIONS:
05/21/2026	05/20/2026	6150	\$288.40	SPECIAL SERVICES	UNIQUE MANAGEMENT SERVICES INC	SPECIAL SERVICES
TOTAL SPECIAL SERVICES			\$915.30			
05/28/2026	04/01/2026	6153	\$46.49	CONVENIENCE FEES	FAPS HOLDINGS INC	LIBRARY MONTHLY CC FEES - MARC
TOTAL CONVENIENCE FEES			\$46.49			
05/05/2026	04/22/2026	6160	\$711.62	TRAINING/MEETINGS	HYATT REGENCY MINNEAPOLI	STAFF CONFERENCE (ISA SMALL MI
05/05/2026	04/22/2026	6160	\$663.51	TRAINING/MEETINGS	PY *STOCOR, LLC	STAFF TRAINING CONFERENCE (MIN
05/05/2026	04/22/2026	6160	\$401.70	TRAINING/MEETINGS	AMERICAN LIBRARY ASSOCIATION	REGISTRATION FOR ALA EVENT (LY
05/05/2026	04/22/2026	6160	\$686.70	TRAINING/MEETINGS	DOUBLETREE HOTELS	PLA CONFERENCE (MINNEAPOLIS) H
05/05/2026	04/22/2026	6160	\$180.00	TRAINING/MEETINGS	ENTERPRISE HOLDINGS INC	CAR RENTAL FOR MINNEAPOLIS PLA
05/05/2026	04/22/2026	6160	\$24.76	TRAINING/MEETINGS	KWIK TRIP INC	STAFF TRAINING MINNEAPOLIS PLA
			\$2,668.29			
05/14/2026	05/15/2026	6160	\$1,742.48	TRAINING/MEETINGS	LIBRARY PAYROLL WAGES	PAY DATE: 05/15/26
			\$1,742.48			
TOTAL TRAINING/MEETINGS			\$4,410.77			
05/05/2026	04/22/2026	6162	\$299.00	MEMBERSHIP DUES	SHRM ORG	MEMBERSHIP DUES - SHRM MEMBERS
05/13/2026	04/30/2026	6162	\$199.00	MEMBERSHIP DUES	WISCONSIN LIBRARY SERVICES INC	MEMBERSHIP DUES (ANNUAL)
TOTAL MEMBERSHIP DUES			\$498.00			
05/07/2026	04/30/2026	6198	\$50.00	MISC CONTRACTUAL SERVICES	THE EAU CLAIRE BREWING PROJECT LLC	RS MISC CONTRACTUAL
05/20/2026	04/30/2026	6198	\$50.00	MISC CONTRACTUAL SERVICES	LE PHILLIPS SENIOR CENTER	MISC CONTRACTUAL
05/21/2026	05/20/2026	6198	\$750.00	MISC CONTRACTUAL SERVICES	WILLIAM R BRANCH	YS SUMMER PERFORMERS (MISC CON
05/27/2026	04/30/2026	6198	\$250.00	MISC CONTRACTUAL SERVICES	JOHN C. HEMPEL	MISC CONTRACTUAL (YS)
05/05/2026	04/22/2026	6198	\$134.70	MISC CONTRACTUAL SERVICES	ECHL LLC	LISMORE HOTEL (1 NIGHT STAY FO
05/06/2026	04/30/2026	6198	\$747.39	MISC CONTRACTUAL SERVICES	KARPFINGER, BARNEY	MISC CONTRACTUAL
05/05/2026	04/22/2026	6198	\$150.00	MISC CONTRACTUAL SERVICES	EO JOHNSON BUSINESS TECHNOLOGIES	MISC CONTRACTUAL - MAY 2026
05/05/2026	04/22/2026	6198	\$90.09	MISC CONTRACTUAL SERVICES	EO JOHNSON BUSINESS TECHNOLOGIES	MISC CONTRACTUAL - CONTRACT OV
05/05/2026	04/22/2026	6198	\$54.00	MISC CONTRACTUAL SERVICES	PLAYSIGNAGE.COM	DIGITAL SIGNAGE 3 SCREENS (APR
05/05/2026	04/22/2026	6198	\$1,725.60	MISC CONTRACT SERV-DABBLE	SP * FOUND FOOTAGE FES	DB ENDOWMENT FUND (DESKTOP PUR
05/13/2026	05/12/2026	6198	\$746.15	MISC CONTRACT SERV-DABBLE	DELL MARKETING L P	MISC CONTRACTUAL (DABBLE BOX E
05/06/2026	04/30/2026	6198	\$1,788.61	MISC CONT SERV-PABLO FOUNDATIO	KARPFINGER, BARNEY	MISC CONTRACTUAL
05/13/2026	05/12/2026	6198	\$10,000.00	MISC CONTR SERV-CARNEGIE 250	DELL MARKETING L P	MISC CONTRACTUAL (DABBLE BOX E
TOTAL MISC CONTRACTUAL SERVICES			\$16,536.54			

05/05/2026	04/22/2026	6210	\$0.80	TELEPHONES	CENTURYLINK LUMEN	APRIL 2026 TELEPHONE
05/21/2026	03/31/2026	6210	\$201.02	TELEPHONES		MAR CENTREX VOIP PHONE CHRG
TOTAL TELEPHONES			\$201.82			
05/26/2026	04/30/2026	6215	\$516.66	CITY GARBAGE SERVICE		GARBAGE COLLECTION CHARGES
TOTAL CITY GARBAGE SERVICE			\$516.66			
05/26/2026	04/30/2026	6350	\$3,233.33	INSURANCE		INSURANCE CHARGES
TOTAL INSURANCE			\$3,233.33			
05/05/2026	04/22/2026	6402	\$7.59	OFFICE SUPPLIES	AMAZON MKTPL*6D9LO6B43	OFFICE SUPPLIES (PLASTIC FORKS
05/05/2026	04/22/2026	6402	\$24.59	OFFICE SUPPLIES	AMAZON MKTPL*6D9LO6B43	INNOVATION LAB SUPPLIES (12 PC
05/05/2026	04/22/2026	6402	\$27.00	OFFICE SUPPLIES	AMAZON MKTPL*6D9LO6B43	INNOVATION LAB SUPPLIES (3 GLA
05/05/2026	04/22/2026	6402	\$81.74	OFFICE SUPPLIES	AMAZON MKTPL*6D9LO6B43	INNOVATION LAB SUPPLIES (ROLLI
05/05/2026	04/22/2026	6402	\$33.76	OFFICE SUPPLIES	AMAZON MKTPL*6D9LO6B43	OFFICE SUPPLIES (SCRUB BRUSH R
05/05/2026	04/22/2026	6402	\$37.79	OFFICE SUPPLIES	AMAZON.COM	OFFICE SUPPLIES (LYSOL AIR SAN
05/05/2026	04/22/2026	6402	\$8.41	OFFICE SUPPLIES	AMAZON.COM	OFFICE SUPPLIES (3-PACK RUBBER
05/05/2026	04/22/2026	6402	\$4.89	OFFICE SUPPLIES	AMAZON.COM	SUPPLIES FOR INNOVATION LAB (D
05/05/2026	04/22/2026	6402	\$15.82	OFFICE SUPPLIES	OFFICE DEPOT	OFFICE SUPPLIES (POST IT NOTES
05/05/2026	04/22/2026	6402	\$97.28	OFFICE SUPPLIES	OFFICE DEPOT	OFFICE SUPPLIES (HP 134X BLACK
05/05/2026	04/22/2026	6402	\$71.10	OFFICE SUPPLIES	OFFICE DEPOT	OFFICE SUPPLIES (CARD STOCK 6
05/05/2026	04/22/2026	6402	\$83.98	OFFICE SUPPLIES	OFFICE DEPOT	OFFICE SUPPLIES (2 CASES COPY
05/05/2026	04/22/2026	6402	\$45.35	OFFICE SUPPLIES	OFFICE DEPOT	OFFICE SUPPLIES (1 CASE COPY P
05/05/2026	04/22/2026	6402	\$35.26	OFFICE SUPPLIES	OFFICE DEPOT	OFFICE SUPPLIES (POST IT NOTES
05/14/2026	05/13/2026	6402	\$81.61	OFFICE SUPPLIES	MIDLAND PAPER	OFFICE SUPPLIES
05/14/2026	05/13/2026	6402	\$129.60	OFFICE SUPPLIES	MIDLAND PAPER	OFFICE SUPPLIES
05/27/2026	05/26/2026	6402	\$56.16	OFFICE SUPPLIES	MIDLAND PAPER	OFFICE SUPPLIES (PCS)
05/27/2026	05/26/2026	6402	\$80.79	OFFICE SUPPLIES	MIDLAND PAPER	OFFICE SUPPLIES
05/05/2026	04/22/2026	6402	\$16.08	OFFICE SUPPLIES	AMAZON MKTPL*6D9LO6B43	YS SUPPLIES (BROWN KRAFT PAPER
05/05/2026	04/22/2026	6402	\$30.26	OFFICE SUPPLIES	AMAZON MKTPL*6D9LO6B43	YS SUPPLIES (TOY DISINFECTANT
05/05/2026	04/22/2026	6402	\$16.58	OFFICE SUPPLIES	AMAZON.COM	YS SUPPLIES (STACKABLE STORAGE
05/05/2026	04/22/2026	6402	\$26.21	OFFICE SUPPLIES	AMAZON MKTPL*6D9LO6B43	PCS EQUIPMENT (AIRPODS) / PCS
05/05/2026	04/22/2026	6402	\$108.59	OFFICE SUPPLIES	AMAZON MKTPL*6D9LO6B43	PCS SUPPLIES (FOOD RISERS/ACRY
05/05/2026	04/22/2026	6402	\$32.99	OFFICE SUPPLIES	AMAZON MKTPL*6D9LO6B43	PCS SUPPLIES (ACRYLIC SIGN DIS
05/05/2026	04/22/2026	6402	\$158.99	OFFICE SUPPLIES	AMAZON MKTPL*6D9LO6B43	PCS SUPPLIES (BEVERAGE DISPENS
05/05/2026	04/22/2026	6402	\$13.80	OFFICE SUPPLIES	MENARD INC	WATER FOR DISC BUFFER MACHINE
05/05/2026	04/22/2026	6402	\$27.50	OFFICE SUPPLIES	AMAZON MKTPL*6D9LO6B43	TS SUPPLIES (4-DISC CAPACITY)
05/05/2026	04/22/2026	6402	\$27.50	OFFICE SUPPLIES	AMAZON MKTPL*6D9LO6B43	TS SUPPLIES (3-DISC CAPACITY)
05/05/2026	04/22/2026	6402	\$25.62	OFFICE SUPPLIES	AMAZON MKTPL*6D9LO6B43	TS SUPPLIES (BOOK ADHESIVE 2-P
05/05/2026	04/22/2026	6402	\$19.95	OFFICE SUPPLIES	AMAZON MKTPL*6D9LO6B43	TS SUPPLIES (AVERY LABELS)
05/05/2026	04/22/2026	6402	\$173.00	OFFICE SUPPLIES	BRODART INC	TS SUPPLIES (TRANSPARENT REDDI
05/05/2026	04/22/2026	6402	\$102.40	OFFICE SUPPLIES	BRODART INC	TS SUPPLIES (EASY BIND REPAIR
05/05/2026	04/22/2026	6402	\$171.50	OFFICE SUPPLIES	KENT ADHESIVE PRODUCT COMPANY	TS SUPPLIES (POLY COVERS FOR B
05/05/2026	04/22/2026	6402	\$18.78	OFFICE SUPPLIES	OFFICE DEPOT	TS SUPPLIES (2 STORAGE TOTES F
05/05/2026	04/22/2026	6402	\$238.53	OFFICE SUPPLIES	OFFICE DEPOT	TS SUPPLIES (24 ROLLS BOOK TAP

05/05/2026	04/22/2026	6402	\$50.45 OFFICE SUPPLIES	OFFICE DEPOT	TS SUPPLIES (5 ROLLS BOOK TAPE
05/05/2026	04/22/2026	6402	(\$49.70) OFFICE SUPPLIES	OFFICE DEPOT	REFUND FOR 5 MISSING BOXES OF
05/05/2026	04/22/2026	6402	\$31.48 OFFICE SUPPLIES	SP * FOUND FOOTAGE FES	LABEL OUTFITTERS (TS SUPPLIES)
TOTAL OFFICE SUPPLIES			\$2,163.23		
05/05/2026	04/22/2026	6405	\$192.14 AWRDS/TROP FOL 2023	PIZZA HUT 014584	FOL GIFTS STAFF AFFAIRS (APRIL
05/07/2026	04/30/2026	6405	\$350.00 AWARDS & TROPHIES-FOL-2025	JANICE ROBERTS	WISCONSIN ARTSWEST 47 - PRIZE
05/07/2026	04/30/2026	6405	\$500.00 AWARDS & TROPHIES-FOL-2025	JESSE HAY	WISCONSIN ARTSWEST 47 - PRIZE
TOTAL AWRDS/TROP FOL 2023			\$1,042.14		
05/05/2026	04/22/2026	6406	\$8.75 LIBRARY PROGRAM SUPPLIES	DOLRTREE 4842 00048421	YS PROGRAM SUPPLIES
05/05/2026	04/22/2026	6406	\$33.54 LIBRARY PROGRAM SUPPLIES	SKOGENS FOODLINER INC	YS PROGRAM SUPPLIES (EVENT REF
05/05/2026	04/22/2026	6406	\$9.99 LIBRARY PROGRAM SUPPLIES	SKOGENS FOODLINER INC	YS PROGRAM SUPPLIES (TRIVIA PR
05/05/2026	04/22/2026	6406	\$41.94 LIBRARY PROGRAM SUPPLIES	LITTLE CAESARS 3149-0009	YS TEEN NIGHT EVENT (PROGRAM S
05/05/2026	04/22/2026	6406	\$46.84 LIBRARY PROGRAM SUPPLIES	WM SUPERCENTER#1669	YS PROGRAM SUPPLIES
05/05/2026	04/22/2026	6406	\$8.89 LIBRARY PROGRAM SUPPLIES	AMAZON MKTPL*6D9LO6B43	YS PROGRAM SUPPLIES (MINI BUBB
05/05/2026	04/22/2026	6406	\$36.98 LIBRARY PROGRAM SUPPLIES	AMAZON MKTPL*6D9LO6B43	YS PROGRAM SUPPLIES (RHINESTON
05/05/2026	04/22/2026	6406	\$32.44 LIBRARY PROGRAM SUPPLIES	AMAZON MKTPL*6D9LO6B43	YS PROGRAM SUPPLIES
05/05/2026	04/22/2026	6406	\$89.67 LIBRARY PROGRAM SUPPLIES	SP * FOUND FOOTAGE FES	AMERICAN BUTTON MACHINES (YS P
05/05/2026	04/22/2026	6406	\$258.28 LIBR PROG SUPP-GEN PURPOSE GIF	DEMCO INC	YS EQUIPMENT (4-SIDED MOBILE B
05/13/2026	05/12/2026	6406	\$3,716.61 LIBR PROG SUPP-GEN PURPOSE GIF	DELL MARKETING L P	MISC CONTRACTUAL (DABBLE BOX E
05/21/2026	05/20/2026	6406	\$300.00 LIBR PROG SUPP-GEN PURPOSE GIF	ALYSSA RIVERA	ANY PURPOSE GIFTS (SUMMER READ
05/21/2026	05/20/2026	6406	\$250.00 LIBR PROG SUPP-GEN PURPOSE GIF	CASEY KOPP	ANY PURPOSE GIFTS (SUMMER READ
05/21/2026	05/20/2026	6406	\$55.00 LIBR PROG SUPP-GEN PURPOSE GIF	DEBORAH ROBIE	ANY PURPOSE GIFTS (SUMMER READ
05/21/2026	05/20/2026	6406	\$200.00 LIBR PROG SUPP-GEN PURPOSE GIF	ANDREW C KAISER	ANY PURPOSE GIFTS (SUMMER READ
05/21/2026	05/20/2026	6406	\$100.00 LIBR PROG SUPP-GEN PURPOSE GIF	KIMBERLY SANDFORD	ANY PURPOSE GIFTS (SUMMER REA
05/21/2026	05/20/2026	6406	\$100.00 LIBR PROG SUPP-GEN PURPOSE GIF	BETHANY SHUDA KOLVE	ANY PURPOSE GIFTS (SUMMER REA
05/21/2026	05/20/2026	6406	\$100.00 LIBR PROG SUPP-GEN PURPOSE GIF	PETER PHIPPEN	ANY PURPOSE GIFTS (SUMMER READ
05/21/2026	05/20/2026	6406	\$725.00 LIBR PROG SUPP-GEN PURPOSE GIF	TORCH SISTERS LLC	MISC CONTRACTUAL (SUMMER EVENT
05/27/2026	05/26/2026	6406	\$150.00 LIBR PROG SUPP-GEN PURPOSE GIF	CHIPPEWA VALLEY IRISH DANCE LLC	ANY PURPOSE GIFTS (SUMMER READ
05/05/2026	04/22/2026	6406	\$37.36 SUPPLIES-AFTER DARK PROGRAMS	AMAZON MKTPL*6D9LO6B43	PCS SUPPLIES (BEVERAGE DISPENS
05/05/2026	04/22/2026	6406	\$65.34 SUPPLIES-AFTER DARK PROGRAMS	THE DISTRICT	PCS AFTER DARK GIFT FUNDS (DIN
05/05/2026	04/22/2026	6406	\$12.89 LIBRARY PROG SUPPLIES-FOL-2025	SKOGENS FOODLINER INC	FOL GIFTS PCS EVENT REFRESHMEN
05/05/2026	04/22/2026	6406	\$48.23 LIBRARY PROG SUPPLIES-FOL-2025	LITTLE CAESARS 3149-0009	BOOK SCOUTS PIZZA PARTY - FOL
05/05/2026	04/22/2026	6406	\$38.84 LIBRARY PROG SUPPLIES-FOL-2025	WM SUPERCENTER#1669	SAMS CLUB (FOL GIFTS PCS EVENT
05/05/2026	04/22/2026	6406	\$63.95 LIBRARY PROGRAM SUPPLIES	AMAZON MKTPL*6D9LO6B43	DB PROGRAM SUPPLIES (CRAFTING
05/05/2026	04/22/2026	6406	\$34.99 LIBR SUPP - FOL-2023	AMAZON.COM	RS FOL GIFTS (TOUGH TOPICS) CH
05/05/2026	04/22/2026	6406	\$128.82 LIBRARY PROG SUPPLIES-FOL-2025	AMAZON.COM	FOL PLAY AND LEARN GIFTS (LIGH
05/05/2026	04/22/2026	6406	\$461.36 LIBR SUPP - FOL-2023	DEMCO INC	YS EQUIPMENT (4-SIDED MOBILE B
05/05/2026	04/22/2026	6406	\$8.99 LIBR SUPP - FOL-2023	AMAZON MKTPL*6D9LO6B43	DB EQUIPMENT (LASER SAFETY GLA
05/13/2026	05/12/2026	6406	\$1,107.14 LIBRARY SUPPLIES-DOMER	DELL MARKETING L P	MISC CONTRACTUAL (DABBLE BOX E
TOTAL LIBRARY PROGRAM SUPPLIES			\$8,271.84		
05/06/2026	04/30/2026	6409	(\$8.99) LIB MAT-ARPA MULTILINGUAL	AMAZON COM SALES INC	ARPA FUNDS - COMMUNITY LANGUAG
05/06/2026	04/30/2026	6409	\$277.71 LIB MAT-ARPA MULTILINGUAL	AMAZON COM SALES INC	ARPA FUNDS - COMMUNITY LANGUAG
05/12/2026	05/12/2026	6409	\$10.37 LIB MAT-ARPA MULTILINGUAL	AMAZON COM SALES INC	ARPA FUNDS - COMMUNITY LANGUAG

05/12/2026	05/12/2026	6409	\$15.95 LIB MAT-ARPA MULTILINGUAL	AMAZON COM SALES INC	ARPA FUNDS - COMMUNITY LANGUAG
05/20/2026	05/19/2026	6409	\$26.56 LIB MAT-ARPA MULTILINGUAL	AMAZON COM SALES INC	ARPA FUNDS - COMMUNITY LANGUAG
05/27/2026	05/26/2026	6409	\$13.91 LIB MAT-ARPA MULTILINGUAL	INGRAM LIBRARY SERVICES	JUV PRINT/ AD PRINT/ ARPA GRAN
			\$335.51		
05/05/2026	04/22/2026	6409	\$29.32 LIBRARY MATERIALS-BKS JUVENILE	BARNES&NOBLE.COM-BN	JUV PRINT (2 BOOKS)
05/05/2026	04/22/2026	6409	\$31.09 LIBRARY MATERIALS-BKS JUVENILE	BARNES&NOBLE.COM-BN	JUV PRINT (2 BOOKS)
05/05/2026	04/22/2026	6409	\$15.55 LIBRARY MATERIALS-BKS JUVENILE	BARNES&NOBLE.COM-BN	JUV PRINT (1 BOOK)
05/06/2026	04/30/2026	6409	\$14.35 LIBRARY MATERIALS-BKS JUVENILE	AMAZON COM SALES INC	JUV PRINT
05/06/2026	04/30/2026	6409	\$41.99 LIBRARY MATERIALS-BKS JUVENILE	AMAZON COM SALES INC	JUV PRINT
05/06/2026	04/30/2026	6409	\$10.29 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	JUV
05/06/2026	04/30/2026	6409	\$14.64 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	JUV
05/06/2026	04/30/2026	6409	\$31.69 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	JUV
05/06/2026	04/30/2026	6409	\$51.09 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	JUV
05/06/2026	04/30/2026	6409	\$84.69 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	GIFTS IHO-LEPMPL/ AD PRINT/JUV
05/06/2026	04/30/2026	6409	\$31.59 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	L/D JUV/ JUV/ AD PRINT/ GIFTS
05/06/2026	04/30/2026	6409	\$108.01 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	AD PRINT/ JUV/ L/D AD PRINT/ L
05/06/2026	04/30/2026	6409	\$120.77 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	LIBRARY MATERIALS
05/12/2026	05/12/2026	6409	\$72.40 LIBRARY MATERIALS-BKS JUVENILE	AMAZON COM SALES INC	JUV PRINT
05/12/2026	05/12/2026	6409	\$24.63 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	JUV
05/12/2026	05/12/2026	6409	\$32.63 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	JUV
05/12/2026	05/12/2026	6409	\$150.87 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	JUV
05/12/2026	05/12/2026	6409	\$244.22 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	AD PRINT/ JUV/ L/D AD PRINT/ G
05/12/2026	05/12/2026	6409	\$6.86 LIBRARY MATERIALS-BKS JUVENILE	AMAZON COM SALES INC	JUV PRINT
05/12/2026	05/12/2026	6409	\$22.73 LIBRARY MATERIALS-BKS JUVENILE	AMAZON COM SALES INC	JUV PRINT
05/12/2026	04/30/2026	6409	\$20.19 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	JUV
05/12/2026	04/30/2026	6409	\$21.30 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	JUV
05/12/2026	04/30/2026	6409	\$11.46 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	AD PRINT/ JUV
05/19/2026	04/30/2026	6409	\$14.29 LIBRARY MATERIALS-BKS JUVENILE	AMAZON COM SALES INC	JUV PRINT
05/19/2026	04/30/2026	6409	\$340.92 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	AD PRINT/ JUV/ L/D JUV/ GIFTS
05/20/2026	05/19/2026	6409	\$11.99 LIBRARY MATERIALS-BKS JUVENILE	AMAZON COM SALES INC	JUV PRINT
05/20/2026	05/19/2026	6409	\$16.80 LIBRARY MATERIALS-BKS JUVENILE	AMAZON COM SALES INC	JUV PRINT
05/20/2026	05/19/2026	6409	\$38.22 LIBRARY MATERIALS-BKS JUVENILE	AMAZON COM SALES INC	JUV PRINT
05/20/2026	05/19/2026	6409	\$78.98 LIBRARY MATERIALS-BKS JUVENILE	AMAZON COM SALES INC	JUV PRINT
05/20/2026	05/20/2026	6409	\$234.82 LIBRARY MATERIALS-BKS JUVENILE	AMAZON COM SALES INC	JUV PRINT
05/20/2026	05/20/2026	6409	\$9.55 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	JUV PRINT
05/20/2026	05/20/2026	6409	\$11.26 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	JUV PRINT
05/20/2026	05/20/2026	6409	\$11.82 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	JUV PRINT
05/20/2026	05/20/2026	6409	\$102.10 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	NONPRINT/ AD PRINT/ GIFTS IHO-
05/20/2026	05/20/2026	6409	\$178.22 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	AD PRINT/ JUV PRINT/ LOST/DAMA
05/20/2026	05/20/2026	6409	\$293.38 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	AD PRINT/ JUV PRINT
05/20/2026	05/20/2026	6409	\$287.13 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	JUV PRINT/ AD PRINT/ GIFTS IHO
05/20/2026	05/20/2026	6409	\$21.55 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	LIBRARY MATERIALS
05/20/2026	05/20/2026	6409	\$158.93 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	LIBRARY MATERIALS
05/20/2026	04/30/2026	6409	\$175.13 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	LIBRARY MATERIALS
05/21/2026	05/20/2026	6409	\$102.70 LIBRARY MATERIALS-BKS JUVENILE	CHILDRENS PLUS INC	LIB MATLS - JUV PRINT
05/21/2026	05/20/2026	6409	\$71.85 LIBRARY MATERIALS-BKS JUVENILE	MIDAMERICA BOOKS	JUV PRINT

05/27/2026	05/26/2026	6409	\$7.79 LIBRARY MATERIALS-BKS JUVENILE	AMAZON COM SALES INC	JUV PRINT
05/27/2026	05/26/2026	6409	\$14.29 LIBRARY MATERIALS-BKS JUVENILE	AMAZON COM SALES INC	JUV PRINT
05/27/2026	05/26/2026	6409	\$40.99 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	JUV PRINT
05/27/2026	05/26/2026	6409	\$74.05 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	JUV PRINT/ AD PRINT/ GIFTS IHO
05/27/2026	05/26/2026	6409	\$110.57 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	JUV PRINT/ AD PRINT/ ARPA GRAN
05/27/2026	05/26/2026	6409	\$115.17 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	AD PRINT/ JUV PRINT
05/27/2026	05/26/2026	6409	\$387.71 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	LIBRARY MATERIALS
05/27/2026	05/26/2026	6409	\$394.92 LIBRARY MATERIALS-BKS JUVENILE	INGRAM LIBRARY SERVICES	LIBRARY MATERIALS
05/27/2026	05/26/2026	6409	\$246.28 LIBRARY MATERIALS-BKS JUVENILE	BELLWETHER MEDIA LLC	LIB MATLS - JUV PRINT
05/27/2026	05/26/2026	6409	\$268.44 LIBRARY MATERIALS-BKS JUVENILE	BELLWETHER MEDIA LLC	LIB MATLS - JUV PRINT
			\$5,012.21		
05/05/2026	04/22/2026	6409	\$19.99 LIBRARY MATERIALS-BOOKS-ADULT	BARNES&NOBLE.COM-BN	ADULT PRINT (1 BOOK)
05/06/2026	04/30/2026	6409	\$13.75 LIBRARY MATERIALS-BOOKS-ADULT	AMAZON COM SALES INC	AD PRINT
05/06/2026	04/30/2026	6409	\$18.00 LIBRARY MATERIALS-BOOKS-ADULT	AMAZON COM SALES INC	AD PRINT
05/06/2026	04/30/2026	6409	\$19.24 LIBRARY MATERIALS-BOOKS-ADULT	AMAZON COM SALES INC	AD PRINT
05/06/2026	04/30/2026	6409	\$29.49 LIBRARY MATERIALS-BOOKS-ADULT	AMAZON COM SALES INC	AD PRINT
05/06/2026	04/30/2026	6409	\$60.58 LIBRARY MATERIALS-BOOKS-ADULT	AMAZON COM SALES INC	AD PRINT
05/06/2026	04/30/2026	6409	\$99.62 LIBRARY MATERIALS-BOOKS-ADULT	AMAZON COM SALES INC	AD PRINT
05/06/2026	04/30/2026	6409	\$266.38 LIBRARY MATERIALS-BOOKS-ADULT	AMAZON COM SALES INC	AD PRINT
05/06/2026	04/30/2026	6409	\$11.53 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	A DPRINT
05/06/2026	04/30/2026	6409	\$18.38 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT
05/06/2026	04/30/2026	6409	\$72.29 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	GIFTS IHO-LEPMPL/ AD PRINT/JUV
05/06/2026	04/30/2026	6409	\$19.97 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	L/D JUV/ JUV/ AD PRINT/ GIFTS
05/06/2026	04/30/2026	6409	\$265.26 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT/ JUV/ L/D AD PRINT/ L
05/06/2026	04/30/2026	6409	\$379.55 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	LIBRARY MATERIALS
05/07/2026	04/30/2026	6409	\$29.99 LIBRARY MATERIALS-BOOKS-ADULT	SATYRN STUDIOS	LIB MATLS - AD PRINT
05/12/2026	05/12/2026	6409	\$240.15 LIBRARY MATERIALS-BOOKS-ADULT	AMAZON COM SALES INC	AD PRINT
05/12/2026	05/12/2026	6409	\$16.70 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT
05/12/2026	05/12/2026	6409	\$24.22 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT
05/12/2026	05/12/2026	6409	\$50.86 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT
05/12/2026	05/12/2026	6409	\$43.08 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT/ JUV/ L/D AD PRINT/ G
05/12/2026	05/12/2026	6409	\$16.49 LIBRARY MATERIALS-BOOKS-ADULT	AMAZON COM SALES INC	AD PRINT
05/12/2026	05/12/2026	6409	\$63.59 LIBRARY MATERIALS-BOOKS-ADULT	AMAZON COM SALES INC	AD PRINT
05/12/2026	04/30/2026	6409	\$32.84 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT/ JUV
05/13/2026	05/12/2026	6409	\$662.00 LIBRARY MATERIALS-BOOKS-ADULT	J D POWER	LIBRARY MATERIALS
05/14/2026	05/13/2026	6409	\$391.00 LIBRARY MATERIALS-BOOKS-ADULT	J D POWER	LIB MATLS - ADULT PRINT
05/14/2026	05/13/2026	6409	\$391.00 LIBRARY MATERIALS-BOOKS-ADULT	J D POWER	LIB MATLS - ADULT PRINT
05/19/2026	04/30/2026	6409	\$59.70 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT/ JUV/ L/D JUV/ GIFTS
05/20/2026	05/19/2026	6409	\$61.99 LIBRARY MATERIALS-BOOKS-ADULT	AMAZON COM SALES INC	AD PRINT
05/20/2026	05/19/2026	6409	\$89.20 LIBRARY MATERIALS-BOOKS-ADULT	AMAZON COM SALES INC	AD PRINT
05/20/2026	05/19/2026	6409	\$122.98 LIBRARY MATERIALS-BOOKS-ADULT	AMAZON COM SALES INC	AD PRINT
05/20/2026	05/20/2026	6409	\$173.25 LIBRARY MATERIALS-BOOKS-ADULT	CENGAGE LEARNING INC	AD PRINT
05/20/2026	05/20/2026	6409	\$177.75 LIBRARY MATERIALS-BOOKS-ADULT	CENGAGE LEARNING INC	AD PRINT
05/20/2026	05/20/2026	6409	(\$15.39) LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT
05/20/2026	05/20/2026	6409	\$38.38 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT
05/20/2026	05/20/2026	6409	\$57.34 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	NONPRINT/ AD PRINT/ GIFTS IHO-

05/20/2026	05/20/2026	6409	\$65.56 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT/ JUV PRINT/ LOST/DAMA
05/20/2026	05/20/2026	6409	\$102.52 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT/ JUV PRINT
05/20/2026	05/20/2026	6409	\$179.77 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	JUV PRINT/ AD PRINT/ GIFTS IHO
05/20/2026	05/20/2026	6409	\$118.32 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	LIBRARY MATERIALS
05/20/2026	05/20/2026	6409	\$433.60 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	LIBRARY MATERIALS
05/20/2026	04/30/2026	6409	\$538.08 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	LIBRARY MATERIALS
05/27/2026	05/26/2026	6409	\$33.93 LIBRARY MATERIALS-BOOKS-ADULT	AMAZON COM SALES INC	AD PRINT
05/27/2026	05/26/2026	6409	\$32.80 LIBRARY MATERIALS-BOOKS-ADULT	CENGAGE LEARNING INC	AD PRINT/ LOST/DAMAGED AD PRIN
05/27/2026	05/26/2026	6409	\$10.98 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT
05/27/2026	05/26/2026	6409	\$133.07 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	JUV PRINT/ AD PRINT/ GIFTS IHO
05/27/2026	05/26/2026	6409	\$177.04 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	JUV PRINT/ AD PRINT/ ARPA GRAN
05/27/2026	05/26/2026	6409	\$280.24 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT/ JUV PRINT
05/27/2026	05/26/2026	6409	\$96.62 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	LIBRARY MATERIALS
05/27/2026	05/26/2026	6409	\$215.09 LIBRARY MATERIALS-BOOKS-ADULT	INGRAM LIBRARY SERVICES	LIBRARY MATERIALS
			\$6,438.77		
05/05/2026	04/22/2026	6409	\$480.00 LIBRARY MATERIALS-KITS, TOOLS	MOBILE BEACON	Annual Service Renewal - Circu
			\$480.00		
05/05/2026	04/22/2026	6409	\$12.79 LIBRARY MATERIALS-NON-PRINT	BARNES&NOBLE.COM-BN	LIBRARY MATERIALS NONPRINT (1
05/06/2026	04/30/2026	6409	(\$0.33) LIBRARY MATERIALS-NON-PRINT	AMAZON COM SALES INC	NONPRINT
05/06/2026	04/30/2026	6409	(\$2.50) LIBRARY MATERIALS-NON-PRINT	AMAZON COM SALES INC	NONPRINT
05/06/2026	04/30/2026	6409	\$19.99 LIBRARY MATERIALS-NON-PRINT	AMAZON COM SALES INC	NONPRINT
05/06/2026	04/30/2026	6409	\$38.49 LIBRARY MATERIALS-NON-PRINT	AMAZON COM SALES INC	NONPRINT
05/06/2026	04/30/2026	6409	\$170.24 LIBRARY MATERIALS-NON-PRINT	AMAZON COM SALES INC	NONPRINT
05/06/2026	04/30/2026	6409	\$39.99 LIBRARY MATERIALS-NON-PRINT	MIDWEST TAPE LLC	NONPRINT
05/06/2026	04/30/2026	6409	\$419.38 LIBRARY MATERIALS-NON-PRINT	MIDWEST TAPE LLC	NONPRINT
05/06/2026	04/30/2026	6409	\$108.03 LIBRARY MATERIALS-NON-PRINT	BLACKSTONE AUDIO INC	NONPRINT
05/12/2026	05/12/2026	6409	\$178.98 LIBRARY MATERIALS-NON-PRINT	AMAZON COM SALES INC	NONPRINT
05/12/2026	05/12/2026	6409	\$22.49 LIBRARY MATERIALS-NON-PRINT	MIDWEST TAPE LLC	NONPRINT
05/12/2026	05/12/2026	6409	(\$59.99) LIBRARY MATERIALS-NON-PRINT	AMAZON COM SALES INC	NONPRINT
05/12/2026	04/30/2026	6409	\$543.92 LIBRARY MATERIALS-NON-PRINT	BERTELSMANN PUBLISHING GROUP INC	LIBRARY MATERIALS
05/13/2026	04/30/2026	6409	\$82.69 LIBRARY MATERIALS-NON-PRINT	BLACKSTONE AUDIO INC	LIB MATLS - NONPRINT
05/20/2026	05/20/2026	6409	\$391.75 LIBRARY MATERIALS-NON-PRINT	AMAZON COM SALES INC	NONPRINT
05/20/2026	05/20/2026	6409	\$27.81 LIBRARY MATERIALS-NON-PRINT	INGRAM LIBRARY SERVICES	NONPRINT/ AD PRINT/ GIFTS IHO-
05/20/2026	05/20/2026	6409	\$39.99 LIBRARY MATERIALS-NON-PRINT	MIDWEST TAPE LLC	NONPRINT
05/20/2026	05/20/2026	6409	\$366.60 LIBRARY MATERIALS-NON-PRINT	MIDWEST TAPE LLC	NONPRINT
05/21/2026	05/20/2026	6409	\$71.24 LIBRARY MATERIALS-NON-PRINT	BERTELSMANN PUBLISHING GROUP INC	NONPRINT
05/27/2026	05/26/2026	6409	\$59.99 LIBRARY MATERIALS-NON-PRINT	AMAZON COM SALES INC	NONPRINT
05/27/2026	05/26/2026	6409	\$72.68 LIBRARY MATERIALS-NON-PRINT	AMAZON COM SALES INC	NONPRINT
05/27/2026	05/26/2026	6409	\$275.87 LIBRARY MATERIALS-NON-PRINT	MIDWEST TAPE LLC	NONPRINT
05/27/2026	05/26/2026	6409	\$22.11 LIBRARY MATERIALS-NON-PRINT	INGRAM LIBRARY SERVICES	LIBRARY MATERIALS
05/27/2026	05/27/2026	6409	\$81.59 LIBRARY MATERIALS-NON-PRINT	BERTELSMANN PUBLISHING GROUP INC	NONPRINT
05/27/2026	05/27/2026	6409	\$404.54 LIBRARY MATERIALS-NON-PRINT	BERTELSMANN PUBLISHING GROUP INC	NONPRINT
			\$3,388.34		

05/06/2026	04/30/2026	6409	\$27.74 MATERIALS-BOOKMARKS	INGRAM LIBRARY SERVICES	L/D JUV/ JUV/ AD PRINT/ GIFTS
05/06/2026	04/30/2026	6409	\$34.28 MATERIALS-BOOKMARKS	INGRAM LIBRARY SERVICES	LIBRARY MATERIALS
05/19/2026	04/30/2026	6409	\$15.48 MATERIALS-BOOKMARKS	INGRAM LIBRARY SERVICES	AD PRINT/ JUV/ L/D JUV/ GIFTS
05/20/2026	05/20/2026	6409	\$52.86 MATERIALS-BOOKMARKS	INGRAM LIBRARY SERVICES	NONPRINT/ AD PRINT/ GIFTS IHO-
05/20/2026	05/20/2026	6409	\$14.38 MATERIALS-BOOKMARKS	INGRAM LIBRARY SERVICES	LIBRARY MATERIALS
05/20/2026	05/20/2026	6409	\$22.10 MATERIALS-BOOKMARKS	INGRAM LIBRARY SERVICES	LIBRARY MATERIALS
05/20/2026	04/30/2026	6409	\$36.99 MATERIALS-BOOKMARKS	INGRAM LIBRARY SERVICES	LIBRARY MATERIALS
05/27/2026	05/26/2026	6409	\$38.41 MATERIALS-BOOKMARKS	INGRAM LIBRARY SERVICES	JUV PRINT/ AD PRINT/ GIFTS IHO
05/27/2026	05/26/2026	6409	\$60.76 MATERIALS-BOOKMARKS	INGRAM LIBRARY SERVICES	LIBRARY MATERIALS
			\$303.00		
05/06/2026	04/30/2026	6409	\$16.73 MATERIALS-LEPMPL/BOOKMARKS	INGRAM LIBRARY SERVICES	GIFTS IHO-LEPMPL/ AD PRINT/JUV
05/06/2026	04/30/2026	6409	\$32.65 MATERIALS-LEPMPL/BOOKMARKS	INGRAM LIBRARY SERVICES	AD PRINT/ JUV/ L/D AD PRINT/ L
05/12/2026	05/12/2026	6409	\$11.08 MATERIALS-LEPMPL/BOOKMARKS	INGRAM LIBRARY SERVICES	AD PRINT/ JUV/ L/D AD PRINT/ G
05/20/2026	05/20/2026	6409	\$18.75 MATERIALS-LEPMPL/BOOKMARKS	INGRAM LIBRARY SERVICES	GIFTS IHO-LEPMPL
05/20/2026	05/20/2026	6409	\$18.91 MATERIALS-LEPMPL/BOOKMARKS	INGRAM LIBRARY SERVICES	NONPRINT/ AD PRINT/ GIFTS IHO-
05/20/2026	05/20/2026	6409	\$24.90 MATERIALS-LEPMPL/BOOKMARKS	INGRAM LIBRARY SERVICES	JUV PRINT/ AD PRINT/ GIFTS IHO
05/20/2026	05/20/2026	6409	\$21.52 MATERIALS-LEPMPL/BOOKMARKS	INGRAM LIBRARY SERVICES	LIBRARY MATERIALS
05/20/2026	04/30/2026	6409	\$13.79 MATERIALS-LEPMPL/BOOKMARKS	INGRAM LIBRARY SERVICES	LIBRARY MATERIALS
05/27/2026	05/26/2026	6409	\$12.99 MATERIALS-LEPMPL/BOOKMARKS	AMAZON COM SALES INC	GIFTS IHO-LEPMPL
05/27/2026	05/26/2026	6409	\$19.52 MATERIALS-LEPMPL/BOOKMARKS	INGRAM LIBRARY SERVICES	GIFTS IHO-LEPMPL
05/27/2026	05/26/2026	6409	\$20.12 MATERIALS-LEPMPL/BOOKMARKS	INGRAM LIBRARY SERVICES	GIFTS IHO-LEPMPL
05/27/2026	05/26/2026	6409	\$35.39 MATERIALS-LEPMPL/BOOKMARKS	INGRAM LIBRARY SERVICES	LIBRARY MATERIALS
			\$246.35		
05/20/2026	05/19/2026	6409	\$44.71 MATERIALS-RESERVED FOR LIBR	AMAZON COM SALES INC	BOOK BIKE
05/20/2026	05/20/2026	6409	\$413.69 MATERIALS-RESERVED FOR LIBR	INGRAM LIBRARY SERVICES	LIBRARY MATERIALS
			\$458.40		
TOTAL LIBRARY MATERIALS-BKS JUVENILE			\$16,662.58		
05/06/2026	04/30/2026	6415	\$26.88 LOST/DAMAGED-BOOKS JUVENILLE	AMAZON COM SALES INC	L/D JUV PRINT
05/06/2026	04/30/2026	6415	\$102.41 LOST/DAMAGED-BOOKS JUVENILLE	AMAZON COM SALES INC	L/D JUV PRINT
05/06/2026	04/30/2026	6415	\$153.07 LOST/DAMAGED-BOOKS JUVENILLE	AMAZON COM SALES INC	L/D JUV PRINT
05/06/2026	04/30/2026	6415	\$272.21 LOST/DAMAGED-BOOKS JUVENILLE	INGRAM LIBRARY SERVICES	L/D JUV/ JUV/ AD PRINT/ GIFTS
05/06/2026	04/30/2026	6415	\$46.32 LOST/DAMAGED-BOOKS JUVENILLE	INGRAM LIBRARY SERVICES	AD PRINT/ JUV/ L/D AD PRINT/ L
05/19/2026	04/30/2026	6415	\$155.14 LOST/DAMAGED-BOOKS JUVENILLE	INGRAM LIBRARY SERVICES	AD PRINT/ JUV/ L/D JUV/ GIFTS
			\$756.03		
05/06/2026	04/30/2026	6415	\$43.58 LOST/DAMAGED-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT/ JUV/ L/D AD PRINT/ L
05/06/2026	04/30/2026	6415	\$11.42 LOST/DAMAGED-BOOKS-ADULT	INGRAM LIBRARY SERVICES	LIBRARY MATERIALS
05/12/2026	05/12/2026	6415	\$191.65 LOST/DAMAGED-BOOKS-ADULT	AMAZON COM SALES INC	LOST/DAMAGED AD PRINT
05/12/2026	05/12/2026	6415	\$67.07 LOST/DAMAGED-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT/ JUV/ L/D AD PRINT/ G
05/12/2026	05/12/2026	6415	\$45.19 LOST/DAMAGED-BOOKS-ADULT	AMAZON COM SALES INC	LOST/DAMAGED AD PRINT
05/12/2026	05/12/2026	6415	\$57.60 LOST/DAMAGED-BOOKS-ADULT	AMAZON COM SALES INC	LOST/DAMAGED AD PRINT
05/20/2026	05/19/2026	6415	\$18.04 LOST/DAMAGED-BOOKS-ADULT	AMAZON COM SALES INC	LOT/DAMAGED AD PRINT

05/20/2026	05/20/2026	6415	\$123.22	LOST/DAMAGED-BOOKS-ADULT	INGRAM LIBRARY SERVICES	AD PRINT/ JUV PRINT/ LOST/DAMA
05/20/2026	05/20/2026	6415	\$14.91	LOST/DAMAGED-BOOKS-ADULT	INGRAM LIBRARY SERVICES	LIBRARY MATERIALS
05/20/2026	04/30/2026	6415	\$22.28	LOST/DAMAGED-BOOKS-ADULT	INGRAM LIBRARY SERVICES	LIBRARY MATERIALS
05/27/2026	05/26/2026	6415	\$99.76	LOST/DAMAGED-BOOKS-ADULT	AMAZON COM SALES INC	LOT/DAMAGED AD PRINT
05/27/2026	05/26/2026	6415	\$30.40	LOST/DAMAGED-BOOKS-ADULT	CENGAGE LEARNING INC	AD PRINT/ LOST/DAMAGED AD PRIN
05/27/2026	05/26/2026	6415	\$42.07	LOST/DAMAGED-BOOKS-ADULT	INGRAM LIBRARY SERVICES	LIBRARY MATERIALS
			\$767.19			
05/05/2026	04/22/2026	6415	\$99.98	LOST/DAMAGED-NON-PRNT MATERIAL	BESTBUYCOM714875006765	LOST/DAMAGED NONPRINT (2 NINTE
05/12/2026	05/12/2026	6415	\$33.70	LOST/DAMAGED-NON-PRNT MATERIAL	AMAZON COM SALES INC	LOST/DAMAGED NONPRINT
			\$133.68			
TOTAL LOST/DAMAGED-NON-PRNT MATERIAL			\$1,656.90			
05/05/2026	04/22/2026	6464	\$108.65	BLDG MTRLS & JNTRL SUPPLIES	AMAZON MKTPL*6D9LO6B43	CUSTODIAL BLD MATERIALS (ADJUS
05/05/2026	04/22/2026	6464	\$24.09	BLDG MTRLS & JNTRL SUPPLIES	CINTAS CORPORATION NO 2	MARCH 2026 (RUGS) BLDG MATERIA
05/05/2026	04/22/2026	6464	\$24.09	BLDG MTRLS & JNTRL SUPPLIES	CINTAS CORPORATION NO 2	APRIL 2026 (RUGS) BLDG MATERIA
05/07/2026	04/22/2026	6464	\$177.27	BLDG MTRLS & JNTRL SUPPLIES	SITEONE LANDSCAPE SUPPLY HOLDING LLC	STAKES/MARKING FLAGS/FERTILIZE
05/07/2026	04/22/2026	6464	\$86.95	BLDG MTRLS & JNTRL SUPPLIES	MENARD INC	LIBRARY BUILDING SUPPLIES/LAND
05/08/2026	04/30/2026	6464	\$907.49	BLDG MTRLS & JNTRL SUPPLIES		APR PARTS CHARGES
TOTAL BLDG MTRLS & JNTRL SUPPLIES			\$1,328.54			
05/05/2026	04/22/2026	6490	\$500.00	EQUIPMENT PURCHASES (< \$5,000)	DEMCO INC	YS EQUIPMENT (4-SIDED MOBILE B
05/05/2026	04/22/2026	6490	\$199.99	EQUIPMENT PURCHASES (< \$5,000)	AMAZON MKTPL*6D9LO6B43	PCS EQUIPMENT (AIRPODS) / PCS
05/05/2026	04/22/2026	6490	\$90.75	EQUIPMENT PURCHASES (< \$5,000)	CDW GOVERNMENT	HardDrive for backup terastati
05/05/2026	04/22/2026	6490	\$2,366.36	EQUIPMENT PURCHASES (< \$5,000)	CDW GOVERNMENT	Dell Micro PCs for RS Desk
05/05/2026	04/22/2026	6490	\$13.59	EQUIPMENT PURCHASES (< \$5,000)	AMAZON MKTPL*6D9LO6B43	DB EQUIPMENT (WASTE INK COLLEC
05/05/2026	04/22/2026	6490	\$277.20	EQUIPMENT PURCHASES (< \$5,000)	VALLEY LITHO SUPPLY	SUBLIMATION INK (DB EQUIPMENT)
05/05/2026	04/22/2026	6490	\$76.98	EQUIPMENT PURCHASES (< \$5,000)	AMAZON MKTPL*6D9LO6B43	DB EQUIPMENT (LASER SAFETY GLA
TOTAL EQUIPMENT PURCHASES (< \$5,000)			\$3,524.87			
TOTAL OPERATING EXPENDITURES			\$541,524.55			

**Director's Report to the Library Board
June 2026**

**Administrative Services
Nancy Kerr, Library Director**



My favorite moments from the past month have revolved around our annual summer reading program. The first was watching staff try to put the large, heavy head on the dragon, hanging from the 2nd floor. It was no easy feat as you can see by the expressions of the staff members in the background! The second, not on camera, was the tiny child who came in the next day, stopped dead under the dragon, and said “Wow” in a voice tinged with awe. The third was the success of the kickoff event itself, a day filled with color, activity, make-believe, learning, and joy. Thank you so much to all of our staff, Friends and volunteers who participated in making magic.



As noted in many ways by many people, change is the only constant. That is certainly the case at the library! We have studied and debated our staffing structure for quite a while, and now with some pivotal retirements and some long-term differences in the way people use libraries (especially post-Covid) we are making some changes behind the scenes. We will no longer have two deputy directors, but we will have an additional librarian position. Some duties are shifting between departments and/or individuals to realize more efficiencies as well. You will see some new signs for our departments that are in more plain language than library-language. Many things will not change, such as our friendly, customer-focused staff members. We are only here because of you!

Kimberly Hennings, Deputy Director



In May, the collection development team spent time training/transitioning to their new collection assignments to align with the staffing changes. We are pleased to be welcoming our newest selector, Stephanie Schulz, who will join the team as the newly hired Adult Services Librarian.

Also, as part of the transition, I have begun shifting my focus towards the Programming Committee and Public Services Committees, where I will be contributing the administrative perspective. Nancy will now be leading both collection development and donor development for the library, which align with her existing duties managing the library budget.

The Friends of the Library had their first ever Art Auction. The auction took place May 26-June 2nd, with a reception taking place to kick it off on the 26th. Many people donated items varying items including paintings, fiber art, and pottery. The auction yielded over \$500 for the Friends.

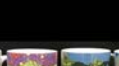
Art Silent Auction

to benefit

Tuesday, May 26, 2026 – Tuesday, June 2, 2026



**Friends
of the L.E. Phillips Memorial
Public Library**









Auction Highlights

- Bidding begins on Tuesday, May 26, 2026 and concludes on Tuesday, June 2, 2026. All bidding will be conducted online.
- Artist/Donor Reception on Tuesday, May 26, 2026 @ 6 p.m. on level O of the L.E. Phillips Memorial Public Library.
- Items up for auction created by several local artists.
- Proceeds will benefit local literacy programs.

Youth Services
Kelly Kneisl, Youth Services Manager



May was a month filled with creativity, anticipation, and a little bit of magic in Youth Services as staff prepared for the launch of Summer at the Library (SAL). While much of the work happened behind the scenes, the excitement was impossible to miss as families began discovering the transformations taking place throughout the library and counting down the days until summer officially arrived.



A major focus of the month was bringing our summer theme of dragons, and all things fantasy to life. Staff worked together to transform our spaces with imaginative decorations, reimagine Play & Learn, and prepare for our inaugural Merry Medieval Faire kickoff event. Highlights included the arrival of a giant dragon soaring above the library from the second-floor bridge - courtesy of our friends at the Eau Claire Children's Theatre - as well as the creation of fantasy-inspired spaces featuring a castle, storybook stage, fairytale cottage, and troll bridge. The response from families was immediate, with delighted children exploring every corner of the redesigned space and making the most of new opportunities for play and discovery.



Beyond the library, YS staff spent much of May building excitement for SAL throughout the community. Staff visited schools across Eau Claire, connected with homeschool families, and introduced thousands of students to summer reading and upcoming programs. This outreach was complemented by the launch of our [SAL 2026 promotional video](#), which has been viewed more than 18,000 times across platforms and helped spread the excitement far beyond the library. A new homeschool-focused SAL event welcomed 57 attendees and received enthusiastic feedback from families who appreciated being included in the summer festivities. Whether through games, activities, presentations, or digital outreach, children and families were eager to learn about what awaits them at the library this summer.

Teen Services also had much to celebrate. Three longtime Teen Advisory Board members graduated and concluded their service to the library, leaving behind a strong legacy of leadership, creativity, and advocacy. Staff secured a \$1,000 Eau Claire City-County Health Department grant to support teen programming this summer, including Teen Late Night and Teen NERF Night events. In addition, eight teen volunteers were recruited and trained to assist with summer programs and DabbleBox activities, helping to ensure a welcoming and engaging experience for younger participants.

Overall, May showcased the creativity, collaboration, and enthusiasm that define YS. From dragons and fairytale cottages to school visits and teen leadership, staff worked together to create a summer experience that is already generating excitement throughout the community. We look forward to welcoming families for what promises to be a memorable Summer at the Library.



Reference Services
Elizabeth Steans, Reference Services Manager



Reference Services (RS) held interviews for the Adult Services Librarian position in May. The hiring committee met with several highly qualified candidates who showed us unique skills and experience they could bring to the position. Congratulations to Stephanie, our new Adult Services Librarian effective June 8th. Stephanie brings 10 years of experience working with all ages both in the library world and public education. Stephanie has worked for Reference Services the past 8 years serving customers through research, programming, makerspace activities, and adult library services. One of Stephanie's claims to fame is her effort in revitalizing our Seed Library program (approximately 320 households participated in 2026!), and creating a wildly popular Plant Propagation Station that runs the beginning of each year through March. Stephanie is ready to hit the ground running, and build upon her professional skills with these achievements in her back pocket!



Maker in Residence preparations have wrapped up and Bethany, our Librarian, is ready to introduce our June maker, Natasha Sutliff Bade, to our summer program lineup! [In June](#), Natasha will demonstrate and teach visitors the beautiful Ukrainian methods of egg decorating known as "Psanky", a wax-resistant technique. There will be three offerings each week in June. So much beauty to be seen and so much more to create!

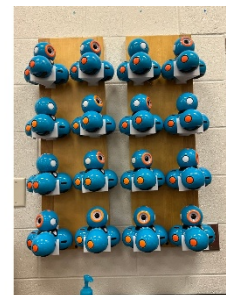


Jenny, RS Coordinator, reports the current Home Delivery count is 107. Two new customers were added this month and one passed away. One of our new customers will be on Home Delivery while she recovers from a recent surgery. The

other is new to Eau Claire and was so happy to learn that our library offers Home Delivery Service.



Brad designed a storage solution for our robots in the Dabble Box, and decided to share with other 3D printer enthusiasts via Thingiverse. He recently realized his design was used by a teacher who printed sixteen for their classroom and thanked him with a picture.



Juliette, RS Assistant, shares a heartwarming customer interaction. After helping a customer find an obituary, they expressed their appreciation for her findings, “I appreciate your time and assistance more than you’ll ever know – more than I can put into words.” Sometimes it is difficult to articulate the impact library services have on our customers. However, positive customer feedback will never fall on deaf ears and will fill up our cup of library love!

May is light in programming as programmers work on preparing their summer programs. RS program stats for May 2026:

- 9 Dabble Box Open Labs, 236 attendees
- Seed Library, 3,249 packets distributed to approx. 320 households

The Staff Blog provides recommended reads, library resources, and culture. Have a look at these blogs!:

- [Resource Spotlight: Genealogy Tools](#) by Riley, Reference Services
- [Algonquian Language in Wisconsin](#) by Ricky, Circulation Services
- [How Library Resources Led Me to Sir Nicholas](#) by Rebecca, Circulation Services
- [When Novels Had a Bad Reputation](#) by Katie, Circulation Services

RS desk staff inputted 1,582 customer questions into Gimlet through end of May 2026!

The top three topics with a two-way tie for #3 includes:

1. Study room reservation support (238 transactions)
2. Quick research help/ready reference support (168 transactions)
3. Seeking titles with customers using the MORE catalog and answering questions about library programs and events (137 transactions per topic)

Programming and Communications Services
Isa Small, PCS Manager



May was focused on preparing for a busy summer season, with major efforts devoted to event promotion, arts programming, and organizational support across the library.

One of the division's largest projects was the release of the first edition of *Shelf Life*, the library's new seasonal events catalog. Designed to replace most individual event flyers, the publication brings upcoming programs together in a single, easy-to-use format and provides patrons with a broader view of the library's offerings. Staff coordinated content collection, design, production, and distribution of the inaugural issue. The new format is also expected to reduce the staff time required to create and manage dozens of separate promotional pieces throughout the season.

PCS also hosted two adult programs during the month. The environmental education series continued with *The Soil Food Web: Nature's Underground Economy*, which explored the complex relationships between soil organisms and ecosystem health. Staff also hosted *How to Build Affordable Housing: A Conversation with Developers*, providing community members with an opportunity to learn more about local housing development and affordability challenges. The two programs had a total of 84 attendees.

Preparations also began for the library's annual summer art exhibit, *Something in the Water*. This year's invitational exhibition explores the forces that shape our

environments and emotions, using water as both subject and metaphor. PCS coordinated artist communications and began development of the promotional and interpretive materials that will support the exhibit.

In addition to departmental projects, PCS Manager Isa Small participated in interviews for the library's new Adult Services Librarian position.

Circulation Services
Paula Stanton, Circulation Manager



In May, Duabchi, Rebecca and Tawnie all completed the Working Better Together course offered by the City through UW-EC. This means all of the Circulation managers-on-duty have now completed the course, which focused on leadership principles including leading from the middle and fostering diversity in the workplace.

Circulation desk staff had their quarterly meeting. During this meeting, we completed a training on responding to customer sexual harassment, specifically inappropriate customer comments. This included practicing a formulaic response such as “That joke is inappropriate. Stop. What library business can I help you with?”

Kim, Linda and Paula held interviews for the one open Desk Clerk position. We received 50 applicants in one week! Stay tuned for an announcement in June.

And kudos to Kim K., who had a customer take the time to let her know that Kim is consistently kind and helpful to customers. The woman who left the compliment regularly comes to play with her kids on Wednesday nights and says Kim is consistently positive and welcoming to everyone!

Technical Services
Lynn Gates, Technical Services Manager



May has been an adventure, we've been receiving and prepping materials for the shelf, encouraging our selectors to order so that lots and lots of new materials come in throughout the summer! But the biggest project on our plate has not been collection related. With the hiring of a new Reference Librarian, we need to do some physical reorganization of our spaces. In May, we finalized a proposal that will meet a lot of our needs, it provides a desk for the new Librarian and brings everyone in TS to the same area. We presented the proposal to PCS & RS and with their approval, have started to make strides towards getting the room moved around.

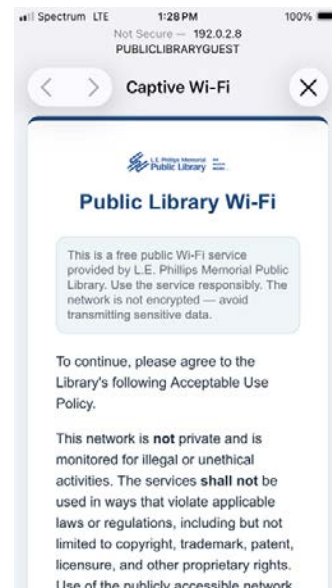
Along with Kelly from YS, we also tackled a small reorganization in the media collection, with Playaway's becoming more popular, those collections have grown quite a bit and room was needed. At the end of the month Teri & Lori implemented the plan that Kelly & Michaela came up with! Everything has a bit more room and it looks great.

Our 2nd floor display highlighted works on Minnesota and Runway-Ready Covers! I also swapped out the Recommended Read books for Celebrity Summer Reading Recommendations.

Information Technology
Kris Nickel, Technology Manager



In May, City IT staff enabled a Captive Portal on our public Wi-Fi. You've all no doubt experienced them before – at cafes, clinics, hotels, etc. Users basically promise to be good while browsing. While it doesn't prevent bad behavior (we have a robust cybersecurity platform, Cisco Umbrella for that), it gives us “teeth” for dealing with potential illegal activity, as well as shielding the library and City from liability. 12-hour session timeouts have also been introduced, so that stale sessions will be kicked off and statistics will be more accurate. So far so good!



In light of my planned retirement next spring, Nancy and I met with Bob Nelson, City IT Director, and several members of his Systems staff, to discuss ways that they can further assist the library including taking on some of the higher-level tasks, which would give us more flexibility in hiring. Lots of helpful information was shared, and I came away with even more respect and appreciation for City IT staff. The library's tech will be in good hands. They also shared a wonderful tool designed by Heartland Business Systems – a script that runs several security auditing reports. I am actively implementing recommended changes, making our network safer from intrusion.

LE PHILLIPS MEMORIAL PUBLIC LIBRARY
2026 YTD BUDGET REPORT - Operating Revenue
For the Period Ended May 31, 2026

OBJ #	ACCOUNT NAME	2026 BUDGETED REVENUE	ACTUAL YTD REVENUE	RE- CEIVABLE	REMAINING UNCOLLECTED	% COLLECTED
PUBLIC LIBRARY REVENUE						
4330	Library Fines & Miscellaneous Revenue	2,800.00	1,312.70	-	1,487.30	46.9%
4398	Other Penalties (Collection Agency)	3,700.00	1,215.00	-	2,485.00	32.8%
4451	Electronic Copy Revenue	10,800.00	4,915.81	-	5,884.19	45.5%
4452	Copier Revenue	1,825.00	856.93	-	968.07	47.0%
4562	Vending Commission	375.00	-	-	375.00	0.0%
4602	Service to Eau Claire County	999,593.00	503,095.00	-	496,498.00	50.3%
4608	IFLS	23,000.00	11,500.00	-	11,500.00	50.0%
4608	IFLS - High Demand Holds	5,800.00	3,897.48	-	1,902.52	67.2%
4666	Service Charge - EC County Health Dept.	-	1,000.00	-	(1,000.00)	#DIV/0!
4798	Misc. Service Revenues (Act 150)	364,875.00	365,667.46	-	(792.46)	100.2%
4802	Interest Allocation	2,500.00	488.97	-	2,011.03	19.6%
4834	Misc. Library Sales - Taxable	2,325.00	543.23	-	1,781.77	23.4%
4836	Grant Revenue	-	-	-	-	
4850	Gift Revenue	32,304.38	28,377.34	-	3,927.04	87.8%
4852	Misc. Reimbursements-Lost Items	14,250.00	7,216.46	-	7,033.54	50.6%
4855	Reimb from employee - uniforms		8.99		(8.99)	
4858	Prior Year Refund	-	-	-	-	
4898	Miscellaneous Revenue	3,000.00	1,742.22	-	1,257.78	58.1%
5102	General Property Tax-City tsf from GF	4,802,728.00	-	-	4,802,728.00	0.0%
		<u>\$ 6,269,875.38</u>	<u>\$ 931,837.59</u>	<u>\$ -</u>	<u>\$ 5,338,037.79</u>	14.9%
5580	Fund Balance Used for Operating	200,000.00	-	-	200,000.00	0.0%
5586	Fund Balance Used - Donations Carryover	120,055.06	-	-	120,055.06	N/A
5590	Fund Balance Used for CIP	103,000.00	-	-	103,000.00	N/A
	TOTAL REVENUE	<u><u>\$ 6,692,930.44</u></u>	<u><u>\$ 931,837.59</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 5,761,092.85</u></u>	13.9%

OBJ #	ACCOUNT NAME	2026 APPROP.	ACTUAL YTD EXPENDED	ENCUM- BRANCES	AVAIL. BUDGET	% USED
PUBLIC LIBRARY EXPENDITURE						
6010	Payroll Wages	\$ 3,100,424.00	\$ 1,179,817.75		\$ 1,920,606.25	38.1%
6030	Special Pays				-	#DIV/0!
6040	Employer Paid Benefits	238,382.00	86,227.67		152,154.33	36.2%
6042	WRS (ER)	195,667.00	75,214.14		120,452.86	38.4%
6043	Health insurance-Employer	592,002.00	215,653.72		376,348.28	36.4%
6047	Health insurance Deductible	-	-		-	#DIV/0!
6051	Retiree Health Insurance	55,647.00	25,018.44		30,628.56	45.0%
6052	Retiree Health Care Deductible	-	1,171.68		(1,171.68)	#DIV/0!
6055	Vision Insurance		-		-	
6056	HSA Contribution	-	15,000.00		(15,000.00)	#DIV/0!
6096	Auto Allowance	-	24.65		(24.65)	#DIV/0!
6099	Misc. Reimbursements		-		-	
6108	Unemployment Compensation		-		-	
6110	Postage & Shipping	13,000.00	5,628.63	7,064.29	307.08	97.6%
6112	Computer Service Charges	150,000.00	85,511.29	18,068.44	46,420.27	69.1%
6116	Binding	-	-		-	
6118	Advertising	22,000.00	9,217.51		12,782.49	41.9%
6120	Auditing	3,200.00	-		3,200.00	0.0%
6122	Cataloging				-	
6126	Repairs & Maintenance to Auto	1,500.00	185.82		1,314.18	12.4%
6128	Repairs to Tools & Equip	-			-	
6134	Lab/Medical Testing				-	
6138	Equipment Rental				-	
6142	Other Rental				-	
6150	Special Services	5,500.00	1,196.60	689.90	3,613.50	34.3%
6153	Convenience Fees	2,000.00	838.90	-	1,161.10	41.9%
6156	Professional Services	1,788.61		-	1,788.61	0.0%
6160	Staff Training/Conference	10,000.00	5,904.59	-	4,095.41	59.0%
6162	Membership Dues	1,999.00	635.50	-	1,363.50	31.8%
6166	Recruitment Expenses	1,000.00	2,891.75		(1,891.75)	289.2%
6198	Miscellaneous Contractual	220,501.00	149,533.05	2,969.23	67,998.72	69.2%
6210	Telephones	11,500.00	3,492.60	-	8,007.40	30.4%
6306	License & Permits				-	
6308	Special Assessments	-	-		-	#DIV/0!
6350	Liability & Property Insurance	38,800.00	12,933.32		25,866.68	33.3%
6398	Insurance Claims Reimbursement	-	-		-	
6402	Office, AV, Library Supplies	52,200.00	13,462.47		38,737.53	25.8%
6405	Awards & Trophies	350.00	-		350.00	0.0%
6406	Library Program Supplies	14,004.00	1,827.86		12,176.14	13.1%
6409	Library Materials	394,100.00	183,153.30	(142.44)	211,089.14	46.4%

OBJ #	ACCOUNT NAME	2026 APPROP.	ACTUAL YTD EXPENDED	ENCUM- BRANCES	AVAIL. BUDGET	% USED
6415	Lost/Damaged Collection Materials	15,501.00	4,817.26	215.01	10,468.73	32.5%
6450	Gasoline	1,600.00	335.07		1,264.93	20.9%
6464	Bldg Materials/Janitorial Supplies				-	
6490	Equipment Purchases < \$5000	64,100.00	11,821.66	-	52,278.34	18.4%
6496	Gift & Grant Expenditures	148,717.83	41,788.44	4,797.73	102,131.66	0.0%
6498	Other Materials & Supplies	-	-		-	#DIV/0!
6802	Capital Purchases		7,749.36	-	(7,749.36)	0.0%
7020	Transfer to Debt Service	\$ 859,328.00	-	-	859,328.00	0.0%
7044	Transfer to Library Capital Projects	103,000.00	-		103,000.00	0.0%
		<u>\$ 6,317,811.44</u>	<u>\$ 2,141,053.03</u>	<u>\$ 33,662.16</u>	<u>\$ 4,143,096.25</u>	<u>34.4%</u>

OBJ #	ACCOUNT NAME	2026 APPROP.	ACTUAL YTD EXPENDED	ENCUM- BRANCES	AVAIL. BUDGET	% USED
LIB CUSTODIAL EXPENDITURE						
6010	Payroll Wages	\$ 128,799.00	\$ 54,769.10		\$ 74,029.90	42.5%
6020	Payroll Overtime	8,000.00	4,728.26		3,271.74	59.1%
6030	Special Pays	600.00	330.38		269.62	55.1%
6040	Employer Paid Benefits	10,511.00	4,316.92		6,194.08	41.1%
6042	WRS (ER)	8,957.00	4,279.14		4,677.86	47.8%
6043	Health Ins (ER)	39,591.00	14,574.37		25,016.63	36.8%
6047	Health Insurance Deductible	1,260.00	315.00		945.00	25.0%
6056	HSA Contribution	-	225.00		(225.00)	#DIV/0!
6128	Repairs to Tools & Equipment	-	527.90		(527.90)	#DIV/0!
6130	Repairs to Buildings	32,000.00	5,222.01	4,002.54	22,775.45	28.8%
6144	Laundry & Dry Cleaning				-	
6150	Special Services	13,000.00	5,229.54	4,193.36	3,577.10	72.5%
6198	Miscellaneous Contractual	20,000.00	3,496.17	1,200.00	15,303.83	23.5%
6202	Electricity	70,000.00	23,927.03		46,072.97	34.2%
6208	Gas Service	1,700.00	177.98		1,522.02	10.5%
6215	Garbage Service	6,200.00	2,066.64		4,133.36	33.3%
6252	Water Service	2,900.00	415.76		2,484.24	14.3%
6254	Sewer Service	2,500.00	482.63		2,017.37	19.3%
6256	Storm water Charges	1,500.00	388.50		1,111.50	25.9%
6442	Safety Equipment	101.00	-		101.00	0.0%
6460	Repair Part & Supplies	2,500.00	1,058.46		1,441.54	42.3%
6464	Building Materials & Janitorial Supplies	25,000.00	4,649.25	-	20,350.75	18.6%
6490	Equipment Purchases	-	-	-	-	
		<u>\$ 375,119.00</u>	<u>\$ 131,180.04</u>	<u>\$ 9,395.90</u>	<u>\$ 234,543.06</u>	<u>37.5%</u>
TOTAL EXPENSES		<u>\$ 6,692,930.44</u>	<u>\$ 2,272,233.07</u>	<u>\$ 43,058.06</u>	<u>\$ 4,377,639.31</u>	<u>34.6%</u>

LE PHILLIPS MEMORIAL PUBLIC LIBRARY
LTD CAPITAL IMPROVEMENT BUDGET REPORT
For the Period Ended May 31, 2026

OBJ #	ACCOUNT NAME	2026 CURRENT APPROP.	ACTUAL SINCE INCEPTION EXPENDED	ENCUM- BRANCES	AVAILABLE BUDGET	% USED
490.5149	2019/2020/2022 LIBRARY IMPROVEMENTS					
4850	GIFTS & DONATIONS	\$ (8,500,000.00)	\$ (6,366,912.28)		(2,133,087.72)	
4853	ENERGY IMPROVEMENT REBATE		\$ (57,703.06)		57,703.06	
5114	TRANSFER FROM LIBRARY FUND BAL	-	(888,695.75)	-	888,695.75	
5590	FUND BALANCE USED FOR CIP	(12,058,012.00)	-	-	(12,058,012.00)	
	TOTAL REVENUE	<u>\$ (20,558,012.00)</u>	<u>\$ (7,313,311.09)</u>	<u>\$ -</u>	<u>\$ (13,244,700.91)</u>	
6198	MISC CONTRACTUAL SERVICES	-	58,370.00	-	(58,370.00)	
6156	PROFESSIONAL SERVICES	-	2,446,065.02		(2,446,065.02)	
6682	BOND ISSUANCE COSTS		32,497.65		(32,497.65)	
6810	CAPITAL COSTS	20,558,012.00	17,027,962.11		3,530,049.89	82.8%
6810.59037	SPACE REALLOCATION	-	138,060.62		(138,060.62)	
6810.59038	SELF-CHECK MACHINES	-	32,017.99	-	(32,017.99)	
	TOTAL EXPENSE	<u>\$ 20,558,012.00</u>	<u>\$ 19,734,973.39</u>	<u>\$ -</u>	<u>\$ 823,038.61</u>	96.0%
490.5244	2020 BOND ISSUE COSTS					
6682	BOND ISSUE COSTS				\$ -	
	TOTAL EXPENSE	<u>-</u>	<u>-</u>		<u>-</u>	
490.5428	2022 BOND ISSUE COSTS					
5590	FUND BALANCE USED FOR CIP				-	
	TOTAL REVENUE	<u>-</u>	<u>-</u>		<u>-</u>	
6682	BOND ISSUE COSTS				-	
	TOTAL EXPENSE	<u>-</u>	<u>-</u>		<u>-</u>	
490.5773	TSF FROM LIBRARY				-	
5114	TOTAL REVENUE	<u>-</u>			<u>-</u>	
490.5773	CAP COSTS - PROFESSIONAL PRINTER				-	
6810	TOTAL EXPENSE	<u>-</u>			<u>-</u>	
490.5774	TSF FROM LIBRARY	(45,000.00)			(45,000.00)	
5114	TOTAL REVENUE	<u>(45,000.00)</u>			<u>(45,000.00)</u>	
490.5774	CAPITAL COSTS - VEHICLE	45,000.00			45,000.00	
6810	TOTAL EXPENSE	<u>45,000.00</u>			<u>45,000.00</u>	
TOTAL REVENUE - FUND 490		\$ (20,603,012.00)	\$ (7,313,311.09)		\$ (13,289,700.91)	
TOTAL EXPENSE - FUND 490		<u>\$ 20,603,012.00</u>	<u>\$ 19,734,973.39</u>	<u>\$ -</u>	<u>\$ 868,038.61</u>	
TOTAL - FUND 490		<u>\$ -</u>	<u>\$ 12,421,662.30</u>	<u>\$ -</u>	<u>\$ (12,421,662.30)</u>	

MAY 2026 by the Numbers



PEOPLE

VISITORS: 16,499 Total this Month; 93,343 YTD

CARDHOLDERS: 21,658 City Residents; 32,429 Total Card Holders

CIRCULATION: 48,643 Total this Month; 212,169 YTD

CHILDREN'S (BIRTH–11): 15,057 Total this Month; 86,760 YTD

HOME DELIVERY: 418 Total this Month; 2,488 YTD



CHECKOUTS

BORROWED FROM MORE LIBRARIES:

5,889 Total this Month; 33,214 YTD

LOANED TO MORE LIBRARIES: 4,584 Total this Month;
25,097 YTD

INTERLIBRARY LOANS: 146 Incoming; 17 Outgoing



ONLINE

ACCESS TO TECHNOLOGY: 1,236 Public Wireless Internet Users;
1,454 PC sessions; 166,424 Website Engagements

USE OF ELECTRONIC MATERIAL: 8,247 E-Books;
10,302 E-Audiobooks; 20,383 E-Databases; 0 E-Videos



PROGRAMS

AGES 0–5: 5 Programs this Month; 48 Attendees this Month;
3,891 Attendees YTD

AGES 6–11: 6 Programs this Month; 1,615 Attendees this Month;
5,620 Attendees YTD

AGES 12–18: 2 Programs this Month; 279 Attendees this Month;
516 Attendees YTD

AGES 19+: 2 Programs this Month; 64 Attendees this Month;
774 Attendees YTD

ALL AGES: 9 Programs this Month; 256 Attendees this Month;
1,720 Attendees YTD

From: [wispublib](#) on behalf of [Jean Anderson via wispublib](#)
To: [Wispublib](#)
Subject: [wispublib] Trustee Training Week 2026 - Registration Now Open
Date: Monday, June 1, 2026 9:26:01 AM
Attachments: [ATT00001.txt](#)

Good morning,

Registration for this year's [Trustee Training Week](#), August 10 - 13, is now open. This year's line-up includes:

- [Wisconsin Library Law](#) with Kris Turner on Monday, August 10
 - Reading and understanding laws and regulations can be daunting, even more so when you are a trustee or on a library board. This session will focus on demystifying the law and will focus on specific statutes and cases that affect Wisconsin libraries as well as a discussion of how to best answer legal questions when they inevitably arise. Topics covered include open meeting laws, statutory delegation of library board authority, basics of legal research, and more. When the session has concluded, you will be able to better locate and answer legal questions that you may face as a library board member and also know what resources are available to you to get these difficult and stressful questions answered.
- [What You Need to Know about AI and Libraries](#) with Crystal Trice on Tuesday, August 11
 - AI is changing libraries faster than most of us realize, and understanding it is increasingly a governance responsibility. This session cuts through the hype to give library trustees a grounded, practical picture of where things stand and what it means for their role. Participants will: Understand what AI is (and isn't) in a library context, without the jargon; Learn what's already happening in public libraries, from vendors and platforms to staff workflows and patron expectations; Leave with a clearer sense of what AI means for current and future library policy and budget decisions
- [Board Documents 101](#) with Laura Meade on Wednesday, August 12
 - Join Laura Meade, Certified Professional Parliamentarian, for an introduction to basic board documents, including agendas, minutes, and governing documents. Learning Objectives: Compare standard order of business with an agenda; Consider the value of a consent agenda; Review the content of board minutes and how to approve them; Review the hierarchy of governing documents; Explore what's in your bylaws and what you need to look up most often; Review how to amend or suspend rules (or not); Consider some Frequently Asked Questions
- [All Playing in the Same Orchestra](#): Collaborating for Community Success with Kami Lynch and Teresa Schmidt on Thursday, August 13
 - The relationship between a library board and its municipality or county is unique compared to other appointed boards in the community. It's a bit like each of you

are playing your own melody, ideally collaborating to create a community symphony. Having a better understanding of the part each instrument plays can help you build trust, improve communication, identify common goals, and establish a healthy working relationship. This session will discuss the varied roles of municipal and county officials, the library board, and library staff. We'll review the powers of the library board delineated in the Wisconsin Statutes, identify the points where the library and its municipality carry the melody together, and listen for some common sources of disharmony in the relationship. Finally, we'll talk about where public library trustees sit in this ensemble and provide suggestions for steps trustees can take to strengthen the library's connection to its community.

Register for each one-hour webinar individually. Webinars take place from noon - 1 pm each day and will be recorded if you're not able to attend live.

Trustee Training was made possible thanks to the [Wisconsin Department of Instruction \(DPI\) Bureau of Libraries](#), with funding support from the [Institute of Museum and Library Services](#). All 15 public library systems in Wisconsin [support Trustee Training Week](#). Thank you!

Have a great week,

Jean

Jean Anderson (she/her/hers)
Consulting Services Coordinator
Continuing Education & Multitype Consultant
South Central Library System
Past President, Wisconsin Library Association
608-246-5613

Helping our member libraries provide the best possible service to the public.

Currently reading: Bitterfrost by Bryan Gruley
Currently listening to: Moonflower Murders by Anthony Horowitz
Currently reading on my iPad: Grand Alpine Hotel by Lucy Foley (due out 9/22/2026)

TO: Library Board

FROM: Kimberly Hennings

DATE: June 18, 2026

RE: Organizational Staffing Updates

Background: One of the initiatives of the 2024-2026 strategic plan was to “evaluate staff structure, wages, and benefits”. At the February 2025 Management Retreat, the Managers worked with a facilitator from WiLS (Wisconsin Library Service) to develop core functions for each library division. We assigned both a current home and a final home for each function, and discussed long-range placement plans during this brainstorming session.

Entry-Level Staffing Review

Over the last year, we completed a review of entry-level positions across comparable libraries. A clear statewide trend shows that many libraries now use Clerk rather than Page in their entry-level role.

In June 2025 we began the process of shifting to Clerks as our entry level position. In June of 2025 we had 12 pages and 9 clerks. Through attrition and promotion over the last year, we now have 4 pages and 16 clerks. This has many advantages, including:

- more flexibility. Clerks can always do Page tasks, but Pages are not expected to do Clerk tasks
- recruiting from a larger pool of qualified applicants. Desk Clerk recruitments consistently yield more applicants
- more variety in job tasks which keep people interested and engaged
- higher entry level wages which help attract and retain staff

Organizational Adjustments and Succession Planning

With Shelly's planned retirement in June 2026, we took the opportunity to review our organizational structure and make thoughtful adjustments to support the library's programs and services.

- RS becomes Adult Services and will be in charge of all adult programs and services in the building
- PCS's main focus will be Marketing & Outreach (M&O); division name is Marketing Services. All PCS programming moves to Adult Services
- Adult Services will be responsible for providing AV training and scheduling appointments with meeting room users, and maintaining AV equipment in those rooms
- There will be some reorganization of Adult Services staff duties, as well as additional staff hours to accommodate the increased workload
- Art will remain with PCS/Marketing
- Admin will be reorganizing to a single deputy director. Deputy Director will oversee Public Service and Programming groups, Director will oversee Donor Development and Collection Development
- Circulation Services will become Customer Services
- Technical Services will become Collection Services

TO: L.E. Phillips Memorial Public Library Board of Trustees

FROM: Nancy Kerr

DATE: June 18, 2026

RE: Proposed Adjustment to Library Operating Hours

Background: Since reopening following the Library's renovation and expansion project in 2023, the Library has experienced increased use of its facilities and services. The renovation added two additional public service points, increasing the number of locations that require staffing throughout the day. While the building footprint and service expectations have grown, staffing levels have remained unchanged.

Over the past several years, Administration has implemented a variety of organizational changes to improve efficiency, better understand customer usage patterns, and maximize existing staffing resources. Despite these efforts, maintaining consistent staffing coverage across all service points continues to be a challenge, particularly on Saturdays.

Operating Hours Review

Saturday is consistently one of the Library's busiest days of the week. It is also the day with the fewest staff available to cover public service desks and service points. With limited staffing flexibility, even a single absence can significantly impact service coverage.

As part of our review, Administration analyzed building usage patterns and found that the first hour of operation (9-10 a.m.) is among the least utilized hours of the week. Similarly, the final hour on Saturdays (5-6 p.m.) experiences relatively low customer traffic compared to the rest of the day.

These findings suggest an opportunity to better align operating hours with customer demand while improving staffing coverage throughout the building.

Proposed Hours Adjustment

Administration recommends adjusting operating hours as follows:

Current Hours	Proposed Hours
Monday-Thursday: 9 a.m.-8 p.m.	Monday-Thursday: 10 a.m.-8 p.m.
Friday: 9 a.m.-6 p.m.	Friday: 10 a.m.-6 p.m.
Saturday: 9 a.m.-6 p.m.	Saturday: 10 a.m.-5 p.m.

This adjustment would reduce public service hours by seven hours per week. We are not proposing any change in total staff FTEs.

Benefits

- Improved staffing coverage at existing service points
- Better alignment of operating hours with customer usage patterns
- Greater flexibility to manage scheduling changes and staff absences
- Additional staff capacity for operational work that supports public services

Recommendation

Administration recommends approval of the proposed operating hours adjustment effective September 8th. This change will allow the Library to better align staffing resources with customer demand while maintaining high-quality public service within existing budget constraints.



Number: 7
Category: Circulation and Collection
Development Management

Policy Title: LIBRARY EMPLOYEES AS LIBRARY CUSTOMERS

Date adopted: 09/19/02

Date amended: 11/21/02; 11/19/09; 06/20/13; 03/17/16; 12/21/17

Date last reviewed: 06/18/26~~09/21/23~~

Library employees are encouraged to use the library's resources in the same manner that other library customers do. Library employees must follow the same library use policies as other library customers. Whenever possible, library staff must use the self-checkout machines and the MORE catalog/account page to conduct library transactions. All other library transactions must be performed or supervised by another library employee.

Library employees may checkout materials for family members. Library staff may not check in or handle financial transactions for their family members. In this policy, "family" or "family members" means the spouse, child, mother, father, brother, sister, grandmother, grandfather, grandchild, aunt, uncle, cousin, niece, nephew, stepchildren, step grandchildren and in-laws of the library employee. If a library employee feels that there is a conflict of interest with any other customers, they may refer that customer to another library employee.

Any violation of this policy is a very serious offense and may result in discipline up to, and including dismissal.

Library employees who intentionally engage in actions for the purpose of gaining dishonest advantage for themselves as customers of the library may be committing a felony under the criminal laws of the State of Wisconsin.



L.E. Phillips Memorial
Public Library

Number: 3
Category: Customer Relations

Policy Title: APPROPRIATE LIBRARY BEHAVIOR
Date adopted: 09/15/16
Date amended: 01/18/18; 01/16/20; 05/19/22; 02/16/23; 06/18/2026
Date last reviewed: 06/18/2026~~02/16/23~~

The Appropriate Library Behavior policy is enforced inside the library (including restrooms and meeting rooms), on outdoor library property, and in virtual spaces like online chats or meetings hosted by the library, and phone calls.

Respect People's Property

Property that belongs to the library or other customers is not your own. Don't steal or damage anything. Adults are responsible for any damage their custodial children cause.

The Library Is Safe

If it's against the law, it's not allowed in the library. Children under the age of 8 must be with a responsible caregiver at all times.

- This is a substance-free place. You cannot have or be under the influence of ~~illegal~~ drugs or alcohol.
- Weapons,¹ concealed or not,² are not allowed.
- Don't block aisles or doorways with your things or yourself.
- Stay awake. Sleeping (or looking like you're asleep) makes it hard for other people to tell whether you're okay. ~~While the library can be a place of peace and rest, it is not a place for naps.~~

The Library Is Welcoming

Show respect to each other and keep the feeling in the library calm.

- Don't make threats, stalk, swear, or disrespect others or the library.

¹ Weapon means a handgun as defined under Wis. Stats. §941.296, an electronic weapon as defined under Wis. Stats. §941.295, a knife or a billy club in accordance with City Ordinance 9.32.040.
Wis. Stats. §941.296 says: "Handgun" means any weapon designed or redesigned, or made or remade, and intended to be fired while held in one hand and to use the energy of an explosive to expel a projectile through a smooth or rifled bore.
Wis. Stats. §941.295 says: "Electric weapon" means any device which is designed, redesigned, used or intended to be used, offensively or defensively, to immobilize or incapacitate persons by the use of electric current.

² City Ordinance 9.32.040 says: In addition to the provisions of Wisconsin Statutes enumerating places where the carrying of a weapon or a firearm is prohibited, including exceptions thereto, it shall be unlawful for any person other than a law enforcement officer or other City officer or official designated by the Eau Claire Chief of Police to enter the following City of Eau Claire municipal buildings, facilities or locations while carrying a weapon or a firearm. [L.E. Phillips Memorial Public Library is included in the list.]

- Don't harm yourself or others.
- Don't engage in public displays of affection.
- No selling or panhandling. If you want to take a survey or ask for signatures to a petition you need to follow the library's policy on Petitioning, Solicitation, and Distribution of Literature.³
- Don't leave your property unattended. The library is not responsible for your things. Staff will remove abandoned property.
- Discrimination based on race, ethnicity, sexual orientation, gender identity, age, ability, any attribute, or protected class is not tolerated. This includes both words and behavior towards others.
- Don't make disruptive noise. This includes being loud enough for others to hear from a reasonable distance or conversations that are not appropriate for all ages.
- ~~Don't use athletic equipment—such as skateboards, roller skates, or scooters—inside the building. You may bring these items in with you if they are small and do not block access, but they cannot be used indoors. Keep bicycles locked in the bike racks outside. Don't use athletic equipment such as skateboards, roller skates, etc. You can bring these things inside with you, just don't use them. Keep bikes locked in the bike racks outside.~~
- Don't cause strong smells. These may include perfume, body odor, and food odor.
- Follow the library's policy on Computer and Internet Use.⁴

The Library Is Clean and Healthy

We can work together to keep the library clean and healthy.

- Using tobacco or vaping products must be done off of library property. This includes rolling cigarettes. You can have these products, but keep them stored away and out of sight.
- Snacks and drinks are allowed if they are small and do not have an odor. Messy foods or drinks must be taken outside. Clean up after yourself.
- Food is only to be delivered to the library if it's for an event space ~~meeting~~ approved by the library.
- Wear appropriate clothing and keep your shoes on.
- Don't lie down in the library. ~~Keep~~ use ~~one person per seat~~ one person per seat, and use all furniture only for its intended purpose.
- Animals are only allowed inside the building if they are service animals or are part of a library program.
- Avoid making a mess. This includes messes in the restrooms.
- Don't visit the library if you are sick.

What If Someone Doesn't Follow the Rules?

Everyone has the right to use the library as long as they don't interfere with anyone else's right to do the same.

- Allow staff to handle incidents; don't involve yourself in rule enforcement.
- Follow instructions from staff. This includes providing your name or library card if asked.
- If you appear to have symptoms of illness or contagious medical conditions, create any kind of health hazard, or admit to being ill, you may be asked to leave the library.

³ The full text of the library's policy on Petitioning, Solicitation, and Distribution of Literature is available at www.ecpubliclibrary.info/library-policies.

⁴ The full text of the library's policy on Computer and Internet Use is available at www.ecpubliclibrary.info/library-policies.

- Breaking the rules may lead to being banned from the library. Anyone who is banned for more than one ~~year~~-month can appeal the ban following the instructions in the “Handling a Citizen’s Complaint Concerning Library Policies⁵” Policy.
- If you’re banned, you won’t be able to check out materials or log in to library services.
- It’s trespassing if you are on library property when you have an active ban.
- The police may be called if staff think it’s necessary. You may receive citations for behavior prohibited by City Ordinances.

⁵ The full text of the library’s policy on Handling a Citizen’s Complaint is available at www.ecpubliclibrary.info/library-policies.